



“In 2014-2015, Manly Council achieved many noteworthy successes in a year of exceptional activity, innovation and creative thinking by Councillors and staff alike.”



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**Manly Council Annual Report
to the Community 2014-15**

www.manly.nsw.gov.au



Introduction

Welcome to Manly Council's Annual Report for the period 1 July 2014 to 30 June 2015.

The Annual Report is a report to the community. It focuses on Council's achievements in implementing its Delivery Program and Operational Plan.

Under the integrated planning framework, Council's Delivery Program and Operational Plan are important for community members to know about.

Reporting on our progress is a key accountability instrument and shows how Council has been performing both as a service provider and a community leader.

The report has been prepared by Manly Council in accordance with the Local Government Act 1993 and General Regulation.

A copy of Council's Annual Report is available on our website www.manly.nsw.gov.au. Hard copies are available from customer service.



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www.manly.nsw.gov.au

Acknowledgement of Country

Manly Council wishes to Acknowledge and pay respect to the Gayamaygal, the Traditional Custodians of this land, their Elders, their spirits and ancestors. They are part of the oldest surviving continuous culture in the world. Manly Council is built upon their ancestral lands.



The Manly Area in Profile

The Manly Local Government Area is a unique location, bounded by both an ocean beach and Sydney Harbour. It is located on Sydney's Northern Beaches - between 8 and 17 kilometres north-east of Sydney. Manly is the administrative centre of the Manly Council local government area which also includes the suburbs of Balgowlah, Balgowlah Heights, Clontarf, Fairlight, and Seaforth.

About the Area

The Local Government Area is relatively small at only 15.14km² or 1514ha. The boundary is 37.68km long, of which 32.94km runs alongside a water boundary such as Manly lagoon, Sydney harbour or the ocean. No part of Manly is more than 1km from either the harbour or the ocean.

The Manly Council area is predominantly residential with some commercial and industrial use. It is bounded by the Warringah Council area, Burnt Bridge Creek and Manly Creek in the north, the Tasman Sea in the east, Sydney Harbour and North Harbour in the south, and Middle Harbour in the west.

The topography of Manly is characterised by a high ridge running east west along Balgowlah Heights with steep south facing slopes above North Harbour and more moderate slopes to the north. The area plateaus to the west of Balgowlah Heights and Seaforth with a very steep escarpment that drops to the Middle Harbour shoreline. To the north the area is bounded for the most part by Burnt Bridge Creek, running from the northwest end of Seaforth to Manly Lagoon. Within the boundaries are a diverse range of landforms including bays, beaches, headlands, rugged cliffs, steep slopes and areas of plateaux.

Residential Profile

The current estimated population of Manly (ERP 2014) is 44,786 people, and this is an increase of 1,968 people since the 2011 ABS Census.

From 2006 to 2011, Manly Council area's population increased by 2,634 people (7.1%), an average annual population change of 1.38% per year over the period.

Compared to Greater Sydney, Manly Council area has a lower proportion of couple families with children, 29.5% compared to 34.8% for Greater Sydney; as well as a lower proportion of one-parent families with children, being 6.7% compared to 10.8% in Greater Sydney.

The Indigenous Australian population represents 0.3% of the Manly population. Manly has a greater cultural diversity than the rest of New South Wales with approximately 33% of residents born overseas compared to 26% for the state as a whole.

There was a decrease of 3.0% in couples with children aged 15 years and under between 2006 and 2011. There was also a 4% increase in lone person households during this period.



A message from the General Manager

Manly Council's Annual Report provides an overview of the wide range of services and undertakings provided to the community during the reporting period, 2014-2015.

During that time, the great majority of outcomes required under Council's Delivery Program were successfully progressed and Council continues working to improve services, facilities and infrastructure on behalf of the community.

Manly Council is an organisation that is innovative in its services and remains flexible in performance to continue deliver effective results for the community in all its operations.

Council has finished the last financial year in a strong financial position, with adequate reserves set aside to continue to fund current and future planned infrastructure projects.

Council's financial health check again shows that Council's financial indicators are excellent and exceed local government benchmarks, despite rates being pegged and no special rate variations applied for.

During this year, Council was also required to demonstrate how it achieved scale, strategic capacity and sustainability as part of its Fit For the Future submission for the Office of Local Government. Council considered that it was already meeting the criteria established by the Independent Planning and Regulatory Tribunal submission via its operations and joint arrangements with SHOROC. Council intends to improve operational performance and continue achieving efficiencies in these endeavours.

In terms of capital projects, Council is pushing ahead with the construction of the new Aquatic Swim Centre well underway and progressed CBD improvements to Raglan Street, Sydney Road renewal designs and elements of the Manly 2015 plan.

The organisation's working culture is customer focused, responsible, and businesslike in its activities, and responsive and effective throughout.

I am immensely proud of the quality of service that Council provides our community and appreciate the decisive part you, the residents, play in making Manly a special place in which to live, work or visit.

Finally, I would like to thank the Mayor and Councillors and the dedicated staff for their hard work and commitment over the past year.

Henry T Wong
General Manager



A message from the Mayor

In 2014-2015, Manly Council achieved many noteworthy successes in a year of exceptional activity, innovation and creative thinking by Councillors and Staff alike.

High on the list of Council's priorities was ensuring that Manly Council is 'fit for the future' to meet the scale and capacity requirements of the NSW Government's reform program.

In this respect, I believe that Council is well placed on its own and with its neighbours through SHOROC to meet the scale, strategic capacity and financially sustainability requirements of the NSW Government. However, if pushed to amalgamate, the Manly community overwhelmingly rejected the Independent Local Government Review Panel's recommendation that Council merge with Warringah and Pittwater to form one Mega Council; favouring the option to split the Northern Beaches into two councils - if forced by the NSW Government to consider an amalgamation.

Manly and the other SHOROC councils continue to collaborate, and work hard together to reduce costs and share purchasing in a variety of areas. This has resulted in continued savings, joint procurement in infrastructure and construction, waste and re-cycling efforts and the operations of Kimbriki Resource Recovery Centre.

In terms of future-proofing Manly, we have progressed with leasing of the former Seaforth TAFE site to BUPA for aged care, and redeveloping the Manly Andrew 'Boy' Charlton Swim Centre.

The Revitalisation of the Manly CBD is continuing with streetscape and landscaping improvements underway in Raglan Street, Henrietta Lane and Sydney Road. These projects are intended to sustain Manly for the generations to come, by improving and providing new community infrastructure in the Manly CBD for Manly residents and our visitors whose tourism dollars underpin the local economy.

We also continue to work with the Manly Police, Manly Liquor Accord and State Transit to improve late night transport in Manly - and Council's 'Manly VIBE' event marketing continues to be effective in promoting music, arts and enjoyments in Manly, where natural environment and heritage sustain and complement our vibrant cosmopolitan and community lifestyle.

A great many other exciting developments and initiatives reported here proved to be highlights of an exciting, productive year in Manly. Council is in excellent financial shape, holding substantial restricted cash reserves with minimal loan borrowings, and infrastructure requiring maintenance. However, in order to continue to operate providing services as our revenue and rates are capped by State Government, we have to continuously review our costs and services and be innovative and efficient in our business operations.

I thank the Councillors, the General Manager and Council staff for their cooperation, commitment and dedication. There are significant challenges ahead for Manly as it feels the pressure of development and the impacts of its own popularity. The decisions made during the term of this Council reflect our determination to protect and enhance the amenity of Manly for future generations.

Jean Hay AM
Mayor of Manly

Mayor and Councillors

Manly Council has 9 elected representatives in total who all serve a four year term.

The Mayor is elected directly by the people and is joined by 8 fellow Councillors who are also elected by the people. The Deputy Mayor is elected each year by the Mayor and Councillors.

The key function of the Councillors is to represent the diverse interests of the residents and ratepayers of Manly in determining Council policies and strategies. This assists Council to achieve the vision and goals outlined in Council's Community Strategic Plan Beyond 2023.

Across NSW, Local Government elections were held in September 2012 and the next general election for Local Government bodies in NSW is due to be held in September 2016.

Council Term:

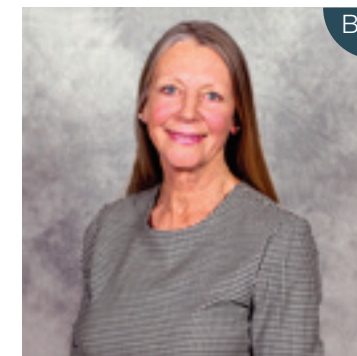
September 2012 - September 2016

Reporting Period:

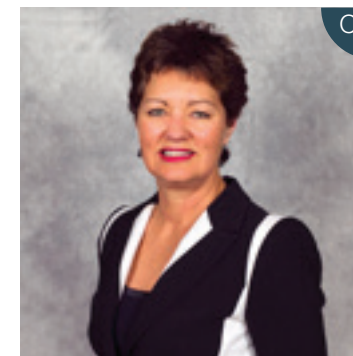
July 2014 - June 2015



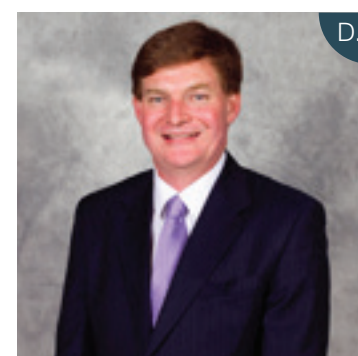
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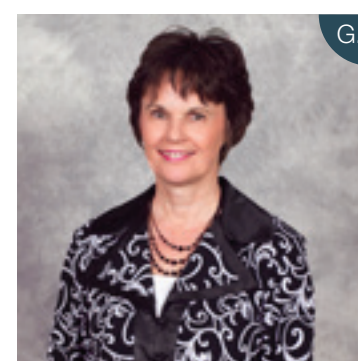
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E.



F.



G.



H.



I.

A. Jean Hay AM, Mayor

D. Cllr Hugh Burns

G. Cllr Adele Heasman

B. Cllr Barbara Aird

E. Cllr Cathy Griffin

H. Cllr Alan Le Surf

C. Cllr Candy Bingham

F. Cllr James Griffin

I. Cllr Steve Pickering



Councillors’ Attendance Records

Jean Hay AM, Mayor

- Ordinary Meeting - 15/15*
- Planning & Strategy Committee - 6/7
- Community Safety & Place Management Advisory Committee (*Chair*) - 10/10
- Economic Development & Tourism Advisory Committee - 5/5
- Manly Scenic Walkway Advisory Committee (*Chair*) - 4/5
- Playground Advisory Committee - 3/4
- Sister Cities Advisory Committee - 2/8
- SHOROC Board Meetings (*Vice-President*) - 5/6^
- Sports & Recreational Facilities Advisory Committee (*Chair*) - 5/6
- Surf Club Liaison Working Group (*Chair*) - 4/4

Cllr Barbara Aird

- Ordinary Meeting - 13/15*
- Planning & Strategy Committee - 6/7
- Access & Mobility Advisory Committee - 4/6
- Community Safety & Place Management Advisory Committee - 9/10
- Economic Development & Tourism Advisory Committee - 3/5
- Manly LEP & DCP Working Group - 0/5 (*resigned May*)
- Public Domains Advisory Committee - 7/7
- Sydney Coastal Councils Group - 2/4
- Waste Advisory Committee (*Chair*) - 8/8

Cllr Candy Bingham

- Ordinary Meeting - 15/15*
- Planning & Strategy Committee - 7/7
- Art & Culture Advisory Committee - 1/5
- Audit & Risk Advisory Committee - 3/4
- Community Safety & Place Management Advisory Committee - 8/10
- Economic Development & Tourism Advisory Committee - 4/5
- Harbour Foreshores & Coastline Management Advisory Committee - 4/5
- Heritage & Local History Advisory Committee - 4/5
- Human Services Planning & Policy Advisory Committee - 2/5
- Manly Lagoon Catchment Coordinating Committee - 3/4
- Public Domains Advisory Committee - 6/7
- Waste Advisory Committee - 6/8

Cllr Hugh Burns

- Ordinary Meeting - 15/15*
- Planning & Strategy Committee - 7/7
- Art & Culture Advisory Committee - 5/5
- Audit & Risk Advisory Committee - 4/4
- Community Environment Advisory Committee (*Chair*) - 11/11
- Community Safety & Place Management Advisory Committee - 9/10
- Heritage & Local History Advisory Committee - 5/5
- Manly Local Traffic Advisory Committee - 9/10
- Manly LEP & DCP Working Group - 3/5
- Manly Lagoon Catchment Coordinating Committee (*Chair*) - 4/4
- Public Domains Advisory Committee - 7/7
- Sustainable Transport Advisory Committee - 5/5

Cllr Cathy Griffin

- Ordinary Meeting - 15/15*
- Planning & Strategy Committee - 7/7
- Community Environment Advisory Committee (*Chair*) - 7/11 (*resigned April*)
- Community Garden Advisory Committee (*Chair*) - 3/3
- Economic Development & Tourism Advisory Committee - 3/5
- Harbour Foreshores & Coastline Management Advisory Committee - 5/5
- Human Services Planning & Policy Advisory Committee (*Chair*) - 5/5
- Manly Scenic Walkway Advisory Committee - 4/5
- Manly LEP & DCP Working Group (*Chair*) - 5/5
- Public Domains Advisory Committee - 7/7
- Sustainable Transport Advisory Committee (*Chair*) - 4/5
- Sydney Coastal Councils Group (*Chair*) - 3/4
- Waste Advisory Committee - 8/8

Cllr James Griffin

- Ordinary Meeting - 14/15*
- Planning & Strategy Committee (*Chairperson*) - 7/7
- Audit & Risk Advisory Committee - 0/4

Cllr Adele Heasman

- Ordinary Meeting - 15/15*
- Planning & Strategy Committee - 7/7
- Access & Mobility Advisory Committee - 3/6
- Art & Culture Advisory Committee (*Chair*) - 3/5
- Harbour Foreshore & Coastline Management Advisory Committee - 3/5
- Heritage & Local History Advisory Committee (*Chair*) - 5/5
- Human Services Planning & Policy Advisory Committee (*Chair*) - 3/5
- Manly LEP & DCP Working Group - 4/5
- Meals on Wheels Advisory Committee - 6/9
- Public Domains Advisory Committee - 5/7
- Shorelink Library Network (*Chair*) - 4/5

Cllr Alan Le Surf

- Ordinary Meeting - 15/15*
- Planning & Strategy Committee (*Deputy Chairperson*) - 7/7
- Community Safety & Place Management Advisory Committee - 7/10
- Manly Local Traffic Advisory Committee (*Chair*) - 10/10
- Manly LEP & DCP Working Group - 4/5
- Public Domains Advisory Committee - 5/7
- Sister Cities Advisory Committee (*Chair*) - 8/8

Cllr Steve Pickering, Deputy Mayor

- Ordinary Meeting - 15/15*
- Planning & Strategy Committee - 6/7
- ANZAC Centenary 2015 Project Working Group - 7/7
- Community Safety & Place Management Advisory Committee - 6/10
- Economic Development & Tourism Advisory Committee - 4/5
- Harbour Foreshores & Coastline Management Advisory Committee - 3/5
- Public Domains Advisory Committee - 6/7
- Sports & Recreational Facilities Advisory Committee - 6/6

Key:

Figures next to committees indicate "Number of meetings attended" out of "Number of meetings held".

(*Chair*) = Chair of the Committee

^ = Committee is external

* = figure includes four Extraordinary Meetings



Our Vision for Manly

Our Vision:

'Where natural environment and heritage sustain and complement a vibrant cosmopolitan and community lifestyle.

In addition, we will work in partnership to deliver enhanced safety, cleanliness, accessibility, connectedness and sustainability in Manly for current and future generations.'

This vision is important as it ensures Council's decisions are made with a long-term, strategic focus for the Manly area.

Our Community's Values

Our core values define what the Manly community aspires to in living and working together:

- A sustainable environment and economy
- Affordable housing
- Accessible places
- A connected and involved local community that is culturally vibrant
- A clean environment
- Protecting Manly's natural and built environment
- A place for both residents and visitors to enjoy
- Managing its population growth
- Well managed and accountable local government, and
- Clearly defined plans

Manly Council's Mission

Mission (as articulated in Council's Delivery Program 2013-2016 adopted 2 June 2014)

The Organisation's Mission is to ensure:

- Good governance with an emphasis on transparent decision making and fiscal prudence;
- A responsive range of programs, services and facilities meeting community needs;
- A service delivery model that is sustainable, equitable and accessible;
- Clear and specific future works and services programs and planning which deliver on intergenerational equity principles;
- Community engagement to ascertain views and aspirations of the local area through innovative feedback strategies, partnerships and precincts;
- A skilled, motivated and accountable workforce empowered to make decisions;
- Custodianship of the Indigenous, cultural, natural and built environment on behalf of Manly's future generations; and
- A commitment to quality.

Current Plans

Manly Council's integrated plans have been developed to guide operational decision-making and assist in achieving Manly's vision.

There are statutory and non-statutory plans and reports that Council is required to consider including:

- Manly Local Environmental Plan (LEP), being the Manly Local Environmental Plan 2013 and 1988;
- Community Strategic Plan Beyond 2024 and related plans, including the Four Year Delivery Program 2013-2017 and One Year Operational Plan 2014-2015;
- NSW Government's NSW 2021, A Plan to Make NSW Government Number One, September 2011;
- A Plan for Growing Sydney, December 2014, NSW Government;
- SHOROC, Shaping our Future, November 2010; and
- North East Subregional Strategy (2006), NSW Government.

Integrated Planning Framework

The Division of Local Government (DLG) introduced a new planning and reporting framework for NSW local governments in 2009.

The Local Government Act contains specific new integrated planning and reporting framework requirements aimed at:

- Improving integration of various statutory planning and reporting processes undertaken by councils' as required by the Local Government Act 1993 and the DLG's guidelines, and the Environmental Planning and Assessment Act 1979;
- Strengthen Councils' strategic focus and community engagement;
- Streamline reporting processes; and
- Ensure that the Local Government Act 1993 and the Integrated Planning and Reporting Guidelines support a strategic and integrated approach to planning and reporting by local councils.

The Manly Community Strategic Plan Beyond 2024 contains a set of integrated plans including a Resourcing Strategy (ten years), Delivery Program 2013-2017 (four years) and Operational Plan 2014-2015. These are briefly described below.

Delivery Program 2013-2017

The Delivery Program 2013-2017 includes a method of assessment to determine the effectiveness of each principal activity detailed in the Delivery Program in implementing the strategies and achieving the strategic objectives at which the principal activity is directed.

Operational Plan 2014-2015

Manly Council's Delivery Program 2013-2017 incorporates its one year "Operational Plan". This is adopted by Council at the beginning of each financial year and details the activities to be engaged in by Council during the 2014-2015 year, and is incorporated in the Delivery Program. The Operational Plan also includes a statement of the Manly Council's revenue policy and detailed budget for the 2014-2015 year. The Statement of Revenue policy is required by the regulations.

How we measure our progress?

Quarterly Reports

Council prepares Quarterly Reports (for the quarters ending September 2014, December 2014 and March 2015) and these track progress with the Delivery Program 2013-2017 and the actions in the Operational Plan 2014-2015. Detailed Financial Reports are also included in the various quarterly reports to Council.

Annual Report

Council also prepares an Annual Report for the community that focuses on Council's achievements in implementing our Delivery Program and the Operational Plan. The Annual Report outlines progress in implementing the Delivery Program.

In addition to this information, as per legislation, Council includes its audited financial reports and additional information required by the Local Government Regulations and other relevant Acts and Regulations.

How You Can Participate

Council encourages community participation and consultation in the decision making processes of Council. There are many ways which members of the Community are able to participate in Council, including:

Attending Council Meetings:

The community is invited to attend meetings of Council, which are open to the public. Meetings are usually held on the first two Mondays of each month from 7.30pm in the Council Chambers at 1 Belgrave Street, Manly.

The meeting dates are advertised in advance and appear on Council's website, www.manly.nsw.gov.au.

Joining a Council Committee:

From time to time, Manly Council will call for Expressions of Interest for members of the community to join our Special Purpose Committees. These committees are advisory groups that meet regularly to discuss a range of issues affecting the Manly Local Government Area. The advice and input of these committees is valued by the Councillors and by Council staff. For a full list of Manly Council committees, visit our website.

Taking part in your Community Precinct meetings:

Manly Council is committed to community consultation and the Manly Precinct Community Forum System is a key component of our consultation. The Local Government Area of Manly is divided up into 12 distinct geographical locations and each month, groups of local residents meet in these areas to discuss issues of importance to their local community. Some of the issues discussed include traffic matters, landscaping, draft policies and amendments to existing policies.

The forum approach has been running for over 20 years and is a great way for residents to be involved in their local community. The aim of Precinct Community Forums is to involve property owners, residents and workers in the decisions which affect their local area. The decisions of the Precinct Community Forums are advisory and their comments are considered and responded to by Council in its statutory decision making role. These Precinct Community Forums provide a valuable link for two-way communication between residents, Council staff, and Councillors.

The Precinct Community Forum system also encourages more social interaction within the community. The Precinct Community Forums are open to all residents and ratepayers within that area and Council encourages you to attend and have your say. For more information on the Precinct Community Forums refer to our website.

Volunteering:

There are a number of volunteering opportunities that are made available within Council. From assisting at the Manly Art Gallery & Museum to delivering Meals on Wheels, to volunteering for bush care, in the Manly Library or the Manly Environment Centre there are numerous opportunities available for those with a little extra time on their hands. Council appreciates the wonderful work carried out by our teams of volunteers and their ongoing service to the community.

Community Engagement:

Manly Council is committed to active community engagement, an approach which is outlined in its Community Engagement Policy (adopted in April 2009). The policy outlines the myriad of engagement processes employed by Council, techniques which are very relevant, given the Integrated Planning and Reporting (IPR) requirements in the Local Government Act. Council encourages the community to remain informed and consulted on council activities and policy and also to be more actively involved in shaping decision making in their Local Government Area via the Community Strategic Plan.

INFORM

Public notices
Fact sheets
Websites
Notification letters

CONSULT

Precinct Community Forums
Community panels
Surveys / questionnaires
Public meetings & exhibitions
Online participation

INVOLVE

Community panels
Advisory Committees
User groups
Deliberative polling
Online involvement

COLLABORATE

Meetings with Stakeholders & Partners
Consensus building
Participatory decision making
Delegated decisions



SECTION ONE ***Achievements of delivery program in 2014-15***

See Appendix 1.

Achievements Of Delivery Program

Available Online www.manly.nsw.gov.au www.manly.nsw.gov.au



Achievements of delivery program in 2014-2015

Overview

This section is prepared in accordance with the requirements of the legislation and guidelines from the Division of Local Government.

Attached to this report in Appendix 1 is a detailed matrix showing progress with the integrated Community Strategic Plan Beyond 2024 via Manly Council's Four Year Delivery Program 2013-2017 and One Year Operational Plan 2014-2015.

Background

In accordance with section 428 of the Local Government Act 1993, an Annual Report is required on Council's progress in implementing the Delivery Program for the 2014-2015 year. The focus of this report is on initiatives that Council has direct influence over, and utilizes a range of performance and assessment methods identified in its Community Strategic Plan Beyond 2024 and integrated planning documents.

In June 2014, Council adopted the Community Strategic Plan Beyond 2024 (CSP) following a required review of the previous plan and community consultation. It prepared the Four Year Delivery Program 2013-2017 and One Year Operational Plan 2014-2015 to align with revised community goals and strategies. The Delivery Program establishes the principal activities to be undertaken by Council to implement the strategies established by the Community Strategic Plan within the resources available under the Resourcing Strategy.

Contained within the Delivery Program are the four main strategic directions undertaken by Council that provide a focus for the development of key goals and strategies arising from the adoption of the Community Strategic Plan. These are:

1. Social priorities for a connected, involved and safe community that cares for its residents and visitors and goals being:
 - Improving Manly's community safety outcomes in relation to late night culture;
 - Promote healthy and active Manly community;

- Maintain and support connected Manly neighbourhoods and amenities;
- Create a more culturally vibrant Manly; and
- Facilitate services that support the social and welfare needs of the Manly community.

2. Economic priorities for a viable Manly for work, employment and infrastructure with goals being:
 - Facilitate a diversified Manly economy that caters for locals and visitors alike;
 - Promote tourism as an important part of the local economy;
 - Improve traffic, parking and sustainable transport option in Manly; and
 - Maintain key amenities and physical infrastructure to acceptable service standards in Manly.
3. Environmental priorities for a sustainable, protected and well managed natural and built Manly with goals being:
 - Protect and conserve natural heritage, bushland, water-ways and biodiversity;
 - Create liveable neighbourhoods with more affordable housing choices;
 - Maintain public health and building standards;
 - Facilitate reduction in green-house gas emissions in the Manly area; and
 - Promote responsible waste management.
4. Governance priorities for a well-governed Manly with transparent and responsible decision-making in partnership with the community with goals being:
 - Maintain public confidence in Council's transparent and accountable decision making;
 - Work in partnership with the community;
 - Efficient use of Council's resources; and
 - Advocate to State and Federal Governments.

The following paragraphs show progress with the Community Strategic Plan strategies via the various 2013- 2017 Delivery Program and Operational Plan 2014-2015 strategies and actions for the period 1 July 2014 to 30 June 2015 together with highlights in the paragraphs over the next pages.

Social Program Achievements (2014-15 Update Required)

Council completed the final year of its three year Manly Crime Prevention Plan targeting alcohol related violence and anti-social behaviour in the CBD with positive outcomes. During the last 12 months, Council built upon the existing work of improved late night transport, community education, regulation and enforcement, planning and community engagement. New projects initiated with grant funding included infrastructure improvement of the late night taxi rank at North Steyne and Belgrave St. A late night radio project involving late night venues, police, CCTV operators and Street Pastors was also introduced to help improve communication and responses between late night guardians. Assistance was given to the Street Pastors for more functional and visible uniforms as well as training support. The 'Stop the Supply' campaign targeting secondary supply of alcohol to young people was rolled out for a second year with high awareness resulting. Briefings for local Year 12 high school students continues to be received well. Manly's Liquor Licensing Accord operates to provide opportunities for licensed venues, NSW Police and Council to work in partnership to address community safety issues. Council continues to provide strategic leadership and innovation with monthly meetings of the Community Safety and Place Management Committee.

Council continues to provide professional lifeguard services for Manly Ocean Beach in partnership with Local Surf Life Saving Clubs. There were nil drownings reported for the 2014-2015 year, with 486 rescues and 24,064 preventative actions recorded for the period. The Manly Swim Centre annual attendance figures showed 246,490 visits for 2014-2015 year. The upgrade and redevelopment of this facility approved in December 2013 by the Joint Regional Planning Panel is progressing to provide additional parking and new community swimming facilities. The completion date of the redevelopment is scheduled for mid-2016. There was continued development and promotion of healthy living programs and initiatives, by committees and local partnerships such as the Manly Club for Seniors, the annual Seniors Week program, and Local Health District Healthy Lifestyle programs.

Council continued to provide an annual operating subsidy to the Manly Community Centre and the Manly Women's Shelter, as well as a number of smaller grants to local not for profit community organisations to undertake community development / welfare programs and services, and cultural activities. Many of these

programs and services target those most in need in the local area and support individual and community well-being.

Works have also progressively implemented Council's Playground Strategy via reserves and grant funding, and improved neighbourhood amenities with street tree planting maintenance, works and capital improvements in sportsfields, parks and ovals throughout the area.

Council continued to provide community and cultural awareness programs, library services and improvements in services, technologies and communications. New and expanded programs, including 13 self-curated and travelling exhibitions, events, activities and national touring exhibitions have been provided at the Manly Art Gallery & Museum with a total of 97,358 visitors and total retail income of \$56,205 during the year. Highlights include the Manly Arts Festival, Public Arts Program, fundraising, maintaining best practice standards, Art Gallery shop management, expanding the permanent collection through donations and purchases, the wide variety of public programs and the national tour of The Making of Midnight Oil exhibition.

Manly Library recorded 415,102 visits for 2014-2015 and for the same period transacted 363,384 loans (327,451 items were returned at the library). There were also 279,099 searches were conducted across the Library databases and Library Management System. Public Computers were used for 15,353 hours and WiFi usage was 69,981 hours. Staff dealt with 141,102 information and customer service enquiries on the desk.

There has also been continued engagement and cultural exchanges with other Councils and Government organisations nationally and internationally, such as Manly Friends of Oecusse, Japan and Yeongdo, Korea. Representatives from City of Huntington Beach also visited Manly for the 2014 Hurley Australian Open of Surfing.

There was continued delivery of programs and services for children, youth and families in response to community need. Youth services were delivered in accordance with Manly Council's Youth Strategy 2014-2019. Programs such as GLAM and Manly Youth Council provided support, social connection and a voice for young people in the community. Large youth events were held in conjunction with the Manly Jazz Festival, as well as during National Youth Week. Youth Services partnered with organisations in the Northern Beaches region to host the Empowering Young Minds Forum, which saw 140 students from schools in the region gather to learn more about mental health and peer support.

A range of new programs and initiatives were introduced at Council's long day care childcare centres and preschools to enhance the educational program for the children including Munch n Move and Backyard in a Box. Educational Leaders were nominated at each centre and received training to further develop the educational program.

Council's two long day care centres underwent rating and assessment by the Department of Education and Communities against the National Quality Framework and were awarded 'Meeting Quality Standards'.

The playground at Harbour View Children's Centre underwent a significant refurbishment specifically designed to provide opportunities for children to play and promote different types of play.

The Adolescent and Family Counselling Service continued to provide individual counselling and a parenting workshops to young people and their families. The service also delivered a range of programs in local high schools targeting early intervention for young people at risk of homelessness and anxiety.

Programs supporting seniors, aged people, people with a disability, people from culturally and linguistically diverse (CALD) backgrounds, and people from Aboriginal and Torres Strait Islander (ATSI) backgrounds are supported, including the Club Friday disability service, the Manly Meals on Wheels service, and an information and referral services to all these groups. Manly Club for Seniors continues to provide a range of activities at the Manly Seniors Centre including lawn bowls, table tennis, dancing, games, art, singing and walking groups to ensure healthy ageing and social inclusion. Healthy Lifestyle classes and Computer Pals also run at the Centre. Club Friday held 47 Friday night activities and 2 day trips, providing 4,290 hours of service to clients in 2014-15. Manly Meals on Wheels provided 85 meals per day, with shopping trips held weekly and social outings held fortnightly. Community restaurants were held at 3 locations to encourage social inclusion with our older residents and a Community Visitors Scheme operates to foster social inclusion of residents receiving a Home Care Package.

Economic / Infrastructure Program & Special Projects Achievements (2014-15 Update Required)

Council works in partnership with the community to develop strategies to diversify and broaden Manly's economy, via strategies to broaden Manly's range of local businesses and services to cater for both residents and visitors in the Manly CBD. This is via funding the Manly Mainstreet Program and Hello Manly (rebranded Visitor Information Bureau) as a joint initiative with the Manly Chamber of Commerce.

Council continues to revitalize and future proof the Manly CBD, increase the activation of the streets and laneways surrounding The Corso, generate more economic activity to Manly, provide a more diverse retail and services mix and make Manly more pedestrian and bike friendly. Over the reporting period Council has progressed the Manly2015 Masterplan through the revitalisation of Manly's laneways and streets, such as Raglan Street, Mainly Plaza and Sydney Road landscaping improvements.

There were also discussions with local and regional stakeholders and partnerships with the Manly Chamber of Commerce and community organizations within business and commercial centres about local events and initiatives. Council continued its commitment to the Manly Mainstreet program working cooperatively with the Manly Chamber of Commerce, and has renovated and rebranded the Visitor Information Centre as Hello Manly.

Manly continues to be promoted as a visitor destination, and local tourism and visitor services are now promoted through Hello Manly instead of operating as a Council managed tourist information service. Council successfully worked in partnership with Tourism NSW and local businesses to deliver and plan a range of events and activities to entertain, educate and involve Manly's community and visitors.

Council continued to deliver a range of events through the 2014-15 year to benefit the local community and businesses as well as our many visitors. These included civic activities such as citizenship ceremonies and the Centenary of Anzac Commemorations as well as street parties, outdoor concerts and festivals to celebrate the Manly Vibe. The World Food Markets again proved popular on Friday evenings through the summer months while major events such as the Australian Open of Surfing saw big crowds. A record 108,000 people attended outdoor concerts for Manly Jazz over

the October long weekend while almost 50,000 people packed The Corso and Manly beachfront to enjoy the food and wine on offer at Taste of Manly in May, generating an estimate \$810,400 of new economic activity for new businesses. In all, Council conducted over 45 events with significant incomes and sponsorships received to offset some expenses.

Traffic Management and the implementation of Local Area Traffic Management (LATM) continues to remain an important focus of Council. Traffic Planning has also included working with stakeholders to improve Manly's regional public transport network and connections (e.g. via SHOROC and other agencies) to transport linkages, and alternative and sustainable transport choices and methods (bikes, public transport links, etc). For instance, patronage of the community bus network via the operation of free bus service "Hop, Skip and Jump" continues to be popular with all areas of the community, with 361,313 users of the service during 2014-15 and donations totalling \$14,860.

Council continued to manage its large portfolio of infrastructure and assets to ensure financial sustainability and to meet community expectations, via the Asset Management Plan & Policy for Infrastructure Assets in line with Department of Local Government guidelines, and infrastructure assets maintenance, condition and safety assessments. This work has occurred for amenities, footpaths and pedestrian mobility assets.

The provision of public parking facilities within the Manly area, and managing and improving technology and usage across Council's four public and metered car parking facilities has also been important part of Council's service delivery.

Environmental Program Achievements (2014-15 Update Required)

During the last year, Council has continued to responsibly manage its waste and provide appropriate facility and public domain area cleaning as well as upgrade cleaning equipment to reduce noise. The preservation of Manly's unique natural environment remains an important priority for Council.

The Manly Environment Centre in conjunction with Council's Environment Sustainability team has continued its programs of events, community partnerships, environmental advocacy work and environmental education initiatives.

Council's Environmental Levy Program continued to fund programs such as bushland restoration works, water saving / catchment management initiatives, sustainability initiatives including those relating to alternative energy and biodiversity / threatened species management (including measures to sustain Little Penguin and Long Nose Bandicoot threatened populations).

In relation to urban planning, the new Local Environmental Plan and Development Control Plan gazetted by the NSW Minister for Planning in April 2013 and will contribute to the overall protection of the environment and heritage (built and natural), while responding to the needs for a variety of housing throughout the area.

Environmental Health inspections and audits of local businesses mainly in relation to food preparation have occurred and continued during the last year. During the 2014/2015 financial year, a total of 496 inspections of all local food premises were completed.

There were 331 Development Applications determined during the 2014-2015 year with an average time to determine applications being 86.08 days and a development value of \$141,086,356.

Council has continued to progress priority actions identified within Council's Carbon Reduction Strategy and Action Plan (prepared by Kinesis). In terms of alternative energy sources, a 9.9 kilowatt photovoltaic system was installed on Council's Town Hall Roof and a 100 kilowatt system installed on the roof of Seaforth TAFE. Solar hot water systems were also installed in six (6) key Council buildings.

Council has also improved data collation for electricity consumption (increased accuracy) and fleet fuel consumption (automated reports generated from Caltex). Community education workshops have been held on energy efficiency and Solar Hot Water/Solar Photovoltaic Panels under Council's DIG Manly Program.

Governance Program Achievements (2014-15 Update Required)

There has been continuous progress with improvements to legal, governance and reporting systems as well as policies and procedures.

Computer systems and technology used to facilitate services continue to be improved (via HP – TRIM, integrated planning systems to assist development applications, electronic and digital parking permits at the ocean beach front).

Continued recruitment of staff has been required to maintain service delivery, whilst achieving productivity improvements and savings where possible.

Council has continued working with regional stakeholders through SHOROC, and lobbying for improved resources in the Manly area including the development of improved public transport systems, and regional collaboration towards reducing costs and achieved savings.

Community engagement and input strategies utilized by Council have included operation of on average 9 of 12 Precinct Community Forums, 24 Special Purpose Committees and Council's Community Panel re-activated to review and develop Council's Community Strategic Plan priorities. All consultative mechanisms ensure that Council's future strategies and projects are well informed with input from local community members. A range of communication, information and consultation strategies have been undertaken in relation to the NSW Government's Fit for the Future program, Manly2015 Masterplan and also the redevelopment of the Boy Charlton Manly Swim Centre redevelopment.

Council continued to run its Internal Audit and Risk Committee during the year together with Willoughby, Mosman, Lane Cove, Hunters Hill, North Sydney and Lane Cove Council's to enable group learning opportunities between Councils and comparative performance in various areas. Kurringai Council also joined the group during the reporting year as well. The Internal Audit and Risk program provides a continuous improvement and benchmarking framework for the participating Councils to address key areas of risk and to improve its governance and operational processes around these areas. Seven (7) internal audits were completed over the reporting period in the areas of IT Projects, Work health and Safety, Community properties, Rates, Payroll and Cash Handling. The audited annual financial statements were also reviewed by the committee prior to adoption by Council.





SECTION TWO *Statutory Information*

See Appendix 2.
Financial Statements
Available Online www.manly.nsw.gov.au



Statutory Information

Financial Summary (2014-15 Update Required)

In the financial year ended 30 June 2015, Council received \$67.863 million income including Capital Grants and Contributions of \$1.536 million; operating expenditure was \$61.652 million, and \$20.019 million was spent on capital assets.

The Net Operating result for the year was a surplus of \$6.211 million after Capital Grants and Contributions (or \$4.675 surplus before capital). The Financial Report including the Auditors Report is included at Appendix 2.

Council has finished the financial year in a strong financial position, with adequate reserves set aside to continue to fund major infrastructure projects. Council's financial health check shows that Council's financial indicators are within both local government and TCorp benchmarks. Council rates increase for the year was pegged at 2.3% in accordance with State Government rate pegging.

Councillors' Expenses:

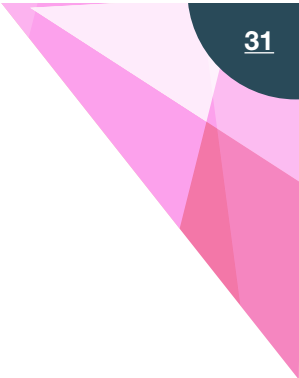
In accordance with (Clause 217(1 a1)

Council has adopted a policy that governs the expenses allowable for conferences and seminars and specifies the type of facilities available to the Mayor and Councillors. In addition, a fee has been set for payment of the Mayors and Councillors for the 2014-2015 financial year. The total payment made during the 2014-2015 reporting year is **\$265,926**.

Details of these expenses are provided below:

Mayoral and Councillors Fees – 2013-2014	
Mayoral allowance	\$39,110
Councillor Fees (9 x \$1,494.17 x 12)	\$161,370
Sub-total	\$200,480

Provision of facilities & payment of Councillors expenses	
Provision of dedicated office equipment allocated to Councillors	\$2,399
Telephone calls made by Councillors	\$10,792
Attendance of Councillors at Conferences and Seminars	\$24,615
Training of Councillors and provision of skill development	\$17,281
Interstate visits by Councillors, including transport, accommodation and other out of pocket travelling expenses.	\$0
Overseas visits by Councillors, including transport, accommodation and other out of pocket travelling expenses	\$0
Expenses of any spouse, partner or other person who accompanied a Councillor	\$0
Expenses involved in the provision of care for a child or an immediate family member of a Councillor	\$0
Other expenses for Councillors <i>(including travel, printing, stationery etc)</i>	\$10,359
Sub-total	\$65,446
Total Expenses	\$265,926



Contracts Awarded:

In accordance with Clause 217 (1 a2)

The following contracts in excess of \$150,000.00 were awarded by Council during the reporting period 1 July 2014 to 30 June 2015

Service Supplied	Name of Contractor	Date Awarded	Term of Contract	Tender Value
Lease of Restaurant & Kiosk at Clontarf Reserve	Flare Catering Pty Ltd T/A Clonny's At Clontarf	13/10/14	10 years	\$92,025 p.a. + \$560,650 CAPX
Construction Services for the construction of Manly Andrew “Boy” Charlton Swim Centre Redevelopment	FDC Construction and Fit Out Pty Ltd	3/11/14	2 years	\$20,950,263
Removal of existing asphalt & paved footpath & the supply & installation of a new concrete binding layer – Raglan Street Upgrade	T&J Enterprises	02/02/15	One Off	\$287,200
Installation of granite pavers & granite cobbles – Raglan Street Upgrade	Mansour Paving Pty Ltd	02/02/15	One Off	\$176,050
Minor Capital Works	<ul style="list-style-type: none">AAA Traffic Control Pty LtdAntouns Construction Pty LtdG.A.R.P Family TrustThe Australian Grinding Company Pty LtdCivil Works (NSW) Pty LtdEvolution Civil Maintenance Pty LtdKelbon Project Services Pty LtdLloyd Drilling Constructions Pty LtdMack Civil Pty LtdNorthern Fencing Specialists Pty LtdOzpave (Aust) Pty LtdPave-link Pty LtdPerformance Concrete Pty LtdRetaining Specialists Pty LtdRoadworx Surfacing Pty LtdStateline Asphalt Pty LtdTGB & Son Pty Ltd	01/06/15	2 + 3 x 1 years	Schedule of Rates

In addition to the contracts listed above, numerous other works and services were undertaken by contracts for individual work with a value of less than \$150,000. These works included graffiti removal services and netted tidal swimming pool maintenance.

Summary of Legal Proceedings:

In accordance with Clause 217 (1 a3)

Case	LEC#	Decision	Date	Costs
3 Ogilvy Road	10236/14	Upheld	23/07/14	\$23,117.94
18 Raglan Street	10239/14	Upheld	31/07/14	\$2,885.34
17-19 Central Avenue	10916/13	Upheld	26/08/14	\$40,660.66
6 Fairlight Crescent	10225/14	Upheld	09/09/14	\$10,593.58
46 White Street	10289/14	Upheld	24/09/14	\$31,470.27
110-112 Bower Street	40586/14	Upheld	19/12/14	\$10,992.10
92-94 Sydney Road	10683/14	Upheld	02/02/15	\$26,781.82
7 Gourlay Avenue	10633/14	Upheld	13/02/15	\$4,465.00
323-325 Sydney Road	10653/14	Dismissed	16/02/15	\$41,933.90
36-46 Sydney Road	10753/14	Upheld	26/02/15	\$31,833.59
102 Bower Street	10989/14	Upheld	23/04/15	\$22,754.73
Corso Bakehouse	Local Court	Upheld	30/04/15	\$16,171.91
4 Rolfe Street	10572/14	Upheld	30/04/15	\$50,160.07
15 Crescent Street	40963/13	Upheld	01/05/15	\$4730
Stuart Street (2)	40445/14	Dismissed	08/05/15	\$18,150.00
112 Sydney Road	10944/14	Upheld	19/05/15	\$11,268.87
61 Gurney Crescent	10055/15	Upheld	12/06/15	\$15,948.10
4 West Street	10238/15	Upheld	26/06/15	\$5,756.90
9-11 Victoria Parade	10551/14	Ongoing	-	\$109,038.75
10 Addison Road	10915/13 11004/13 50836-50842/14	Upheld Ongoing	19/08/14 -	\$200,250.19
			Miscellaneous matters	\$21,667.94
			Total	\$700,227.27

* Note: Status as at 30 June 2015. Costs reflect those incurred in the 2014-2015 Financial Year only.

Overseas trips:

In accordance with Clause (217(1a)

Date	Person	Destination & Purpose	Funding
3-8 July	Mayor, Deputy Mayor & General Manager	Huntington Beach USA, Sister City Visit	Self
April-June	Events Officer	Yeongdo-Ku, South Korea Staff Exchange Program	Yeongdo-Ku



Section 356 Grants:

In accordance with Clause 217 (1 a5)

Every year Council provides financial assistance to a number of local community groups who provide valuable services to many different interest groups within our community.

Below is a list of organisations who were awarded Community Grants for the 2014-2015 reporting period:

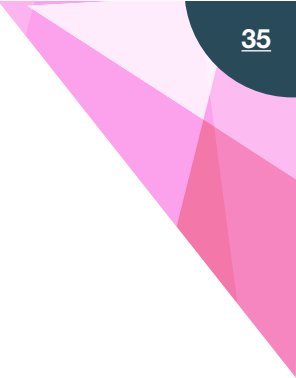
Community Grants	Amount
1. Northern Beaches Interchange	\$1,000
2. Constant Companion	\$330
3. Peninsula Senior Citizen Toy Repair Group Inc	\$500
4. Manly Croquet Club	\$1,000
5. Wings of Hope	\$650
6. Literacy Network Manly Warringah	\$1,000
7. Manly Community Centre & Services	\$630
8. Peer Support Foundation	\$900
9. St Vincent de Paul Society, Manly	\$1,000
10. Manly Warringah Pittwater Community Aid	\$500
11. 1st Balgowlah Scout Group	\$500
12. The Link Church	\$500
13. Fighting Chance Australia	\$1,000
14. Manly Street Pastors	\$1,000
15. Sailability NSW, Manly Branch	\$1,000
16. Early Education Inc.	\$740
17. Life Education NSW	\$750
18. Baringa Bush Community Garden	\$1,000
TOTAL	\$14,000

Council also provides annual Cultural Grants to help community groups develop projects to service identified cultural needs in the community. Below is a list of organisations who were awarded Cultural Grants for the 2014-2015 reporting period:

Cultural Grants	Amount
1. Manly Warringah Choir Inc.	\$1,000
2. Sydney Chamber Music Festival	\$1,000
3. Northern Beaches Orchestra	\$1,000
4. Manly OOSH Incorporated	\$500
5. Northern Beaches Chorus	\$750
6. Manly Warringah Media Coop	\$500
7. Koori Kids	\$450
8. Manly Panto Inc.	\$1,000
9. Pioneer Clubhouse	\$800
TOTAL	\$7,000

The organisations below receive a recurrent annual cultural grant:

Organisation	Recurrent Annual Grant
1. Manly District Band	\$2,000
2. Manly Music Club	\$1,000
3. Manly Warringah Pipe Band	\$1,000



Other contributions and donations:

Under Section 356 of the Local Government Act, 1993, Council made contributions to the following groups and organisations during the 2014-2015 reporting period:

- The Manly Community Centre with an annual contribution for provision of services to the community of **\$80,795**.
- The Manly Women’s Shelter with an annual contribution for provision of services to the community of **\$50,000**.

Controlling Interest in a Corporation, Partnership, Trust, Joint Ventures, Syndicates of other bodies:

In accordance with Clause 217 (1 a7)

During the Reporting Period, Manly Council held a controlling interest in Kimbriki Environmental Enterprises. The other controlling parties in this venture were Mosman Council, Pittwater Council and Warringah Council.

Partnerships, Cooperatives and Joint Ventures

In accordance with Clause 217 (1 a8)

Manly Mainstreet Board:

The Manly Mainstreet Centre Management project is a joint initiative of the Manly Chamber of Commerce and Manly Council to improve the operation, management, promotion and presentation of the Manly CBD, for the benefit of all stakeholders. Manly Council contributes to the operating expenses of the Centre Management and is represented on the Mainstreet Centre Management Committee.

Kimbriki Environmental Enterprises (KEE):

During the Reporting Period, Manly Council held a controlling interest in Kimbriki Environmental Enterprises. The other controlling parties in this venture were Mosman Council, Pittwater Council and Warringah Council.

Shorelink Co-operative Library Network:

Manly is a member of the Shorelink Co-operative Library Network together with the Councils of Lane Cove, Mosman, North Sydney and Willoughby Councils. Shorelink provides library computer services and community information services to the Libraries.

SHOROC Regional Organisation of Councils:

The SHOROC regional organisation of Councils consisting of Warringah, Manly, Mosman and Pittwater was established to:

- Co-ordinate and encourage the infrastructure development both public and private sector;
- Provide a united local government voice for the Northern Beaches;
- Seek grant funds to implement major projects;
- Pursue co-operation in business ventures, purchasing, computer applications, staff training and other similar areas.



Equal Employment Opportunity Management Plan

In accordance with Section 428 of the Local Government Act and Clause 217 (a9) of the Local Government Regulation Council’s revised Equal Employment Opportunity (EEO) Management Plan and Strategies have been in place and in operation since February 2012. All staff within Council have adopted and apply the principles and processes of EEO which ensures that Council has a workplace that complies with the spirit and intent of Antidiscrimination and Local Government legislation.

All staff have been trained in the application of EEO in the workplace and a robust system of monitoring is in place to ensure that all EEO outcomes are genuinely achieved. The strategy areas identified in the plan do not involve the use of quotas or token gestures but are genuine actions that reflect the diversity of the community we serve.

The outcomes achieved due to the current EEO Management Plan and Strategies indicates that end-to-end decision making within Council applies EEO principles to ensure all staff and those Council staff come into contact with receive an Australian ‘fair-go all round’.

Age, disability, health, racial and cultural background, family / carer responsibilities, gender, pregnancy, sexuality, marital status, politics, religion and other irrelevant characteristics and traits that can be unreasonably applied to disadvantage others are avoided in decision making regarding recruitment and selection; training, staff retention, leave, promotions / career development and the like to ensure the best decisions are made for the best reasons.

Access to training, to appointment to vacant positions and promotion opportunities and to enhanced conditions and terms of employment as well as decisions associated with change in the workplace are reported to the Local Government Award mandated Joint Consultative Committee so that transparency and accountability is seen to be ‘done’.

Compliance with the letter and the spirit of the law that underpins EEO in Council is evidenced at every level of decision making throughout Council and the Community can be confident that Management and Staff of Council apply objective, rigorous, and merit based criteria in all their day-to-day activities.

Senior Staff Remuneration

In accordance with Clause 217(1b and c)

Council has classified the following positions as Senior Staff, as defined by the Local Government Act 1993.

- General Manager
- Deputy General Manager, People Place and Infrastructure
- Deputy General Manager, Land Use and Sustainability

Below are the all inclusive remuneration packages for Senior staff for the financial year ending 30 June 2015, comprising the salary component, employers contribution and employees salary sacrifice to superannuation, non-cash benefits, and Fringe Benefits Tax.

General Manager:

Total Remuneration Package \$329,512

The following staff has been identified as senior staff members for reporting purposes.

- **Deputy General Manager, People Place and Infrastructure:**
Total Remuneration Package \$ 232,518
- **Deputy General Manager, Land Use and Sustainability:**
Total Remuneration Package \$ 246,187

Stormwater Management Service

In accordance with Clause 217(1 e)

The Stormwater Management Service Charge is made in accordance with the Local Government Amendment (Stormwater) Act 2005 and amendments to Local Government (General) Regulation 2005. A “Stormwater Management Service” is defined as a service to manage the quantity or quality, or both, of stormwater that flows off land, and includes a service to manage the re-use of stormwater for any purpose.

The charge is levied on rateable urban land that is categorized for rating purposes as residential or business (excludes vacant land). The maximum amount of a stormwater charge is \$25.00 for a single residential property. The charge levied is:

- \$25.00 for land categorised as residential.
- \$12.50 per residential strata lot, including residential flats, community title, tenants-in-common residential units.
- \$25 per 350 square metres or part thereof for land categorised as business up to a maximum charge of \$200.
- \$5 minimum for business Strata Lots and Company Title up to a maximum of \$200

Pro-rata apportionment for business strata complexes. All funds raised through the stormwater management charge must be used for stormwater management projects including flood mitigation works, stormwater drains and pipes, managing stormwater quality, and stormwater treatment measures including gross pollutant traps. Funds can be used for both capital and recurrent expenditure for new or additional stormwater management services. The annual income from the charge is approximately **\$357,000**.

These funds can be carried forward or combined with funding from other sources such as grants, to fund major stormwater infrastructure projects.

Particulars of Stormwater Management Charges levied during the reporting period:

- Stormwater Management Charge, \$360,838, Stormwater management new works & maintenance (various); \$494,305 Expenditure, and \$160,903 available as at 30 June 2015.



Companion Animal Management

In accordance with Clause 217(1 f)

Rangers patrol all areas of the Manly Local Government Area and educate the public regarding compliance with the Companion Animal Act and Regulations.

Pound data

Information lodged as part of Council’s Companion Animal Register is supplied yearly to the Division of Local Government. Lodgement of pound data collection returns with the Division, number of dogs impounded at Council’s pound: **9**.

Dog attacks

Information lodged as part of Council’s Companion Animal Register is supplied yearly to the Division of Local Government. Lodgement of data relating to dog attacks within the Division, number of reported dog attacks: **14**.

Community education programs

Council conducts an annual ‘Dogs Day Out’ event and provides ongoing public information on responsible pet ownership including a community advertising campaign on responsible pet ownership. Council spent (approx. net) \$8,293 on its annual ‘Dogs Day Out’ event in August 2015.

De-sexing of dogs and cats

Council runs an information stall at its annual ‘Dogs Day Out’ event. Council has also produced a brochure on responsible cat ownership which is available from Council’s Customer Service Centre along with a number of brochures prepared by the Division of Local Government called ‘Information for Cat Owners in NSW’ and ‘Information for Dog Owners in NSW’. These brochures are also sent to owners upon request.

Unclaimed animals

Any dogs unable to be returned to the owner are rehomed via the Animal Welfare League. Animals are only euthanized under veterinary instructions.

Off Leash areas

Information on off-leashed areas is displayed on Council’s website, www.manly.nsw.gov.au and via a brochure called ‘It’s all about Dogs’.

Off leash areas include:

- | | |
|-------------------------|----------------------|
| • Seaforth Oval | • Manly Cemetery |
| • Tania Park | • Manly Lagoon Park |
| • North Harbour Reserve | • Sandy Bay Clontarf |
| • LM Graham Reserve | |



Swimming Pools Act

In accordance with Clause 22F(2)

A total number of 62 inspections were undertaken of swimming pool barrier fences for the reporting period.

Public Interest Disclosures Report to NSW Ombudsman

Reporting Period: Current reporting period: July 2014 to June 2015

No of public officials who made public interest disclosures to your public authority.	1
No of public interest disclosure received by your public authority.	1

Of public interest disclosures received, how many were primarily about:

Corrupt conduct	0
Maladministration	1
Serious and substantial waste	0
Government information contravention	0
Local government pecuniary interest contravention	0
No of public interest disclosures (received since 1 Jan 2012) that have been finalised in this reporting period	1
Have you established an internal reporting policy?	Yes
Has the head of your public authority taken action to meet their staff awareness obligations?	Yes
Staff undertaking that they have read and understood your organisation's internal reporting policy. Training provided by your organisation	Training; Induction

In regard to the staff numbers reported in this return the total number includes all full time, part time and casual staff. In this period training has been held on the new Council Code of Conduct for all staff. All new employees, work experience people and contractors sign off as having received a copy of the Code of Conduct on their first day of employment at Council.

Public Access to Government Information:

In accordance with Section 125, clause 7 of the Government Information and (Public Access) Act 2009 and Regulations.

The Government Information (Public Access) Act 2009 creates rights to information which are designed to meet community expectations for more open and transparent councils and encourages councils to proactively release council information.

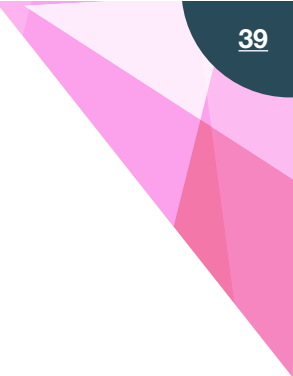
There are four ways in which government information will be available.

1. **Mandatory release:**
You can search Council's website www.manly.nsw.gov.au. Certain information must be disclosed on an agency's website, free of charge. This includes Council's policy documents, current publication guide, disclosure log and register of government contracts.
2. **Proactive release:**
You can ask what information Council will make available to the public, in addition to the information contained on the website.
3. **Informal request:**
You can ask for specific information. Agencies are encouraged to release information without the need for a formal application, unless there are good reasons to require one.
4. **Formal application:**
This is the last resort, if you haven't been able to get the information you need in any other way. You can formally request specific information. In some circumstances, access to information will require a formal access application

For more information on how to access information held by Council, visit www.manly.nsw.gov.au

During 2014-2015, Council received a total of 1005 applications to access information under the Government Information (Public Access) Act 2009 as outlined below.

Number of Applications Received	2014-2015
GIPA formal access requests	9
GIPA informal access requests	906



Compliance with the NSW Carers (Recognition) Act 2010

Educational Strategies

No services provided which meet the criteria of this Act.

Consultation and liaison with Carers

No services provided which meet the criteria of this Act.

Staff who are carers

- a) Council supports Carers by ensuring that their requests for leave are considered quickly, sympathetically and generally positively. Over the past 2 years, on average Council has two (2) FTE staff absent from work each week (70 hours) due to short and/or long term Carer responsibilities. Currently Council supports staff with family members with Substance abuse issues; Cancer; Epilepsy; Alzheimer's disease / Dementia; Physical and Mental Illness and Disability; Age related illnesses (episodic and chronic) and the like.
- b) Council never unreasonably withholds approval for leave and altered work arrangements for those with Carer responsibilities with examples of the granting of part-time work (from full-time arrangements), reduced and/ or changed hours (less days/hours, compressed hours) and working from home arrangements. Each Carer request is treated on its merits and it appears that staff morale and engagement with Council has improved as word of such quiet support has been evidenced.



Schedule 2

- Statistical information about access applications

Table A:
Number of applications by type of applicant and outcome*

	Access granted in full	Access granted in part	Access refused in full	Information not held	Information already available	Refuse to deal with application	Refuse to confirm/ deny whether information is held	Application withdrawn
Media	-	-	-	-	-	-	-	-
Members of Parliament	-	-	-	-	-	-	-	-
Private Sector Business	-	-	-	-	-	-	-	-
Not for profit Organisations or Community Groups	-	-	-	-	-	-	-	-
Members of the public (application by legal representative)	2	4	-	1	-	-	-	-
Members of the public (other)	1	-	-	1	-	-	-	-

** More than one decision can be made in respect of a particular access application. If so, a recording must be made in relation to each such decision. This also applies to Table B.*

Table B:
Number of applications by type of application and outcome*

	Access granted in full	Access granted in part	Access refused in full	Information not held	Information already available	Refuse to deal with application	Refuse to confirm/ deny whether information is held	Application withdrawn
Personal Information application*	-	-	-	-	-	-	-	-
Access applications (other than personal information applications)	3	4	-	2	-	-	-	-
Access application that are partly personal information application and partly other.	-	-	-	-	-	-	-	-

** More than one decision can be made in respect of a particular access application. If so, a recording must be made in relation to each such decision. This also applies to Table B.*

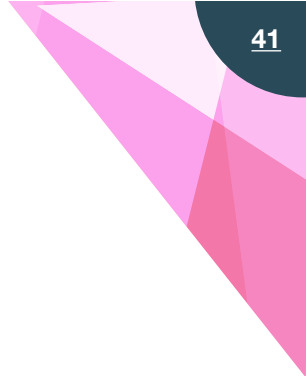


Table C:
Invalid applications

Reason for invalidity	No of applications
Application does not comply with formal requirements (section 41 of the Act)	1
Application is for excluded information of the agency (section 43 of the Act)	-
Application contravenes restraint order (section 110 of the Act)	-
Total number of invalid applications received	1
Invalid applications that subsequently became valid applications	-

Table D:
Conclusive presumption of overriding public interest against disclosure: Matters listed in Schedule 1 to Act

	Number of Times Consideration Used*
Overriding secrecy laws	-
Cabinet information	-
Executive Council information	-
Contempt	-
Legal professional privilege	2
Excluded information	-
Documents affecting law enforcement and public safety	-
Transport safety	-
Adoption	-
Care and protection of children	-
Ministerial code of conduct	-
Aboriginal and environmental heritage	-

** More than one public interest consideration may apply in relation to a particular access application and, if so, each such consideration is to be recorded (but only once per application). This also applies in relation to Table E.*

Table E:
Other public interest considerations against disclosure: matters listed in table to section 14 of Act

	Number of Occasions When Application Not Successful
Responsible and effective government	-
Law enforcement and security	-
Individual rights judicial processes and natural justice	4
Business interests of agencies and other persons	-
Environment, culture, economy and general matters	-
Secrecy provisions	-
Exempt documents under interstate Freedom of Information legislation	-



Table F:
Timeliness

	Number of Applications
Decided within the statutory timeframe (20 days plus any extensions)	9
Decided after 35 days (by agreement with applicant)	-
Not decided within time (deemed refusal)	-
Total	9

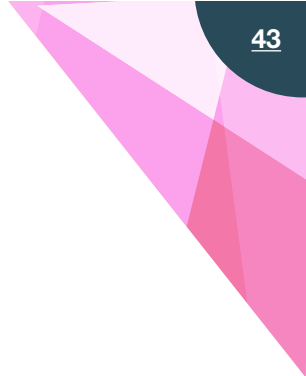
Table G:
Number of applications reviewed under Part 5 of the Act (by type of review and outcome)

	Decision varied	Decision upheld	Total
Internal review	-	-	-
Review by Information Commissioner*	-	-	-
Internal review following recommendation under section 93 of Act	-	-	-
Review by ADT	-	1	1
Total	-	1	1

* The Information Commissioner does not have the authority to vary decisions, but can make recommendations to the original decision-maker. The data in this case indicates that a recommendation to vary or uphold the original decision has been made by the Information Commissioner.

Table H:
Applications for review under Part 5 of the Act (by type of applicant)

	Number of applications for review
Applications by access applicants	-
Applications by persons to whom information the subject of access application relates (see section 54 of the Act)	0



Complaints and Feedback

A complaint is an expression of dissatisfaction with the Council's policies, procedures, charges, staff, agents or quality of service.

Council has adopted a three tier approach to complaint handling with the vast majority of complaints being resolved by the first tier or by the person receiving the complaint. Tier two and three complaints are review processes.

More detailed information is available in Council's Complaints Management Policy on our website www.manly.nsw.gov.au or alternatively contact Council's Coordinator Customer Support Services on 9976 1500.

Council's Complaint Management Policy requires that a summary of complaints received and processed be reported in Council's Statutory Annual Report. For the reporting period **540** complaints were received.

Privacy & Personal Information Protection Act Report:

In accordance with Section 33 (3) of the Privacy and Personal Information Protection Act 1998, Council is required to include in its Annual Report:

‘A statement of the action taken in complying with the requirements of the Act, and Statistical details of any review conducted by or on behalf of the Council.’

Statement of the Action Taken in Complying with the Requirements of the Act:

The Act provides for the protection of personal information and for the protection of the privacy of individuals. In accordance with the requirements of the Act, Council adopted a Privacy Management Plan on 7 August 2000. The Plan details how Council will incorporate the provisions of the Act into its everyday activities.

The Privacy Management Plan specifically addresses:

- Privacy principles including:
- The collection, retention and security of personal information by Council;
 - Access to personal information held by Council;
 - Limits on the use of personal information;
 - Public registers; and
 - Procedures for Internal Review.
 - Staff training and education

Statistics:

Council did not receive any applications for Reviews during the period 1 July 2014 to 30 June 2015.

The number of Internal Review Applications lodged during the year:	Nil	-
The number of Internal Review Applications finalised during the year:	Nil	-
The number of matters proceeded to the Administrative Disputes Tribunal during the year:	Nil	-

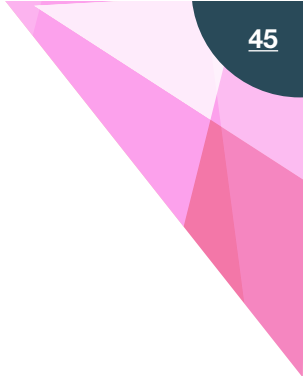


Planning Agreements

In accordance with Section 93G(5) of the Environmental Planning and Assessment Act 1979 Section 93G(5) of the Environmental Planning and Assessment Act, 1979 provides for voluntary planning agreements or other arrangements between Councils and a developer. Manly Council was party to two (2) planning agreements during the Reporting Period:

- (i) In December 2006 with Lend Lease relating to the development of large parts of the St Patrick’s Estate at Darley Road, North Head. The public works to be provided as a result of the agreement included the provision of public walkways through the estate, bush regeneration works and work and support for protection of the endangered species – being the Long Nosed Bandicoot. As the development of the estate is extensive, it will take many years to complete. The public benefits are therefore being progressively provided as development takes place. A completion date is unknown at this time.

- (ii) In July 2007 with Stockland Development Pty Ltd for public benefits associated with the redevelopment of the former Totem site in Condamine St Balgowlah. The public benefits included a major public plaza, public walkways through the site, traffic management works, footpath and landscaping enhancements of public spaces, provision of public parking and public toilets. At this time it is estimated that some 90% of the benefits have been provided. The remainder are expected to be in place by the time the redevelopment of 360 Sydney Rd takes place within the next 2 years.



Capital Works Projects

In accordance with Capital Expenditure Guidelines, Council had 5 non-recurring capital projects:

Seaforth Community & Creative Hubb	100% complete
Swim Centre Feasibility Study	100% complete
LM Graham Reserve Master Plan Year 1 - continued from prior year	100% complete
Harbour Pools Upgrade	100% complete
Manly 2015 public Domains - Short Street rejuvenation	100% complete

Reason for delays included the diversion of funds to other capital items, weather impediment and awaiting advice from external funding agencies.

Abandonment of Rates and Charges:

In accordance with (Clause 132)

The following rates or charges were abandoned by Council during the reporting period:

Abandonment Type	Abandonment Reason	Amount
Ordinary Rates (Residential)	Pensioner Rebate (S.575)	\$218,344
Ordinary Rates (Environmental Levy)	Pensioner Rebate (S.575)	\$35,285
Domestic Waste Management	charges Pensioner Rebate (S.575)	\$122,835
	TOTAL	\$ 376,464

Special Rate Variation:

In accordance with Section 508(2)

Particulars of Special Rate Variations approved and/or levied during the reporting period:

Name of Charge	Amount Levied	Project	Expenditure	Amount available at 30 June
Manly Town Centre CBD Improvement Special Rate (Approval granted 2005/2006 to increase Special Rate to raise additional \$450,000pa)	\$1,134,785	Town Centre / CBD improvements and maintenance works, including Manly Mainstreet Management and Manly 2015 Public Domains – Short St and loan repayments	\$573,609	-\$2,317,449 (deficit)
Special variation of 2% to Ordinary General Rates (Approval granted July 2008 to increase rates to raise additional \$428,000 pa to fund Infrastructure renewal)	\$535,881	Manly Scenic Walkway upgrade, public buildings refurbishments, additional roadworks and playground upgrade works	\$3,551,331	-\$3,016,288 (deficit)



Bushfire Hazard Reduction Activities

Council's 47 Reserves and the Manly Scenic Walkway were subject to a Bush Fire Hazard assessment in consultation with NSW Fire Brigade to identify areas within the Manly Local Government Area requiring fuel reduction works. As part of Council's ongoing fire management process a Bushfire Risk Management Plan has been produced. This Management Plan identifies all of the assets within the Manly Local Government Area that may be at risk of bushfire, and sets a program of works over the next 5 years to minimise the risk.

Location Work undertaken:

Bantry Reserve	Manual Fuel Reduction
Baringa Bush	Fuel Management Zone maintained
Burnt Bridge Creek	Manual Fuel Reduction
Castle Circuit Foreshore	Manual Fuel Reduction
Gurney Crescent Foreshore	Manual Fuel Reduction
Gurney Reserve	Manual Fuel Reduction
Heathcliff Crescent	Fuel Management Zone maintained
Manly Scenic Walkway	Manual Fuel Reduction
Nolans Bush	Manual Fuel Reduction
Sangrado Reserve	Manual Fuel Reduction
Seaforth Oval	Fuel Reduction Burn
Tania Park	Manual Fuel Reduction
Wellings Reserve	Manual Fuel Reduction

Subsidised work on Private land:

In accordance with Clause 217 (1a4)

There was no subsidised work on private land carried out during the reporting period.

External bodies Carrying out the Function of Council

In accordance with Clause 217 (1a6)

There were no external bodies carrying out the function of Council during the reporting period.





SECTION THREE

Annual Environment Levy



Annual Environment Levy

History of the Levy:

The Environment Levy has been in place in Manly since July 1997 to fund a range of projects of an environmental nature, with the aim of achieving substantial enhancement of Manly’s environment. Each year around \$964,000 is raised through the Environment Levy, and this is supported with substantial external government grant funds successfully secured by Council.

Since 1997, Environment Levy funds have been used to fund projects such as:

- Burnt Bridge Creek restoration works
- Bush regeneration works
- Implementation of threatened species programs
- Preparation and implementation of Coastline and Estuary Management Plans
- Water quality monitoring
- Cleaning of gross pollutant traps
- Manly Lagoon rehabilitation works
- Installation and use of alternative water sources (eg: rainwater harvesting)
- Water savings actions
- A variety of sustainability and climate change education programs and events
- Ocean Care Day

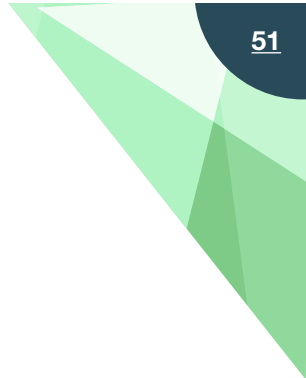
Administration:

Each year, a proposed list of projects is presented to the elected Council (with input from the Community Environment Committee).

Proposed projects are identified from Council’s various strategic Management Plans, Action Plans, Strategies and Plans of Management and must be consistent with the Manly Sustainability Strategy and Community Strategic Plan. Community priorities are also considered in project selection. Hence each project selected and prioritised is part of a greater overarching strategy guiding environmental rehabilitation and protection.

The Community Environment Committee, comprising of Councillors, community representatives and council staff undertakes the following tasks in regard to the management of the Environment Levy:

- Monitors expenditure to ensure that funds are accounted for separately to normal budget provisions;
- Ensures that such funds are used for new works and environmental initiatives over and above Council’s normal operational and capital expenditure budgets;
- Periodically reports to residents on the progress of the environmental projects relative to budget forecasts;
- Reports at the end of the financial year on whether the funds have been separately accounted for and, in particular, to express a view as to whether the additional revenue has been directed to new environmental initiatives additional to the Council’s normal operational and capital budget expenditure. The Community Environment Committee also reviews the draft budget and makes recommendation to Council.



Criteria:

Each proposed project is assessed against the below criteria, developed by the Community Environment Committee, prior to recommendation to Council for funding:

- Priority issues are Urban Bushland and Water Quality;
- Selection of projects must be consistent with the objectives of the Manly Sustainability Strategy;
- Emphasis on visible works with investigation, design, construction, supervision, linking monitoring and education with preference for upstream source and at-source management.

Ongoing maintenance of new Environment Levy capital works projects has been recognised as a legitimate charge against the Levy and up to 10% of the Levy revenue is allocated for this purpose annually.

Environment Levy Expenditure for 2014 - 2015:

A full copy of the Environment Levy Annual Report can be found on Council’s website at www.manly.nsw.gov.au. The Environment Levy report provides an overview of budget, implementation and expenditure progress of the Environment Levy for the financial year and more broadly reports on overall expenditure over the life of the Environment Levy. It also provides evaluation of Environment Levy funded projects against specific project based indicators. Details are reported for the overall Environment Levy and are further broken down by program and project.

The program levels being:

- Biodiversity Program
- Water Cycle Management Program
- Lagoon Conservation & Remediation Program
- Coastline Management Program
- Education for Sustainability Program
- Climate Change Program

The available Environment Levy Budget for the year totalled **\$1,554,131**, however actual funds received for the year totalled **\$1,084,742**. These funds were comprised of **\$976,083** from current rates and interest, and grant funds of **\$108,659**. Total expenditure for the year on Environmental Projects was **\$538,620**.



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