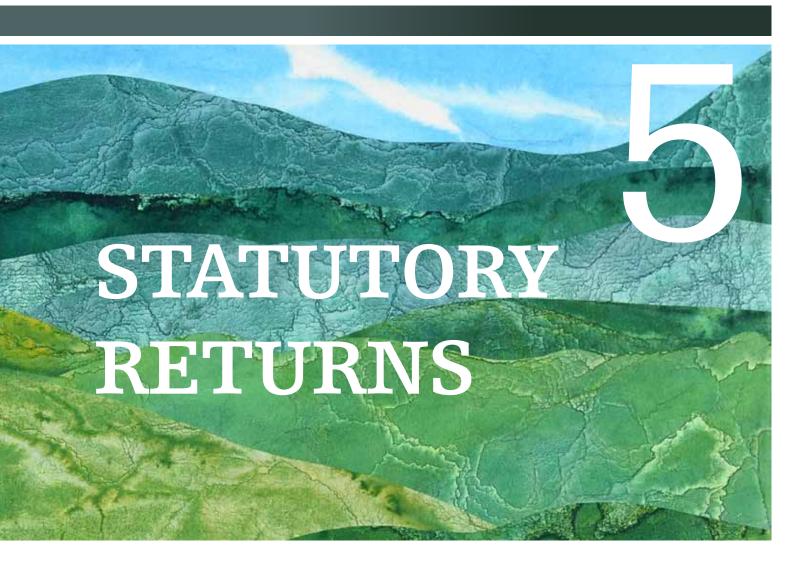


Rolling Hills: Andrew Lo - Warringah Art Exhibition entrant



Local Government Act 1993, Local Government (General) Regulation 2005 and other statutory information.

Local Government Act 1993

Section 428 (I)

Performance of Principal Activities in the Management Plan

Our performance against Principal Activities in the Strategic Community Plan 2011 is presented on pages 34 to 161.

Section 428A

State of Environment Report

Our performance against environmental goals in the Strategic Community Plan 2010-2012 is presented in the Appendix.

Section 428 (4)

Financial Statements

Our audited Financial Reports for the 2011-2012 financial year commences on page 177 onwards.

Environmental Planning and Assessment Act 1979

Warringah Council did not enter into any planning agreements during 2011-2012.

Clause 132

Rates and Charges Written Off 2011-2012

Written Off 2011-2012	
Rates abandoned (postponed)	\$7,245
Interest abandoned (postponed)	\$3,432
Interest abandoned (other)	\$2,173
Mandatory pension rebate	\$1,855,760
Voluntary pension rebate (rates)	\$131,078
Voluntary pension rebate (waste)	\$226,501
Total	\$2,226,189

Clause 217(1)(a)

Overseas Visits by Councillors or Council Staff 2011-2012

Nil.

Clause 217(1) (a1)

Councillors Facilities and Expenses

Facilities and Expenses		
Dedicated office equipment to Councillors (incl.	\$1,710	
computers)		
Communication charges (including phone calls,	\$29,045.95	
facsimile and internet)		
Seminars and conferences attended by Councillors	\$5,365.80	
Councillor training and skills development	\$11,643.40	
Interstate travel by Councillors	\$10,142.85	
Overseas visits by Councillors	\$0	
Expenses of spouse, partner, or person	\$0	
accompanying a Councillor		
Provision of care for a child or family member of a	\$1,853.52	
Councillor		
Other expenses	\$53,670.50	
Total	\$113,432.02	

Clause 217(1) (a2)

Contracts Awarded in 2011-2012 for Goods and Services in Excess of \$150,000

Contractor	Good and services provided	Approx. value as approved by Council		
AWT Survey Pty Ltd	Stormwater Asset Data Collection for Manly Flood Study	\$ 164,240		
Bilas Knight Pty Ltd	Curl Curl Sports Amenities Renewal	\$914,000 (paid \$44,000 then contract terminated and new contract entered into with Sydney Construction Group – details below)		
Sydney Construction Group Pty Ltd	Curl Curl Sports Amenities Renewal	\$888,500		
GPM Contractors Pty Ltd	Narrabeen Lagoon Entrance Clearance	\$922,430		
Downer EDI Works	Road Construction Services and Material Panel Contract -	\$850,000		
Stablised Pavement Australia	Sub Panel 1: Stabilisation of Road Pavement			
Downer EDI Works	Road Construction Services and Material Panel Contract -	\$350,000		
SRS Road Services	Sub Panel 2: Bitumen Sprayed Seal Works on Road			
Stablised Pavement Australia				
Boral Asphalt	Road Construction Services and Material Panel Contract -	\$9,500,000		
Downer EDI Works	Sub Panel 3: Asphaltic Concrete			
Fulton Hogan Services				
Ozpave Australia				
SRS Road Services				
Boral Asphalt	Road Construction Services and Material Panel Contract -	\$2,850,000		
Downer EDI Works	Sub Panel 4: Cold Milling of Asphalt and Base Course			
Ozpave Australia				
Stablised Pavement Australia				
Downer EDI Works	Road Construction Services and Material Panel Contract -	\$250,000		
National Road Sealing	Sub Panel 5: Crack Sealing of Road			
SRS Road Services				
Super Sealing				
Downer EDI Works	Road Construction Services and Material Panel Contract -	\$50,000		
SRS Road Services	Sub Panel 6: Pavement Rejuvenation			
Oakvale Capital Limited	Investment Advisory Services	\$324,000		
Strategic Leisure Group	Warringah Aquatic Centre – Feasibility Study, Community Engagement and Preparation of Future Options	\$145,000		
Sterling Group	Sportsfield renovation works (including maintenance)	\$1,725,000		
Benedict Sand and Gravel				
Evergreen Turf NSW Pty Ltd				
Qualturf Pty Ltd				
The Green Horticultural Group Pty Ltd				

Parkview Constructions Pty Ltd	Brookvale Oval revitalisation works stage 4	\$2,252,011
Place Design Group Pty Ltd	Dee Why Town Centre Master Plan Review Project	\$296,890
Turf One Pty Ltd	Construction of synthetic surface and ancillary works – Cromer Park	\$1,179,156
Kelbon Project Services Pty Ltd	Concrete restoration works panel contract	\$1,500,000
Performance Concrete Pty Ltd		
Stateline Asphalt Pty Ltd		
Patterson Building Group Pty Ltd	Collaroy Surf Life Saving Club upgrade works	\$1,512,256
Sam the Paving Man	Construction of alfresco terraces	\$97,337
Landscape Solutions Australia Pty Ltd	Construction of the Narrabeen Lagoon Multi – Use Trail Stage 2A	\$898,859
Greater Asia Consulting Corporation Pty Ltd trading as Griffith Consulting Group	Provision of high performance leadership coach program for managers group	\$170,692
IP Publicity Pty Ltd	Publicity services for Glen Street Theatre	\$50,700
Smada Electricial Services	Sportsfield lighting construction – stage 2 Nolan Reserve, North Manly	\$295,480
Demonz Media Pty Ltd	Supply and implementation of website redevelopment (including content management system)	\$301,560
Freyssinet Australia Pty Ltd	Warringah Aquatic Centre roof remedial works – stage 1	\$207,721
Techni- Clean Australia	Footpath and paver scrubbing and cleaning services	\$237,270

Clause 217(1) (a3)

Summary of Legal Proceedings

During 2011-2012 the following expenses were incurred in relation to legal proceedings:

Proceedings favourably finalised	\$237,109
Discontinued	\$77,179
Proceedings not favourably finalised	\$0
Proceedings not finalised	\$286,003
TOTAL	\$600,291

Discontinued

Warringah ats Claireleigh Holdings Warringah v Berryman Warringah ats Watson-Broadfoot Warringah v Loel Warringah ats Gow Warringah v Crossley Warringah ats Kennard Warringah v Loucks Proceedings Favourably Finalised Warringah v Barradas Warringah v Loel (2 matters) Warringah v Bradley Warringah v Diggens Warringah v Crossley Warringah v Smith Warringah v Shamoan

Warringah v Li'o & Bobanovic

Warringah v Lever

Warringah ats Trinity Early Learning

Warringah ats Bokanovic

Warringah ats Loucks

Warringah ats Campbell

Warringah ats Cavill Properties

Warringah ats Kelly Trust No 2

Warringah ast Cavill

Warringah ats Tim Shellshear

Warringah ats Nui

Warringah ats Bradley

Warringah ats Johnston

Proceedings not Favourably Finalised

Nil

Proceedings not Finalised

Warringah v Kahwam

Warringah v Ma

Warringah v Gow

Warringah v Ullrich

Warringah v Humphries

Warringah ats Young

Warringah ats Greenwood

Warringah ats McKees

Warringah ats Dee Why Grand

Warringah ats AMP

Warringah ats Artz 2 Design

Warringah ats O'Toole

Clause 217(1) (a4)

Council Works on Private Land

Nil.

Clause 217(1) (a5)

Grants and Donations

Grants and Bonations	
2011/2012 Grants and Donations - operational	Amount
Recipients:	
Allambie Heights Community Tennis Club	\$31,000
Anglicare North Manly Daycare Centre	\$100
Catholic Parish of Warringah	\$2,565.50
Collaroy Surf Life Saving Club Inc	\$5,746
Computer Pals for Seniors Northern Beaches	\$1,750
Curl Curl Youth Club	\$5,000
Cyclops Press	\$1,000
Daniel Clark - Orangutan preservation	\$250
Dee Why Surfing Fratenity	\$2,400
Dee Why RSL Day Care for Seniors	\$100
Dee Why School for Seniors	\$100
Dee Why Senior Citizens Club Inc	\$100
Dee Why Surf Life Saving Club Inc	\$5,746
Disabled Alternative Road Service DARTS	\$2,100
Epilepsy Action Australia	\$2,000
Eramboo World Studies Centre	\$3,500
Eurofest Cultural & Sporting Association	\$2,500
Fighting Chance Australia	\$5,000
Folk Federation of NSW Inc	\$5,000
Forest & Terrey Hills Seniors Club Inc	\$2,450
Forest Hills Pony Club Inc	\$5,000
Forest Rugby Club	4,580
Freshwater Surf Life Saving Club	\$5,746
Harbord Diggers Daycare Club	\$100
Kaddy Transport	\$100
Koori Kids Pty Ltd	\$550
Lifestart Co-Operative Limited - Northern Beaches Branch	\$2,564.50
Long Reef Surf Life Saving Club	\$5,746
Manly Community Centre	\$3,720
Manly Vale Community Garden Inc	\$5,064.26
Manly Warringah Cricket Association	\$17,000
Manly Warringah Football Association Inc	\$12,602.50
Manly Warringah Pittwater Community Aid service Inc	\$3,800
Manly Warringah Pittwater Community Transport	\$3,000
Narrabeen Beach Surf Life Saving Club	\$5,746
NBNS Mobile Information Service	\$600
North Curl Curl Surf Life Saving Club	\$5,746
0	

	AF 744
North Narrabeen Surf Life Saving Club	\$5,746
Northern Beaches Creative Leisure & Learning-	\$2,000
Artability	
Northern Beaches Chorus	\$2,000
Northern Beaches Eisteddfod	\$5,000
Northern Beaches Food Services Inc	\$6,200
Northern Beaches Interchange	\$5,000
Northern Sydney Symphonic Wind Ensemble	\$2,000
Northside Community Connect	\$31,900
Pacific and Maori Work on the streets	\$13,000
Peer Support Australia	\$2,400
Peninsula Senior Citizen Toy Repair Group Inc	\$1,516
Permaculture Sydney North	\$300
Royal Rehabilitation Centre	\$3,300
South Curl Curl Surf Life Saving Club	\$5,746
St Vincent De Paul Society Northern Beaches	\$5,000
South Narrabeen Surf Life Saving Club	\$5,746
Surf Life Saving Sydney Northern Beaches Branch	\$12,065
Tear Australia Inc	\$210
Terrey Hills Community Library	\$20,000
The Book Lovers Warringah Inc	\$1,000
Tibetan Community of Australia	\$1,250
Visually Impaired Persons Group	\$100
Warringah Concert Brass	\$2,000
Warringah Pittwater State Emergency Service	\$50,000
Warringah Printmakers Studio	\$1,500
William Clark - Orangutan preservation	\$250
Total	\$345,796.30

2010/2011 Grants and Donations - capital Amount			
Recipients:			
Belrose Terrey Hill Raiders Inc	\$99,500		
Collaroy Tennis Club	\$773.85		
Forest District Rugby Club	\$25,584.67		
Forest Baseball Club	\$494.54		
Manly Warringah BMX club	\$3,059.09		
Forest Hills Pony Club Inc	\$16,500		
Manly Warringah Softball Association	\$2,500		
Total	\$116,737.61		

Clause 217(1) (a6)

External Bodies with Council Delegated Authority Clause 217(1) (a6)

External Bodies with Council Delegated Authority

Warringah Development Assessment Panel independently determines major development applications.

Clause 217(1) (a7)

Council Controlled Companies

Kimbriki Resource Recovery Centre

Kimbriki Environmental Enterprises Pty Limited (KEE) operates a recycling and waste disposal centre at Kimbriki Road, Terrey Hills. Warringah Council is the major shareholder in KEE with 51% of shares. The remaining shares are held by Pittwater, Manly and Mosman Councils holding 34.45%, 10.75% and 3.84% of shares respectively.

KEE commenced operation on 1 July 2009 following the necessary authorisations pursuant to sections 358 and 625 of the Local Government Act.

Clause 217(1) (a8)

Partnerships, Cooperatives and Joint Ventures

Warringah Pittwater Rural Fire Committee

Warringah Council has a 50% interest in the assets and liabilities of a joint venture project with Pittwater Council for the provision, control and management of bush fires. The joint venture will continue on a year-to-year basis until dissolved in accordance with the terms of the deed of agreement. Both councils have signed a Service Level Agreement with the Commissioner of the NSW Rural Fire Services to cover the provision of these services.

Warringah Pittwater State Emergency Service

Warringah Council has a two-thirds interest in the assets and liabilities of the Joint State Emergency Service for Warringah - Pittwater.

Shore Regional Organisation of Council's (SHOROC)

Warringah Council is an equal member of SHOROC along with Manly, Mosman and Pittwater Councils. The SHOROC group develops and delivers regional strategies and initiatives of benefit to the member councils.

Clause 217(1) (a9)

Equal Employment Opportunities (EEO) Activities

Our Equal Employment Opportunity (EEO) Management Plan aims to ensure fair outcomes in all areas of employment including: recruitment, learning and development, performance management, equal access to information about Council policies, procedures and practices, supervision and management of staff and conditions of employment. It assists in redressing past disadvantages by improving employment outcomes for EEO group members - women, Aboriginal people and Torres Strait Islanders, people whose first language was not English, and people with a disability.

During 2011-2012 our number of female senior managers increased by three through merit based appointments. Females now make up 25% of our senior leadership group, 62% of our overall workforce (with 59% in permanent positions) and 52% of all supervisory roles currently have a female incumbent.

As part of our EEO plan cultural awareness training is currently being developed for all staff, and a major education program continued was 'prevention of bullying and harassment', delivered in conjunction with the Office of Internal Ombudsman.

In keeping with EEO plan requirements that procedures for dealing with grievances and investigating complaints of harassment and discrimination are established and promoted, information about Council's EEO policy and grievance procedure is provided to all new employees at the corporate induction. In addition, refresher courses (including Code of Conduct) are offered to staff every two years.

As part of the ongoing voluntary collation of staff data, eight staff have indicated they have a disability, nine staff have indicated they are from an Aboriginal/Torres Strait Islander background and forty four staff have indicated they are from another EEO background. This data illustrates diversity within our workforce that is consistent with that of our community.

Clause 217 (1) (b) (c)

Senior Staff Salaries

Between 1 July 2011 and 30 June 2012 the following senior staff salaries were paid:

Council has three senior staff as defined by the Local Government Act (General Manager, Deputy General Manager Community and Deputy General Manager Environment). All senior staff are engaged under the standard employment contract issued by the Department of Premier and Cabinet – Division of Local Government and are subject to performance agreements. The contract term for the General Manager, the Deputy General Manager Community and Deputy General Manager Environment is five years. The all-inclusive remuneration packages that incorporate salary, employer superannuation, performance and higher duties payments and fringe benefits tax for the senior staff for the financial year ending 30 June 2012 were as follows:

	General Manager	Senior staff
Salary component of the package	\$338,378.19	\$481,122.75
Bonus, Performance and other payments	\$0	\$0
Councils contribution to superannuation	\$15,714.66	\$41,209.67
Non cash benefits accounted in the package	\$180.00	\$2,924.90
Fringe benefits tax for non-cash benefits	\$11,004.10	\$14,019.82
Total package	\$365,276.95	\$539,277.14

Clause 217 I (f)

Companion Animals Act and Regulation

Lodgement of Pound Data Collection Returns with the Department

The data collection returns are being compiled for lodgement with the Division of Local Government before the deadline in of 30 September 2012. A total of 60 cats (up 23 on previous year) and 428 dogs (down 12 on previous year) were transferred to Council's pound facility in 2011-2012 of these 23 cats and 411 dogs were released back to their owners. Some 33 cats and 15 dogs were re-homed either directly from the pound or were sent to a re-homing organisation. One dog died at the pound due to illness or injury while one dog and four cats were euthanised due to unsuitability to re-home due to illness or aggression. An additional 49 dogs were picked up by Rangers but retuned home directly.

Reporting Dog Attacks to the Department

This occurs within 72 hours of the attack being reported to Council. A total of 58 dog attacks (up from 34 the previous year) were reported to the Division of Local Government during 2011-2012. This increase may be partially due to increasing awareness of Council's role in addressing dog attacks.

Expenditure on Companion Animal Management and Activities

Some \$159,625 was spent on the management of companion animals and related activities.

The funds were dispersed as follows.

Employment related costs	\$72,307
Pound Fees	\$38,408
Advertising/promotion	\$4,743
Materials/consumables	\$34,618
Other	\$9,549
Total	\$159,625

The Division of Local Government contributed \$27,920 towards these costs.

Companion Animal Community Education Programs Carried Out

The Warringah 'Dogs Big Day Out' was held on Sunday 28 August at Frenchs Forest Showground. This attracted over 4,000 people with their dogs for a fun but educational day. Demonstrations on agility and obedience were enlightening. A number of veterinarians and welfare groups were on hand to answer questions on dog ownership.

The pets section of Council's website was regularly updated to allow for easy access to pertinent information on responsible pet ownership in the area.

Council continues to hand out "pooch pouches" for owners to put dog waste collection bags in attached to the dogs lead as well as cat collars with bells to promote responsible pet ownership. Cat collars with bells are also available from Council.

The Rangers through their dealings with the community in relation to uncontrolled dogs, nuisance dogs and dangerous dogs continue to educate through both information and enforcement. Rangers also attended a number of kindergartens to talk about dog safety.

Strategies Council has in Place to Promote and Assist in the De-sexing of Dogs and Cats

Council promotes the de-sexing of dogs and cats through its educational activities including the promotion of de-sexing in Council publications.

Strategies to Seek Alternatives to Euthanasia for Unclaimed Animals

Council has a no kill policy at its pound for animals that can be re-homed and has arrangements with the Animal Welfare League, Cat Protection Society and RSCPCA to take unclaimed dogs and cats that are suitable for re-homing (ie not dangerous).

A Council employee attended the Getting to Zero Summit about reducing the euthanasia rates of unwanted animals in September 2011. A number of strategies have been taken on board including using a variety of ways to re-home unclaimed animals from the pound and ensuring animals that are re-homed directly from the pound are de-sexed so they do not contribute to the issue.

Due to the large numbers of cats needing homes a number of animals were advertised in the staff newsletter as well as in the local paper for sale. Council also worked with pet shops in the area to re-home a number of kittens.

As a result of the strategies in place no animals able to be rehomed were euthanised.

Off-Leash Areas Provided in the Council Area

Warringah has eight unleashed dog exercise areas with an additional four available at restricted times. Fencing has been installed in two parks to prevent straying onto the road and make it safer for the dogs. A dog swimming area is also available at Curl Curl lagoon.

A study on beaches suitable for dog unleashed exercise and swimming was carried out. It found that no beach was suitable due to environmental factors and it would likely conflict with other users.

Our aim is to provide more accessible options for residents to take their dogs for a walk and let them off the leash safely, while also protecting our natural environment and considering the needs of the wider community. We will continue to review these as required.

1. Review of proactive release program - Clause 7(a)

Under section 7 of the GIPA Act, agencies must review their programs for the release of government information to identify the kinds of information that can be made publicly available. This review must be undertaken at least once every 12 months.

Warringah's program for the proactive release of information is conducted by making information – other than open access information - available to the public via Council's website.

During the reporting period, this program resulted in the release of a vast amount of information in the public interest.

As a result of this review, we proactively released information relating to: Council services, events, community issues, planning and development services and environmental matters.

2. Number of access applications received - Clause 7(b)

During the reporting period a total of 14 formal access applications were received.

3. Number of refused applications for Schedule I information - Clause 7(c)

During the reporting period a total of one formal access application was refused because the information requested was information referred to in Schedule I to the GIPA Act. The application was refused in full, no application was part refused.

4. Statistical information about access applications - Clause 7(d) and Schedule 2

	Access granted in full	Access granted in part	Access refused in full	Information not held	Information already available	Refuse to deal with application	Refuse to confirm / deny whether information is held	Application withdrawn
Media	0	0	0	0	0	0	0	0
Members of Parliament	0	0	0	0	0	0	0	0
Private Sector Business	0	0	0	0	0	0	0	0
Not for Profit Organisations or Community Groups	I	0	0	0	0	0	0	0
Members of the Public (application by legal representative)	0	0	0	0	0	0	0	0
Members of the Public (other)	6	0	3	0	2	I	0	I

^{*} More than one decision can be made in respect of a particular access application. If so, a recording must be made in relation to each such decision. This also applies to Table B.

Table B: Number of Applications by Type of Application and Outcome

	Access	Access	Access	Information	Information	Refuse to	Refuse to confirm	Application
	granted in	granted in	refused in	not held	already	deal with	/ deny whether	withdrawn
	full	part	full		available	application	information is held	
Personal information	0	0	0	0	0	0	0	0
applications*								
Access applications (other	7	0	3	0	2	I	0	I
than personal information								
applications)								
Access applications that are	0	0	0	0	0	0	0	0
partly personal information								
applications and partly other								

^{*} A personal information application is an access application for personal information (as defined in clause 4 of Schedule 4 to the Act) about the applicant (the applicant being an individual). The total number of decisions in Table B should be the same as Table A.

Table C: Invalid Applications

Reason for invalidity	Number of applications
Application does not comply with formal requirements (Section 41 of the Act)	I
Application is for excluded information of the agency (Section 43 of the Act)	0
Application contravenes restraint order (Section 110 of the Act	0
Total Number of applications received	I
Invalid applications that subsequently became valid applications	0

Table D: Conclusive Presumption of Overriding Public Interest Against Disclosure: Matters Listed in Schedule I to Act

	Number of Times Consideration Used*
Overriding secrecy laws	0
Cabinet information	0
Executive Council information	0
Contempt	0
Legal professional privilege	I
Excluded information	0
Documents affecting law enforcement and public safety	0
Transport safety	0
Adoption	0
Care and protection of children	0
Ministerial code of conduct	0
Aboriginal and environmental heritage	0

^{*} More than one public interest consideration may apply in relation to a particular access application and, if so, each such consideration is to be recorded (but only once per application). This also applies in relation to Table E.

Government Information (Public Access) Act 2009

Table E: Other Public Interest Considerations Against Disclosure: Matters Listed in Table to Section 14 of Act

	Number of occasions when application not successful
Responsible and effective government	0
Law enforcement and security	0
Individual rights, judicial processes and natural justice	0
Business interests of agencies and other persons	0
Environment, culture, economy and general matters	0
Secrecy provisions	0
Exempt documents under interstate Freedom of Information legislation	0

Table F: Timelines

	Number of applications
Decided within the statutory timeframe (20 days plus any extensions)	13
Decided after 35 days (by agreement with applicant)	0
Not decided within time (deemed refusal)	I
Total	14

Table G: Number of Applications Reviewed Under Part 5 of the Act (by Type of Review and Outcome)

	Decision varied	Decision upheld	Total
Internal review	0	I	I
Review by Information Commissioner*	0	0	0
Internal review following recommendation under section 93 of Act	0	0	0
Review by ADT	0	0	0
Total	0	I	I

*The Information Commissioner does not have the authority to vary decisions, but can make recommendation to the original decision-maker. The data in this case indicates that a recommendation to vary or uphold the original decision has been made.

Table H: Applications for Review under Part 5 of the Act (by Type of Applicant)

	Number of
	Applications for
	Review
Applications by access applicants	0
Applications by persons to whom information the	I
subject of access application relates (see section 54	
of the Act)	



Couple in bed: Raquel Schwaeler - Warringah Art Exhibition entrant