

Modification to Fire Safety Order Request 23/24



If you need help lodging your form, contact us		
Email	council@northernbeaches.nsw.gov.au	
Phone	1300 434 434	
Customer Service Centres	Manly Town Hall, 1 Belgrave Street Manly NSW 2095	Dee Why Civic Centre, 725 Pittwater Road Dee Why NSW 2099
	Mona Vale 1 Park Street Mona Vale NSW 2103	Avalon 59A Old Barrenjoey Road Avalon Beach NSW 2107

Office use only	
Form ID	4114
Last Updated	July 2023
Business Unit	Environmental Compliance
Application No.	
Receipt No.	

Privacy Protection Notice	
Purpose of collection	For Council to provide services to the community
Intended recipients	Northern Beaches Council staff
Supply	If you choose not to supply your personal information, it may result in Council being unable to provide the services you seek
Access/Correction	Please contact Customer Service on 1300 434 434 to access or correct your personal information

Part 1: Property Details

Address:				Postcode:	
	Legal Property Description	Lot:		Section:	
				DP/SP:	

Part 2: Applicant Details

It is important that we are able to contact you if we need more information. Please give us as much detail as possible.					
Title	Mr	Mrs	Ms	Other	
Full Family name					
Full Given names					
Name of Company/Business					
Address to which extension relates					
Phone				Alternate	
Mobile				Facsimile	
Email					
Contact					
Signature				Date	

Part 3: Order Details

Fire Safety Order	Order Reference Number:	Order Date:
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Part 4: Details of Persons whom has been given the Order

Person(s) names			
Address of person(s)			Postcode
Name of Company/Business			
Are you the Owner(s) of the premises?	Yes	No	
Have the Owner(s) been notified of the making of this modification form?	Yes	No	
By signing this form, the Person(s) to whom the Fire Safety Order is given agrees to the modification of the Order referenced in Part 3 and for a modified Order to be served?			
Signature of Person(s) to whom the Order is given to			Date

Part 5: Reasons for Modification

Item no. of Order	Reason/s for modification must include specific justification for each item where modification is requested and be supported by a report from an A1 or A2 accredited certifier (Building Surveyor) accredited by the Building Professionals Board. Council may also need to contact you to discuss this request and/or undertake a site inspection in order to provide an adequate assessment.	Supporting evidence provided? Yes or No
		Yes No
		Yes No
		Yes No
		Yes No

Part 6: Application Fee(s)

A fee of \$395 applies to consider your request for the modification of the Fire Safety Order. This fee is associated with Council's Fees and Charges.	\$395
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ACCORDING TO PROCEDURES**

Credit Card Details			
Please charge my	<input type="radio"/> Mastercard	<input type="radio"/> Visa	<input type="radio"/> American Express
Amount	\$		

Name as appears on card																
Card Number																
Expiry Date																

Signature															
Daytime Phone Number															
Date															

Please note: All credit card payments are subject to a 0.5% service fee

Office Use Only															
Application No.															

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