

AGENDA

Notice is hereby given that an Ordinary Meeting of Council will be held at the Civic Centre, Dee Why on

Tuesday 22 May 2018

Beginning at 6:30pm for the purpose of considering and determining matters included in this agenda.



Ben Taylor
Acting Chief Executive Officer

OUR VALUES

Trust
Teamwork
Respect
Integrity
Service
Leadership



**Agenda for an Ordinary Meeting of Council
to be held on Tuesday 22 May 2018
at the Civic Centre, Dee Why
Commencing at 6:30pm**

ACKNOWLEDGEMENT OF COUNTRY

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2.0 DECLARATION OF PECUNIARY AND CONFLICTS OF INTEREST

3.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

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3.2 Minutes of Extraordinary Council Meeting held 24 April 2018

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1.0 APOLOGIES

In accordance with Part 4.2 of the Code of Meeting Practice, apologies must be received and accepted from absent Councillors and a leave of absence from the Council Meeting may be granted.

2.0 DECLARATION OF PECUNIARY AND NON-PECUNIARY CONFLICTS OF INTEREST

In accordance with Part 3 of the Code of Meeting Practice, all Councillors must declare any conflict of interest, pecuniary interest, significant or less than significant non-pecuniary interest in relation to any item listed on the agenda.

3.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

3.1 MINUTES OF ORDINARY COUNCIL MEETING HELD 17 APRIL 2018

RECOMMENDATION

That the Minutes of the Ordinary Council Meeting held 17 April 2018, copies of which were previously circulated, be confirmed as a true and correct record of the proceedings of that meeting.

3.2 MINUTES OF EXTRAORDINARY COUNCIL MEETING HELD 24 APRIL 2018

RECOMMENDATION

That the Minutes of the Extraordinary Council Meeting held 24 April 2018, copies of which were previously circulated, be confirmed as a true and correct record of the proceedings of that meeting.

4.0 PUBLIC FORUM AND PUBLIC ADDRESS

In accordance with Clause 2.8 of the Code of Meeting Practice, residents, ratepayers, applicants or other persons may request to address Council in relation to any one matter related to the general business of Council but not the subject of a report on the agenda (Public Forum) and any one matter which is listed for consideration on the agenda (Public Address).

5.0 ITEMS RESOLVED BY EXCEPTION

In accordance with Part 2.11 of the Code of Meeting Practice, items that are dealt with by exception are items where the recommendations contained in the staff reports in the agenda are adopted without discussion.

6.0 MAYORAL MINUTES

ITEM 6.1	MAYORAL MINUTE NO 04/2018 - FEE WAIVER - SPECIAL OLYMPICS SYDNEY NORTHERN BEACHES - WINTER AQUATICS PROGRAM
TRIM FILE REF	2018/274718
ATTACHMENTS	NIL

BACKGROUND

Special Olympics Sydney Northern Beaches has sought assistance from Council to waive the fees for lane hire at the Warringah Aquatic Centre to enable them to conduct their winter aquatics program this season.

Special Olympics Sydney Northern Beaches provides year round sports training and competition for approximately 100 people in the local community with an intellectual disability giving them the opportunity to enjoy the many benefits that sport provides. Programs are designed to ensure that every athlete irrespective of their ability level has the opportunity to participate in their chosen sport.

They are a not for profit organisation that is run by hard working passionate volunteers and are reliant on assistance from the community and funds raised through their charity events.

Council has been proud to assist this organisation in the past and is very aware of the enormous contribution they make to our community. The organisation received support from the former Warringah Council through the waiving of fees for lane hire and they were recently worthy recipients of a grant of \$8,000 in the 2017 Round 2 Stronger Communities Grant program. This funding went towards the Special Olympics Festival of Sport held in early March which was a great success. Council has also been fortunate in participating in their previous charity events as well.

Council has the opportunity to continue their support to this organisation by waiving the current lane hire fee of \$807.50. In order to do this, I am advised that a Council Resolution is required for any reduction or fee waiver to an organisation for the use of Council's services and facilities and therefore I put forward this request for consideration.

I understand that funding in the amount of \$807.50 can be covered under existing operational budgets.

RECOMMENDATION OF MAYOR

That Council waives the fee of \$807.50 for lane hire at the Warringah Aquatic Centre to Special Olympics Sydney Northern Beaches for the 2018 Winter Aquatics program.



Michael Regan
MAYOR

7.0 CHIEF EXECUTIVE OFFICER'S DIVISION REPORTS

ITEM 7.1	QUARTERLY BUDGET REVIEW STATEMENT - MARCH 2018
REPORTING MANAGER	CHIEF FINANCIAL OFFICER
TRIM FILE REF	2018/260185
ATTACHMENTS	1 March Quarter Report on Actions (Included In Attachments Booklet)

EXECUTIVE SUMMARY

PURPOSE

To present the financial and management results for the nine months ended 31 March 2018.

SUMMARY

The report details Council's consolidated financial position and management results for the nine months ended 31 March 2018. The Budget Review Statement is a progress report on the Operational Plan 2017/18.

The Surplus from Continuing Operations which includes Capital Grants and Contributions for the full financial year is forecast to increase by \$12.4m to \$71.0m. The increase in the Surplus is due to lower than anticipated Expenses from Continuing Operations of \$12.8m offset by lower than anticipated Income from Continuing Operations of \$0.4m. The Surplus from Continuing Operations before Capital Grants and Contributions for the full financial year is forecast to increase by \$15.4m to \$22m. Capital Expenditure is forecast to decrease by \$18.3m to \$91.5m. These changes are detailed in the Report.

The increase in the Surplus principally relates to lower expenditure as a result of staff vacancies and the associated impact on Materials and Contracts and Other Expenses. This also reflects the high level of activity associated with the integration of services for the three former Councils. The issues associated with this lower expenditure reflect a delay in some activities to the next financial year and not a saving which could be sustained in future periods without a diminution in the level of service.

The Operational Plan 2017/18 currently contains 225 actions, the majority of these are progressing or completed. A report is at Attachment 1 Quarterly Report on Business Actions – March 2018 providing further detail on these actions.

RECOMMENDATION OF ACTING CHIEF EXECUTIVE OFFICER

That:

- A. Council note the Budget Review Statement for the nine months ended 31 March 2018.
 - B. Council approve the following changes to the Current Forecast in the March 2018 Business Review Statement:
 - a. An increase in the forecast Surplus from Continuing Operations which includes Capital Grants and Contributions of \$12,390,000 to \$71,012,658
 - b. A decrease in capital expenditure by \$18,330,364 to \$91,463,750.
-

REPORT

BACKGROUND

The Northern Beaches Council's Operational Plan 2017/18 was adopted on 27 June 2017. The Operational Plan is for the period 1 July 2017 to 30 June 2018.

The Quarterly Budget Review Statement is a regular progress report against the Operational Plan 2017/18. It has been prepared in accordance with the requirements of the *Local Government Act 1993* (s404(5)) and *Local Government (General) Regulation 2005 (Cl203)*, namely that the Responsible Accounting Officer report quarterly on a budget review statement and the Chief Executive Officer report at least every six months on the principal activities.

The Quarterly Budget Review Statement provides a minimum standard of reporting to adequately disclose the Council's overall financial position as well as provide sufficient information to enable informed decision making while ensuring transparency.

The report includes:

- Income Statement
- Statement of Financial Position
- Cash Flow
- Cash and Investments Statement
- Capital Budget Statement
- Consultancy and Legal Expenses
- Contracts.

A progress report against individual actions in the Operational Plan 2017/18 is attached to this report. This report is structured based on the eight outcome areas in the draft Community Strategic Plan. For each action a status is provided (complete, progressing, behind schedule or delayed) and commentary.

FINANCIAL CONSIDERATION

Responsible Accounting Officer Budget Review Statement

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

"It is my opinion that the Budget Review Statement for Northern Beaches Council for the period ending 31 March 2018 indicates that Council's projected financial position at 30 June 2018 will be satisfactory, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure."

David Walsh Chief Financial Officer, Northern Beaches Council.

Income Statement

The result for the nine months ended 31 March 2018 shows some variations between budgeted and actual results. Comments have been provided and the forecasts have been amended where necessary.

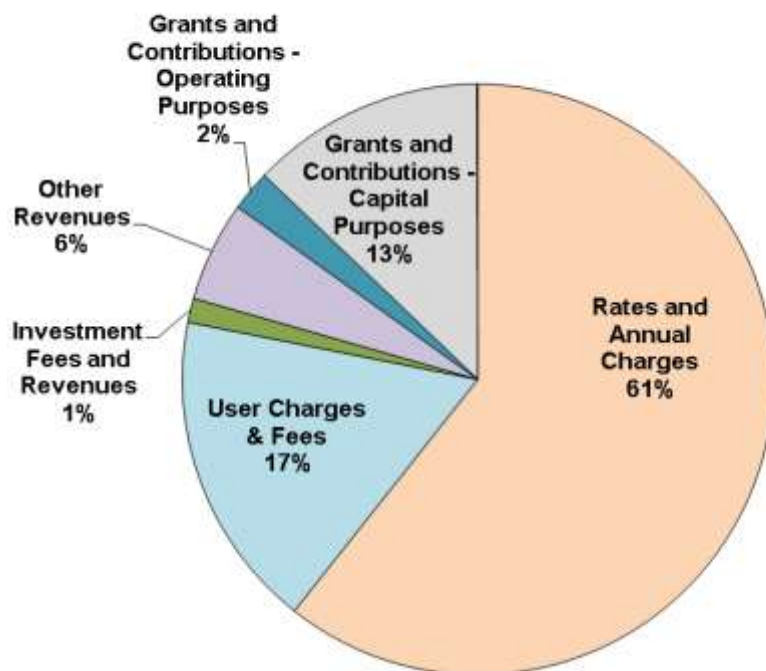
Income Statement

For the Period 1 July 2017 to 31 March 2018

	YTD Actual \$	YTD Forecast \$	YTD Variance \$	Annual Budget \$	Approved Forecast \$	Current Forecast \$
Income From Continuing Operations						
Rates and Annual Charges	210,553,624	210,178,789	374,835	210,178,789	210,178,789	210,828,788
User Charges & Fees	60,535,869	59,972,341	563,529	79,724,868	77,724,868	78,524,868
Investment Fees and Revenues	4,582,242	4,147,326	434,916	4,712,077	5,612,077	6,122,077
Other Revenues	19,061,706	17,856,595	1,205,110	22,802,279	24,802,279	26,224,279
Grants and Contributions - Operating Purposes	7,730,794	7,102,761	628,033	12,394,730	12,394,730	12,354,730
Grants and Contributions - Capital Purposes	44,473,470	47,260,290	(2,786,820)	20,858,305	52,068,645	48,976,645
Gains on disposal of Assets	142,381	975,738	(833,357)	500,000	1,100,738	460,738
Net Share of interests in Joint Ventures & Associates using the equity method	-	-	-	-	-	-
Total Income From Continuing Operations	347,080,085	347,493,840	(413,755)	351,171,048	383,882,126	383,492,127
Expenses From Continuing Operations						
Employee Benefits & Oncosts	(91,443,476)	(95,521,669)	4,078,193	(130,785,802)	(128,785,802)	(124,585,801)
Borrowing Costs	(2,472,510)	(2,603,795)	131,284	(3,972,390)	(3,572,390)	(3,222,390)
Materials and Contracts	(79,815,570)	(86,450,475)	6,634,904	(115,105,485)	(119,542,207)	(116,097,207)
Depreciation and Amortisation	(23,786,303)	(23,843,101)	56,798	(33,309,648)	(33,309,648)	(33,309,648)
Other Expenses	(24,372,233)	(26,264,911)	1,892,678	(40,050,423)	(40,050,423)	(35,264,423)
Loss on Disposal of Assets	-	-	-	-	-	-
Share of Interest In Joint Venture	-	-	-	-	-	-
Total Expenses From Continuing Operations	(221,890,092)	(234,683,950)	12,793,858	(323,222,748)	(325,259,470)	(312,479,469)
Surplus / (Deficit) from Continuing Operations	125,189,993	112,809,890	12,380,103	27,948,301	58,622,657	71,012,658
Surplus / (Deficit) Before Capital Grants & Contribution	80,716,523	65,549,600	15,166,923	7,089,996	6,554,011	22,036,013
Surplus / (Deficit) Before Capital Grants & Contribution	80,716,523	65,549,600	15,166,923	7,089,996	6,554,011	22,036,013
Less: Rates yet to be allocated	(68,842,897)	(68,842,897)	-			
Surplus / (Deficit) Before Capital Grants & Contribution	11,873,626	(3,293,297)	15,166,923			

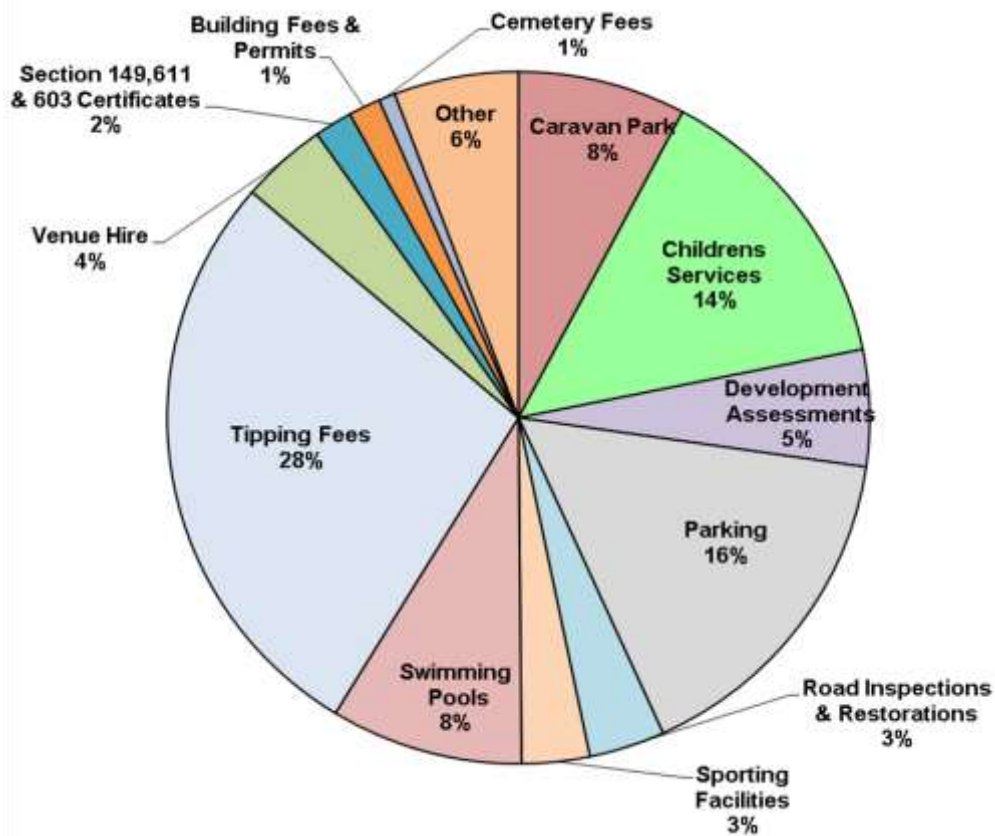
Actual Results

INCOME FROM CONTINUING OPERATIONS



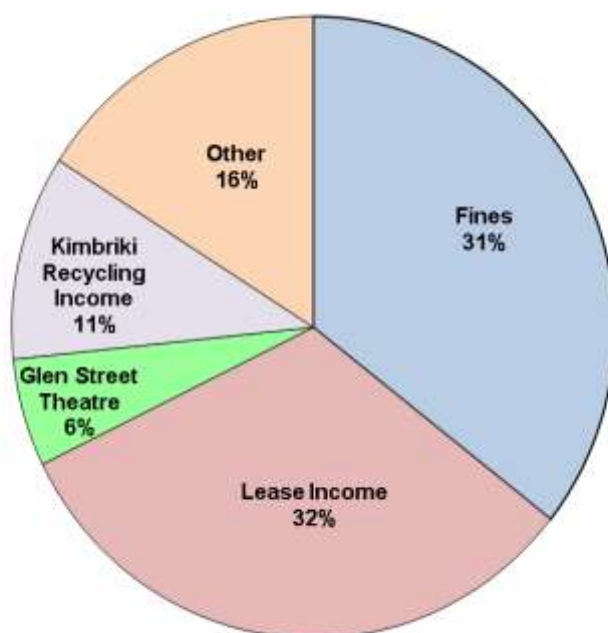
Income Item	1 July 2017 - 31 Mar 2018			
	YTD Actual (\$'000)	YTD Budget (\$'000)	YTD Variance (\$'000)	% Variance
Rates and Annual Charges	210,554	210,179	375	0.2%
User Charges & Fees	60,536	59,972	564	0.9%
Investment Fees and Revenues	4,582	4,147	435	10.5%
Other Revenues	19,062	17,857	1,205	6.7%
Grants and Contributions - Operating Purposes	7,731	7,103	628	8.8%
Grants and Contributions - Capital Purposes	44,473	47,260	(2,787)	(5.9)%
Gains on disposal of Assets	142	976	(833)	(85.4)%
Total Income	347,080	347,494	(414)	(0.1)%

User Charges & Fees



User Charges & Fees Item	1 July 2017 - 31 Mar 2018			
	YTD Actual (\$'000)	YTD Budget (\$'000)	YTD Variance (\$'000)	% Variance
Tipping Fees	16,696	16,426	270	1.6%
Parking	9,668	9,702	(33)	(0.3)%
Childrens Services	8,528	9,062	(534)	(5.9)%
Swimming Pools	5,366	5,028	339	6.7%
Caravan Park	4,686	4,773	(88)	(1.8)%
Development Assessments	3,297	3,440	(143)	(4.2)%
Road Inspections & Restorations	2,113	1,200	913	76.1%
Venue Hire	2,407	2,254	153	6.8%
Sporting Facilities	1,891	1,986	(95)	(4.8)%
Section 149,611 & 603 Certificates	1,062	1,209	(147)	(12.1)%
Building Fees & Permits	894	947	(53)	(5.6)%
Cemetery Fees	460	544	(85)	(15.6)%
Other	3,468	3,401	67	2.0%
Total User Charges & Fees	60,536	59,972	564	0.9%

Other Revenues



Other Revenue Item	1 July 2017 - 31 Mar 2018			
	YTD Actual (\$'000)	YTD Budget (\$'000)	YTD Variance (\$'000)	% Variance
Fines	6,782	6,521	261	4.0%
Lease Income	6,131	6,088	43	0.7%
Glen Street Theatre	1,071	1,395	(324)	(23.2)%
Kimbriki Recycling Income	2,034	1,877	157	-
Other	3,045	1,976	1,068	54.1%
Total Other Revenue	19,062	17,857	1,205	6.7%

Rates & Annual Charges

Rates and Annual Charges to the end of March 2018 were \$210,553,624 which is \$374,835 higher than the forecast. This is principally due to lower pensioner Rate rebates as a result of changes to pension eligibility by the Commonwealth Government and an increase in the number of domestic waste services.

User Charges & Fees

User Charges & Fees to the end of March 2018 are \$60,535,869 which is \$563,529 (0.9%) higher than forecast. The principle items which were ahead of forecast were Road Permit, Restoration and Inspection Fees of \$913,414 and Aquatic Centre Fees of \$338,631, These items were partially offset by lower than forecast fees for Child Care of \$534,488 and lower Development Assessment Fees of \$142,862.

The higher Road Permit Fees relate to increased building work in the region requiring plumbers, builders and drainers to require access to specific roads or footpaths. The higher Road Restoration Fees also relate to the increased building work in the region where the works undertaken have resulted in damage to the road, kerb and gutter or footpath. Council is engaged to undertake the cost of restoration of the asset to its previous condition.

The higher Aquatic Centre fees relate to increased general attendances, gym memberships and swim school attendances for the Manly Andrew Boy Charlton Pool.

The lower Child Care Fees are due to a lower utilisation of Children's Services with Harbour View Children's Centre operating on reduced numbers of children while undertaking renovations.

The lower Development Application Fees are a result of a slightly reduced (3.4%) number of applications received from the same time last year, however the value of development associated with that development is significantly lower (17%) from the same time last year. Application fees are calculated based on the value of development resulting in the lower income.

Interest & Investment Revenues

Interest & Investment Revenues to the end of March 2018 were \$4,582,242 which is \$434,916 ahead of forecast. The investment portfolio performed strongly over the financial period and interest was higher than forecast as a result of higher investment balances due to unexpended grants from the Stronger Communities Fund and lower than forecast operational and capital expenditure.

Other Revenues

Other Revenues to the end of March 2018 were \$19,061,706 which was \$1,205,110 higher than the forecast. This is principally due higher to Kimbriki Recycling Income of \$157,096 and higher Other Revenue of \$1,068,280. The higher Other Revenue includes higher Bus Shelter Advertising Income of \$381,083, additional Legal Fees recovered of \$215,006, a rebate from Statewide Mutual of \$146,572 and Insurance Costs Recovered of \$229,739. These items were partially offset by lower than forecast revenues from Glen Street Theatre of \$324,026.

The higher Recycling Income within Kimbriki is principally due to higher metal prices.

The higher Bus Shelter Income is due to an interim alignment of the arrangements across the three former Council areas pending the introduction of a new contract.

The Insurance Rebate Income received from Statewide Mutual is in relation to our Public Liability Insurance and projects undertaken by Council under our risk minimisation continuous improvement program.

The Insurance Claim Income received was in relation to wharf damage and Narrabeen Rockpool storm damage.

The lower income from Glen Street Theatre principally relates to lower Ticket Sales due to the program including some exploratory offerings, the program was not as popular as in previous years. The programming for 2019 is currently being undertaken by the new Director, with a view to bring back former patrons of the Theatre, offer more popular offerings and encourage new audiences.

Grants & Contributions provided for Operating Purposes

Grants & Contributions provided for Operating Purposes at the end of March 2018 were \$7,730,794 which was \$628,033 higher than the forecast. This is principally due to additional grant from the Roads & Maritime Services of \$521,250 for Road Network management and \$191,250 contribution from five other Sydney councils (Willoughby, North Sydney, Lane Cove, Ku-ring-gai and Strathfield) toward the Aboriginal Heritage Office.

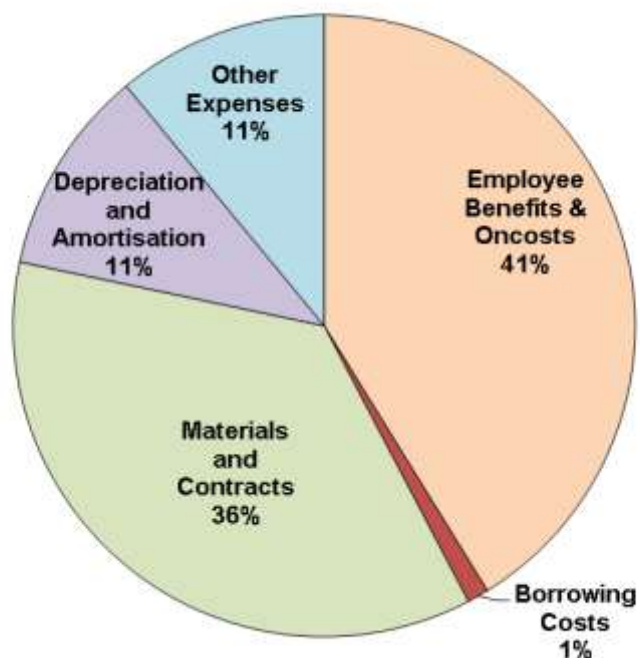
Grants & Contributions provided for Capital Purposes

Grants & Contributions provided for Capital Purposes at the end of March 2018 were \$44,473,470 which was \$2,786,820 lower than the forecast. The lower than anticipated amount is principally due to the deferral to 2018/19 of Office of Environment & Heritage grant for the Collaroy-Narrabeen Coastal Protection Works due to delays in the finalisation of the works.

Net gains from the disposal of assets

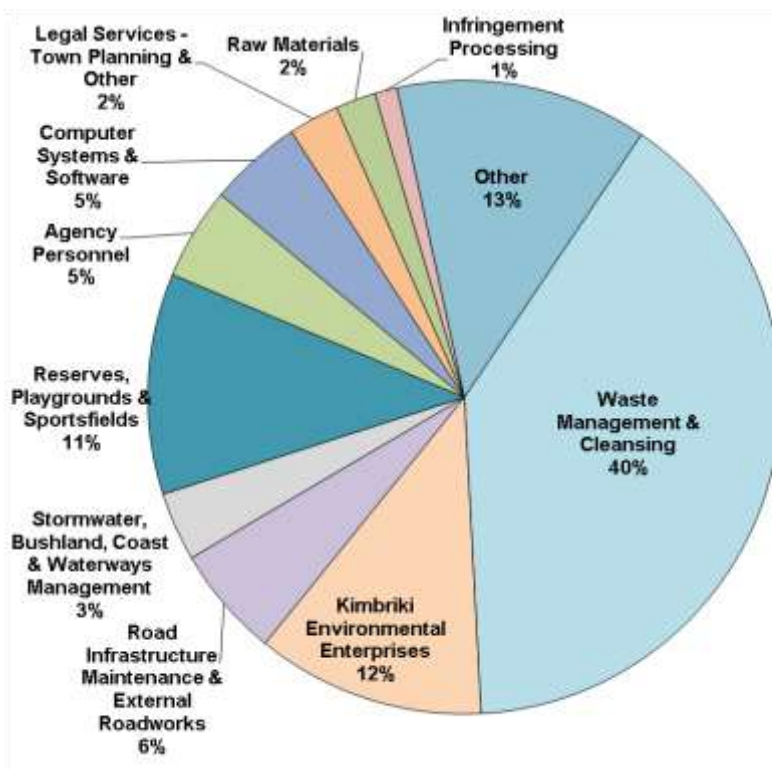
Net gains from the disposal of assets to the end of March 2018 were \$142,381 which was \$833,357 lower than the forecast and is principally related to the write-off of costs related to Ticketless Parking of \$535,872 and the write-off of costs of projects which are either no longer proceeding, operational in nature or relating to the assets of Roads and Maritime Services.

EXPENSES FROM CONTINUING OPERATIONS



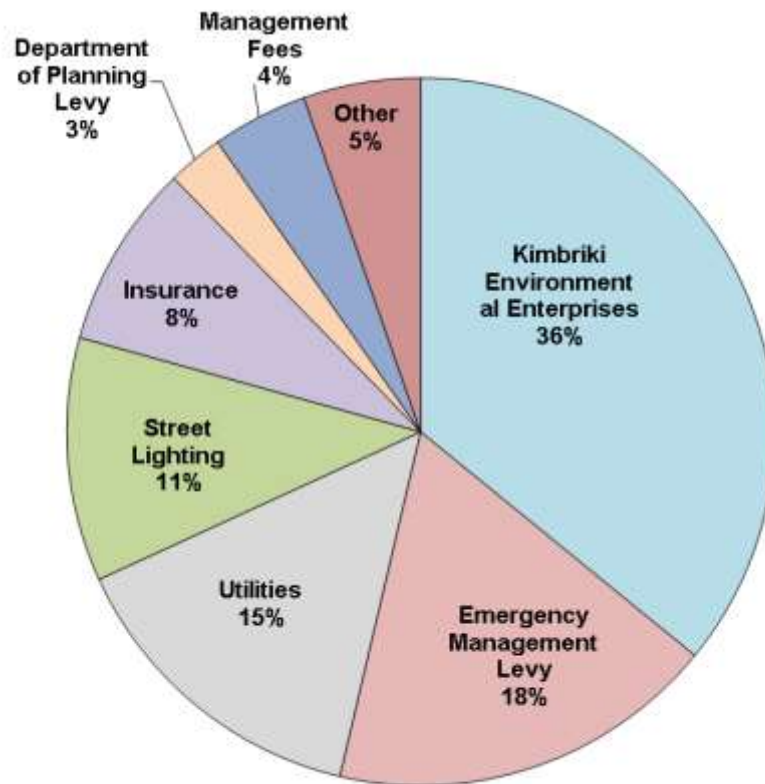
Expense Item	1 July 2017 - 31 Mar 2018			
	YTD Actual (\$'000)	YTD Budget (\$'000)	YTD Variance (\$'000)	% Variance
Employee Benefits & Oncosts	91,443	95,522	4,078	4.3%
Borrowing Costs	2,473	2,604	131	5.0%
Materials and Contracts	79,816	86,450	6,635	7.7%
Depreciation and Amortisation	23,786	23,843	57	0.2%
Other Expenses	24,372	26,265	1,893	7.2%
Total Expense	221,890	234,684	12,794	5.5%

Materials & Contracts



Materials & Contracts Item	1 July 2017 - 31 Mar 2018			
	YTD Actual (\$'000)	YTD Budget (\$'000)	YTD Variance (\$'000)	% Variance
Waste Management & Cleansing	31,696	33,835	2,138	6.3%
Kimbriki Environmental Enterprises	9,323	9,374	51	0.5%
Road Infrastructure Maintenance & External Roadworks	4,551	5,689	1,137	20.0%
Stormwater, Bushland, Coast & Waterways Management	2,802	3,385	582	17.2%
Reserves, Playgrounds & Sportsfields	9,001	8,767	(234)	(2.7)%
Agency Personnel	3,768	2,854	(913)	(32.0)%
Computer Systems & Software	3,796	3,277	(520)	(15.9)%
Legal Services - Town Planning & Other	2,060	3,102	1,041	33.6%
Raw Materials	1,641	2,515	875	34.8%
Infringement Processing	913	832	(81)	(9.7)%
Other	10,264	12,822	2,558	19.9%
Total Materials & Contracts	79,816	86,450	6,635	7.7%

Other Expenses



Other Expenses Item	1 July 2017 - 31 Mar 2018			
	YTD Actual (\$'000)	YTD Budget (\$'000)	YTD Variance (\$'000)	% Variance
Kimbriki Environmental Enterprises	8,747	8,087	(660)	(8.2)%
Emergency Management Levy	4,333	4,333	0	-
Utilities	3,531	4,082	551	13.5%
Street Lighting	2,714	2,687	(27)	(1.0)%
Insurance	2,051	2,322	271	11.7%
Department of Planning Levy	624	640	16	2.4%
Management Fees	1,067	933	(134)	(14.3)%
Other	1,304	3,180	1,876	59.0%
Total Other Expenses	24,372	26,265	1,893	7.2%

Employee Benefits & On-Costs

Employee Benefits & On-Costs at the end of March 2018 were \$91,443,476 which was \$4,078,193 less than the forecast principally as a result of higher than anticipated vacancies. A number of the vacancies have been filled by agency personnel which is separately disclosed under Materials & Contracts. We are endeavouring to place all former staff in associated roles and when advertising vacant roles this is taking longer than would usually occur as a result the requirement to advertise these internally in the first instance to ensure we satisfy our employment protection requirements. The current requirements regarding recruitment come to an end in May 2019. It should also be noted that due to the current level of activity in the construction industry it is exceptionally difficult to recruit in areas such as engineering.

An impact of this has been that a number of projects and programs anticipated to be completed in 2017/18 will not be finalised within the current financial year. This has resulted in a decrease in expenditure in Materials and Contracts and Other Expenses and further information is provided below.

Borrowing Costs

Borrowing Costs to the end of March were \$2,472,510 which was \$131,284 lower than forecast. This is largely due to lower than anticipated interest rates on those borrowings that are subject to a variable rate.

Materials & Contracts

Materials & Contracts to the end of March were \$79,815,570 which was \$6,634,904 lower than forecast. Agency Personnel were \$913,263 higher than forecast offsetting a component of the lower Employee Benefits & On-Costs. Materials & Contracts were generally lower than anticipated across a number of services reflecting the impact of staff vacancies and the high levels of activity associated with the integration of services of the three former Councils and other delays in projects some of which are detailed below. In addition to these there are some items of expenditure which are lower than anticipated.

Election expenses incurred for the Council election held in September 2017 are \$281,057 lower than anticipated based on information provided by the NSW Electoral Commission.

Lower expenditure has been required within Children's Services due to the reduced utilisation with Harbour View Children's Centre operating on reduced numbers of children while undertaking renovations which is also reflected in the lower Child Care Fees.

As noted there have been delays in a number of projects including the following.

The engagement of external advice and signage arising from delays to declaration of Frenchs Forest as a Planned Precinct and delays with the Ingleside project due to Bio certification and Bushfire reviews.

Delays in the purchase of items for community centres which have been deferred to after planned renovation works have been completed including those at Beacon Hill Youth Centre, Manly Youth Centre.

The timing of road networks and road restorations works to undertaken. The revenue for these has already been received however the works will be undertaken in the forthcoming months.

Materials, stationery & printing within community development (youth, aged and arts) where staff vacancies and amalgamation projects have reduced the number of programs on offer in the first half of 2017/18. These vacancies are now full, with forthcoming programs back to capacity.

Project works in relation to the coast and catchment program, stormwater operational works and the greener communities program are being undertaken later than anticipated.

Depreciation & Amortisation

Depreciation and Amortisation to the end of March 2018 were \$23,786,303 which was \$56,798 (0.2%) lower than forecast.

Other Expenses

Other Expenses to the end of March 2018 were \$24,372,233 which was \$1,892,678 lower than forecast. Other Expenses were generally lower than anticipated across a number of services reflecting the impact of staff vacancies and the high levels of activity associated with the integration of services of the three former Councils and other delays in projects some of which are detailed above within Materials and Contracts.

The lower than anticipated Other Expenses principally relate to Utilities of \$551,216, Grants and Subsidies of \$262,204, Insurance Claims of \$240,398, Strata and Valuation Fees of \$258,501.

Forecast Changes

These overall movements are detailed in the table below:

	Annual Budget \$	Approved Forecast \$	Variance \$	Current Forecast \$	Variance \$
Total Income From Continuing Operations	351,171,048	383,882,126	32,711,078	383,492,127	(390,000)
Total Expenses From Continuing Operations	(323,222,748)	(325,259,470)	(2,036,722)	(312,479,469)	12,780,000
Surplus / (Deficit) from Continuing Operations	27,948,301	58,622,657	30,674,356	71,012,658	12,390,000
Surplus/ (Deficit) before Capital Grants & Contributions	7,089,996	6,554,011	(535,985)	22,036,013	15,482,000

The Surplus from Continuing Operations which includes Capital Grants and Contributions is forecast to increase by \$12,390,000 to \$71,012,658.

The significant changes which result in a decrease of \$390,000 in the forecast Income from Continuing Operations are as follows:

- Rates and Annual Charges have been forecast to increase by \$650,000 as a result of the lower pensioner Rate rebates due to changes to pension eligibility by the Commonwealth Government and an increase in the number of domestic waste services as noted in the actual results above for the nine months ended 31 March 2018.
- User Charges & Fees have been forecast to increase by \$800,000 as a result of the Road Permit Fees, Road Restoration Fees, Aquatic Centre Fees and Development Engineering Fees, offset by the lower income from Child Care Fees while renovations are undertaken at Harbour View Children's Centre as noted in the actual results above for the nine months ended 31 March 2018.
- Interest & Investment Revenues have been forecast to increase by \$510,000. This is due to the continuing strong performance from the investment portfolio as a result of higher investment balances related to unexpended grants from the Stronger Communities Fund and lower than forecast operational and capital expenditure..
- Other Revenues have been forecast to increase by \$1,422,000 principally due to higher to Kimbriki Recycling Income, higher Bus Shelter Advertising Income, additional Legal Fees recovered, Insurance rebates and Insurance Costs Recovered as noted above.
- Grants & Contributions – Operating Purposes have been forecast to decrease by \$40,000. This is principally due to the lower mandatory rates rebates.

- Grants & Contributions – Capital Purposes have been forecast to decrease by \$3,092,000. This is principally due to the deferral to 2018/19 of Office of Environment & Heritage grant for the Collaroy-Narrabeen coastal protection works due to delays in the finalisation of the works noted above.
- Employee Benefits & Oncosts have been forecast to decrease by \$4,200,000 due to a number of vacancies across Council as explained above
- Borrowing Costs have been forecast to decrease by \$350,000 due to lower interest rates on variable loans than was assumed when the budget was developed.
- Materials and Contracts have been forecast to decrease by \$3,445,000 reflecting the lower than anticipated actual costs for the nine months ended 31 March 2018 across a number of services as a result of the impact of staff vacancies and the high levels of activity associated with the integration of services of the three former Councils and other delays in projects.
- Other Expenses are forecast to decrease by \$4,786,000. This reflects the decreases in anticipated actual costs for the nine months ended 31 March 2018 in Utilities, Insurance Claims and Strata and Valuation Fees noted above as well as the grants proposed to residents of \$3,000,000 for Collaroy-Narrabeen Beach Seawall works.

The Surplus from Continuing Operations before Capital Grants and Contributions for the full financial year is forecast to increase by \$15,482,000 to \$22,036,013 reflecting the changes noted above excluding the forecast changes to Grants & Contributions – Capital Purposes.

Capital Budget Statement

Total Expenditure on Capital Works for the nine months ended 31 March 2018 is \$51,170,056.

	YTD Actual \$	YTD Forecast \$	Variance \$
Total Capital Expenditure	51,170,056	81,086,010	29,915,954

Total Expenditure on capital Works for the full financial year is forecast to decrease by \$18,330,364 to \$91,463,750.

	Annual Budget \$	Approved Forecast \$	Variance \$	Current Forecast \$	Variance \$
Total Capital Expenditure	116,065,367	109,794,114	6,271,253	91,463,750	18,330,364

The changes to the forecast are shown below.

Description	\$
Changes by Council Resolution during the first quarter:	
Forestville War Memorial Playing Fields – Netball Court Upgrade - Item 8.4 - 22 Aug 2017	(845,000)
Changes identified in the Approved Forecast	
Rollovers from 2016/17 and other projects - item 7.1 - 28 Nov 2017	(7,812,638)
Changes by Council Resolution in the December QBRs:	14,928,891
Approved Capital Expenditure forecast changes	6,271,253
Proposed Changes to the Approved Capital Expenditure forecast	18,330,364
Beach Buildings Works Program	51,000
Beacon Hill Community Centre and Youth Club	725,000
Collaroy-Narrabeen Coastal Protection Works	7,500,000
Community Garden - Curl Curl Community Hub	40,000
Dee Why Town Centre – Construction – Phase 1	1,400,000
Energy Saving Initiatives Works Program	77,224
Fairy Bower Sea Wall Project	97,260
Forestville War Memorial Playing Fields – Netball Court Upgrade	120,000
Kimbriki Road	850,000
Library Buildings Works Program	42,000
Long Reef Surf Lifesaving Club Renewal	51,000
Manly Art Gallery	33,000
Manly Dam Public Amenities Works	550,000
Manly Laneways	131,573
Mona Vale Library - Upgrades and New Works	130,000
Mona Vale SLSC	220,000
Narrabeen Lagoon Trail - Aquatic Boardwalk	330,000
New Infrastructure for Church Point	300,000
Nolans Reserve Sports Amenities Works	1,486,000

North Narrabeen Rock Pool Amenities Works	340,000
Parking Station and Meters Infrastructure	857,728
Planned Stormwater New	300,000
Planned Stormwater Renewals	319,246
Public Amenities Works Program	250,000
Reactive Stormwater Renewals	100,730
Reserves - New and Upgrades	120,000
Retaining Wall Renewal	445,000
Rockpool Renewal Program	75,000
Sports Club Capital Assistance Program	70,000
Sportsgrounds - New and Upgrades	103,001
Swim Club Buildings Works Program	11,000
Warriewood Rugby Park Clubhouse	370,000
Warriewood Valley – Traffic and Transport Infrastructure	450,000
Warriewood Valley Community Centre	44,840
Warriewood Valley Creekline works	431,461
Other	(91,699)
Total Net Changes identified in the Proposed Forecast	18,330,364

The roll over to the future capital works program totals \$18.3m. This is principally due to the ambitious nature of the program and the significant community consultation required.

The progress with the significant projects which are proposed for rollover are as follows:

Beacon Hill Community Centre and Youth Club – This project has been delayed to a failed tender process. As a result it was rolled into a single tender with two other projects with the aim to deliver a more commercially attractive construction package for builders. The tender has closed and the evaluation is being finalised, with works due to commence before the end of the financial year and be completed in the 2018/19.

Collaroy-Narrabeen Coastal Protection Works – To deliver Collaroy Narrabeen coastal protection works in a coordinated and integrated manner, Council is undertaking a number of actions to ensure the construction of protection works on public land is coordinated with the works to occur on private property. The construction of works on public land has been delayed while issues relating to the use of Crown land for private works are resolved and applications for private works are approved.

Dee Why Town Centre – Construction – Phase 1 – Streetscape works on Pittwater Road west commenced. Tenders have now closed for Oaks and Howard streetscape upgrades. Works are now expected to commence in June and will continue into 2018/19.

Kimbriki Road – Project deferred to allow Roads Maritime Services to undertake Mona Vale West upgrade.

Manly Dam Public Amenities Works – The construction tender was to be run with the upgrade works for the associated Manly Dam playground, which have now been delayed. As such, the Property team is now independently tendering these works which are now expected to commence mid-2018 and be complete by late 2018

Manly Laneways – Streetscape works completed in Whistler Street and Central Ave, further works have commenced along Belgrave St from Raglan St to The Corso. Upgrade works on Whistler Street Car park to also commence in April/May, including public amenities, painting, signage and line marking. Carpark upgrades and remedial works expected to continue into 2018/19.

Mona Vale Library – Upgrades and New Works – project works have commenced - the design consultancy has been engaged and the design works commenced with the construction works to be delivered in 2018/19.

Mona Vale SLSC – Council has approved moving to the next stage of works, being the lodgment of the DA and as such works are commencing to prepare this documentation. This project is a multi-year project and the forecast roll over of funds is a direct measure of the funds required to deliver this year's work. The remainder of the funds will be required to be rolled into the 2018/19 year as the project works will continue to progress.

Narrabeen Lagoon Trail - Aquatic Boardwalk – Council is currently undertaking community engagement and has issued a tender for construction. The Project behind schedule due to longer than expected environmental approval process and design stage.

New Infrastructure for Church Point – The Church Point car park is near completion and will open in May. During March the ramps were completed, the facade was close to completion and landscaping and the internal fit-out are commencing. Ausgrid high voltage and lighting cut-over is complete which allows installation of lighting on the top floor of the car park. OEH approval is required for the proposed access road works, therefore \$300,000 has been rolled to 2018/19 as it is very unlikely that the required permits will be obtained this financial year.

Nolans Reserve Sports Amenities Works – This project was delayed in final documentation and timing due to rolling three major construction projects into the one tender with the aim to deliver a more commercially attractive construction package for builders. The tender has closed and the evaluation is being finalised, with works due to commence before the end of the financial year and be completed in 2018/19.

North Narrabeen Rock Pool Amenities Works – Council resolved at its meeting of 27 March 2018 to remove the proposed cafe, and proceed with a larger accessible amenity and family room in its place. As such design amendments are currently occurring to progress this refined concept with the construction to occur in 2018/19.

Parking Station and Meters Infrastructure – The Manly CBD parking stations upgrade contract has been awarded and works are expected to commence in May 2018.

Planned Stormwater New – Project delays due to resourcing and integration. The Planned Stormwater New Works Program provides upgrades and improvements to the existing Stormwater Network, in order to reduce incidences of flooding. Council is in the process of undertaking a significant data gathering and investigations phase. This is helping to allocate resources to the higher risk assets and those which will result in the greatest benefit. The current program includes works at Kuyora Place, North Narrabeen; The Crown of Newport Reserve; Palm Beach; Quarter Sessions Road, Church Point, and various minor works improvements. Design and investigation works are continuing for delivery in the later part of 2017 /18.

Planned Stormwater Renewals – Investigations are being undertaken across the Northern Beaches to better understand the condition of significant and critical assets in order to develop a consolidated and prioritised stormwater renewal program for the region. The first stage of a pipe relining program is currently out to tender with works expected to commence in March/April 2018; Renewal works are also being planned for major culverts under Jackson Road, Warriewood, which is expected to be complete in mid-2018. Hydraulic analysis and other investigations are being undertaken on the stormwater network at Fairy Bower and South Manly Beach to determine any necessary works to be included along with required pipe repairs. Significant renewal and upgrade works in Ilford Road, Frenchs Forest are currently out to tender.

Retaining Wall Renewal – Tender has been awarded for The Esplanade and Narrabeen retaining wall. Forecast has already been reduced and 50% of this project rolled over to 2018/19 however there is a risk that depending on progress further funds will be rolled over at the end of the financial year.

Warriewood Rugby Park Clubhouse – Works delayed due to rejection of tender and renegotiation. This project is currently in tender negotiation stage, given none of the tenders came back within budget. Council officers are working with the three selected builders to deliver the works to budget, with the appointment of the builder anticipated to be delayed by a month or so. This has resulted in more of the construction being delivered in 2018/19 than forecast and as such, forecasting more of the funds into that year.

Warriewood Valley – Traffic and Transport Infrastructure – Four projects on hold pending Warriewood Valley s94 Program review.

Warriewood Valley Creekline works – Staff from a number of Council departments are working together to better coordinate and streamline water management in Warriewood Valley. This is especially in regard to how creek management works are timed, coordinated and delivered with development activity. Council is also currently working with a number of developers to explore opportunities to deliver these works in an efficient and timely manner. Construction of Councils assets will be delayed until private works are completed.

Northern Beaches Council
Income Statement
for the Nine Months Ended 31 March 2018

Budget 30 June 2018 \$'000	Actual 1 July 2017 to 31 Mar 2018 \$'000
Income from Continuing Operations	
210,179 Rates & Annual Charges	210,554
79,725 User Charges & Fees	60,536
4,712 Interest & Investment Revenues	4,582
22,802 Other Revenues	19,062
12,395 Grants & Contributions - Operating Purposes	7,731
20,858 Grants & Contributions - Capital Purposes	44,473
500 Gains on Disposal of Assets	142
- Share of interests in Joint Venture using Equity Method	-
351,172 Total Income from Continuing Operations	347,080
Expenses from Continuing Operations	
(130,786) Employee Benefits & On-Costs	(91,443)
(3,972) Borrowing Costs	(2,473)
(115,105) Materials & Contracts	(79,816)
(33,310) Depreciation & Amortisation	(23,786)
(40,050) Other Expenses	(24,372)
- Loss on Disposal of Assets	-
- Share of interests in Joint Venture using Equity Method	-
(323,223) Total Expenses from Continuing Operations	(221,890)
27,948 Surplus/(Deficit) from Continuing Operations	125,190
- Minority Interests	-
27,948 Surplus/(Deficit) attributable to Council	125,190
7,090 Surplus/(Deficit) before Capital Grants & Contributions	80,717

Northern Beaches Council
Budget review for the quarter ended - 31 March 2018
Consolidated Income and Expenses

	Original Budget \$'000	Changes Already Approved By Council \$'000	Approved Forecast \$'000	Recommended changes for Council Resolution \$'000	Current Forecast \$'000	Actual 1 July 2017 to 31 Mar 2018 \$'000
Income from Continuing Operations						
Rates & Annual Charges	210,179	-	210,179	650	210,829	210,554
User Charges & Fees	79,725	(2,000)	77,725	800	78,525	60,536
Interest & Investment Revenues	4,712	900	5,612	510	6,122	4,582
Other Revenues	22,802	2,000	24,802	1,422	26,224	19,062
Grants & Contributions - Operating Purposes	12,395	-	12,395	(40)	12,355	7,731
Grants & Contributions - Capital Purposes	20,858	31,210	52,069	(3,092)	48,977	44,473
Gains on Disposal of Assets	500	601	1,101	(640)	461	142
Share of interests in Joint Venture using Equity Methc	-	-	-	-	-	-
Total Income from Continuing Operations	351,171	32,711	383,882	(390)	383,492	347,080
Expenses From Continuing Operations						
Employee Benefits & Oncosts	(130,786)	2,000	(128,786)	4,200	(124,586)	(91,443)
Borrowing Costs	(3,972)	400	(3,572)	350	(3,222)	(2,473)
Materials and Contracts	(115,105)	(4,437)	(119,542)	3,445	(116,097)	(79,816)
Depreciation and Amortisation	(33,310)	-	(33,310)	-	(33,310)	(23,786)
Other Expenses	(40,050)	-	(40,050)	4,786	(35,264)	(24,372)
Loss on Disposal of Assets	-	-	-	-	-	-
Share of Interest In Joint Venture	-	-	-	-	-	-
Share of interests in Joint Venture using Equity Methc	-	-	-	-	-	-
Total Expenses From Continuing Operations	(323,223)	(2,037)	(325,260)	12,781	(312,479)	(221,890)
Surplus / (Deficit) from Continuing Operations	27,948	30,674	58,622	12,391	71,013	125,190

Northern Beaches Council
Budget review for the quarter ended - 31 March 2018
Balance Sheet

Budget 30 Jun 2018 \$'000	Actual 31 March 2018 \$'000
ASSETS	
Current Assets	
7,723 Cash & Cash Equivalents	11,765
146,732 Investments	220,357
22,711 Receivables	61,160
2,494 Inventories	250
2,150 Other	1,502
1,966 Non Current Assets Classified as "held for sale"	-
183,776 Total Current Assets	295,035
Non-Current Assets	
1,079 Investments	6,377
2,009 Receivables	497
4,493,448 Infrastructure, Property, Plant & Equipment	4,722,106
20 Investments Accounted for using the equity method	20
3,900 Investment Property	2,080
3,963 Intangible Assets	-
4,504,419 Total Non-Current Assets	4,731,080
4,688,195 Total Assets	5,026,115
LIABILITIES	
Current Liabilities	
50,657 Payables	38,341
8,328 Borrowings	2,603
29,008 Provisions	28,274
87,993 Total Current Liabilities	69,218
Non-Current Liabilities	
- Payables	-
42,157 Borrowings	40,004
22,012 Provisions	23,216
64,169 Total Non-Current Liabilities	63,220
152,162 Total Liabilities	132,438
4,536,033 Net Assets	4,893,677
EQUITY	
4,535,644 Retained Earnings	4,893,288
- Revaluation Reserves	-
4,535,644 Council Equity Interest	4,893,288
389 Minority Equity Interest	389
4,536,033 Total Equity	4,893,677

Northern Beaches Council
Budget review for the quarter ended - 31 March 2018
Cash Flow Statement

Budget 30 June 2018 \$'000	Actual 31 March 2018 \$'000
Cash Flows from Operating Activities	
<u>Receipts:</u>	
210,179 Rates & Annual Charges	165,394
79,265 User Charges & Fees	62,158
4,712 Interest & Investment Revenue Received	4,582
33,253 Grants & Contributions	52,204
- Deposits & Retentions Received	28
22,802 Other	19,062
<u>Payments:</u>	
(130,683) Employee Benefits & On-Costs	(91,443)
(110,205) Materials & Contracts	(69,362)
(291) Borrowing Costs	(2,473)
- Deposits & Retentions Received	-
(40,016) Other	(27,462)
69,016 Net Cash provided (or used in) Operating Activities	112,689
Cash Flows from Investing Activities	
<u>Receipts:</u>	
- Sale of Investment Securities	163,730
2,150 Sale of Infrastructure, Property, Plant & Equipment	2,930
- Sale of Non-current assets classified as "held for resale"	-
<u>Payments:</u>	
- Purchase of Investment Securities	(245,020)
(116,065) Purchase of Infrastructure, Property, Plant & Equipment	(49,170)
- Purchase of Intangibles	-
(45) Inventory	-
(113,960) Net Cash provided (or used in) Investing Activities	(127,530)
Cash Flows from Financing Activities	
<u>Receipts:</u>	
7,815 Proceeds from Borrowings & Advances	-
<u>Payments:</u>	
(8,328) Repayment of Borrowings & Advances	(3,213)
- Repayment of Finance Lease Liabilities	-
- Dividends Paid to Minority Interests	-
(513) Net Cash Flow provided (used in) Financing Activities	(3,213)
(45,457) Net Increase/(Decrease) in Cash & Cash Equivalents	(18,055)
- Net Increase/(Decrease) in Investments	-
200,991 Plus Cash & Cash Equivalents at beginning of year	29,820
155,534 Cash & Investments - end of the period	11,765
58,272 Plus: Investments on Hand - end of period	226,734
213,806 Cash, Cash Equivalents & Investments - end of year	238,499

Northern Beaches Council
Budget review for the quarter ended - 31 March 2018
Cash and Investments Statement

Budget 30 June 2018 \$'000	Actual 1 July 2017 to 31 Mar 2018 \$'000
155,534 Total Cash and Investments	238,499
Represented by:	
Externally Restricted	
36,204 Developer Contributions	35,099
3,215 Specific Purpose Unexpected Grants	2,916
12,815 Domestic Waste Management	13,698
- Stormwater Management Levy	132
52,234 Total Externally Restricted	51,845
Internally Restricted	
- Stronger Communities Fund Grant	34,268
- New Council Implementation	2,174
- Merger Savings Fund	4,451
- Unexpended Loans	627
9,944 Deposits, Retentions & Bonds	11,882
6,051 Employee Leave Entitlement	6,054
- Cemetery Reserve	3,331
- Balgowlah Area Improvements	257
- Manly Meals on Wheels	222
21,673 Other	7,041
37,668 Total Internally Restricted	70,307
89,902 Total Restricted Cash	122,152
65,632 Total Unrestricted / Available Cash	116,347

Northern Beaches Council
Budget review for the quarter ended - 31 Mar 2018
Cash & Investments

	Original Budget \$'000	Changes Already Approved By Council \$'000	Approved Forecast \$'000	Recommended changes for Council Resolution \$'000	Current Forecast \$'000	Actual 1 July 2017 - 31 Mar 2018 \$'000
Total Cash and Investments	155,534	36,484	192,018	33,813	225,831	238,499
represented by:						
Externally restricted						
Developer Contributions	36,204	3,460	39,664	2,770	42,434	35,099
Specific Purpose Unexpended Grants	3,215	510	3,725	(86)	3,639	2,916
Domestic Waste Management	12,815	-	12,815	-	12,815	13,698
Stormwater Management Levy	-	-	-	-	-	132
Total Externally Restricted	52,234	3,970	56,204	2,683	58,887	51,845
Internally Restricted						
Stronger Communities Fund	-	27,026	27,026	(20)	27,006	34,268
New Council Implementation	-	115	115	320	435	2,174
Merger Savings Fund	-	1,384	1,384	10	1,394	4,451
Unexpended Loans	-	-	-	-	-	627
Deposits, Retentions & Bonds	9,944	-	9,944	-	9,944	11,882
Employee Leave Entitlement	6,051	-	6,051	-	6,051	6,054
Cemetery Reserve	-	-	-	-	-	3,331
Balgowlah Area Improvements	-	-	-	-	-	257
Manly Meals on Wheels	-	-	-	-	-	222
Other	21,673	3,304	24,977	838	25,815	7,041
Total Internally Restricted	37,668	31,829	69,497	1,148	70,645	70,307
Total Restricted Cash	89,902	35,799	125,701	3,831	129,532	122,152
Total Unrestricted/ Available Cash	65,632	685	66,317	29,981	96,298	116,347

Northern Beaches Council
Budget review for the quarter ended - 31 March 2018
Capital Budget Statement

Budget 30 June 2018 \$'000	Actual 1 July 2017 to 31 Mar 2018 \$'000
Capital Funding	
19,439 Working Capital	5,581
35,347 Depreciation	8,901
11,339 Capital Grants Contributions	13,942
External Restrictions	
12,042 - S94	8,831
12,631 - S94A	4,941
- - DWM	
905 - Environment & Infrastructure Levy (Pittwater)	-
Internal Restrictions	
7,603 - Loan	2,099
1,900 - Merger Savings Fund	85
10,590 - Stronger Communities Fund	2,268
277 - New Council Implementation Fund	279
1,843 - Other	2,783
- Income from Sales of Assets	
2,150 - Plant and Equipment	1,460
116,065 Total Capital Funding	51,170
Capital Expenditure	
7,745 Plant & Equipment	4,369
1,739 Office Equipment	1,103
50 Furniture & Fittings	-
6,177 Land Improvements	1,367
21,854 Buildings	17,965
2,649 Other Structures	74
43,215 Roads, Bridges & Footpaths	17,189
9,022 Stormwater Drainage	1,905
20,820 Open Space/Recreational Assets	6,485
1,107 Library Books	545
76 Art Collection	69
1,111 Swimming Pools	98
500 Other Assets	1
116,065 Total Capital Expenditure	51,170

Northern Beaches Council
Budget review for the quarter ended - 31 Mar 2018
Capital Budget Statement

	Original Budget \$'000	Changes Approved By Council \$'000	Approved Forecast \$'000	Recommended changes for Council Resolution \$'000	Current Forecast \$'000	Actual 1 July 2017 to 31 Mar 2018 \$'000
Capital Funding						
Rates & Other Untied Funding						
Rates & Other Untied Funding	-	-	-	-	-	-
Working Capital	19,439	7,065	26,504	(6,337)	20,167	5,581
Depreciation	35,347	390	35,737	(5,600)	30,137	8,901
Capital Grants & Contributions	11,339	316	11,655	(3,092)	8,563	13,942
External Restrictions	-	-	-	-	-	-
- S94	12,042	(449)	11,593	(1,244)	10,349	8,831
- S94A	12,631	(3,011)	9,620	(1,526)	8,094	4,941
- DWM	-	-	-	-	-	-
- Environment & Infrastr Levy (Pittwat	905	-	905	(110)	795	-
Internal Restrictions	-	-	-	-	-	-
- Loan	7,603	(3,514)	4,089	(838)	3,251	2,099
- Merger Savings Fund	1,900	(1,384)	516	(10)	506	85
- Stronger Communities Fund	10,590	(5,761)	4,829	20	4,849	2,268
- New Council Implementation Fund	277	(115)	162	320	482	279
- Other	1,843	(658)	1,185	86	1,271	2,783
Income from Sale of Assets	-	-	-	-	-	-
- plant and equipment	2,150	850	3,000	-	3,000	1,460
- land and buildings	-	-	-	-	-	-
Other	-	-	-	-	-	-
Total Capital Funding	116,065	(6,272)	109,794	(18,330)	91,464	51,170
Capital Expenditure						
Plant & Equipment	7,745	357	8,102	823	8,925	4,369
Office Equipment	1,739	(202)	1,537	624	2,162	1,103
Furniture & fittings	50	-	50	(50)	-	-
Operational Land	-	-	-	-	-	-
Community Land	-	-	-	-	-	-
Land improvements	6,177	(2,071)	4,106	(310)	3,796	1,367
Open Space/Recreational Assets	20,820	(1,928)	18,892	(8,347)	10,545	6,485
Buildings	21,854	7,635	29,489	(5,834)	23,655	17,965
Other Structures	2,649	(248)	2,401	1,264	3,665	74
Roads, Bridges & Footpaths	43,215	(6,534)	36,681	(5,234)	31,446	17,189
Stormwater Drainage	9,022	(2,194)	6,828	(1,165)	5,663	1,905
Library Books	1,107	0	1,107	-	1,107	545
Art Collection	76	(26)	50	-	50	69
Swimming Pools	1,111	(660)	451	(100)	351	98
Other Assets	500	(400)	100	-	100	1
Total Capital Expenditure	116,065	(6,271)	109,794	(18,330)	91,464	51,170

Consultancy and Legal Expenses

The table below discloses expenditure to date on Consultancies and Legal Expenses

Expense	1 July 2017 to 31 Mar 2018 \$	Budgeted (Y/N)
Consultancies	134,972	Y
Legal Fees	2,060,380	Y

Contracts

Contracts entered into during the three months to 31 March 2018 that exceed \$50,000 are detailed below.

Contractor	Contract Detail & Purpose	Contract Value	Commencement Date	Duration of Contract	Budgeted (Y/N)
Collaroy Beach Amenities and Footpath	TCM Construction Group Pty Ltd	787,251	29/01/2018	21/06/2018	Y
HR Systems – SAP SuccessFactors – Configuration and Implementation of SAP HR System Modules	Pinpoint HRM	83,160	20/02/2018	30/06/2018	Y
HR Systems - SAP SuccessFactors - Licencing, Hosting and Support service	SAP Australia Pty Ltd	740,555	10/01/2018	09/01/2023	Y
Traineeship Program	MEGT (Australia Ltd)	750,000	01/02/2018	31/01/2019	Y
Workers Compensation Software System	Solv Solutions Pty Ltd T/A Injury Connect Pty Ltd	91,300	12/02/2018	30/04/2019	Y
Provision of IT Service Management Solution	Konverge Pty Ltd	145,970	22/12/2018	21/12/2021	Y
Pacific Waves and Peninsula Car Park Lighting Upgrade	ZG Lighting Australia Pty Ltd	62,450	08/03/2018	30/06/2018	Y
South Manly stormwater outlet stage 1 design	UNSW WRL	71,666	15/01/2018	28/02/2018	Y
Middle Creek Sediment Study for Wakehurst Parkway Flood Mitigation	Soil Conservation Services	74,386	01/02/2018	19/04/2018	Y
Darius and Berry Avenue - Drainage reconstruction	Performance Civil Landscapes / Performance Civil Holdings Pty Ltd	121,200	03/04/2018	30/04/2018	Y
Wakehurst Parkway Ecology Investigations	GHD	95,735	05/03/2018	30/06/2018	Y
Sports Ground Lighting Upgrades	REES Electrical Pty Ltd	868,080	07/02/2018	30/06/2018	Y
Terrey Hills Skate Park	Revolution Action Sports Concepts PTY LTD	180,000	15/02/2018	31/03/2018	Y
Berry Reserve Sculptural and Nature Play Elements Supply and		131,421	01/02/2018	30/06/2018	Y
Winnereeremy Bay Playground Softfall	Synthetic Grass & Rubber Surfaces Aust Pty Ltd	72,903	19/03/2018	31/03/2018	Y
South Curl Curl SLSC Public Amenities Renewal	Moore Building & Consulting Pty Ltd	91,661	07/03/2018	07/03/2018	Y
Major Works for Harbour View Children's Centre, Seaford	Design Interiors	967,000	19/02/2018	27/08/2018	Y
Cromer Park West Public Amenities Renewal	Moore Building & Consulting Services Pty Ltd	118,030	08/02/2018	23/03/2018	Y
Mona Vale Library Building Upgrades MasterPlan	CK Design International Pty Ltd	112,830	16/03/2018	31/12/2018	Y
Retaining wall Repair works at 19 Battle Boulevard, Seaford	Retaining Specialists Pty Ltd	129,000	17/01/2018	31/05/2018	Y
Annual Bridge and Culvert Inspections 2017	AARB GROUP LTD	75,000	02/03/2018	27/04/2018	Y
Mona Vale Performance Space Feasibility Study and Business Case	Value Network Pty Ltd	98,520	02/03/2018	30/09/2018	Y

Financial Performance Measures

The following financial performance measures indicate that Council is in a strong and sustainable financial position.

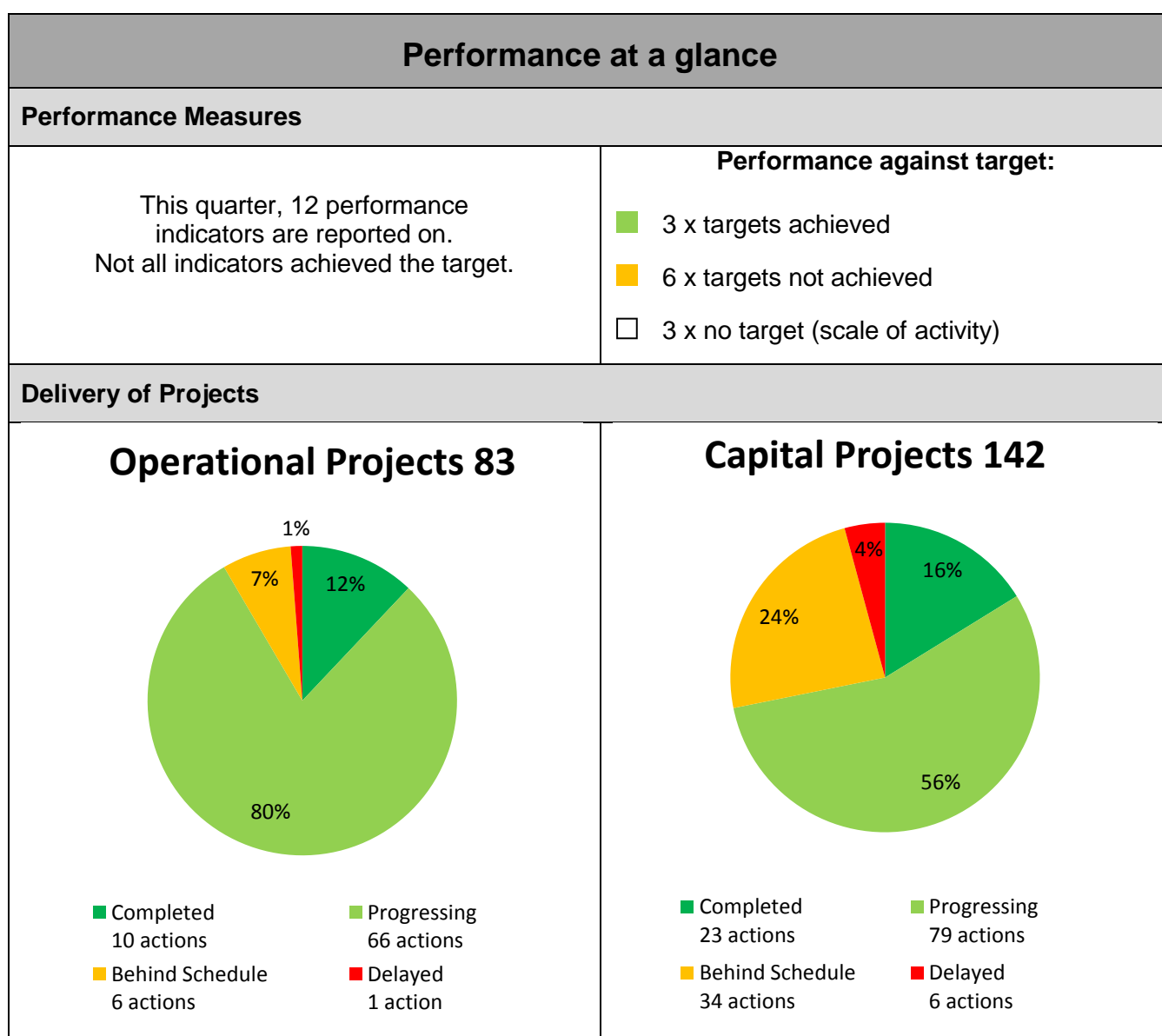
	Amounts 31/03/2018	Indicators 31/03/2018	Benchmark
\$ '000	\$'000	%	
1. Operating Performance			
Total continuing operating revenue excluding capital grants and contributions less operating expenses	80,717	26.67%	>0
Total continuing operating revenue excluding capital grants and contributions	302,607		
2. Own Source Operating Revenue			
Total continuing operating revenue excluding all grants and contributions	302,607	87.19%	>60%
Total continuing operating revenue inclusive of capital grants and contributions	347,080		
3. Unrestricted Current Ratio			
Current assets less all external restrictions	243,189	5.94x	>1.5x
Current liabilities less specific purpose liabilities	40,944		

Highlights of the March Quarter

The Operational Plan is structured around the eight outcome areas of the Community Strategic Plan. Highlights in respect to each outcome area are shown in the following pages. In total, 28 performance indicators are in the Operational Plan. In the pages following the results for 12 indicators are reported and the annual indicators have been included for information.

In addition to performance indicators, we are also reporting on 225 current projects, 83 are operational and 142 are capital projects. Overall, 79% of projects were either completed or progressing on schedule by the end of the quarter. Updates on individual projects are in the attached *Quarterly Report on Business Actions – March 2018*.

Below is a snapshot of the performance as at the end of March 2018:



Protection of the Environment

Stormwater and Floodplain Activities

A new tool has been developed to forecast future flooding conditions in Manly and Narrabeen Lagoons based upon previous and forecast rainfall, swell and numerous other factors. This will improve Council and the NSW SES flood emergency response in these areas. Additional grant funding was also received from the NSW Office of Environment and Heritage to undertake studies to improve the management of flooding in the Manly to Seaforth and Avalon Beach areas.

A significant amount of CCTV condition inspection surveys have been carried out on the stormwater network. This information is currently being reviewed and condition assessed utilising Artificial Intelligence Machine Learning as a pilot project. This condition information will be used to refine future works renewal programs within the Asset Management Plan development.

Programmed renewal works for major culverts under Jackson Road, Warriewood and stormwater network replacement and upgrades at Ilford Road, Frenchs Forest are progressing with tender responses received in the quarter. Both of these works are expected to commence in the next quarter.

Renewal works have continued on stormwater assets to maintain condition and reduce flooding. Works have been completed at Hudson Parade, Clareville; Elvina Avenue, Newport; Anzac Avenue, Collaroy Plateau; Darius Avenue, North Narrabeen; Norfolk Avenue, Collaroy Plateau; Gordon Street, Clontarf and Sunset Place, Frenchs Forest.

Coast, Catchment and Estuary Management

Council undertakes an extensive program to protect, preserve and manage our coast and waterways. A significant water pollution incident occurred at Endeavour Drive, Beacon Hill, resulting in death of aquatic life and dieback of vegetation. Council staff undertook clean-up operations, costing around \$150,000. Investigations into the source of the pollution are continuing.

A number of actions to improve the understanding and condition of our aquatic environments were delivered this period. The estuary monitoring program (which commenced in 2013/14, providing long term data to assist with decision making and management of the coastal lagoons), began for 2017/18 as an expanded program to include Pittwater.

Bush regeneration activities continue for coastal dunes, creeks and lagoon riparian areas, and litter removal at lagoons. Groundwater monitoring and bird surveys also continued.

Council continues to work with the Department of Industry and residents to enable coastal protection works on Crown land at Collaroy-Narrabeen Beach to be approved.

Bushland and Biodiversity

Council continued its bushland management program including contractor bush regeneration, maintenance and strategic projects. Council also continued its invasive species control programs, as well as operational management including responding to customer requests.

The Bushland team completed proactive fire mitigation works, including hazard reduction contract works, in 36 reserves. The bushfire danger period has now passed without serious incident. Fire and Rescue and the Rural Fire Service responded to two unplanned fire events in Council managed reserves that were controlled with Council consultation.

The Invasive Pest Control Program operated at Manly Dam, Middle Creek and Dee Why Lagoon with 35 rabbits being culled. In addition to this, Dee Why Lagoon has been a focus this quarter with Northern Beaches Council being awarded a Local Land Services grant of \$18,000 for the area, as well as a micro bat survey commencing there.

During this quarter, 26 customer requests were actioned for weeds and pest animals; and 53 referrals were received by the Biodiversity referral body.

Development Engineering

Nearly 130 development application referrals for engineering works were received, 59 assessments were completed and 198 applications are on hand. The Development Engineering team also undertakes assessments for works requiring certification under the Roads Act and the Local Government Act for activities including driveway applications, hoarding permits and subdivision certificates. There were over 50 of these applications this month. The engineers participated in 17 Pre-lodgement meetings to provide advice to applicants.

Performance Indicators – Protection of the Environment

Metric	Target	Result
No net loss of bushland under Council's care control and management ^(A)	0% hectares	These indicators will be reported annually
No decline in waterway health ^(A)	0% decline	
All areas of the LGA affected by Flooding, Coastal Erosion, and Bushfire are identified ^(A)	90%	
Council reduces its resource consumption each year ^(A)	>0% reduction	

(Q) Reported Quarterly (A) Reported Annually ■ Target met ■ Target not met ☐ No target

Environmental Sustainability

Waste Management and Cleansing

Council commenced the tender process for a waste collection services to match the waste disposal contract awarded to SUEZ in August 2017. The contract will also deliver one standard collection service to the residents of the Northern Beaches.

Council is seeking innovative tenders which will derive improved environmental and social outcomes in regard to waste management services in the Northern Beaches. The tender process closes on 3 May 2018 with the commencement of a new contract on 1 July 2019.

Council recently completed a litter clean-up of Wakehurst Parkway and Mona Vale Roads. The clean-up was conducted as part of a broader litter education campaign run in conjunction with the Roads and Maritime Services.

Clean Up Australia Day was held on 4 March with 80 clean up groups registered across the area, and 1,500 residents participating.

Waste Minimisation for Functions and Events Policy

Council's Waste Education Team is continuing to work closely with our Event and Reserves Booking Teams, as well as private event organisers, to ensure that this new policy is being implemented at all events. To support the policy, 10 portable water fountains were purchased for use. They are also available for community events.

Council implemented the policy across the four Australia Day sites. The 1,000 volunteers were issued with Council branded stainless steel drinking bottles and 12 portable water fountains were installed which were well received by the community.

At the recent Vissla Surf Pro 2018 event in Manly the fountains dispensed 3,961 litres of water which is the equivalent of 6,600 water bottles being diverted from landfill over the course of the event.

Single Use Plastics Policy

Council continues to work with internal business units in order to help them implement the policy. The waste education team is currently focusing on Council's internal catering practices, Warringah Aquatic Centre operations and functions held at Community Centres.

The "Swap This for That" campaign was promoted to the community at the January Car Boot Sale in Avalon, Warriewood Surf Club screening of a Plastic Ocean Movie, Summerama Skate Nights and at the Good Friday Beaches Markets.

An interactive Schools Education Program comprising of Litter Bug plays, waste and recycling talks have also been run to support the policy.

Community Sustainability

Greener Communities are working to integrate sustainability principles into the annual Taste of Manly Event. Proposing a Green Tick scheme, stall holders are invited to register menu items which have ingredients that are all Certified Sustainable or Certified Organic. Stall holders will be rewarded with recognition of their sustainability accomplishments with a Green Tick displayed to the public on their menu board.

Lights were symbolically turned off at key Council Sites for Earth Hour and various workshops were held including Earth Hour Lantern making and a night walk at Stony Range Reserve. Manly Dam was also a focus for Earth Hour events with a 'forest bathing' mindfulness session and nature play workshop for children, facilitated in conjunction with the Coastal Environment Centre.

Council progressed Our Energy Future membership coupled with a suite of energy saving programs to assist local residents and businesses to become more energy efficient and reduce their carbon footprints.

Manly Environment Centre

Volunteers joined the 'Asian Women at Work' and Local Land Services Officer on Clean-Up Australia day – a collaboration through Fisheries NSW. Thirty five Asian women joined Cabbage Tree Bay volunteers to clean up Little Manly Beach. A highly successful day was had whereby the participants take the message of Cabbage Tree Bay as a 'No Take' Aquatic Reserve, back to their community.

The schools based Video Conferencing Program is going from strength to strength with many local and rural schools involved in the programming. There is a strong indigenous cultural focus moving forward with Plastic Free July.

Coastal Environment Centre

Numerous events were organized through the Coastal Environment Centre (CEC) this period including rock platform tours at Long Reef and North Narrabeen, escarpment walks and wetland tours at Warriewood, frog spotting night walks, and Manly Dam nature walks with a nature play focus for families with small children.

The extended High School and Primary School programs have proved extremely popular this year. CEC is partnering with NSW Health to offer a sustainable gardens program to 10 local schools. The Centre also partners with local primary schools to mentor their combined Year 6 leadership team, to encourage and sustain environmental leadership in schools.

The revamp and improvement of the CEC has started, combined with the update of the Fisherman's Beach display room at Long Reef, with a great reception from volunteers and school children alike. Residents can drop into the CEC at any time for a visual and sensory experience of nature.

Environmental Volunteers

Good weather conditions have meant a great turnout from volunteers in the reporting period and great success with weeding, planting and follow up maintenance. Over 2,000 plants being grown at the community nursery are now being distributed and planted in the excellent conditions.

Volunteer enquiries increased during this period and new volunteers were inducted onsite at many of the 83 different volunteer Bushcare sites that Council manages.

Corporate Sustainability

After joining the Cities Power Partnership (CPP) during the previous quarter, Council continued to consider the selection of pledges that are designed to support and promote energy saving and climate change mitigation initiatives in local councils across the country. Participation will support the implementation of our environmental sustainability goals and strategies and promote Council's efforts in mitigating and adapting to climate change.

More than \$4,260 was received for the Energy Saving Certificates from the NSW Government's Energy Savings Scheme for the upgrade of street and public lighting to more energy efficient models. These funds have been allocated back into an energy savings fund to undertake energy efficient projects.

Council continued to progress the NSW Government grant funded project with the Institute of Public Works Engineering Australasia, to develop a practice note that will provide guidance on the Climate Change Impacts on Assets which is becoming increasingly important to public sector asset managers across Australia.

Performance Indicators – Environmental Sustainability

Metric	Target	Result
Increased diversion rates from domestic waste service - % collected and not sent to landfill (Q)	>50%	48%
Reduction in the incidents of illegal dumping (A)	>0% reduction	Reported annually

(Q) Reported Quarterly (A) Reported Annually ■ Target met ■ Target not met □ No target

Note: The quarterly target for waste diversion was not met due to lower recycling of vegetation than anticipated.

Places for People

Andrew 'Boy' Charlton Aquatic Centre (MABC)

During the period, January to March, 148,970 people visited the MABC. Membership continues to grow, particularly in the Fitness Centre, with membership currently at 1,100.

Since opening in August 2016, MABC has been operating a swim school and squad swimming programs. The Centre now has over 1,500 children in learn to swim and squad programs and demand continues to grow.

Warringah Aquatic Centre (WAC)

Approximately 97,200 people visited the WAC this quarter.

The January school holidays saw many happy families using our updated outside area and the children loved the splash pad.

The Centre hosted Australia day with over 2,000 people attending this popular event.

February and March was School Swimming Carnival Season at the WAC. More than 40 Carnivals were conducted at the Centre.

Beach Services

In this period 4.8 million people attended our beaches, 217,826 preventative actions were undertaken, 559 rescues were undertaken and 3,955 incidents requiring first aid. The lifeguards also undertook 8,978 regulatory actions, which included dealing with anti-social behavior, litter and dogs on beaches.

Sportsgrounds

Council has continued to implement the Sportsground Strategy to improve the capacity and usability of our sportsfields. In this period the following projects were completed:

- Conversion of the Cromer Park field 2 to a synthetic surface – increasing the capacity of this field for training and competition including in periods of wet weather
- Installation of a new irrigation system at Seaforth Oval and Allambie Oval to assist in the improvement of the playing surfaces
- Undertake sportsfields lighting audit and repairs to improve usability of parks
- Upgrade of Jackson Road car park to support the Warriewood Valley Sportsground.
- Upgrade of Killarney Heights cricket nets – The reconfiguration meant that we now have three lanes instead of two.

The winter sportsground allocations and change over (summer to winter) sport was completed in this period.

Agreement was reached with NSW Waratah's Rugby Union for Brookvale Park to host a Super Rugby fixture match for the first time, to be played on 5 May 2018.

Parks, Beaches, Open Spaces and Playgrounds

Significant work has again been completed to further improve our Northern Beaches open spaces and parks. These include:

- The replacement of swings at Riddle Reserve, Bayview; Katrina Reserve, Mona Vale; Brinawa Reserve, Mona Vale; Minmai Reserve, Mona Vale; Dewrang Reserve, Elanora Heights; and Winji Jimni Reserve, Mona Vale.
- Council endorsed a series of principles for a four-year improvement plan for the unleashed dog areas in Northern Beaches.
- Avalon Beach Reserve unleashed dog exercise area trial commenced
- The Crescent Reserve, Newport, playground has been completed.

Tree Management

Some 3,000 trees were pruned this quarter in Council streets and gardens. This included proactive tree maintenance to clear distances over footways, roads, and the removal of deadwood and any potentially problematic branches in the Killarney, Frenchs Forest and Forestville areas.

An additional 205 street trees have been planted. This included planting 10 trees of around 4.8 metres high, to replace significant pines and fig trees which were removed at Manly (three locations), Freshwater (Kooloora Avenue), Winnererremy Bay, Rowland Reserve and Palm Beach (Ocean Street).

Compliance and Certification

The Building Control team continued to respond to community requests, relating to illegal building works, illegal land use, fire safety and swimming pools barriers as well as providing certification services.

The Rangers team continued to respond to community requests, relating to pollution matters, barking, menacing and dangerous dogs, illegal trailers and abandoned vehicles, seven days per week and outside normal business hours, as well as conducting proactive programs including parking patrols, monitoring of schools zones and patrolling off and on-leash and prohibited dog areas. Introduction of new legislation this quarter has enabled the team to more effectively regulate advertising trailers. The team are also planning canine connect education events commencing next quarter.

Performance Indicators – Places for People

Metric	Target	Result
Class 1 and 10 housing approvals (development applications and complying development certificates) within 40 days (Q)	≥90%	44%
Mean turnaround time of development applications determined by independent panels (Q)	≤90 days	114 days
Mean turnaround time of development applications determined under delegation (Q)	≤50 days	71 days
No. of environmental compliance education and promotional activities delivered (Q)	No.	3 food safety seminars
% of scheduled critical and high risk retail food premises inspections completed of those due in the quarter (Q)	100%	100%
% of scheduled critical and high risk public health inspections completed of those due in the quarter (Q)	100%	100%
Assessment of planning proposals (measure from lodgement date to completion of council report) (Q)	100% within 90 days	100% within 90 days
Increase in availability of active open space (A)	>0% increase	Reported annually
% of playgrounds that are inclusive and accessible (A)	>0% increase	
% of buildings available for community usage (A)	%	
Generation of energy from Council's built assets (A)	No. KW	

(Q) Reported Quarterly (A) Reported Annually ■ Target met ■ Target not met □ No target

Note: regarding any targets not met:

- DAs determined by independent panels: The volume of applications referred to independent panels significantly increased from 8 to 29 from the previous period combined with the change in delegations by the State Government which placed the additional applications on hold from December till March.
- DAs determined under delegation plus Class 1 and 10 housing approvals: A combination of factors has contributed to the slower performance, including implementation of a single computer system in December. A change in delegations from the State Government in December placed many applications on hold until Local Planning Panels came into force in March.

Community and Belonging

Australia Day

Council celebrated Australia Day by hosting a number of events across the beaches. These included BBQ breakfasts at Dee Why Beach, Newport Beach and Narrabeen Lagoon, and pool parties at the Manly Andrew 'Boy' Charlton and Warringah Aquatic Centres. More than 25,000 people took part in the activities and rides including giant water slides, camel rides and the traditional thong throwing competitions. The events were supported by over 30 local community groups and hundreds of volunteers took part and raised funds on the day.

In addition, the Northern Beaches welcomed 42 new citizens from 12 countries at a Citizenship Ceremony at Glen Street Theatre. The ceremony was run in conjunction with the Australia Day Awards, where we awarded the 2018 Citizen of the Year, Senior Citizen of the Year, Young Citizen of the Year, Sportsperson of the Year and Community Event of the Year. A further 15 awards were conferred for Outstanding Community Service.

World Food Markets

The World Food Markets were held on Friday evenings from 12 January to 23 March 2018. The markets were a huge success, with crowds coming each week to enjoy food from around the world while listening to performances by a variety of local artists.

International Women's Day

International Women's Day (8 March) is a global day celebrating the social, economic, cultural and political achievements of women. The day also marks a call to action for accelerating gender parity. This year's theme was #PressforProgress

To celebrate the day, Council hosted a breakfast at the Manly Golf Club with 140 guests. The guest speaker was Melinda Gainsford-Taylor, one of our most elite athletes, former Olympian and charity ambassador. Local businesses supported this event donating an array of raffle prizes and gifts, with all proceeds going to the Can Too Foundation.

Citizenship Ceremonies

Council hosted three citizenship ceremonies in January and March, two at Dee Why Civic Centre and one at Glen Street Theatre on Australia Day, welcoming 266 new citizens in front of family and friends.

Children's Services

Children's Services offers a range of quality education and care services for children aged 0 to 12 years including long day care, pre-school, family day care, occasional care and vacation care. Our long day care and pre-school centres cared for 883 children aged 6 weeks to 5 years. The family day care team supported 60 educators to provide education and care within their homes to 456 children aged up to 12 years. Vacation care offered 799 children care during the Summer school holiday period.

Council services have continued to support families within the community. There has been a regular number of children with additional needs or socio-disadvantaged children attending long day care, family day care, pre-school, occasional care and vacation care with a current total of 63 children using the services.

Northern Beaches Council Children's Service Conference was held and attended by over 150 educators. Topics covered included 'Environments as the Third Teacher', 'Professionalism - More than Just a Buzz Word', 'Ignite Curious Minds with Inquiry-Based STEM (Science, Technology, Engineering, and Mathematics)' and 'Connecting People Through Rhythm'. Implementing this into practice Belrose Children's Centre Pre-school room began its introduction to the ELSA (Early Learning Stem Australia) pilot program collaborating with Belrose Public School students.

We are proud to advise a number of nominations for the 2018 Australian Education and Care Awards - Service of the Year: Brookvale Children's Centre, Manly Community Pre-school, North Harbour Children's Centre and Harbour View Children's Centre have both been nominated for Service of the year. Sneha has been nominated for Director of the year. Catriona, Donna and Zivana have been nominated for Educator of the year.

Libraries

At the end of March 2018 there were 178,506 members across the library service, which is an increase of 890 from the previous quarter. Of this number, 66.4% are Northern Beaches residents, a figure that is above the State Library standard of excellence in terms of library memberships within a Council area.

There were 344,207 loans of physical library items and 33,392 e-Loans over the quarter. The trend of physical loans remains steady while e-Loans continued to rise with a 16.3% increase from the previous quarter.

The Library service delivered 371 programs with 9,200 community members participating. Over the quarter there were 99 adult programs with 784 attendees which included six author talks. There were 187 children's programs conducted which included part of the school holiday program attracting 7,361 participants. A highlight was the Children's Summer Reading Club program across all the library branches. This initiative encourages children to continue reading over the Summer Holidays. A party was hosted at the Warringah Mall Library as a celebration at the end of the program which included dancing games, a photo booth and prize packs awarded to six lucky winners of the Summer Reading Club Bingo challenge.

The Library also partnered with the Coastal Environment Centre (CEC) in January to deliver school holiday workshops for children about the creatures that live on the rock platforms of our beaches as well as an information talk for adults on the effects of climate change on coral in Sydney. These programs were important in promoting access to information on caring for our natural environment which is an increasingly important subject for our community.

There were 27 youth programs through the quarter which attracted 98 participants. Tech support sessions were provided through the period by youth volunteers to coach people on the use of their own devices.

Creative Space Exhibitions and Artist Professional Development

This showcased six exhibitions this quarter with a broad range of media on display, with over 1,600 people attending the events. The Artist's Studio Program at Creative Space saw the changeover of artists with a final exhibition, *Destinations*, showcasing the work of the 2017 Studio Artists. The six new 2018 Artists are now settling in for an exciting year ahead.

One million dollars has been allocated from Council's Merger Savings Fund to deliver an exciting new art space in the north of the peninsula. Advisory Group Workshops continued for the New Creative Art Space North with them exploring options for uses, users and potential locations.

Glen St Theatre

Pre-planned annual theatre maintenance occupied much of January, and we were delighted to welcome back the National Academy of Dramatic Art (NIDA) workshops in the Crown Room.

January ended on a high note with strong post-show patron feedback for Redline Productions' version of Arthur Miller's *A View From The Bridge* such as: '*brilliant play, brilliant actors*' and '*ranks as one of the best dramatic performances at Glen Street in years*'.

Our theatre season continued in February with Reg Cribb's *Thomas Murray and the Upside Down River*, produced by Critical Stages and Stone Soup Productions. The Tony and Pulitzer Prize winning play *Proof* by David Auburn equally impressed audiences in March. The quarter also featured two Music at the Glen performances by Rachel Beck and Dale Burridge.

Attendance over the period totaled 7,447 across all activities.

Community Centres

Over 650 groups regularly hold activities across the area's 41 Community Centres. Over summer there were many casual bookings for private functions, community events, as well as Vacation Care for school aged children and recreational programs held at various centres.

Large numbers attended the summer Art Exhibitions held throughout January at the Avalon Recreation Centre.

In February the project for a new community centre online bookings and payments system commenced. It is anticipated the new system will be implemented later in 2018.

In March the Community Centre Facility Brochure was produced, providing a list of centres across the Northern Beaches that are available to hire for a variety of purposes.

Community Development Events

The Community Development Team held five Community Information Stalls at various locations in the lead up to the launch of Senior's Festival 2018, engaging with over 200 people and providing information and referral to services and other activities. Over 90 exciting and engaging events are planned for this year's Seniors Festival running throughout April.

Youth Events

The Youth Services team delivered 28 events and activities during the January to March quarter with a total of 3,239 people participating.

These included three Summer Skate Nights, attracting 1,350 people to these family friendly events.

Another sold out PCYC band night featured two headline acts with supports from two local high school bands. Over 700 people attended this drug and alcohol free event.

The Annual Northern Composure Band Competition Heats were held in March, with 18 bands taking part and 450 people attending. The Final will be held in Youth Week in April.

The new School Engagement Strategy commenced with the Youth Services Team visiting local high schools to promote local services.

Council's new Youth Advisory Group commenced and had two meetings with 40 highly motivated young people attending.

Youth and Family Counselling Service

The Youth and Family Counselling Service provides free and confidential support to young people aged between 12 and 18 and their families. The service is available to families that are experiencing a variety of difficulties including relationship breakdown, mental health and drug and alcohol issues and school/work difficulties. During the quarter 64 clients accessed the service for a total of 97 sessions.

'Developing Healthy Connections with Teens' workshops was held at Manly and Mona Vale over a four-week period with 13 parents attending. The aim of the workshop was to provide parents with strategies to develop healthy relationships with their teens.

A Managing Difficult Students workshop was held at The Beach School and attended by 26 teachers. This provided them with strategies to support students with challenging behaviours.

GLAM

LGBTIAQ+ Social Support Group for young people aged 12 – 21 years held six meetings during the January to March quarter, with 105 young people attending. This group meets fortnightly to socialise and receive support and advice from their peers, Council's Youth Development Officers and local youth services.

Manly Meals on Wheels

Manly Meals on Wheels delivered 4,250 meals to 133 clients in their homes. They also provided 26 community lunches, serving almost 400 meals, held at Seaforth Pavilion (monthly), St Matthews Church (weekly) and Manly Seniors Citizen Centre (weekly) with 393 meals served. Further, six social outings were also held, with 44 residents attending. These services are vital for reducing social isolation in our community.

National Disability Insurance Scheme (NDIS) Expo

The NDIS is an Australia-wide scheme to support people with permanent and significant disability, their families and carers. It is being progressively rolled out across NSW to replace the current NSW disability support system and will be operating state-wide by July 2018.

People with disability, their carers and families attended a seminar on 28 February 'Achieving your Dream NDIS Plan', which involved four guest speakers sharing how they navigated the NDIS, followed by a QandA session with staff of the Local Area Coordination team and Synapse Appeals Service. The event was very positive for the 75 people attending, with several stating that the event was uplifting and empowering while also equipping them with better knowledge to navigate the NDIS.

Discobility Junior

High School students with a disability and their friends celebrated the end of summer at Discobility Junior. Held at the PCYC in Dee Why, 35 young people enjoyed tunes by DJ Andy, End of Summer theme and loads of fun and prizes.

Meet Your Street Program

Getting to know your neighbours can help build a friendly, connected community. This program invites applications from the community, for Council to organise Meet Your Street events. A total of 20 events were held this year, mostly during the summer season, and finishing in February 2018. The program will recommence in the new financial year.

Performance Indicators – Community and Belonging

Metric	Target	Result
No. of community events held (Q)	No.	41
% increase in library visits (A)	5%	Reported annually
No children attending childcare programs (A)	No.	

(Q) Reported Quarterly (A) Reported Annually ■ Target met ■ Target not met □ No target

Vibrant Local Economy

Balgowlah Plaza revitalisation

Community input helped Council to design an improved, safe, friendly public space for the local community within the Balgowlah shopping precinct on Sydney Road, Balgowlah. During the quarter, the revitalisation was completed, including:

- Demolition of existing garden beds and removal of existing pavers
- New paving throughout
- New garden beds within stone faced walls with bench seating
- New Plaza lighting, landscaping and drinking fountain.

The upgrade will create a connected public space that will attract a greater mix of retail and dining mix, as well as provide opportunities for the local community and business to meet gather and promote their activities. This in turn will ensure that the shopping precinct will become more economically resilient and community focused into the future.

Dee Why Town Centre

A range of works in the town centre continue to improve the area for residents, businesses and shoppers. Over summer the newly completed Redman Road Plaza provided a new community space to activate the western side of Pittwater Road. This includes paving, seating and a water feature, along with hanging gardens and public art. The area also provides a link to the nearby shops and carpark, with elevated lighting to provide a safe, attractive space.

Detailed designs were finalised for streetscape works in Oaks and Howard Avenues and Pittwater Road. This includes shared paths, landscaping and street trees, as well as the B-Line bus stop and traffic lane arrangements.

Business Events

Council has continued to support events hosted by our local business chambers. This includes the Mayor of Northern Beaches Council as the guest speaker at a business breakfast. In this Warringah Chamber of Commerce event on 14 March, the Mayor set out the support Council provides to the business community, including major transport and structuring planning projects.

Easy to do Business Program

Council has continued to partner with Service NSW to pilot it's 'Easy to do Business' program which aims to streamline the application process for new or expanding restaurants, cafes and small bars across the Northern Beaches. By March 2018, 25 local businesses had signed up to the pilot with three businesses successfully completing their application through this program.

Council staff were invited by the NSW Small Business Commissioner, to share their experience in delivering the Easy to do Business pilot. This was part of the Small Business Friendly Council

Workshop series. The first workshop was hosted by the City of Sydney on 23 March, and attended by staff from councils across central Sydney.

Compliance and Certification

The Environmental Health team continued to respond to community requests regarding noise, water, food safety and public health this quarter, as well as conducting proactive programs including food shop and cooling tower inspections. The team completed all high risk food inspections due this quarter and also delivered three food safety education seminars, helping to reduce the incidence of food related illness.

Transport, Infrastructure and Connectivity

Transport and Civil Infrastructure

Major infrastructure projects for kerb and gutter, footpaths, bus stops, retaining walls, and car park and road resheeting is in full swing for the 2017/18 financial year. Major road works include Morgan Road and Oxford Falls Road, Oxford Falls and Powder Works Road, Ingleside as well as footpaths in Dee Why.

There are a number of active travel projects underway across the Northern Beaches in accordance with existing active travel strategies. Recent improvements include a bike repair station at Middle Creek Reserve; and path and kerb upgrades.

Road Safety initiatives have been delivered including: child restraint checks, a senior's workshop and a learner driver workshop. The feedback received from the workshops is overwhelmingly positive with skills gained and re-discovered to make our community safer and more enjoyable.

Church Point Upgrade

This \$10 million upgrade to the foreshore of Church Point is on track to deliver a new and improved amenity as well as a much-needed parking solution for offshore residents. Construction of the new 120 space car park is nearing completion and the permits for the prepaid section of the car park are being offered to the public in advance. The next stage of works involves a new boardwalk around the Waterfront Café and General Store to create an uninterrupted connection through to Mona Vale. Construction of the boardwalk extension is due to commence in mid-2018.

Macpherson Street, Warriewood

Major works in Macpherson Street Warriewood were completed, using \$10.2 million of Section 94 funding. This vital upgrade reduced flooding risk, with a road bridge over Narrabeen Creek and box culverts between Boondah Road and Warriewood Road. Works also included a roundabout at Warriewood Road and Macpherson Street intersection to cater for the predicted increase traffic flow road upgrades and kerbs, gutters, footpaths and drainage works in Warriewood Road and Macpherson Street. Minor ancillary works are still progressing.

Hop Skip and Jump Bus Service

The popular Hop Skip and Jump bus service provided free transport to 86,432 passengers during the quarter and completed 4,737 trips.

The new route that runs down Kenneth Road, Manly Vale is proving popular with a steady increase of new passengers. This route provides an important link to the B-Line bus stop and a number of points of interest in Manly Vale.

Performance Indicators - Transport, Infrastructure and Connectivity

Metric	Target	Result
% of capital works delivered (A)	80%	Reported annually
% growth in active travel network (A)	%	
% of road pavement in good or better condition (A)	%	

(Q) Reported Quarterly (A) Reported Annually

Good Governance

Development Assessment

Further improvements were made to Council's website including a new Guide to Residential Development along with more specific content applicable to development on the Northern Beaches making the website more user friendly.

Our Development Assessments team received 503 new Development Applications (DAs) and 164 Modifications of Consent this quarter. To assist applicants, 52 formal Pre-lodgement meetings were also held to provide advice on content for their DA.

Following a recent change in delegations from the State Government, the new Northern Beaches Local Planning Panel (NBLPP) commenced on 1 March. This provides independent assessment of DAs above certain thresholds. In recent months many applications were put on hold until the new Panel commenced, but are now being processed as the Panel regularly meets and visits sites.

Complaints Management and Misconduct Prevention

Complaints are considered to be a platform for delivering exceptional service experiences to our customers, while identifying areas for improvement. Council's Office of Integrity and Complaints Resolution (OICR) has been providing staff briefings to:

- Advise and support staff in dealing with customer issues
- Ensure responses to issues are relevant and customer-centric
- Raised awareness of staff obligations under the Code of Conduct.
- More staff are asking the team for information and advice.

Northern Beaches Identity - Award winner

Council has recently won an international award, REBRAND 100, for its new identity. Based on the symbol of a wave, it is comprised of collective symbols of local nature, culture and lifestyle that are at the heart of this place. This was developed following extensive community consultation of over 2,000 residents on the area's local values and features e.g. pelican, weedy sea dragon, surfboard and indigenous heritage. It also drew on the community vision and goals from the Community Strategic Plan, and new Corporate Values. The identity is being used in Council's fleet, buildings, signage, publications, communications, and website and staff uniforms.

This follows two international awards for Council's new, community-focused website. Competing against over 5,000 entries worldwide, Council earned two Silver Awards in the government and community categories of the 2017 W3 Awards. They were awarded by the US Academy of Interactive and Visual Arts, by a panel of international experts. These awards reflects the hard work and design creativity our Council team, making the website a vital starting point for the community's interaction with Council.

Performance Indicators – Good Governance

Metric	Target	Result
Satisfaction with customer service centre (Q)	75%	70%
Correspondence replied to within 5 working days (Q)	80%	74%
% Customer requests transacted online (A)	>10%	Reported annually
Overall financial performance meets annual statutory benchmarks (A)	Yes	

(Q) Reported Quarterly (A) Reported Annually ■ Target met ■ Target not met □ No target

Note: regarding targets not met this quarter:

- Satisfaction with customer service centres: A number of factors have contributed to this lower customer satisfaction rate including separate call centres leading to longer than acceptable main line wait times. This issue has since been addressed.
- Correspondence replied to within 5 working days: Council is striving to improve its response time. This quarter's result of 74% is up on the December result of 71%.

Participation and Partnerships

Strategic Reference Groups

The first meeting of the new Strategic Reference Groups (SRGs) was held on 1 March. They discussed the members' vision and goals for the next three years, and aligning to the Community Strategic Plan.

Comprised of community members and Councillors, the six SRGs will meet quarterly and advise Council on a range of interest areas. The groups include:

- Environment
- Places for People
- Community and Belonging
- Economic and Smart Communities
- Transport and Travel
- Participation and Partnerships

Policy for Appointing Community and Stakeholder Representatives to Committees

A draft policy has been developed to govern how community and stakeholder representatives are appointed to committees. On exhibition, the policy ensures appointment based on merit, consistent with relevant charters, via an independent panel if required. Following community feedback, the final policy will go to Council in April 2018 for adoption.

Community Volunteers

32 volunteers assisted Council's Waste Team at the Vissla Surf 2018 across 2 weekends. The volunteers encouraged event attendees to recycle drink containers and general waste and sign 'Swap this for that' pledges.

During the quarter there has been a dedicated recruitment drive for volunteers for a number of up and coming events including Taste of Manly, Anzac Day and seniors festival activities. This has included continuing to build on partnerships with tertiary establishments, volunteer community groups and the International College of Management Sydney (ICMS).

Outside of these events there was a further increase of volunteers in existing services such as Meals on Wheels, Manly Art Gallery and Museum, Library Services and the area of sustainability.

Volunteers for Northern Beaches Bushcare contributed nearly 2,500 hours. Over 290 volunteers worked across 75 sites this quarter. Other volunteer environmental projects included Friends of Cabbage Tree Bay and Stony Range activities, tree planting, and Manly Dam Community Nursery operations.

Community Engagement

The community was consulted on a broad range of projects this quarter. Key projects include:

- Events Strategy (Draft)
- Draft Code of Meeting Practice - 2018
- Sportsground Lighting Upgrade Project 2017/18
- Freshwater Coastal Open Space Masterplan
- Several Surf Club – Renewals
- Berry Reserve Playground Upgrade
- Library Hours Review
- Connecting Northern Beaches – Apex Park, Narrabeen Park Parade, Mona Vale Headland
- Creative Art Space
- Public Art Trail
- Northern Beaches Walking Plan
- Manly Lagoon Landscape Plan
- Glen Street Open Space Masterplan
- Ingleside Precinct Planning

In total, 45 engagement events (including meetings, workshops and drop in sessions) were held during the quarter with 1,337 community members engaged. Membership of the Community Engagement Register (CER) grew by 4,181 contacts in the quarter.

The following project working/advisory group meetings were also held during the quarter:

- Mona Vale Performance Space
- Creative Art Space
- Public Art Trail
- Ingleside Residents Meeting

Performance Indicators - Participation and Partnerships

Metric	Target	Result
No. of volunteers who actively participate in ongoing volunteer programs each quarter (Q)	No.	687

(Q) Reported Quarterly (A) Reported Annually ■ Target met ■ Target not met ☐ No target

Note: Extreme weather conditions early in the year impacted volunteer numbers but have improved in recent times.

ENVIRONMENTAL CONSIDERATIONS

The report provides progress on implementing the Operational Plan 2017/18 which includes a range of projects which will protect and enhance our natural environment through management of beach and coastal issues; implementing catchment management initiatives; and undertaking comprehensive environmental works in our urban and bushland settings.

SOCIAL CONSIDERATIONS

The report discloses progress on implementing the Operational Plan 2017/18 which includes the continued delivery of community services and capital works. These initiatives will have a positive social impact on the community.

GOVERNANCE AND RISK CONSIDERATIONS

The Quarterly Budget Review Statement meets the statutory reporting requirements in relation to disclosing the progress in implementing the Operational Plan 2017/18 and Council's overall financial position as at 31 March. It is provided to enable informed decision making while ensuring transparency.

ITEM 7.2	STRONGER COMMUNITY FUND - QUARTERLY UPDATE - MARCH 2018
REPORTING MANAGER	EXECUTIVE MANAGER TRANSFORMATION AND PERFORMANCE
TRIM FILE REF	2018/264135
ATTACHMENTS	NIL

EXECUTIVE SUMMARY

PURPOSE

To provide an update on the delivery of community projects funded from the \$36.1 million Stronger Communities Fund.

SUMMARY

Northern Beaches Council received \$36.1 million from the NSW Government's Stronger Communities Fund (SCF) to provide funding to kick start the delivery of improved infrastructure and services to the community. A condition of the SCF is progress reporting quarterly to Council.

A summary of the program of work and expenditure to 31 March 2018 is below:

Program	SCF allocation	Expenditure to 31 March 2018
Community Grants Program	\$1,000,000	\$819,586
Connecting Communities Program	\$14,000,000	\$3,572,633
Tied Grants Program	\$21,100,000	\$322,375
Total	\$36,100,000	\$4,714,594

The Community Grants Program supports 53 community projects across a variety of focus areas including disability, art and culture, the environment, sporting, supporting people at risk and volunteer organisations. By 31 March 2018, 28 projects have been completed.

The Connecting Communities Program is a \$32.6 million multi-year program of works is partially funded by SCF (\$14 million). It will deliver a spectacular world class coastal walkway and cycleway stretching from Manly to Palm Beach and west into the Frenchs Forest hospital precinct. It will also deliver a network of inclusive playgrounds and improvements to sporting and surf lifesaving facilities. Progress has been made with cycleway connections and shared paths and works have commenced on playgrounds. Significant elements of the program are still in planning and design.

The Tied Grants Program commenced in October 2017 with Council accepting the funding. Early stages of planning have commenced on the 11 projects identified by the NSW Government:

1. Church Point Community Park (Pasadena)
2. Wakehurst Parkway flood mitigation
3. Mona Vale Public School – Regional Performing Arts Centre
4. Mona Vale Surf Club refurbishment
5. Long Reef Surf Club refurbishment

6. Currawong Beach heritage refurbishment
7. Foreshore improvements
8. Scotland Island wastewater feasibility study
9. Permanent netball courts
10. Newport Surf Club refurbishment (planning)
11. Barrenjoey Community Performance Space.

RECOMMENDATION OF ACTING CHIEF EXECUTIVE OFFICER

That Council note the Stronger Communities Fund March Quarterly Update.

REPORT

BACKGROUND

The Stronger Communities Fund (SCF) was established by the NSW Government to provide new councils with funding to kick start the delivery of improved infrastructure and services to the community. Northern Beaches Council received \$36.1 million from the SCF for the following programs:

- Community Grants Program - \$1 million
- Connecting Communities Program - \$14 million
- Tied Grant Program - \$21.1 million

Quarterly progress reports on expenditure and outcomes of the SCF are required until these funds are spent.

COMMUNITY GRANTS PROGRAM

The Community Grants Program of \$1 million has been fully allocated with successful applications announced at Council meetings on 16 December 2016 and 25 July 2017. These projects have been progressing well with a total of 28 projects completed, six this quarter.

The projects successfully completed in the current quarter are:

Recipient	Project and Outcomes
The Shepherd Centre	<p>Clear and Confident Class Mate - \$49,000</p> <p>The project has delivered training and professional development to the early childhood educators and teachers in the Northern Beaches to assist with the social integration of deaf children and their families as they start mainstream school. These families are now far better prepared for mainstream school and better placed for their child to do well and thrive. They are far more likely to complete school and go on to tertiary education, be independent adults with better employment prospects and less need for support services. They are also better prepared to function broadly in the hearing community and form relationships and connections reducing the risk of mental health issues later on.</p>
Rotary Club Dee Why Warringah	<p>Mental Health First Aid Courses – (MHFAC) - \$5,000</p> <p>The MHFAC taught 32 participants how to assist someone who is developing a mental health problem or in a mental health crisis. Developing mental health problems covered depression, anxiety problems, psychosis and substance use problems. Mental health crises included suicidal thoughts and behaviours, non-suicidal self-injury, panic attacks, traumatic events, severe psychotic states, severe effects from alcohol or other drug use and aggressive behaviours. Participants learnt the signs and symptoms, where and how to get help and what sort of help has been shown by research to be effective. Participants were from all walks of life including health professionals, volunteers, community workers, parents and grandparents.</p>

Sunnyfield	<p>TechKNOWLEDGE - \$37,475</p> <p>Our Skills for Life program helped support and address the lack of adult education opportunities for people with intellectual disability on the Northern Beaches. Throughout the program participants developed and strengthened their social, communication, and problem-solving skills. This lead to an increased self-awareness and contributed to their self-reliance and independence. Participants learnt how to use different forms of technology like touchscreen computers, iPads and completed tasks on the smartboard and enabled people with an intellectual disability to bridge the technical divide. Sunnyfield will be taking all the learnings and feedback from this project to roll out similar programs to other services and expect the same level of success.</p>
Disabled Surfers Association of Australia (Sydney Branch)	<p>Beach Access Matting and Trailer - \$17,996</p> <p>The matting makes access to the beach/sand easy and accessible and can be used by any disability organisation on the Northern Beaches. Construction of the matting is simple, and everything needed is contained within the Trailer which is stored at Collaroy.</p>
Relationships Australia NSW	<p>Tackling Violence - \$10,000</p> <p>A pilot project to determine the feasibility and efficacy of implementing a regional domestic violence program in metropolitan setting and expansion to other codes. Two clubs signed up to the program and committed to changing attitudes and behaviours within their clubs and in the wider community. 187 club representatives were bound by the Tackling Violence Code-of-Conduct, committing them to refrain from perpetrating family and domestic violence.</p> <p>Over 100 participants attended workshops and now have a greater understanding of family and domestic violence and its impact in the community and individual players made themselves available as Tackling Violence ambassadors and role models while the clubs reviewed their alcohol management practices. Through social media the Tackling Violence program had a local reach of 50,615 people, 5,588 actions taken as a result of posts, 347 post reactions and 116 people added a Tackling Violence Facebook Frame to their profile picture.</p>
St Vincent De Paul Society	<p>Youth Reach - \$9,000</p> <p>The new computers have enabled young people attending the Centre to complete their homework, undertake research, and learn new skills in Photoshop, graphic design, media editing and social media administration as well as resume preparation, seeking and applying for various employment opportunities and educational options.</p>

The total amount paid to grant recipients at 31 March 2018 is \$819,586.

Six projects are expected to be finalised by June 2018 and another seventeen by December 2018. Two recipients have not submitted their progress report at the time of preparing this report. They have been informed in writing that they are in breach of the funding agreement.

Four grant recipients have reported their project is behind schedule with regard to the approved project management plan. The reasons for the delays are valid and delays acceptable. The delays will not affect the success of the projects or contravene the funding conditions Council has with the State Government.

CONNECTING COMMUNITIES PROGRAM

The \$32.6 million Connecting Communities Program is being funded in part by the SCF (\$14 million) with the remaining funds coming from Transport for NSW (TfNSW), savings identified in Council's operations plus other grant funding still to be secured.

The Program comprises:

1. The \$22.3 million *Connecting the Northern Beaches* program, providing a continuous all-weather walkway from Palm Beach to Manly and an extensive Council-wide cycleway and shared path network focused on the B-Line. This will deliver 35.5km of new cycleway and shared paths (12.4km off road and 23.1km on-road) and 36km of continuous all weather coastal walkways including 8km of new boardwalks, stairs, footpaths and tracks including the Palm Beach Walkway from Palm Beach Wharf to Beach Road.
2. The \$10.3 million *Connecting All Through Play* program features a regional network of inclusive accessible playgrounds including two major new all abilities playgrounds at Manly Dam and Lionel Watts, upgrades to play areas across the Northern Beaches to make them more inclusive. It also includes \$4 million for sporting facilities and surf lifesaving clubs.

Cycleways

A Further 0.7km of cycle and shared pathways were completed during the quarter bring the total amount of new cycleway to 25km since the program commenced.

- 230m shared pathway at Dee Why Park along Pittwater Road, Dee Why
- 360m shared pathway on Warriewood Road, Warriewood
- 90m shared pathway on Patanga Street, Frenches Forest

Pathways

Below is the status of work on new pathways this quarter:

- Construction underway for the pathway from Palm Beach Wharf to Governor Phillip Park, Palm Beach
- Construction underway for the shared pathway along The Boulevarde and Ross Street, Newport
- Community engagement survey and design works at Narrabeen Park Parade, Narrabeen
- Community engagement survey and design works at Hillcrest Street and Surfview Road, Mona Vale
- Design works continue on Whale Beach Road, Whale Beach.

Inclusive Play

Below is the status of work on the *Inclusive Play Projects this quarter*:

- Concept design work is complete for the Manly Dam playground and walkway. The tender for the playground component is anticipated May 2018
- Lionel Watts Masterplan is on exhibition with construction anticipated for September 2018

Active Play

Below is the status of work on upgrading sporting facilities across the Local Government Area:

- Lighting upgrade to tennis courts at Careel Bay
- Investigations underway to create two futsal courts at Manly Vale Calabria Bowling Club
- Investigations underway to upgrade the clubhouse at Lionel Watts Reserve, Frenchs Forest
- Tenders for lighting upgrade let at Forestville Park, Forestville
- Work commenced on the Pump Track (BMX) at JJ Melbourne Hills Reserve, Terrey Hills
- Tenders for the lighting upgrade let at LM Graham Reserve, Fairlight
- Lighting upgrade will commence in 2018/19 on John Fisher Park and North Narrabeen Reserve

Below is the status of work on upgrading Surf Life Saving Clubs:

- South Narrabeen – an application to modify the consent has been made
- North Steyne – initial site inspection undertaken. Building is heritage listed so works will require additional planning
- Warriewood – initial meetings held with club representatives
- Queenscliff – initial meetings held with club representatives
- Mona Vale – architect engaged, consultation commenced and concept plans drawn up
- Long Reef – architect engaged, consultation commenced and concept plans drawn up.

TIED GRANTS PROGRAM

Council on 24 October 2017 endorsed the proposal to enter into a funding agreement with the NSW government with regard to the additional \$21.1 million tied to 11 projects. The signed funding agreement and individual project plans that include key milestones, costs and expected benefits were returned to Office of Local Government in December 2017. Progress on these projects for the quarter is below.

1. **Church Point Community Park: acquisition of Pasadena and conversion to open space**

Status: Council is continuing with the process of acquiring the subject property. Council has engaged a legal team specialising in compulsory acquisition to assist the process and provide specialist planning and valuation advice. Site inspections of the site have been undertaken to assist with the expert valuation.

2. **Wakehurst Parkway Flood Mitigation**

Status: Vegetation clearing, ground survey, bathymetry survey and Stage 1 sediment study have been completed. The ecology and biodiversity study is nearing completion.

3. **Mona Vale Public School: Regional Performing Arts Centre**

Status: Feasibility Study and Business Case are ongoing, a Joint User Agreement has been established with NSW Department of Education. Extensive community consultation is in progress, establishing a Charitable Trust to receive donations has commenced.

4. **Mona Vale Surf Life Saving Club: Refurbishment**

Status: architect engaged; Stage 1 community engagement completed, concept plans agreed by working group.

5. **Long Reef Surf Life Saving Club: Refurbishment**

Status: architect engaged; consultation commenced and concept plans drawn up.

6. **Currawong Beach Heritage: Refurbishment of six of the nine cabins**

Status: Works have been endorsed by the Currawong State Park Advisory Committee and Office of Environment and Heritage. The first part of the works DA has been approved with conditions and specialist consultancy investigations have begun to meet the DA conditions.

7. **Foreshore Improvements: Various**

- **Hudson Parade, Clareville:** improve pedestrian safety along Hudson Parade, Clareville and complete the 'missing link' of footpath between Clareville Beach and Taylors Point.

Status: concept design prepared and under review and consultation with local community progressing.

- **George Street, Avalon:** extend the seawall at George Street to the end of the road.

Status: Work has substantially advanced with the seawall almost complete.

- **South Palm Beach:** Landscaping works to restore grassed area amenity, improve access and drainage, construct stone flagged plaza opposite shops and construction of pathways between pavilion and culvert.

Status: Design works are progressing.

8. **Scotland Island Wastewater Feasibility Study:** Feasibility of providing a reticulated water and/or wastewater service.

Status: Scope prepared and tender preparation to engage consultant underway.
9. **Permanent Netball Courts:** Four new hardcourts, lighting and ancillary infrastructure at Avalon Beach for training.

Status: Project has been delayed due to the first stage of Avalon Place Plan process. A concept design has been prepared and stormwater investigations are ongoing.
10. **Newport Surf Club Refurbishment:** Preparation of planning documents.

Status: Preliminary concept developed by club, Stage 1 community engagement completed, tender for design consultancy completed.
11. **Barrenjoey Community Performance Space:** Development of a multi-use community facility and performance space within the grounds of Barrenjoey High School managed by the NSW Department of Education.

Status: Meeting held with Office of Local Government, Department of Education to confirm governance arrangements.

CONSULTATION

A “Your Say” page has been set up to inform the community on progress and future works and receive feedback on the *Connecting Communities Program*. An interactive webmap that show cycle and pathways routes with click on information bubbles has been completed and is constantly being updated.

Engagement planned over coming months includes:

- Bert Payne Reserve, Newport
- Surfview Road and Darley Street, Mona Vale
- Narrabeen Park Parade, North Narrabeen
- Whale Beach Road, from Florida Road to Norma Road, Palm Beach
- Barrenjoey Road from Newport SLSC to The Serpentine and then along Barrenjoey Road to Ross Street through to Avalon SLSC
- Mona Vale and Long Reef Surf Life Saving Club upgrades – consultation currently underway
- Hudson Parade, Clareville – consultation underway
- Mona Vale Performing Arts Centre – consultation will commence in March.

FINANCIAL CONSIDERATIONS

At 31 March 2018 a combined total of \$6,611,205 has been spent on the *Connecting Communities Program*, *Community Grants Program* and *Tied Grants* of which \$4,714,594 is from the SCF as follows:

Program	Total Expenditure	SCF
Connecting Communities		
• Cycleways	\$3,174,165	\$1,277,554
• Pathways	\$1,390,085	\$1,390,085
• Inclusive play	\$671,097	\$671,097
• Active Play	\$233,897	\$233,897
Community Grants	\$819,586	\$819,586
Tied Grants	\$322,375	\$322,375
Total Expenditure	\$6,611,205	\$4,714,594

SOCIAL CONSIDERATIONS

Upon completion of these programs the entire Northern Beaches community will reap significant social, health and well-being benefits from both the projects and programs implemented by our community groups and through the use of this community infrastructure that physically and socially connects them to their community and the natural environment through improved active and public transport links and upgraded community infrastructure.

ENVIRONMENTAL CONSIDERATIONS

Appropriate environmental impact assessments will form part of the detailed design for the major projects and where possible works will be undertaken to minimise environmental impacts. The anticipated number of users of the new cycleways and footpaths as well as the lighting upgrades across a number of sporting facilities will have a positive impact on air quality and is another step towards reducing our community's greenhouse gas emissions. And the foreshore improvement projects and the Scotland Island wastewater project will improve water quality within the Pittwater estuary upon implementation.

GOVERNANCE AND RISK CONSIDERATIONS

The funding conditions of the Stronger Communities Fund requires the funds to have been spent or committed by 30 June 2019 and acquitted by 31 December 2019, while the Tied Grants require a commitment by 31 December 2018 and acquittal by 30 June 2019. Any uncommitted funds from either stream are to be returned to the Office of Local Government (OLG). Discussions are ongoing with regard to an extension of time to deliver four of the Tied Grant projects.

Although the delivery timeframe for the *Connecting Communities* program exceeds these timeframes, due to the mixed funding sources it is anticipated Council will be able to meet the acquittal timeframe prior to completion of the full program of works.

ITEM 7.3	MONTHLY INVESTMENT REPORT - APRIL 2018
REPORTING MANAGER	CHIEF FINANCIAL OFFICER
TRIM FILE REF	2018/274207
ATTACHMENTS	NIL

EXECUTIVE SUMMARY

PURPOSE

To provide a report setting out details of all money that Council has invested under section 625 of the *Local Government Act, 1993*.

SUMMARY

In accordance with clause 212 of the *Local Government (General) Regulation 2005*, a report setting out the details of money invested must be presented to Council on a monthly basis.

The report must also include certification as to whether or not the investments have been made in accordance with the Act, the Regulations and Council's Investment Policy.

The Investment Report shows that Council has total cash and investments of \$228,632,853 comprising:

- Trading Accounts \$5,714,535
- Investments \$222,918,318

Performance over the period from 1 July 2017 to date was strong having exceeded the benchmark: 2.68%pa vs. 1.77%pa.

Certification – Responsible Accounting Officer

I hereby certify that the investments listed in the attached reports have been made in accordance with Section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulation 2005 and existing Investment Policies.

FINANCIAL CONSIDERATIONS

Actual investment income for the period from 1 July 2017 to date was \$4,699,268 compared to budgeted income of \$3,612,000, a positive variance of \$1,087,268.

POLICY CONSIDERATIONS

In accordance with Council's Investment Policy, the Policy was reviewed by the Audit, Risk and Improvement Committee at the Committee meeting on 14 November 2017. No changes to the Policy were required following this review.

The Policy has also been reviewed by Council's Investment Advisors (Laminar Capital Pty Ltd). They confirmed that the "current policy is in alignment with a policy fit for governing the investments of Council funds" and that they "do not envisage for any changes to be made" to the existing policy.

The Policy is due to be reviewed again in September 2018.

SOCIAL CONSIDERATIONS

Council's investments are managed in accordance with Council's Investment Policy. Council's Investment Policy requires consideration of social responsibility when making investment decisions.

ENVIRONMENTAL CONSIDERATIONS

Council's investments are managed in accordance with Council's Investment Policy. Council's Investment Policy requires consideration of environmental responsibility when making investment decisions.

GOVERNANCE AND RISK CONSIDERATIONS

The investment strategy was reviewed by Council's Investment Advisors (Laminar Capital Pty Ltd) in August 2017. They confirmed that Council's investment portfolio is prudently managed and consists of assets appropriate for a Local Government entity and fully comply with legislation and Investment Policy limits.

RECOMMENDATION OF ACTING CHIEF EXECUTIVE OFFICER

That Council receives and notes the Investment Report as at 30 April 2018, including the certification by the Responsible Accounting Officer.

REPORT

INVESTMENT BALANCES

INVESTMENT BALANCES As at 30-Apr-2018				
INSTITUTION	RATING	AMOUNT \$	MATURITY DATE	INTEREST RATE
Trading Accounts				
Commonwealth Bank of Australia Ltd	A1+	974,952		1.55%
Commonwealth Bank of Australia Ltd	A1+	637,275		1.55%
Commonwealth Bank of Australia Ltd	A1+	207,340		1.55%
National Australia Bank Ltd	A1+	751,940		1.50%
		2,571,506		
At Call Accounts				
Commonwealth Bank of Australia Ltd	A1+	4,549,292	At Call	1.85%
Commonwealth Bank of Australia Ltd	A1+	1,267,216	At Call	1.85%
National Australia Bank Ltd	A1+	1,200,000	At Call	2.00%
		7,016,508		
Mortgage Backed Securities				
Weighted Avg Life *				
Emerald Series 2006-1 Class A	AAA	876,722	21-Aug-51	2.215%
		876,722		
Term Deposits				
Members Equity Bank Ltd	A2	2,000,000	01-May-18	2.65%
National Australia Bank Ltd	A1+	2,000,000	03-May-18	2.55%
Members Equity Bank Ltd	A2	2,000,000	08-May-18	2.65%
Bank of Queensland Ltd	A2	2,000,000	10-May-18	2.60%
Members Equity Bank Ltd	A2	1,000,000	15-May-18	2.75%
Defence Bank Ltd	A2	2,000,000	15-May-18	2.80%
Members Equity Bank Ltd	A2	1,000,000	15-May-18	2.65%
Defence Bank Ltd	A2	2,000,000	22-May-18	2.80%
Bank of Queensland Ltd	A2	1,000,000	22-May-18	2.60%
Members Equity Bank Ltd	A2	1,000,000	24-May-18	2.65%
Commonwealth Bank of Australia Ltd	A1+	2,000,000	29-May-18	2.54%
National Australia Bank Ltd	A1+	2,000,000	29-May-18	2.55%
Commonwealth Bank of Australia Ltd	A1+	1,000,000	05-Jun-18	2.60%
Auswide Bank Limited	A3	1,000,000	05-Jun-18	2.70%
National Australia Bank Ltd	A1+	2,000,000	07-Jun-18	2.57%
Members Equity Bank Ltd	A2	2,000,000	12-Jun-18	2.65%
Members Equity Bank Ltd	A2	1,000,000	12-Jun-18	2.65%
Bank of Queensland Ltd	A2	2,000,000	14-Jun-18	2.60%
Bank of Queensland Ltd	A2	1,000,000	19-Jun-18	2.60%
Members Equity Bank Ltd	A2	1,000,000	21-Jun-18	2.65%
Bank of Queensland Ltd	A2	2,000,000	21-Jun-18	2.60%
Bendigo & Adelaide Bank Ltd	A2	1,000,000	26-Jun-18	2.80%
Bank of Queensland Ltd	A2	1,000,000	26-Jun-18	2.60%
Members Equity Bank Ltd	A2	2,000,000	28-Jun-18	2.60%
Bendigo & Adelaide Bank Ltd	A2	1,000,000	29-Jun-18	2.75%
Members Equity Bank Ltd	A2	2,000,000	29-Jun-18	2.65%
Bank of Queensland Ltd	A2	3,000,000	03-Jul-18	2.60%
Suncorp Bank	A1	2,000,000	05-Jul-18	2.61%
Bank of Queensland Ltd	A2	719,877	10-Jul-18	2.70%
Bank of Queensland Ltd	A2	2,000,000	10-Jul-18	2.60%

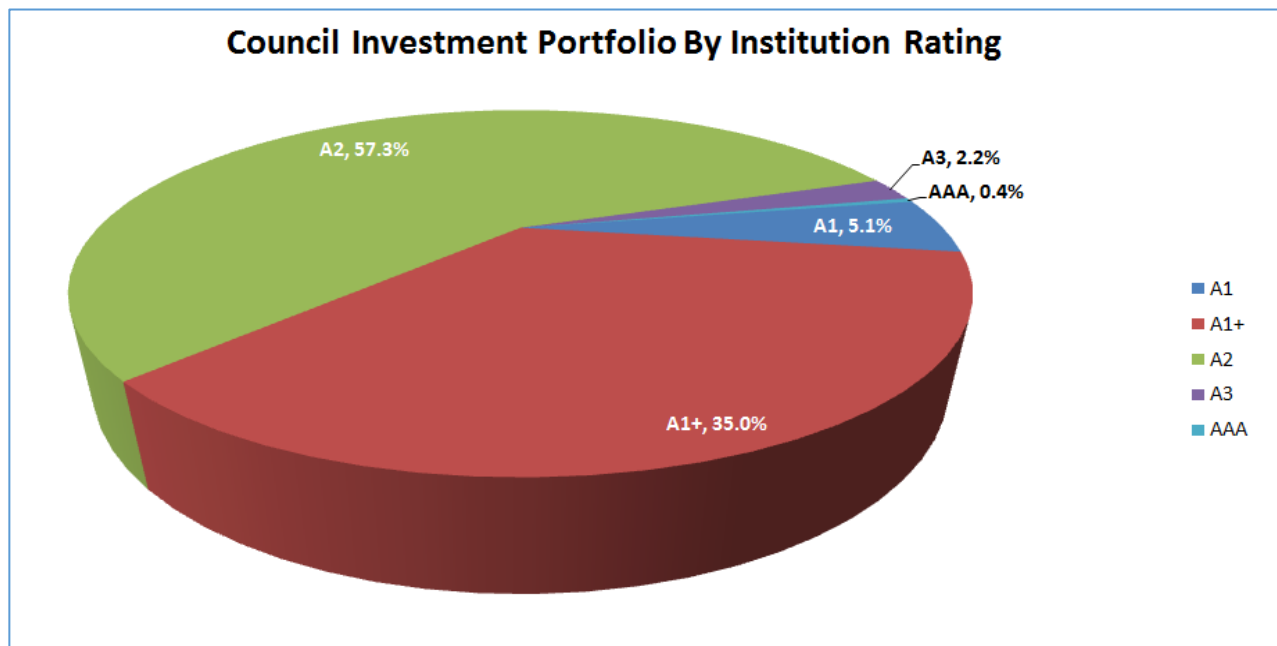
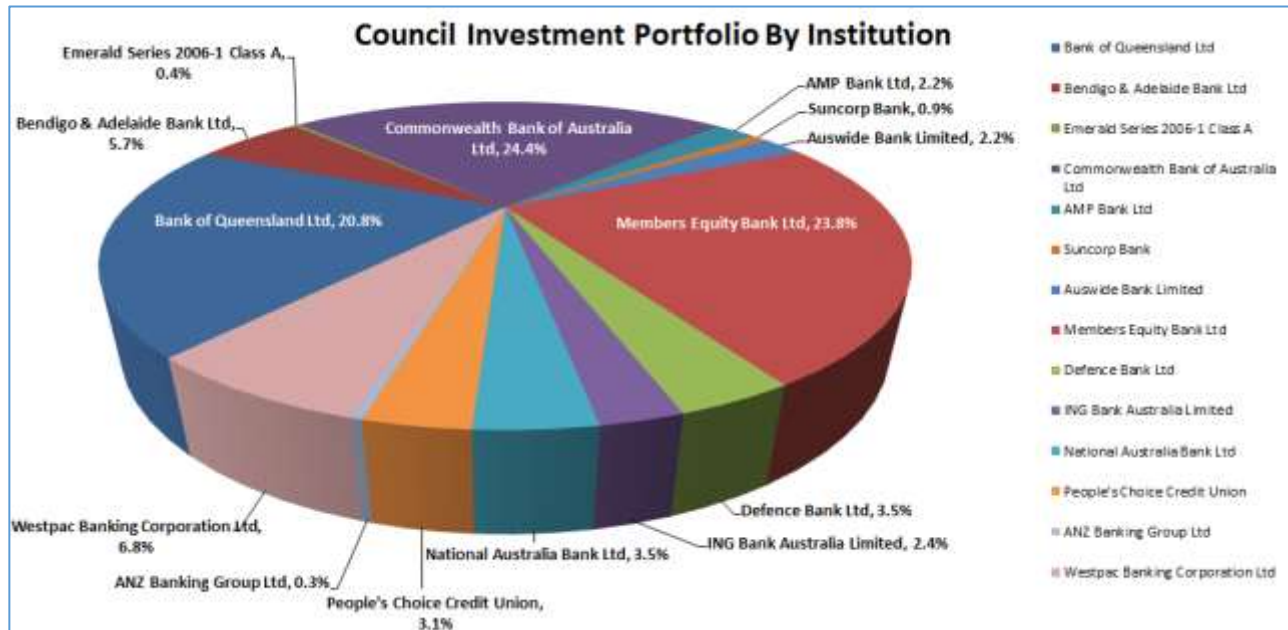
INVESTMENT BALANCES				
As at 30-Apr-2018				
INSTITUTION	RATING	AMOUNT \$	MATURITY DATE	INTEREST RATE
Term Deposits (continued)				
Australian Central Credit Union Ltd trading as Peo	A2	2,500,000	12-Jul-18	2.66%
Members Equity Bank Ltd	A2	1,000,000	17-Jul-18	2.65%
Members Equity Bank Ltd	A2	2,000,000	19-Jul-18	2.60%
Bendigo & Adelaide Bank Ltd	A2	1,000,000	24-Jul-18	2.70%
ING Bank Australia Limited	A2	1,000,000	24-Jul-18	2.70%
Commonwealth Bank of Australia Ltd	A1+	2,000,000	26-Jul-18	2.59%
Commonwealth Bank of Australia Ltd	A1+	2,000,000	31-Jul-18	2.55%
Defence Bank Ltd	A2	1,000,000	31-Jul-18	2.70%
Commonwealth Bank of Australia Ltd	A1+	1,000,000	02-Aug-18	2.59%
Bank of Queensland Ltd	A2	2,000,000	07-Aug-18	2.70%
Bank of Queensland Ltd	A2	2,000,000	07-Aug-18	2.60%
Bank of Queensland Ltd	A2	2,000,000	09-Aug-18	2.60%
Members Equity Bank Ltd	A2	1,000,000	14-Aug-18	2.65%
Members Equity Bank Ltd	A2	3,000,000	14-Aug-18	2.62%
Australian Central Credit Union Ltd trading as Peo	A2	2,500,000	16-Aug-18	2.66%
Members Equity Bank Ltd	A2	2,000,000	21-Aug-18	2.62%
Commonwealth Bank of Australia Ltd	A1+	1,000,000	28-Aug-18	2.61%
Members Equity Bank Ltd	A2	1,000,000	28-Aug-18	2.65%
Commonwealth Bank of Australia Ltd	A1+	1,000,000	04-Sep-18	2.60%
Members Equity Bank Ltd	A2	2,000,000	06-Sep-18	2.62%
Bendigo & Adelaide Bank Ltd	A2	2,000,000	11-Sep-18	2.65%
ING Bank Australia Limited	A1	1,000,000	18-Sep-18	2.65%
Members Equity Bank Ltd	A2	2,000,000	18-Sep-18	2.61%
Bank of Queensland Ltd	A2	1,000,000	20-Sep-18	2.60%
Members Equity Bank Ltd	A2	2,000,000	25-Sep-18	2.60%
Commonwealth Bank of Australia Ltd	A1+	1,000,000	27-Sep-18	2.63%
Members Equity Bank Ltd	A2	1,000,000	27-Sep-18	2.57%
Members Equity Bank Ltd	A2	1,000,000	02-Oct-18	2.62%
Members Equity Bank Ltd	A2	2,000,000	02-Oct-18	2.63%
Bank of Queensland Ltd	A2	2,000,000	04-Oct-18	2.60%
Auswide Bank Limited	A3	2,000,000	09-Oct-18	2.67%
Members Equity Bank Ltd	A2	2,000,000	09-Oct-18	2.75%
Members Equity Bank Ltd	A2	2,000,000	11-Oct-18	2.62%
Bendigo & Adelaide Bank Ltd	A2	1,000,000	16-Oct-18	2.65%
Bank of Queensland Ltd	A2	2,000,000	16-Oct-18	2.65%
Members Equity Bank Ltd	A2	3,000,000	25-Oct-18	2.60%
Defence Bank Ltd	A2	2,000,000	30-Oct-18	2.75%
Members Equity Bank Ltd	A2	1,000,000	01-Nov-18	2.62%
AMP Bank Ltd	A1	3,000,000	06-Nov-18	2.65%
Bendigo & Adelaide Bank Ltd	A2	2,000,000	08-Nov-18	2.60%
Bank of Queensland Ltd	A2	2,000,000	13-Nov-18	2.60%
AMP Bank Ltd	A1	2,000,000	13-Nov-18	2.65%
Bank of Queensland Ltd	A2	2,000,000	15-Nov-18	2.60%
Bank of Queensland Ltd	A2	2,000,000	20-Nov-18	2.70%
Bank of Queensland Ltd	A2	2,000,000	22-Nov-18	2.60%
Westpac Banking Corporation Ltd	A1+	1,000,000	04-Dec-18	2.60%
Bank of Queensland Ltd	A2	2,000,000	06-Dec-18	2.60%
Auswide Bank Limited	A3	2,000,000	11-Dec-18	2.70%
Bank of Queensland Ltd	A2	2,000,000	18-Dec-18	2.65%

INVESTMENT BALANCES				
As at 30-Apr-2018				
INSTITUTION	RATING	AMOUNT \$	MATURITY DATE	INTEREST RATE
Term Deposits (continued)				
Bank of Queensland Ltd	A2	1,000,000	20-Dec-18	2.60%
Bank of Queensland Ltd	A2	2,000,000	03-Jan-19	2.60%
Bendigo & Adelaide Bank Ltd	A2	2,000,000	08-Jan-19	2.65%
Members Equity Bank Ltd	A2	2,000,000	08-Jan-19	2.75%
Commonwealth Bank of Australia Ltd	A1+	2,000,000	10-Jan-19	2.62%
Bank of Queensland Ltd	A2	1,000,000	15-Jan-19	2.60%
Westpac Banking Corporation Ltd	A1+	1,000,000	17-Jan-19	2.65%
Commonwealth Bank of Australia Ltd	A1+	2,000,000	22-Jan-19	2.61%
Commonwealth Bank of Australia Ltd	A1+	1,000,000	29-Jan-19	2.74%
Commonwealth Bank of Australia Ltd	A1+	2,000,000	31-Jan-19	2.61%
Commonwealth Bank of Australia Ltd	A1+	1,000,000	01-Feb-19	2.60%
Commonwealth Bank of Australia Ltd	A1+	2,000,000	05-Feb-19	2.61%
Westpac Banking Corporation Ltd	A1+	2,000,000	14-Feb-19	2.62%
Westpac Banking Corporation Ltd	A1+	2,000,000	19-Feb-19	2.64%
Westpac Banking Corporation Ltd	A1+	2,000,000	26-Feb-19	2.64%
Westpac Banking Corporation Ltd	A1+	2,000,000	07-Mar-19	2.65%
Commonwealth Bank of Australia Ltd	A1+	2,000,000	19-Mar-19	2.66%
Commonwealth Bank of Australia Ltd	A1+	2,000,000	26-Mar-19	2.77%
Commonwealth Bank of Australia Ltd	A1+	2,000,000	23-Apr-19	2.78%
		165,719,877		
Kimbriki Environmental Enterprises Pty Ltd				
Trading Accounts				
Commonwealth Bank of Australia Ltd	A1+	3,143,028		0.90%
		3,143,028		
At Call Accounts				
Commonwealth Bank of Australia Ltd	A1+	635,599	At Call	1.45%
		635,599		
Term Deposits				
Commonwealth Bank of Australia Ltd	A1+	2,003,446	31-May-18	2.00%
Commonwealth Bank of Australia Ltd	A1+	1,000,000	29-May-18	2.36%
Commonwealth Bank of Australia Ltd	A1+	4,000,000	29-Jun-18	2.43%
Commonwealth Bank of Australia Ltd	A1+	1,000,000	16-Jul-18	2.39%
Commonwealth Bank of Australia Ltd	A1+	6,366,168	29-Oct-18	2.65%
		14,369,614		
New Council Implementation Fund				
Term Deposits				
ING Bank Australia Limited	A1	900,000	20-Sep-18	2.65%
		900,000		

INVESTMENT BALANCES				
As at 30-Apr-2018				
INSTITUTION	RATING	AMOUNT \$	MATURITY DATE	INTEREST RATE
Stronger Communities Fund				
Term Deposits				
Bank of Queensland Ltd	A2	900,000	17-May-18	2.60%
Defence Bank Ltd	A2	1,000,000	12-Jun-18	2.85%
ANZ Banking Group Ltd	A1+	750,000	15-Aug-18	2.55%
ING Bank Australia Limited	A1	650,000	13-Sep-18	2.65%
Bank of Queensland Ltd	A2	2,000,000	20-Sep-18	2.62%
Members Equity Bank Ltd	A2	1,000,000	18-Oct-18	2.62%
Commonwealth Bank of Australia Ltd	A1+	2,000,000	18-Dec-18	2.62%
Members Equity Bank Ltd	A2	500,000	15-Jan-19	2.75%
Commonwealth Bank of Australia Ltd	A1+	1,000,000	14-Feb-19	2.60%
Westpac Banking Corporation Ltd	A1+	500,000	13-Aug-19	2.71%
ING Bank Australia Limited	A1	2,000,000	19-Dec-19	2.90%
		12,300,000		
Stronger Communities Fund Round 2				
Term Deposits				
People's Choice Credit Union	A2	2,000,000	12-Jun-18	2.67%
Members Equity Bank Ltd	A2	2,000,000	12-Jul-18	2.61%
Members Equity Bank Ltd	A2	2,000,000	14-Aug-18	2.60%
Members Equity Bank Ltd	A2	4,000,000	13-Sep-18	2.62%
Westpac Banking Corporation Ltd	A1+	5,100,000	13-Dec-18	2.60%
Bank of Queensland Ltd	A2	3,000,000	05-Mar-19	2.65%
Bendigo & Adelaide Bank Ltd	A2	3,000,000	11-Jun-19	2.77%
		21,100,000		
Total Cash and Investments		228,632,853		

* Weighted Average Life is the anticipated date of repayment of Council's full principal in mortgage backed securities based upon the expected repayment of a critical balance of underlying mortgages. It is calculated by professional actuaries and its use is market convention for securities such as these. Council's investment policy recognises Weighted Average Life dates as appropriate maturity dates for these securities.

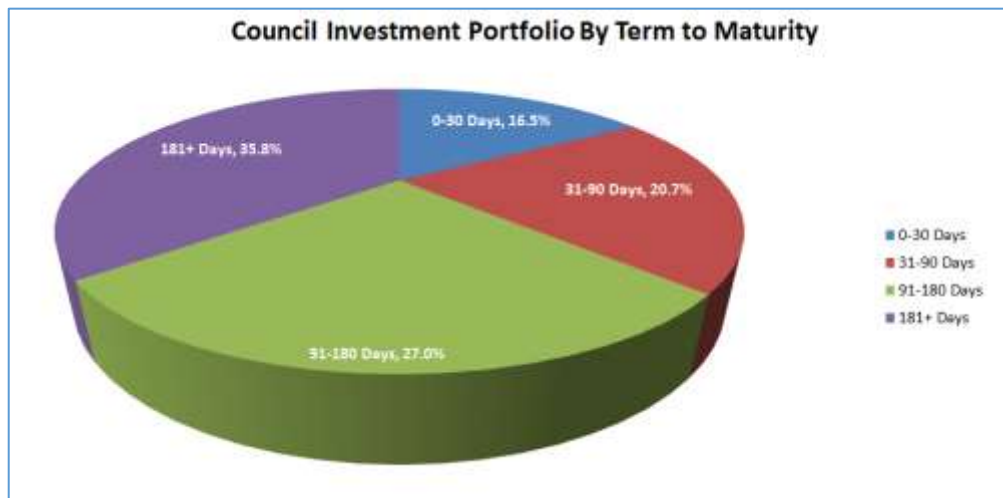
PORTFOLIO ANALYSIS



Institutional Credit Framework – Compliance with Investment Policy Requirements

Clause 4.2.2 of Council's Investment Policy requires that exposure to an individual institution be restricted by their credit rating so that single entity exposure is limited, as detailed in the table below:

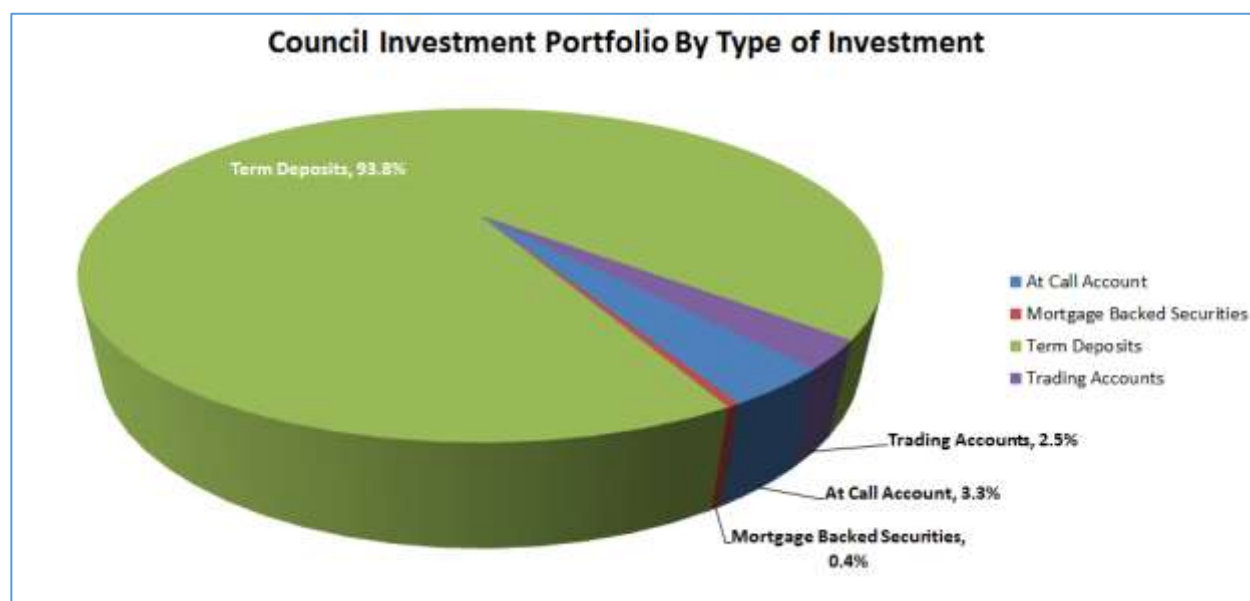
Long Term Rating	Short Term Rating	Maximum %	Portfolio Complies with Policy?
AAA (incl. government guaranteed deposits)	A-1+	50%	Yes
AA+			
AA			
AA-			
A+	A-1	40%	Yes
A			
A-			
BBB+	A-2	30%	Yes
BBB			
BBB-	A-3	10%	Yes
Unrated	Unrated	10%	Yes (\$Nil)



Term to Maturity Framework – Compliance with Investment Policy Requirements

Clause 4.2.3 of Council's Investment Policy requires Council's investment portfolio is to be invested within the following maturity constraints:

Overall Portfolio Term to Maturity Limits			Portfolio Complies with Policy?
Portfolio % <1 year	Min 40%	Max 100%	Yes
Portfolio % >1 year ≤3 year	Min 0%	Max 60%	Yes
Portfolio % >3 year ≤5 year	Min 0%	Max 30%	Yes

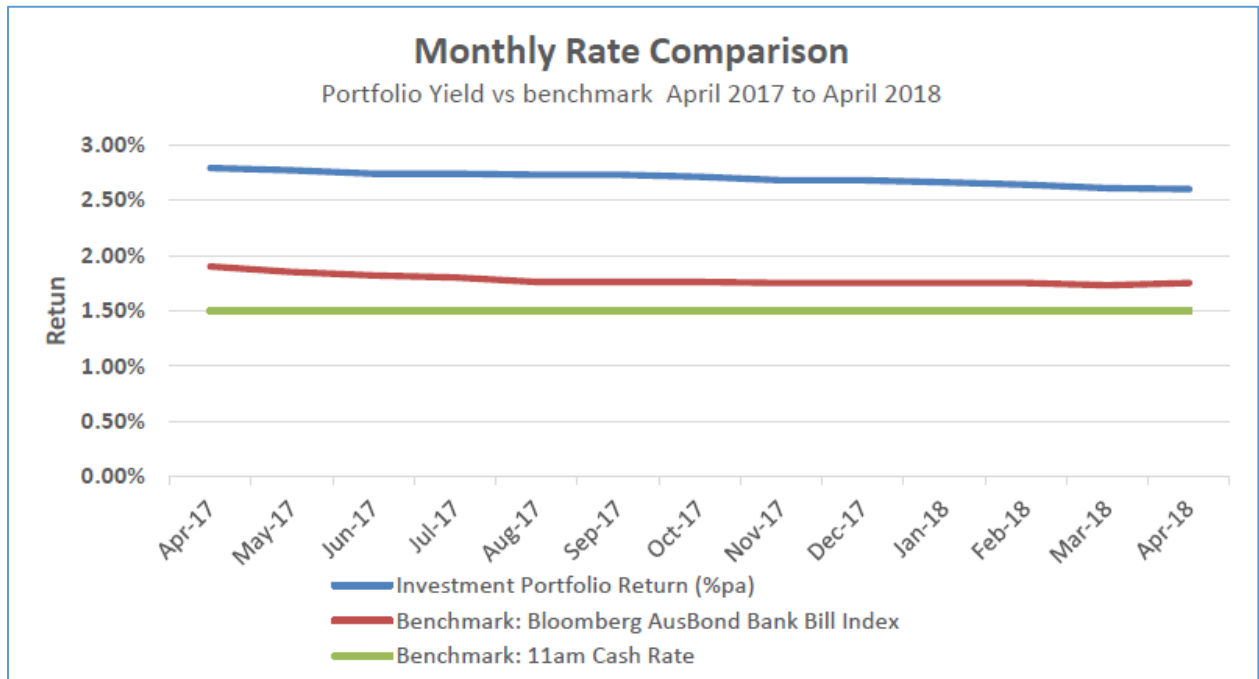


INVESTMENT PERFORMANCE VS. BENCHMARK

	Investment Portfolio Return (%pa)*	Benchmark: Bloomberg AusBond Bank Bill Index	Benchmark: 11am Cash Rate **
1 Month	2.60%	1.75%	1.50%
3 Months	2.62%	1.74%	1.50%
6 Months	2.65%	1.75%	1.50%
FYTD	2.68%	1.76%	1.50%
12 Months	2.68%	1.77%	1.50%

* Excludes trading account balances

** This benchmark relates to Cash Fund holdings



MONTHLY INVESTMENT INCOME* VS. BUDGET

	30 Apr 18 \$	Year to Date \$
Investment Income	489,646	4,670,552
Adjustment for Fair Value	2	28,716
Total Investment Income	489,648	4,699,268
Budgeted Income	298,200	3,612,000

*Includes all cash and investment holdings

Historical Portfolio Balance		
	2017-18	2016-17
Jul	192,788,320	215,990,303
Aug	224,541,055	251,531,098
Sep	221,786,511	232,095,990
Oct	211,440,341	216,050,498
Nov	224,335,322	212,330,937
Dec	238,474,454	198,502,037
Jan	231,952,491	188,834,164
Feb	246,219,499	202,286,100
Mar	238,498,965	193,666,747
Apr	228,632,853	175,905,576
May		185,799,425
Jun		190,957,843
Average Portfolio Balance	225,866,981	205,329,227



Statement of Compliance

Portfolio Performance vs. Bank Bill Index over 12 month period.	✓	Council's investment performance did exceed benchmark.
Monthly Income vs. Budget	✓	Council's income from investments did exceed monthly budget.

Investment Policy Compliance

Legislative Requirements	✓	Fully compliant
Portfolio Credit Rating Limit	✓	Fully compliant
Institutional Exposure Limits	✓	Fully compliant
Term to Maturity Limits	✓	Fully compliant

ECONOMIC NOTES

(Source: Primarily extracted from information supplied by Laminar Capital Pty Ltd)

Global economic growth slowed a touch in Quarter 1 2018 according to national Quarter 1 GDP reports released so far. The pace of global growth, even with the slowing in Quarter 1, is still fast enough to continue eating away at excess capacity raising the likelihood of higher inflation down the track. Most leading economic indicators are still pointing to global growth picking up pace again in Quarter 2 and Quarter 3.

Looking at the US economy, annualized GDP growth slowed from 2.9% in Quarter 4 2017 to 2.3% in Quarter 1 2018 although the slowing was less than widely expected given earlier evidence of relatively soft growth in monthly retail sales. As it turned out consumer spending on services lifted strongly in Quarter 1 helping to boost total consumer spending in the quarter. Business investment spending, exports and inventories all made strong contributions to Quarter 1 GDP although housing contribution was flat. Most leading indicators of US economic activity remained comparatively strong in April including purchasing manager reports and consumer sentiment readings implying firmer spending and output in Quarter 2.

One area of considerable strength in the global economy is China with GDP growth steady at 6.8% year-on-year in Quarter 1 GDP and still running faster than the 6.5% target set by Government in its latest plan. In the latest monthly economic data for March there are signs that the drivers of growth continue to rebalance in favour of domestic retail sales along the lines promoted by government policy. Annual growth in retail sales was stronger than expected in March lifting to 10.1% year-on-year from 9.7% in February. The trade dispute with the US is still threatens China's growth prospects, but that threat seems less pronounced because of China's measured response.

In Europe, Quarter 1 GDP is due this week and seems set to show growth slowing to around +0.4% quarter-on-quarter, +2.5% year-on-year from +0.6% quarter-on-quarter, +2.7% year-on-year in Quarter 4 2017. Some European countries have already released Quarter 1 GDP and the results have been disappointingly soft, +0.1% quarter-on-quarter for the United Kingdom and +0.3% quarter-on-quarter for France. Monthly European indicators have turned mixed-strength, a softer tone to retail spending although employment growth remains firm reducing the European unemployment rate to 8.5%.

Australian economic growth is slowly improving but economic prospects are still challenging with uncertainty surrounding spending by the heavily-indebted household sector compounded by a softer outlook for housing activity and still soft wages growth. Commodity prices have mostly been firmer than expected improving incomes for the farming and mining sectors. Business investment spending is starting to rise and government infrastructure spending is lifting. Jobs growth has been very strong, (albeit with a recent soft patch in February and March) providing a boost to household disposable income even while wages growth has languished. The Federal Government is expected to deliver income tax cuts in the May Budget that will further boost household disposable income.

For the time being it seems that the RBA's economic forecasts remain slow pick up in GDP growth and inflation eventually too. Those forecasts imply no change in the 1.50% cash rate for next few months at least.

The investment portfolio return over the period 1 July 2017 to 30 April 2018 was 2.68% versus the benchmark AusBond Bank Bill Index return of 1.76%.

8.0 CUSTOMER & CORPORATE DIVISION REPORTS

ITEM 8.1	ALTERNATIVE PROCUREMENT - ENGAGEMENT OF OUTBACK IMAGING PTY LTD
REPORTING MANAGER	CHIEF INFORMATION OFFICER
TRIM FILE REF	2018/266398
ATTACHMENTS	NIL

EXECUTIVE SUMMARY

PURPOSE

To seek exemption to tender for the engagement of Outback Imaging Pty Ltd to implement EzeScan as the scanning solution for the Information Management and Development Assessment – Business Systems & Administration teams.

SUMMARY

Batch scanning speeds up the process of preparing paper documents for registration into Council's document management system. Prior to the formation of Northern Beaches Council, the former Pittwater and Manly Councils used EzeScan to batch scan paper documents. Warringah Council used Kofax. In order to create a single scanning process to operate across the 3 former councils and to facilitate the merging of the 3 former Information Management teams, it is proposed that EzeScan becomes the scanning solution.

The former Pittwater and Manly Councils found EzeScan to be fit for purpose and the support for the product to be high quality. By contrast, the former Warringah Council was not satisfied with the support provided for Kofax.

Outback Imaging Pty Ltd is in a position to be able to reimburse Council for the licences held by the former Manly and Pittwater Councils which brings about a significant reduction to the cost of the project. This cost reduction cannot be provided by other suppliers.

RECOMMENDATION OF GENERAL MANAGER CUSTOMER & CORPORATE

That:

- A. Council accepts the tender of Outback Imaging Pty Ltd for ALT 2018/119 – Implementation of EzeScan scanning solution for the sum of \$55,782.61 excluding GST and the annual maintenance agreement for the sum of \$21,232.80 p.a. for 5 years.
 - B. Authority be delegated to the General Manager, Customer & Corporate to execute all necessary documentation to give effect to this resolution.
-

REPORT

BACKGROUND

Northern Beaches Council has a requirement to batch scan documents in order to expedite the document registration process. Prior to amalgamation, the former Manly and Pittwater Council used a product called EzeScan and the former Warringah Council used Kofax.

Support for Ezescan is believed to be superior to that provided for Kofax. In addition, the product itself is suited to the use that the Information Management and Development Assessment – Business Systems & Administration teams have for a scanning solution as it incorporates a workflow process that allows the user to easily allocate actions to the correct action officer.

Outback Imaging Pty Ltd have minimised the financial impact of the transition to EzeScan for Northern Beaches Council by rebating the existing EzeScan licences currently held by the former Pittwater and Manly Councils. The former Warringah's maintenance agreement with Kofax was due for renewal in December 2017.

Northern Beaches Council would like to engage Outback Imaging Pty Ltd to provide licences and install, configure and train staff in the use of EzeScan.

The value of these services over five years is likely to exceed the \$150K tendering threshold. Exemption from tendering for the service is sought based on the significant knowledge that Outback Imaging Pty Ltd already possesses of Council's scanning processes and that they are the only organisation in a position to provide a rebate on Council's existing EzeScan licences. The rebate is in the order of \$66,104.67.

CONSULTATION

Nil

TIMING

Work is to commence in May 2018 and is expected to take 5 weeks to complete.

FINANCIAL CONSIDERATIONS

After the application of the rebate the work identified for the current financial year is \$55,782.61 excluding GST and is included in the current budget. The maintenance agreement for future years is \$21,232.80 and will be included in the annual budget process and long term financial plan.

SOCIAL CONSIDERATIONS

An efficient scanning service provides Council with the ability to make information available to the community in a more efficient way as it allows the publication of information online and permits email responses to members of the public requesting information via GIPA and other channels.

The workflowing in EzyScan reduces the time for documents to reach the correct Council officer.

ENVIRONMENTAL CONSIDERATIONS

Electronically available information can be reused on an unlimited number of occasions, without the need to reproduce using paper.

GOVERNANCE AND RISK CONSIDERATIONS

Electronic documents stored in an Electronic Document and Records Management System is far more secure than if the same document is stored in paper format and enables Council to readily comply with its obligations under the State Records Act.

ITEM 8.2	NORTHERN BEACHES COUNCIL DRAFT CODE OF MEETING PRACTICE - OUTCOMES FROM PUBLIC EXHIBITION
REPORTING MANAGER	EXECUTIVE MANAGER GOVERNANCE & RISK
TRIM FILE REF	2018/262906
ATTACHMENTS	1 📎 Draft Code of Meeting Practice (Included In Attachments Booklet)

EXECUTIVE SUMMARY

PURPOSE

To report on the submissions received following the public exhibition and seek adoption of the Northern Beaches Council Code of Meeting Practice.

SUMMARY

The Draft Northern Beaches Council Code of Meeting Practice was placed on public exhibition following the resolution (Res 024/18) of Council at the 27 February 2018 Council meeting. Nine submissions were received from the community in response to the exhibition. The matters raised through the submissions have been reviewed and minor changes have been included in the Code of Meeting Practice for the consideration of Council.

RECOMMENDATION OF GENERAL MANAGER CUSTOMER & CORPORATE

That:

- A. Council note the considerations arising from the submissions received following the exhibition of the draft Northern Beaches Council Code of Meeting Practice.
 - B. Council adopt the Northern Beaches Council Code of Meeting Practice provided at Attachment 1 to be put into effect and replace the current Northern Beaches Council Code of Meeting Practice (November 2016) for all Council meetings following the 22 May 2018 Council meeting.
-

REPORT

BACKGROUND

In December 2017, the Office of Local Government (OLG) released a consultation draft Model Code of Meeting Practice for Local Councils in NSW (Model Meeting Code) and sought comment from stakeholders by 16 March 2018. This consultation draft is now being reviewed by the OLG with regard to the feedback received from stakeholders and a final Model Code of Meeting Practice

In December 2017, the Office of Local Government (OLG) released a consultation draft Model Code of Meeting Practice for Local Councils in NSW (Model Meeting Code) and sought comment from stakeholders by 16 March 2018. This consultation draft is now being reviewed by the OLG with regard to the feedback received from stakeholders and a final Model Code of Meeting Practice is expected to be released by the OLG in late 2018.

Amendments made to the *Local Government Act, 1993* in August 2017 by the *Local Government Amendment (Governance and Planning) Act, 2016* provide for a model code of meeting practice to be prescribed by regulation. Once the final OLG Model Meeting Code is released, councils will be required to review their current Codes in line with the final OLG Model Meeting Code.

It is important to note that the draft Northern Beaches Council Code of Meeting Practice, which has been placed on public exhibition and is now being put forward for the consideration of Council, will be an interim Code only. Once the OLG's final Model Meeting Code is released, Council will be required to review its Code again in line with the OLG Model Meeting Code. Council must resolve to adopt a reviewed Code (which is based on the final Model) within 6 months of the release of the final OLG Model.

REPORT

Council considered the draft OLG Model Meeting Code with a view to applying the general provisions of the draft Model in an updated Code of Meeting Practice at the 27 February 2018 Council meeting. The draft Code was altered and customised as seen appropriate to the specific needs of Northern Beaches Council and resolved to be placed on public exhibition for a period of 28 days.

Nine submissions were received through the public exhibition process. A list of the considerations put forward through the nine submissions and the recommended Council responses is provided in the table below:

Key consideration	Recommended Council response
Support for the retention of public forum	<p>The public forum was resolved by Council to be included in the draft Code of Meeting Practice on 27 February 2018.</p> <p>This has been retained with some refinement to the wording to ensure that the rules for registration and speaking which relate to the public address also apply to the public forum.</p>
Suggestion to further increase to allocated time for public forum, ie greater than 30 minutes	<p>The half hour timeframe makes provision for up to 10 speakers for public forum. The public address, which is in addition to the public forum, is dependent upon the number of registered speakers for each item on the agenda (up to 4 per item) – with both a public forum and a public address, it is considered that sufficient availability, given the limited time of council meetings, is devoted to hearing public submissions.</p>

Key consideration	Recommended Council response
	It is recommended this provision remain unaltered.
Support for the introduction of Ward meetings (in addition to public forum at Council meetings) at which senior staff would also be in attendance	<p>This consideration may be included for consideration in accordance with the Community Engagement Framework (as adopted by Council in February 2017) rather than the Code of Meeting Practice – as engagement functions which sit outside of Council meetings are not considered by the Code of Meeting Practice or the legislative provisions for the meetings of Council.</p> <p>It is recommended no change be made to the Code of Meeting Practice.</p>
Support for clause 4.14 – facilitating councillors to raise matters through notices of motion	<p>Clause 4.14 was resolved to be reinserted into the Northern Beaches Council Code of Meeting Practice and is the exact clause 3.15 from the OLG Model Code of Meeting Practice requiring the CEO to identify the availability of funds for a notice of motion.</p> <p>It is recommended this provision remain unaltered in line with the current resolution of Council.</p>
Support for the inclusion of clause 4.14 – supporting the CEO to provide the funding information for notices of motion (and also referencing support for the OLG Draft Model Code of Meeting Practice clause 10.9)	<p>Clause 3.15 from the OLG Draft Model Code was reinserted by resolution of Council into the Code of Meeting Practice and is included as the exact clause at 4.14 of the Northern Beaches Code of Conduct.</p> <p>It is recommended this provision remain unaltered as it is already included in line with the submission support and remains unchanged in the Code of Meeting Practice.</p> <p>Clause 10.9 from the OLG Draft Model Code (relating to the rules of debate: raising motions requiring the expenditure of funds) was decided by the Council through its workshop process not to be included in the draft Northern Beaches Code of Meeting Practice. This provision supports the disclosure of funding for motions put forward so that Council may consider the holistic impact of its decisions.</p> <p>Based on the supporting feedback, this provision has been reinserted into the Code of Meeting Practice at clause 11.9 in line with the draft OLG provisions.</p>
Suggestion that Council should hold more than 10 Council meetings per annum	<p>Section 365 of the Local Government Act 1993 requires a Council to meet at least 10 times per year, with each meeting in a different month. The Code of Meeting Practice only outlines that the Council shall determine the frequency and schedule of its meetings by resolution and this process of determination can sit outside the Code of Meeting Practice.</p> <p>It is recommended that the provision remain unaltered.</p>

Key consideration	Recommended Council response
Suggestion that the public should have the right to debate and question councillors during council meetings	<p>This is not a practice supported currently by the Local Government Act 1993 or the Local Government (General) Regulations 2009 for the conduct of Council meetings. The public forum and public address are designed to provide an opportunity for the public to address the Council in an orderly and succinct manner on issues or agenda items in an equitable and consistent manner. There are multiple means with which the community can contact and communicate with councillors in order to ask questions or raise issues.</p> <p>It is recommended this not be considered in the Code of Meeting Practice.</p>
Suggestion relating to clause 5.7 – speakers should be able to use visual aids or provide written submissions and/or other support materials to the Council at the Council meeting to support their public address to the Council	<p>The current Northern Beaches Council Code of Meeting Practice makes provision for the submission of correspondence and/or a petition to the Council.</p> <p>The decision not to include the provision to allow written, visual, or audio material to be presented to the Council at public address to the Council meeting is supported by the rationale that the community has a number of methods (such as email, post, and social media avenues) for which information can be directly presented to all councillors in either a written, visual or audio format.</p> <p>It is recommended that this provision remain unaltered, with the exception of petitions.</p> <p>In relation to petitions presented to Council, it is recognised that this particular social and political function has a role within the democratic function. It is therefore recommended that Council make special provision to receive petitions during Council meeting addresses, with guidance provided under separate cover through adopted procedure for petitions.</p>

Change Implications

As outlined, the Northern Beaches Council Code of Meeting Practice has been substantially based on the OLG Draft Model Code of Meeting Practice. The basis for the OLG draft Model Meeting Code is *the Local Government Act, 1993* and the council meeting processes outlined in the *Local Government (General) Regulation, 2005*. Therefore, the majority of the critical meeting procedures within the Code of Meeting Practice prepared for Northern Beaches Council are aligned to the legislative provisions and many of the current practices of Council will remain unchanged.

Some further administrative changes have been provided based on the further review of Council staff to provide clarity on undertaking the governance processes.

Changes to the Draft Code of Meeting Practice since the exhibition have been highlighted within the document (Attachment 1).

Some of the main changes applied to the final Northern Beaches Code of Meeting Practice include:

- Minor refinements to the provisions for the public forum to ensure that the rules and procedures applying to speakers are included and in line with those of the public address.
- The exact clause 10.9 from the OLG Model Code has been reinserted into the Northern Beaches Code (at clause 11.9).
- A table has been included as Appendix 1 outlining the procedural motions – this is based on a similar table provided in the current Northern Beaches Council Code of Meeting Practice at clause 5.5(6).
- The clarification of the conditions for a supplementary motion has been added into clause 10.2.
- Clarification on which items on the order of business may be addressed through the public address are included at clause 5.1.
- The addition of clauses to clarify the process for invited speakers of Council has been added.
- The amendment of a clause to clarify that submissions of petitions are permissible during a public address to the Council at clause 5.7.

CONSULTATION

The Draft Northern Beaches Council Code of Meeting Practice was placed on public exhibition from 7 March 2018 to 8 April 2018. Two public notices were placed in the Manly Daily on 10 and 31 March 2018 in respect of the public exhibition and notification was also included in the regular community engagement email update sent to all registered community subscribers on 12 and 28 March 2018 with a reach of over 17,000 subscribers.

TIMING

It is recommended that, if adopted, the Code of Meeting Practice be put into effect and replace the current Code of Meeting Practice for all Council meetings following the 22 May 2018 Council meeting.

FINANCIAL CONSIDERATIONS

If adopted, the new Northern Beaches Council Code of Meeting Practice does not propose any change to the current financial considerations for administering Council meetings. Council meetings will continue to be funded within existing operational budgets without any change to future budget allocations.

SOCIAL CONSIDERATIONS

The exhibition process for the draft Northern Beaches Council Code of Meeting Practice has provided an opportunity for the community to consider and comment on the regulatory and decision-making framework of council meetings in accordance with Council's Community Engagement Framework. The community responses have been considered and incorporated where appropriate into the new Northern Beaches Council Code of Meeting Practice for the consideration of Council.

ENVIRONMENTAL CONSIDERATIONS

There are no environmental implications in regard to the Code of Meeting Practice.

GOVERNANCE AND RISK CONSIDERATIONS

The exhibition of the draft Northern Beaches Council Code of Meeting Practice has provided the opportunity for the community to consider the regulatory and decision-making framework for council meetings to promote the accessibility, accountability and transparency of Council

decisions. The new Code of Meeting Practice, if adopted, seeks to enhance the current governance provisions for Council meetings through aligning more closely with the Office of Local Government's current Draft Model Code of Meeting Practice which is expected to be released as a Final Model Code of Meeting Practice in late 2018. It will be mandatory for Council to review the Code of Meeting Practice again once the OLG Final Model Code of Meeting Practice is released.

ITEM 8.3	MINUTES FROM THE STRATEGIC REFERENCE GROUP MEETINGS HELD MARCH/APRIL 2018
REPORTING MANAGER	EXECUTIVE MANAGER GOVERNANCE & RISK
TRIM FILE REF	2018/268620
ATTACHMENTS	<ol style="list-style-type: none"> 1 Partnerships & Participation SRG Minutes - 28 Mar 18 (Included In Attachments Booklet) 2 Places for People SRG Minutes - 29 Mar 18 (Included In Attachments Booklet) 3 Community & Belonging SRG Minutes - 4 April 18 (Included In Attachments Booklet) 4 Transport & Travel SRG Minutes - 5 April 18 (Included In Attachments Booklet) 5 Economic & Smart Communities SRG Minutes - 11 April 18 (Included In Attachments Booklet) 6 Environment SRG Minutes - 12 April 2018 (Included In Attachments Booklet)

REPORT

PURPOSE

To report the minutes of the six (6) Strategic Reference Group (SRG) meetings held in March and April 2018.

SUMMARY

Strategic Reference Groups (SRGs) are aligned to the Community Strategic Plan (CSP) outcome areas. The purpose of each SRG is to consider and advise on projects aligned to their respective CSP goals and strategies. They contribute advice, feedback and other support to Council in relation to issues, initiatives and requirements outlined in their Charters.

The SRG meetings consider topics related to strategic workshops and project updates, and provide a forum for informative discussion to feed advice back to Council.

In accordance with the SRG Guidelines the draft minutes of the meetings are reported to Council and the following documents are now presented:

Strategic Reference Group	Meeting Date
Partnerships & Participation	28 March 2018
Places for People	29 March 2018
Community & Belonging	4 April 2018
Transport & Travel	5 April 2018
Economic & Smart Communities	11 April 2018
Environment	12 April 2018

REPORT

The minutes of the six (6) Strategic Reference Group (SRG) meetings held in March and April 2018 are provided at Attachments 1- 6 for Council to note.

These groups provide an avenue for the local community and key stakeholders to play an active and meaningful role. They help shape future Council plans, policies and strategic outcomes, with informed consideration of needs across the whole Northern Beaches area and the community as a whole.

FINANCIAL CONSIDERATIONS

This report contains no financial considerations.

SOCIAL CONSIDERATIONS

The SRGs provide valuable advice to many of the Community Strategic Plan goals which relate to social and community based outcomes. Each SRG is positioned to ensure involvement and engagement with a broad range of stakeholders, community groups, associations and the wider community.

ENVIRONMENTAL CONSIDERATIONS

Some SRGs positively contribute advice regarding Council's management of the environment and natural hazards in accordance with the Community Strategic Plan outcome areas.

GOVERNANCE AND RISK CONSIDERATIONS

The SRGs provide advice to Council in regard to the Community Strategic Plan outcome areas. The SRGs are conducted in accordance with Council's governance framework.

RECOMMENDATION OF GENERAL MANAGER CUSTOMER & CORPORATE

That Council note the minutes of the six (6) Strategic Reference Group meetings held in March and April 2018.

9.0 ENVIRONMENT & INFRASTRUCTURE DIVISION REPORTS

ITEM 9.1 2017/18 SPORT AND RECREATION INFRASTRUCTURE GRANTS PROGRAM

REPORTING MANAGER EXECUTIVE MANAGER PARKS & RECREATION

TRIM FILE REF 2018/278847

ATTACHMENTS NIL

EXECUTIVE SUMMARY

PURPOSE

To seek approval to allocate Council's 2017/18 Sport and Recreation Infrastructure Grants Program funds.

SUMMARY

Council's 2017/18 Sport and Recreation Infrastructure Grants Program aims to improve sport and recreation facilities and to meet these objectives:

- Increase opportunities for participation in sport, recreation and active play.
- Improve the viability of sport and recreation groups.
- Improve safety.
- Develop more accessible and family friendly facilities.

There is \$100,000 allocated in the 2017/18 capital works program budget for this grants program.

In March 2018 the grants program was opened for applications. Sixteen applications were received requesting a total of \$463,456. Two applications were ineligible. Following the Council panel's assessment of applications, a total of \$100,000 (ex GST) is recommended for allocation across six projects as follows:

- Allambie Heights Community Tennis Club, for an upgrade to the clubhouse toilets at the Allambie Heights Tennis Centre - \$4,973.
- Collaroy Tennis Club, to resurface two tennis courts at the Collaroy Tennis Centre - \$35,524.
- Forest Rugby Club, to develop a female change room, first aid and referee room at the clubhouse adjacent to the rugby field at the Forestville War Memorial Playing Fields - \$19,030.
- Manly Warringah Football Association, for a new electronic scoreboard at Cromer Park field 1 - \$15,000.
- Mona Vale Bowling Club, to upgrade one bowling green and a new access ramp at the Mona Vale Bowling Club - \$13,973.
- Newport Bowling Club, for new shade structures on bowling green 1 at the Newport Bowling Club - \$11,500.

Successful applicants will be required to enter into a funding agreement with Council and to complete their grant funded projects by 31 March 2019. Unsuccessful applicants will be provided with feedback on their applications.

RECOMMENDATION OF ACTING GENERAL MANAGER ENVIRONMENT & INFRASTRUCTURE

That Council approve these 2017/18 Sport and Recreation Infrastructure Grants Program projects:

- A. Allambie Heights Community Tennis Club, for an upgrade to the clubhouse toilets at the Allambie Heights Tennis Centre - \$4,973.
 - B. Collaroy Tennis Club, to resurface two tennis courts at the Collaroy Tennis Centre - \$35,524.
 - C. Forest Rugby Club, to develop a female change room, first aid and referee room at the clubhouse adjacent to the rugby field at the Forestville War Memorial Playing Fields - \$19,030.
 - D. Manly Warringah Football Association, for a new electronic scoreboard at Cromer Park field 1 - \$15,000.
 - E. Mona Vale Bowling Club, to upgrade one bowling green and a new access ramp at the Mona Vale Bowling Club - \$13,973.
 - F. Newport Bowling Club, for new shade structures on bowling green 1 at the Newport Bowling Club - \$11,500.
-

REPORT

BACKGROUND

Council's 2017/18 Sport and Recreation Infrastructure Grants Program aims to improve the Northern Beaches sport and recreation facilities and to meet these objectives:

- Increase opportunities for participation in sport, recreation and active play
- Improve the viability of sport and recreation groups
- Improve safety
- Develop more accessible and family friendly facilities.

There is \$100,000 allocated in the 2017/18 capital works program budget for this grants program.

The 2017/18 Sport and Recreation Infrastructure Grants Program was opened for applications on 12 March 2018 and closed on 9 April 2018 – a four week application period. Program information and guidelines were advertised and promoted through; the Manly Daily (on the 14th, 17th and 24th March 2018), emails sent to sports and recreation groups and Council's website. Applicants could apply for a minimum of \$10,000 up to a maximum of \$50,000 for new or upgraded infrastructure on Council land.

Based on feedback about previous Council grant programs and to encourage applications a contribution from applicants was not mandatory.

Applications were submitted via the online Smarty Grants system where they were checked for eligibility and assessed against these criteria:

- Level to which the project addresses program objective/s.
- Does this project meet a demonstrated community need?
- Organisation capacity and project readiness.
- Value for money.

The assessment process was undertaken by a panel consisting of 4 staff members from Parks and Recreation, Transformation and Building Assets and Corporate Strategy. Each panellist undertook individual assessment of each application and then a final recommendation was agreed at a meeting of panellists. The panel meeting was observed by a representative from Council's Internal Audit unit who ensured discussions and recommendations were equitable, in line with the assessment criteria and based on information provided in the applications.

Sixteen applications were received requesting a total of \$463,456. Two applications were ineligible. Following the Council panel's assessment of applications, a total of \$100,000 (ex GST) is recommended for allocation across six projects as follows:

- Allambie Heights Community Tennis Club, for an upgrade to the clubhouse toilets at the Allambie Heights Tennis Centre - \$4,973.
- Collaroy Tennis Club, to resurface two tennis courts at the Collaroy Tennis Centre - \$35,524.
- Forest Rugby Club, to develop a female change room, first aid and referee room at the clubhouse adjacent to the rugby field at the Forestville War Memorial Playing Fields - \$19,030.
- Manly Warringah Football Association, for a new electronic scoreboard at Cromer Park field 1 - \$15,000.

- Mona Vale Bowling Club, to upgrade one bowling green and a new access ramp at the Mona Vale Bowling Club - \$13,973.
- Newport Bowling Club, for new shade structures on bowling green 1 at the Newport Bowling Club - \$11,500.

Successful applicants will be required to enter into a funding agreement with Council. 50% of the approved grant funding will be made available upon signing their agreement. The remaining 50% will be paid upon successful completion of projects and meeting Council's acquittal requirements as outlined in their agreement. Projects are to be completed by 31 March 2019 and to be acquitted by 20 June 2019. Unsuccessful applicants will be provided feedback on their applications.

CONSULTATION

The development of the 2017/18 Sport and Recreation Infrastructure Grants Program was informed by feedback and outcomes from Council's; Stronger Community Fund Grants Program, 2016/17 Community Grants Program and the Sportsgrounds Strategy (2017). For example to align with the Sportsgrounds Strategy these new objectives were included:

- Improve the viability of sport and recreation groups, and
- Develop more accessible and family friendly facilities.

TIMING

The 2017/18 Sport and Recreation Infrastructure Grants Program was opened for applications on 12 March 2018 and closed on 9 April 2018. The grants program was advertised and promoted through the Manly Daily (on the 14th, 17th and 24th March 2018), emails to sports and recreation groups and Council's website. Grant funded projects are to be completed by 31 March 2019 and to be acquitted by 20 June 2019.

FINANCIAL CONSIDERATIONS

There is \$100,000 in the 2017/18 capital works program budget for the 2017/18 Sport and Recreation Infrastructure Grants Program. 50% of the approved grant funding will be distributed in 2017/18. The balance of the grants program budget will be rolled over to the 2018/19 capital works program budget for distribution in 2018/19 once the grant funded projects are completed and acquitted as outlined in their funding agreement.

SOCIAL CONSIDERATIONS

The applications recommended for funding will provide community benefits including; an improved facility for playing tennis at the Collaroy Tennis Centre and for playing bowls at the Mona Vale and Newport Bowling Clubs, improved access at the Mona Vale Bowling Club, improved amenities for female players and referees at the Forest Rugby clubhouse, improved toilet facilities at the Allambie Heights Tennis Centre and improved facilities for spectators at Cromer Park field 1.

ENVIRONMENTAL CONSIDERATIONS

Grant funded projects are required to meet any environmental requirements.

GOVERNANCE AND RISK CONSIDERATIONS

The processes and guidelines for the 2017/18 Sport and Recreation Infrastructure Grants Program align with Council's Stronger Community Fund Grants Program and the 2016/17 Community Grants Program. A representative from Council's Internal Audit unit attended the assessment panel's grant application assessment meeting to provide guidance on governance.

ITEM 9.2	PRESERVATION OF EXISTING STAND OF TREES ALONG THE NORTHERN SIDE OF WARRINGAH ROAD OUTSIDE FOREST HIGH SCHOOL
REPORTING MANAGER	EXECUTIVE MANAGER PARKS & RECREATION
TRIM FILE REF	2018/263293
ATTACHMENTS	1 ↓ Warringah Road Corridor Land Ownership

EXECUTIVE SUMMARY

PURPOSE

To report to Council outcomes of investigations regarding the options of preserving and protecting the existing stand of trees along the Northern side of Warringah Road outside Forest High School.

SUMMARY

Council on 27 February 2018 resolved Council investigates the options of preserving and protecting the existing stand of trees along the Northern side of Warringah Road outside Forest High School.

Council staff have been working with the Department of Planning and Environment (DPE) and investigating options. The DPE held a workshop with Councillors on 9 May 2018 regarding the new Town Centre in Frenchs Forest to seek to identify Council's aspirations for the Town Centre, including open space and environmental requirements. The feedback from this session will be incorporated in the DPE's final design options for the Town Centre.

Council staff in working with the Department of Planning and Environment and its engagement activities is prioritizing the preservation and protection of the trees in Frenchs Forest. Staff will continue to monitor the site in relation to the tree protection zone and prescribed works.

RECOMMENDATION OF ACTING GENERAL MANAGER ENVIRONMENT & INFRASTRUCTURE

That:

- A. Council continues to advocate for the preservation and protection of the trees on the Northern side of Warringah Road outside Forest High School as part of the work with the NSW Department of Planning and Environment regarding the design and development of the new Town Centre in Frenchs Forest.
 - B. Council continues to monitor the health of the existing stand of trees along the Northern side of Warringah Road outside Forest High School and manages appropriately.
-

REPORT

BACKGROUND

Council on 27 February resolved Council investigates the options of preserving and protecting the existing stand of trees along the Northern side of Warringah Rd outside Forest High School. This was requested in light of the tree removal related to the current works associated with the Northern Beaches hospital development and associated roadworks in Frenchs Forest.

The trees on the northern side of Warringah Road adjacent to Forest High School are located on Council owned land. The attached map shows the trees in question. The land is classified as Community Land and is categorised as General Community Use, as defined by the Local Government Act (1993). The use and development of this land is controlled by the adopted General Community Use Generic Plan of Management (2005). The Plan of Management identifies that visual amenity and streetscape appeal was identified as key values in relation to this strip of land.

Council has liaised with RMS regarding the trees in the area since the initiation of the Northern Beaches Hospital precinct works and clarification of protection zones and processes.

The NSW Department of Planning and Environment (DPE) has prepared a number of urban design options for the New Town Centre at Frenchs Forest. It is expected that the importance of the adjoining, Council owned land which contains the stand of trees will be considered as part of this process.

The DPE held a workshop with Councillors on 9 May 2018 regarding the New Town Centre in Frenchs Forest to seek to identify Council's aspirations for the Town Centre, including open space and environmental requirements. The feedback from this session will be incorporated in the DPE's final design options for the Town Centre.

The DPE has also advised that it has completed an extensive tree audit of the region and this was discussed at the May workshop.

Council staff in working with the Department of Planning and Environment and its engagement activities is prioritizing the preservation and protection of the trees in Frenchs Forest.

Staff will continue to monitor the site in relation to the tree protection zone and prescribed works. A maintenance program for management of the existing trees within the site will also be initiated as soon as possible. Any proposal to carry out works within the community land protection zone will need to be authorised by Council.

CONSULTATION

Internal consultation was carried out with stakeholders related to this project.

TIMING

It is understood the Department of Planning and Environment will be developing its options for the Town Centre over the coming months and engaging with the community in later 2018.

FINANCIAL CONSIDERATIONS

Works to preserve the trees can be carried out within current budget.

SOCIAL CONSIDERATIONS

Successful retention of the protected trees is considered a high priority for the local community.

ENVIRONMENTAL CONSIDERATIONS

Any proposal to carry out works within the community land protection zone will need to be authorised by Council. Dead trees that are not considered dangerous will be retained for habitat in this location.

GOVERNANCE AND RISK CONSIDERATIONS

There is a risk that the current works to Warringah Road pose a risk to the health of the stand of trees alongside the works.



ITEM 9.3	ADOPTION OF FRESHWATER COASTAL OPEN SPACE MASTERPLAN
REPORTING MANAGER	EXECUTIVE MANAGER PARKS & RECREATION
TRIM FILE REF	2018/216358
ATTACHMENTS	1 Freshwater Coastal Open Space Masterplan

EXECUTIVE SUMMARY

PURPOSE

To recommend the adoption of the Freshwater Coastal Open Space Masterplan.

SUMMARY

Freshwater Beach and surrounding open space is amongst the most loved and used foreshore areas of the Northern Beaches. This area has not been renewed since the 1980s and Council commenced a masterplan process in February 2017 to plan the revitalisation of the open space to meet the needs of the community for the future.

Council developed the draft Masterplan in close collaboration with the community including a design reference group consisting of key stakeholders and randomly selected members of the community. The draft Masterplan was publically exhibited from December 2017 to February 2018.

Council received over three hundred submissions. The draft Masterplan was generally supported overall particularly the objective to provide better connectivity and accessibility. However the proposal to move parking onto Gore Street was met with significant opposition due to the reduction of the open space area between the surf lifesaving club and Gore Street. As a consequence the Plan has been altered to reflect this widely held view within the general community. This and other amendments to the Plan have been detailed in the body of the report.

The attached plan delivers the objectives of the Masterplan; to provide more green space, better connected open space and accessibility to facilities and will provide the Freshwater and Northern Beaches community with opportunities to take advantage of the wonderful natural environment and open space in this vicinity and is consequently recommend for adoption.

RECOMMENDATION OF ACTING GENERAL MANAGER ENVIRONMENT & INFRASTRUCTURE

That Council adopt the Freshwater Coastal Open Space Masterplan.

REPORT

BACKGROUND

The Freshwater Coastal Open Space area comprises identified zones: Freshwater Views; Freshwater Beach and McKillop Park. These areas are highly valued for their open space amenity with regional status attracting not only Northern Beaches residents but visitors from greater Sydney, and tourists from interstate and overseas.

The reserves are zoned for the purpose of public recreation and are a combination of Council-owned community land and Crown land of which Council is trustee. Major expansion of the reserve occurred with adhoc purchases by Council of privately held parcels of land.

Whilst the reserve areas have undergone significant transformation, the last major restoration of the area occurred in the 1980s.

This project has been triggered by the increasing demand on the area created by its popularity as a recreational and event space. The condition of the area and lack of connectivity to the surrounding open space requires the enhancement of this special place that brings the community together.

CONSULTATION

The project was considered a high level regional project and Council aimed to collaborate with the community in the development of the plan. The community engagement strategy comprised of three stages with the express purpose to ensure that the community were intimately involved in the project.

Stage 1 of the engagement's purpose was to identify the future vision of the area, identify key issues and seek community input into the possible solutions for those issues. This stage 1 engagement was widely advertised and the two drop in sessions were attended by over 200 people. This period formally ran from March to April 2017.

In stage 2 of the engagement a Working Group was established to allow Council's internal design team to work collaboratively with a dedicated group of key stakeholders and randomly selected members of the public. Three working group sessions were held with the first session focussing on the vision for the area and identifying key issues. The following agreed vision statement was adopted by the Working Group:

"An uplifting and integrated coastal space which enhances the natural beauty, and encourages physical, visual, cultural, social and historical connection".

The most important issues identified by the group and drawn from the stage 1 engagement included:

Freshwater Views	Freshwater Beach	McKillop Park
Connectivity from the Queenscliff area	Accessibility from the adjacent areas and within the site itself	Weed problem and maintenance of open space assets
Heritage interpretation	Lack of green open space amenity	Opportunity for views
Maintenance of open space assets	Interface between open space and car park	Conflict between traffic and pedestrians around McKillop Park
	Old, unexciting playgrounds	

The second Working Group session focused on trying to resolve these issues through the lens of the vision statement and the third Working Group session worked on transferring all this work into the draft Masterplan that is now proposed for exhibition. Public exhibition of the draft Masterplan was stage 3 and the final stage of the community engagement plan for this project.

Stage 3 of the community engagement process was publically exhibited from 2 December 2017 to 4 February 2018. Engagement was advertised through a letter box drop to approximately 2000 residents and property owners, notification in the Manly Daily, 18 signs on site, notification through Council's Community Engagement register and three drop in sessions. In addition Council staff made themselves available to four ad hoc community meetings at the request of interested stakeholders. In this time Council received over 239 on line submissions and almost one hundred written submissions. A summary of the key considerations is detailed below.

Summary of changes

The following list summarises the key changes to the draft Masterplan:

- Maintaining the open space between Gore Street and Freshwater SLSC.
- Reduction in the proposed open space area between Kooloora and Ocean View Roads.
- Modification of the Moore Road car park configuration to allow for continued vehicular access to the restaurant and the open space from Moore Road and to provide more car parking in this area than currently.
- Elimination of the proposed angled parking and one way system on Lumsdaine Drive due to difficulty in managing access to existing bus routes and the net gain of only 14 car spaces without widening the road. There was generally only a low level of support for this element of the plan and therefore the proposition of widening the road at great expense is not considered to offer Council a satisfactory return on investment.
- Scaling back of terraces in the open space between Moore Road and Undercliff Street.
- Realignment of the proposed Fisherman's Walk extension to McKillop Park to provide better vistas, reduce vegetation clearing and take advantage of more accessible grades.

Key considerations

The following key considerations were taken from submissions where there was a common response or a controversial.

Key considerations from submissions	Council response
<u>Parking concerns</u>	
Not enough parking	The proposed Masterplan provides a net increase of 33 permanent spaces in the key car parking area servicing the beach.
Encourage greater turnover	Council will investigate the opportunity of creating a higher parking turnover through the forthcoming parking strategy.
Resident permit parking	Out of scope for this project but can be considered in forthcoming parking strategy, although noted to be unlikely to be consistent with RMS guidelines.

Key considerations from submissions	Council response
Suggest major event planning for the four big days with park and ride etc.	Council will continue to work closely with stakeholders to manage major events in the area and will look for opportunities for improvement.
<u>Car park configuration</u>	
Loss of overflow spots, opposed to paving over flow car park	The loss of overflow spots is necessary to allow for better connected open space between Kooloola Road and Ocean View Road. The general consensus in the community is that the existing overflow car park is unusable and is supportive of formalising the car park in this area.
Relocation of entrance/exit to Ocean View Road	There will be two entrances to the car park from Ocean View Road and Kooloola Road.
Retain eastern end of Moore Road unchanged	The amended design is more consistent with the existing arrangement but provides more parking and more open space through a more efficient design.
Close carpark access from Ocean View Road	Not supported due to the need to disperse traffic from car parks to aid traffic flow.
Continue to service restaurant from Moore Road	The plan has been amended to accommodate this.
Support for paving the overflow carpark	Noted.
Anti-social behaviour in carparks at night	It is the intention that providing a more inviting and better connected open space network, anti-social behavior will be reduced through higher passive surveillance.
Loss of amenity of residential properties	The current overflow car park is not able to be maintained as grass and is generally dirt based. Paving the car park and increasing open space behind the dunes will improve the amenity in the area by improving visual amenity and reducing dust.
Impact on view from residential properties	The plan has been amended so views from residents of Gore Street will no longer be affected.
Stormwater and runoff	Council will comply with its policies for storm water control and erosion and sediment control during detailed design and construction.
Support for green areas for community rather than cars	Noted.
Incorporate speed limiting devices/ hoon drivers	Council will consider appropriate traffic calming devices during detailed design phase.

Build path through sand dunes, don't move car parking	Not supported. A boardwalk through the dunes will duplicate the service provided by the proposed path running parallel to the car park. Accommodating a boardwalk in this environment will require it to be raised to allow for the unfettered passage of fauna. This will mean that it won't blend into the background and will be very visible from beach and park. Opportunities for viewing the beach from a pedestrian path will be provided by viewing platforms.
Put carpark underground	Not supported. Putting the car park underground is cost prohibitive.
Dual access required Ocean View and Kooloora Roads	Dual access from Ocean View and Kooloora Roads is provided in the revised Masterplan
Retain free parking on Ocean View Road	Amendments to the parking are being made on Ocean View Road. These parking spaces will be timed as is current practice.
Retain net permanent spaces	Council is increasing the number of permanent spaces by 33 spaces in the Freshwater Beach area.
Move the end of Moore Road back so we can still see surf from cars	Council has amended the design to increase open space in this area but still provide more parking and vehicular access to this area.
Accommodate viewing the surf from vehicles at Undercliff and Ocean View Roads	Not supported. Viewing of the surf from these areas will require substantial modifications to the natural environment. The surf can be viewed from Moore Road in the revised Masterplan.
No net loss of green space	Council is increasing the amount of green space.
Need level carpark access close to beach for disabled	Noted. The car park will have accessible areas to reach the beach but given the beach itself is a dynamic environment, compliance with accessible gradients cannot be guaranteed.
Signposted spots for lifesavers and lifeguards required	Noted. This will be investigated through detailed design process.
Need provision for surf club trailers	Council will work with surf carnival organisers on identifying appropriate areas to park boat trailers during events.
Level vehicle access is required to surf club	Noted. This is provided for in the Masterplan.
Suggest carpark between Undercliff and Moore Roads	Not supported. This area has a steep gradient and the construction of a car park in this area would be cost prohibitive.
Address Crime Prevention through Environmental Design (CPTD)	CPTD will be a central design requirement during detailed design.

Heat generation from paved surfaces	Council is proposing increase overall green space and to landscape the area including trees across the site. This will ameliorate the impact of hardstand areas.
Light spillage	Lighting provision will comply with the Australian Standard for obtrusive light spill.
Noise	While there are substantial changes proposed by the Masterplan, the general usage of the area is not expected to increase and therefore noise levels should not change.
Suggestion to refer draft Masterplan to NSW Police for comment	Council has referred the Masterplan to NSW Police for comment who have not identified any issues with the Masterplan.
Privacy	Council will work with neighbouring properties during the detailed design phase for each stage of implementation to ensure every effort is made to respect privacy.
Concern for access to Sydney Water pipes under overflow carpark	Council will work with Sydney Water during detailed design phase to ensure appropriate access to Sydney Water infrastructure is maintained.
<u>Loss of open space between Gore Street and Kooloora Avenue</u>	Noted. There was widespread concern about the loss of this open space proposed in the draft Masterplan. Council has amended the Masterplan to retain this open space.
<u>Traffic and parking in Lumsdaine Drive and Carrington Parade</u>	Council has undertaken further investigation of this option and it is not considered feasible and it has been removed from the Masterplan.
<u>Path design</u>	
Avoid over-development	Council will ensure that any new developments proposed by the Masterplan are designed to sympathetic to the built and natural environments.
Are the boardwalks proposed to be shared paths	No. the proposed extension to Fisherman's Walk and the proposed boardwalk to Freshwater rock pool are to be accessible pedestrian access pathways only.
Disability access vital	Noted. Council will endeavor to ensure all new pathways are as compliant as possible with Australian Standards for accessibility noting that difficult topography may require some minor non conformances.
Design for storm conditions	Council will ensure that any infrastructure that could be susceptible to climate change and storm surges will be design accordingly.

Disability access not vital	Council is committed to ensuring that people of all abilities and ages have the same opportunities to enjoy Council facilities and the natural environment acknowledging that it may not always be feasible.
Use of quality materials	Council will use materials appropriate for environmental conditions, level and type of use and commensurate with a high profile location.
Support path to pool	Noted.
Northern headland walk not supported	The alignment of the path has been altered to reduce the impact on the natural environment and to provide better vistas of the ocean.
More cycle ways for increased connectivity	Freshwater coastal areas are a difficult site for shared path or bicycle path construction due to topography, intensity of use and potential conflicts arising from these issues. Council will ensure that appropriate bicycle routes to the area are identified.
Support for northern headland walk	Noted.
<u>Landscape suggestions</u>	
from Undercliff to Moore Roads provide shade and some level area without overdoing it	Council has amended the Masterplan to achieve this.
leave kids playground at end of Moore Road location	Noted. The kids play area has been identified to stay in the general vicinity of the end of Moore Road.
concern about trees and views	Council has proposed new trees to be planted however these trees will be selected and positioned to provide shade for park users whilst minimising impact on view corridors.
low key landscaping leave it natural	Noted. The general natural landscape character is proposed to remain.
no new picnic areas	Noted.
more trees for natural shade	Noted. Council is proposing to plant more trees.
support for landscaping between Undercliff and Moore Roads	Noted.
connect to existing services for new facilities	Noted. This is the most economical option if possible.

keep vegetation in McKillop Park low or grass to retain views	Noted. Landscaping in this area will be coastal heath as it is the dominant vegetation community for this location.
pervious surfaces to carparks	Not supported. The benefits of pervious at this location will not deliver benefits to match expenditure required to build it. The total hard stand area will be reduced with implementation of the Masterplan.
plant grass and landscape the sand dunes	Council will continue to sustainably manage the sand dunes.
create boulevard of trees along Moore Road	Council will investigate the possibility of doing this when the road, kerb and drainage are scheduled for renewal.
leave Kooloora playground where it is	Not supported. The current location is not considered ideal and there has been strong support for the proposed new location.
retain acclaimed landscape items from 1980	Council will look to reflect the heritage of the area by maintain the current character.
keep BBQ areas near homes for passive surveillance	The location of BBQs and other areas designed for people to come together have identified the need for passive surveillance with the requirement to respect the privacy and not unreasonably impact of surrounding residents.
Need space for infrequent helicopter landing	Noted.
<u>Natural environment</u>	
consideration of climate change and sea level rise	Noted.
retaining dunes	Noted.
impact of hard surfacing on ecosystems	The total hard surfaced area will be reduced if the Masterplan is implemented improving impacts of run off on the ecosystem. Council will also include water sustainable urban design principles when design new car parks.
support for bush regeneration at Pavilion Reserve	Noted.
support bush regeneration on dunes	Noted.
support for bush regeneration at Undercliffe Reserve	Noted.
stormwater management – remove stormwater pipes from beach	Council will investigate what options are available to ameliorate the impact of the storm water pipes; however completely removing them may not be feasible.

<u>Suggestion for additional facilities</u>	
Gym equipment	Noted. Provision for outdoor fitness/parkour has been made at the end of Moore Road.
Bike facilities	Council will install bike facilities at appropriate locations.
Electricity and hot water	Council will install three phase power outlets and 240 volt outlets to support events in the beach reserve in consultation with stakeholders and Council's internal events team.
Litter bins	Litter bin locations and numbers will be identified in detailed design phase.
Showers and washing areas	Council has made provision for ample showers areas at access ways to the beach.
Dog water station	New water fountains generally have a dog drinking bowl as a standard feature.
Basketball court	A basketball court within the area is not supported due to the potential noise impact on the many surrounding neighbours and the limited amount of open space area available.
Fencing of playgrounds	Council supports fencing playgrounds where there is an inherent risk of a child running out of a playground on to a road. Both locations proposed for the playgrounds minimise this risk. It is expected that parents should supervise their children particularly younger ones when using play areas.
Support for upgrade playgrounds and provide more picnic facilities	Noted.
introduction of off leash dog exercising	Not supported. The intensity of use in the area and close proximity of other off leash dog areas at Lagoon Park, Hinkler Park and Curl Curl Beach make an off leash dog park at this location unfeasible.

TIMING

Council has proposed to commence implementation of the Masterplan progressively starting with path way connections funded by the Connecting Communities initiative in 2018/2019. Car park, playground and general park improvements in the Freshwater Beach area have been proposed to be funded from 2019/2020 with construction scheduled in 2020/2021 for the main open space and car park area and playground.

Priority actions are linking pathways and boardwalks and the reconfiguration of car parks, open space areas and renewal of the beach area generally.

FINANCIAL CONSIDERATIONS

Council has proposed funding for implementation of the priority actions of the Masterplan through the draft delivery plan. Not all actions proposed are funded and Council will work with the community and stakeholders to prioritise other actions and to identify potential funding opportunities to fully implement the master plan over the next 10-15 years.

SOCIAL CONSIDERATIONS

Once implemented the Masterplan will deliver better social outcomes by providing an inclusive better connected and more accessible open space. This will result in a reduction in anti-social behaviour through employing best practice crime prevention through design principles; encourage greater recreation, passive and active, in the community and providing a fit for purpose space that will encourage greater social cohesiveness.

ENVIRONMENTAL CONSIDERATIONS

The Masterplan has been designed to meet Council's objective by providing sustainable access to the natural environment, endorsing the ongoing efforts to revegetate and restore urban bushland and allowing for the incorporation of best practice water sustainable urban design as appropriate.

GOVERNANCE AND RISK CONSIDERATIONS

Council has ensured that the project has been carried out in compliance with Council's Code of Conduct, governance requirements and complete transparency with the community. This involved best practice community engagement process and the involvement of the community in the planning process.

Council has addressed significant risks through the Masterplan process and will continue to mitigate risks posed by the existing site and proposed developments as each component enters detailed design, construction and operation.







ITEM 9.4	ADOPTION OF GLEN STREET OPEN SPACE LANDSCAPE MASTERPLAN
REPORTING MANAGER	EXECUTIVE MANAGER PARKS & RECREATION
TRIM FILE REF	2018/271394
ATTACHMENTS	1 ↓ Glen Street Open Space - Revision 8 May 2018 - Masterplan

EXECUTIVE SUMMARY

PURPOSE

To recommend adoption of the Glen Street Open Space Landscape Masterplan.

SUMMARY

Northern Beaches Council has identified a shortfall of recreational areas across the Northern Beaches and is committed to addressing the shortfall. Particular focus was given to accessibility, connectivity and sportsfields. To this end Council resolved to construct a new inclusive regional playground at Lionel Watts Reserve and to convert Lionel Watts Reserves fields three, four and five (two full size and one mini football field) to synthetic surface.

Council has taken the opportunity provided by these decisions to masterplan the precinct to ensure that the significant new recreational assets work harmoniously and complimentary with existing infrastructure and users and deliver social, recreational and environmental benefits.

Together with the Glen Street Theatre and recently opened Glen Street Library, the redeveloped open space consisting of Frenchs Forest Showground and Lionel Watts Reserve will provide the western area of the Local Government Area with a high quality and accessible precinct that will support the area now and in the future. The park in particular is the most significant open space in the area and will provide much needed recreational opportunities for the nearby Frenchs Forest Hospital precinct.

The attached plan delivers the Masterplan's objectives of providing an inclusive recreational precinct that will protect and enhance the natural environment and celebrates the significant cultural heritage of the site. Council has undertaken a three-stage community engagement approach to developing the masterplan, has made adjustments to the plan based on community feedback, and it is now recommended for adoption.

RECOMMENDATION OF ACTING GENERAL MANAGER ENVIRONMENT & INFRASTRUCTURE

That Council adopt the Glen Street Open Space Landscape Masterplan.

REPORT

BACKGROUND

The draft Glen Street Open Space Masterplan is planned to guide the development of Council assets at Lionel Watts Reserve, named after the founder of the House with No Steps and a pioneer of disability services, and the Frenchs Forest Showground. These two areas combined provide the region with 11 hectares of open space. The existing features of the site include six hardcourts, four senior football/rugby fields and one mini football field, two senior cricket fields, a showground that is also used as an off leash dog area, three community buildings, a district playground and a large area of remnant Duffys Forest endangered ecological community along Glen Street.

Northern Beaches Council has identified a shortfall of recreational areas across the Northern Beaches and is committed to addressing the shortfall. Particular focus was given to accessibility, connectivity and sportsfields. With this in mind two decisions were made that has impact on Lionel Watts Reserve and Frenchs Forest Showground:

- A new inclusive play space for the Lionel Watts Playground, as part of the 'Connecting All Through Play' project
- The conversion of fields 3, 4 and 5 to synthetic grass surfacing as part of implementation of the Northern Beaches Sportsground Strategy.

Council has taken the opportunity provided by these decisions to masterplan the site to ensure that the significant new recreational assets work harmoniously and complementary with existing infrastructure and users and deliver social, recreational and environmental benefits.

CONSULTATION

Council has undertaken a three-stage community engagement approach to developing the masterplan.

The first stage was to undertake targeted stakeholder engagement of key users of the site from March to November 2017. These stakeholders include:

- The House with No Steps
- Local primary and high schools
- Local football, rugby league, cricket, athletics, netball, AFL and touch football clubs
- Frenchs Forest Historical Association
- Forest Agricultural and Horticultural Society.

A second formal community engagement stage was conducted from 28 July to 25 August 2017 to identify issues and needs for the site.

The issues and needs were used to help guide the development of the draft Masterplan which was publically exhibited from 19 January 2018 until 25 February 2018.

The community was engaged through notification in the Manly Daily, a letter box drop to over 1000 local residents and property owners, Council's Community Engagement Register, signs on site and two drop in sessions on site.

During this time Council received 110 submissions and discussed the draft Masterplan with approximately 80 people across the two drop in sessions.

Generally the feedback was extremely favourable about the plan in particular the regional playground. While there was generally very high support for the skate park the location on the corner of Pringle Ave was not supported. Council has listened to the community and has relocated the skate park. This and other changes are summarised below:

- Relocation of the skate park to a more central site where the existing cricket nets are currently sited.
- Inclusion of a driveway entrance to the showground car park off Blackbutts Road and a change to traffic arrangements at the Pringle Ave entrance to only allow left turn in and left turn out.
- Adding an additional cricket net to increase the total to six
- Fencing all the sportsfields so the open space of the sportsfields are not alienated.
- Investigating extending the eastern club house (Belrose RLFC) to the north rather than east to avoid tree removal
- Reducing the footprint of the showground car park to protect the remnant Duffys Forest endangered ecological community identified along Pringle Ave.

The submissions that have been received have raised certain key considerations, these considerations are summarised below along with a Council response:

<u>Key consideration in submissions</u>	<u>Council response</u>
Skatepark	
<ul style="list-style-type: none"> • Location near homes 	Council has relocated the skate park to the site of the existing cricket nets. This location conforms to the industry standard of a skate park being at least 40m from dwellings and is positioned 63m from the closest dwelling. Council will mitigate noise impact by using a bowl configuration and adding additional vegetation to buffer the noise.
<ul style="list-style-type: none"> • Opposition to the skate park 	Noted. Council has identified through consultation for this Masterplan and the Warringah Open Space Strategy adopted in 2016 that a skate park at this location is highly desirable. Given the success of recent skate park developments at Mona Vale, Cromer and Terrey Hills and general absence of anti-social behaviour a skate park at this key recreational space is appropriate.
<ul style="list-style-type: none"> • Design for older riders 	Not supported. Older riders have greater access to visit more appropriate skate facilities at Mona Vale, Manly Vale and Aquatic Reserve, Frenchs Forest. A smaller skate facility catering for younger riders is more appropriate.
<ul style="list-style-type: none"> • Engage on the detail 	Council will form a design committee formed from local skaters of varying ages, a professional skater and Council's project manager to prepare a design brief for design and construct.

Key consideration in submissions	Council response
<ul style="list-style-type: none"> Security and noise 	<p>The skate park has been positioned to ensure that noise is minimised, exceeding the minimum industry expected minimum by 23 metres. In addition there is a desire to provide a different type of skate experience to Terrey Hills and a bowl type skate park is proposed. This will also help mitigate any noise from the proposed skate park. The position of the skate park in the sportsfield area will help ensure there is constant visual surveillance particularly with the intensification of use through the development of the synthetic surfaces.</p>
<ul style="list-style-type: none"> Location closer to theatre or playground 	<p>Council has investigated the opportunity to locate the skate park closer to the playground and library. In the case of the library there is simply not enough available space between the proposed synthetic and the library car park to facilitate a skate park. Similarly the only realistic location close to the playground is between the proposed playground and the eastern club house building. This area has severe constraints on construction of a skate park created by the endangered ecological community of remnant Duffys Forest and a skate park could not be constructed without compromising the playground.</p>
<ul style="list-style-type: none"> Location near dog exercise area 	<p>The location of the skate park is in close proximity to the dog park.</p>
<ul style="list-style-type: none"> Cannot be used in present location on show days 	<p>The new location will not compromise parking on show days.</p>
Suggestion for additional facilities	
<ul style="list-style-type: none"> More cricket nets 	<p>Supported. An additional net has been added to the plan.</p>
<ul style="list-style-type: none"> Basketball 	<p>There is an existing basketball court on site.</p>
<ul style="list-style-type: none"> Community garden 	<p>A sensory garden has been proposed for the playground that will have edible species. Generally community gardens work best in higher density areas and a formal community garden at Lionel Watts is not supported.</p>
<ul style="list-style-type: none"> Linked pathways to other regional facilities 	<p>Council will develop strong active travel links to key regional routes.</p>
<ul style="list-style-type: none"> More seating 	<p>Council will introduce seating at appropriate locations during the detailed design stage.</p>
<ul style="list-style-type: none"> Replace all fencing 	<p>Council will be renewing infrastructure such as fencing during the masterplan implementation as required.</p>
<ul style="list-style-type: none"> Bike facilities 	<p>Council will construct appropriate bike facilities at key location as it implements the Masterplan.</p>
Parking	
<ul style="list-style-type: none"> Cater for horse floats 	<p>Council has designed the shared path and relocated the skate park to accommodate horse floats.</p>
<ul style="list-style-type: none"> Consideration of hoons in design 	<p>Council will introduce appropriate traffic calming devices within the car parks during the detailed design.</p>
<ul style="list-style-type: none"> Loss of trees 	<p>The proposed plan will see a net increase of trees across the site. Unfortunately some trees will need to be removed to facilitate some of the items in the plan but a key objective to maintain and enhance the 'forest' character of the site.</p>
<ul style="list-style-type: none"> Support for one way arrangement 	<p>Noted.</p>

Key consideration in submissions	Council response
<ul style="list-style-type: none"> Opposition to one way arrangement 	Traffic flow was a key consideration for the development of the masterplan and a one way flow of traffic in the Lionel Watts car park will aid in the efficient movement of cars through this often congested car park.
<ul style="list-style-type: none"> Have entrance at Blackbutts Road 	Council has altered the masterplan to include an entrance from Blackbutts Road.
Showground	
<ul style="list-style-type: none"> Fence required for horse safety 	The fence around the showground will be replaced and will meet the needs of both dog owners and horse owners.
<ul style="list-style-type: none"> Preserve 	Preservation of the showground and promoting its heritage value is a key outcome of the masterplan.
<ul style="list-style-type: none"> Upgrade wash area for horses 	Not supported. The use of the site six times a year for horse events does not justify the upgrade of the wash area.
<ul style="list-style-type: none"> Consider permanent horse yards 	Not supported. The use of the site six times a year for horse events does not justify permanent horse yards.
Dog park	
<ul style="list-style-type: none"> Support for retention 	Noted. There is no change to current arrangements proposed.
<ul style="list-style-type: none"> Catering for small dogs 	Noted. The plan provides for a small area for small dogs.
<ul style="list-style-type: none"> Not support small dog area 	Based on recent research a separate area for smaller dogs can increase the enjoyment for dogs and owners alike in popular dog areas.
<ul style="list-style-type: none"> Expansion of off leash area 	There is a small expansion of the off leash area to cater for small dogs.
Synthetic turf	
<ul style="list-style-type: none"> Support 	Noted.
<ul style="list-style-type: none"> Opposition – toxicity 	The Federal regulator responsible for synthetic turf and infill, National Industrial Chemicals Notification and Assessment Scheme, has found that there are no elevated human health risks caused by synthetic sportsgrounds. Council has had no complaints of this nature from the four synthetic sportsgrounds currently in operation.
<ul style="list-style-type: none"> Opposition – environmental impact 	There are positive and negative environmental impacts. The environmental impact of urban heat island effect and generation of recycled plastic to manufacture the surface are the key negative environmental impacts. The positive environmental impacts include the elimination of herbicides, fertilisers and pesticides being required to maintain sportsfields and the elimination of ground and potable water use needed to irrigate a natural surface.
<ul style="list-style-type: none"> Concern that grass is better for AFL 	AFL supports and endorses the use of synthetic sportsgrounds generally and at this site.
<ul style="list-style-type: none"> Opposition – destroy natural feeling 	The synthetic sportsfield will be coloured green to blend into the surrounding fields. The surface will not deteriorate like the existing surface does towards the end of the winter season meaning that the recurrent issue of the fields having little grass coverage for the summer season will be eliminated.
<ul style="list-style-type: none"> Request sports club involvement in design 	Sports clubs have been involved in the configuration and will be consulted during detailed design.

Key consideration in submissions	Council response
<ul style="list-style-type: none"> Opposed to fence 	A fence is required to deter dogs from accessing the synthetic sportsfield and potentially defecating on the field. Dog faeces on a synthetic sportsfield is a potential hazard due to the elevated risk of abrasions on a synthetic sportsfield and the absence of microorganisms found in dirt that help break down bacteria from dog faeces.
<ul style="list-style-type: none"> Picket fence potentially dangerous 	Council has amended the fence design to be a black top and bottom rail fence to help it blend into the background.
<ul style="list-style-type: none"> Splitting the fields with a fence limits other uses 	Council has amended the masterplan to fence all sportsfields.
Path design considerations	
<ul style="list-style-type: none"> Separate from road 	The majority of the shared path network is separated from the road.
<ul style="list-style-type: none"> Retain gravel tracks 	The gravel paths through the bush area to the north of the site will be retained.
<ul style="list-style-type: none"> Ramps from shops into reserve 	Council has identified access for people with a disability to be through the library site. The alternative is to construct a switchback ramp on the north west corner of the site however this would mean the removal of a significant number of mature native trees and is not supported.
<ul style="list-style-type: none"> Bike path around dog park 	The masterplan includes a shared path around the showground.
<ul style="list-style-type: none"> Link between library and play space 	The masterplan provides a link between the library and the playground
<ul style="list-style-type: none"> Formal perimeter cycling trail requested 	There is a contiguous shared path loop of approximately 1.5km around the site provided for in the masterplan.
Landscape considerations	
<ul style="list-style-type: none"> More trees 	Council is proposing to plant over one hundred new trees in the masterplan in addition to working to restore critical environmental areas.
<ul style="list-style-type: none"> Improved access to cricket nets from cars 	There will be a formal path from the primary car park to the proposed location for the nets.
<ul style="list-style-type: none"> Protect stands of bushland on the site 	A key objective of the masterplan is to protect and enhance the existing vegetation communities on site.
Traffic management suggestions	
<ul style="list-style-type: none"> Pringle Avenue too narrow for carpark entrance 	Council's traffic consultants have assessed the proposal and have commented that the entrance off Pringle Avenue is safer than the current arrangement. There is ample width on Pringle Avenue to accommodate a car park entrance.
Playground ideas	
<ul style="list-style-type: none"> Toddler play space 	There are several areas within the play space that cater for toddlers.
<ul style="list-style-type: none"> Put toilets outside of fenced area 	The best practice for inclusive playgrounds is to have the toilets located within the fenced area.
<ul style="list-style-type: none"> More water features 	There are two water features proposed for the playground.

TIMING

Should the masterplan be adopted Council will commence implementation in the 2018/2019 financial year.

Stage	Scope	Scheduled commencement of works	Scheduled completion of works
1a	Construction of the Lionel Watts synthetic sportsground, Lionel Watts's paths and cricket nets.	September 2018	April 2019
1b	Construction of playground, turning area and Blackbutts Road entrance to Showground car park, improving surface and installation of irrigation in showground area.	September 2018	March 2019
2	Construction of skate park, parkour and fitness areas.	May 2019	August 2019
3	Construction of Showground car park and shared paths.	June 2019	December 2019
4	Design and construction of buildings.	June 2018	July 2020

FINANCIAL CONSIDERATIONS

Council has budgeted for the stages noted above through the draft Delivery Program.

Funding Source	18/19	19/20
CN01078 – Glen Street Open Space Masterplan Implementation	3,824,000	2,500,000
CN01033 – Connecting All Through Play	2,000,000	
CN01034 – Connecting All Through Play – Active Play	500,000	
CN01102 – Youth Play Spaces	200,000	200,000
CR05004 – Playground Renewal program	124,000	
TOTAL	\$6,648,000	\$2,700,000

SOCIAL CONSIDERATIONS

The implementation of the masterplan will help increase the vibrancy and use of the area for the residents of Frenchs Forest ward and Northern Beaches more generally. This will help alleviate the anti-social behavioural issues and provide opportunities for greater social cohesiveness and development.

ENVIRONMENTAL CONSIDERATIONS

Council is managing the environmental risk created by the proposed works by working with endangered ecological communities and engaging project arborists to control risks. Council will be planting significant numbers of trees on site and significantly will work to enhance and protect the exiting mature canopy of trees to maintain the forest character of the site.

GOVERNANCE AND RISK CONSIDERATIONS

Council has involved the community through a lengthy community engagement process and has acted transparently at all times with this project. Project risks will be managed in accordance with Council risk management practices.



Masterplan Principles

Vision: to maximise the potential for the sporting and recreational use of the site whilst conserving and enhancing the natural environment and heritage values of this important open space

Key objectives:

- Maximise usage of the sportsground with a range of sports activities supported by adequate levels of car parking to minimise impact on surrounding residences.
- Successfully integrate a wide range of uses on the sportsground site such as dog walking and equestrian events with inclusive childrens' play and fitness in a unified parkland.
- Improving pedestrian access and shared access across the site
- Expanding and repurposing key buildings on site for club and community use.



Vehicle Entry and Car Parking

- Blackbuts Road**
 - Additional parking for sports users to the western end of Lionel Watts car park
 - Reverse traffic direction in car park to one-way, by entering car park at western entrance and exiting at eastern entry
- Pringle Avenue**
 - New car park entry and exit off Pringle Avenue
 - Entry only for smaller vehicles off Blackbuts Road
 - Unmarked parking bays
 - New paved turning area and drop off shared zone with adjacent disabled parking bays for close and safe access to the playspace
 - Main vehicle/emergency entry on eastern side of showground used for access for events
 - Provide long vehicle parking for equestrian events on grassed areas around outside of oval perimeter

Major Structures

Lionel Watts Sports Amenities & Community Centre West – Upgrade

- Building extension to the south for increased capacity for facilities and storage
- Lower level to cater for sports storage requirements e.g. AFL, Soccer, Cricket
- Upper level with meeting room for casual hire
- Improve ramp entry from parking area and new accessible pathway
- Modify parking area to allow for disabled parking bays and delivery / drop-off zone only

Lionel Watts Oval Sports Amenities East building – Upgrade

- Alterations to and expansion of existing building on eastern and northern side to accommodate cafe / kiosk, kitchen facilities, multi-use room and storage for Forest Agricultural and Horticultural Society activities (PFA & HSS) and sports users (i.e. rugby league, touch, athletics)
- Upgrade existing public toilet facilities for accessible requirements
- Potential viewing deck towards showground
- Vehicular ramp access from showground to PFA & HSS storage areas of Lionel Watts Oval Sports Building East
- Vehicular access from Lionel Watts carpark for delivery and maintenance

Existing French Forest Showground Pavilion for playspace and passive recreation

- Demolish building to allow for expanded new playspace and relocate activities (PFA & HSS) within upgraded Lionel Watts and Sports Amenities East building.

New Shelters

- Shelters to provide shaded areas for gathering adjacent the recreation and sporting activities

Skate

- Create a neighbourhood skate facility that will provide for slaters of varying abilities

Active Recreation

- Provide a series of fitness hubs throughout the open space
- Provide parkour facilities, seating spaces and wifi

Inclusive Playspace

- Create a new inclusive playspace which provides facilities for children of all abilities and their carers
- Ensure that the main entry is safe and welcoming with disabled parking adjacent
- Create a central focus in the playspace for socialising and for orientation and surveillance
- New amenities including accessible family toilets within playspace
- Use landscaped areas to enhance nature play
- Create play experiences that are exhilarating such as flying foxes, swinging and climbing - and imaginative and passive activities using water play and public art

Water sensitive Urban Design (WSUD)

- Synthetic surfaces - Collect run off beneath surfaces and drain to tanks off field
- Create vegetated bio retention basins in Lionel Watts car park
- Create vegetated bio swales
- along edge of netball courts
- northern edge of showground car park

Native Vegetation and Biodiversity

- Enhance the site with additional tree planting to offset removals and increase shade canopy
- Protect and restore high value native vegetation along Glen Street, Pringle Avenue and Blackbuts Road frontages
- Plant an avenue of native trees around the showground to provide additional shade
- Embellish native tree planting along Pringle Avenue car park frontage with low grasses and groundcover



Scale: 1:200 @ A3



Glen Street Open Space Masterplan

Masterplan



ITEM 9.5	BAYVIEW BATHS ENVIRONMENTAL INVESTIGATION
REPORTING MANAGER	EXECUTIVE MANAGER TRANSPORT & CIVIL INFRASTRUCTURE
TRIM FILE REF	2018/260923
ATTACHMENTS	NIL

EXECUTIVE SUMMARY

PURPOSE

To discuss the suitability of water quality in for what is known as the Bayview Baths for primary contact recreational activities such as swimming, and to progress consideration of refurbishment of this site.

SUMMARY

Council resolved on 27 March 2018 that:

- A. Council work with Sydney Water and Beachwatch (OEH) to review recreational water quality data for what is known as the Bayview Baths in order to determine if it would be feasible to potentially restore/renew the pool and provide a briefing back to Council within three (3) months.
- B. In the event of a favourable report Council may move to a second stage of risk assessment and a refurbishment process subject to budget availability.

Results of a water quality monitoring study at Bayview Baths conducted by Sydney Water and Northern Beaches Council in 2016/17 indicate that water quality in the Baths is generally suitable for swimming in dry weather. As for any natural estuarine swimming area affected by diffuse stormwater inputs, swimming should be avoided for up to 72 hours following rain.

The 2016/17 water quality results do not eliminate Bayview Baths from consideration as a swimming location, and as such the refurbishment of the Baths should be considered. It is however recommended that Council further monitor the water quality with OEH and Sydney Water in 2018/19 to confirm the 2016/17 results were not a 'once-off' period prior to committing to construction. It is also recommended Council concurrently work with the community to secure external funding to assist with the funding for design and construction of the future refurbishment project so that it may be a position to proceed should the 2018/19 testing confirm suitability.

RECOMMENDATION OF ACTING GENERAL MANAGER ENVIRONMENT & INFRASTRUCTURE

That:

- A. Council notes the results of the water quality monitoring study of Bayview Baths conducted by Sydney Water and Northern Beaches Council in 2016/17.
 - B. Council further monitor the water quality in conjunction with OEH and Sydney Water in 2018/19 to confirm the 2016/17 results continue to support the suitability of the Bayview Baths for swimming in dry weather
 - C. Council seeks to work collaboratively with the community and funding agencies to secure grant funding to enable this project be placed into a future capital works program.
-

REPORT

BACKGROUND

Bayview Baths is currently in a degraded condition and requires significant maintenance to improve its suitability for swimming.

The Church Point and Bayview Residents Association previously lobbied the former Pittwater Council to improve Bayview Baths, which prepared an options analysis in 2012/13. As poor recreational water quality had historically been noted as a reason for not renewing the Baths, one of the recommendations of the report was to complete a water quality study. (Report: Bayview Baths Viability for Re-Introducing Swimming).

In 2016 the Residents Association raised the poor condition of the facilities at Bayview Baths with its local State Member, the Hon. Rob Stokes MP. Sydney Water was requested to review water quality in and around the Baths to clarify whether water quality was indeed an issue. Northern Beaches Council was approached to provide assistance in carrying out a water quality monitoring program.

SITE INFORMATION

The Baths are located immediately adjacent to a marina and a major stormwater drain, and close to Rowland Reserve, the largest and most popular dog park and beach in the north of the Northern Beaches. Properties along the ridgelines at the top of Bayview and Church Point are unsewered. The Bayview Baths received a 'poor' rating in the 2014/15 and 2015/16 Beachwatch reports and a 'good' rating in the 2016/17 Beachwatch report.

WATER QUALITY INFORMATION

Northern Beaches Council and Sydney Water conducted water quality monitoring of local stormwater pipes and estuarine areas between Winererremy Bay and Loquat Valley Road, Bayview. Sampling was conducted on six occasions in 2016/17: three in dry weather (no rain in the previous 72 hours) and three in wet weather (more than 10mm rain in the previous 24 hours). Among other indicators, samples were tested for enterococci. Enterococci is the standard indicator used for the presence of faecal bacteria in environmental waters. The Australian and New Zealand Guidelines for Fresh and Marine Water Quality recommends that for primary contact activities such as swimming, enterococci levels be below 35 CFU/100mL.

Samples were collected from inside the fenced area of the Baths, and from up to 37 other sites including estuarine areas adjacent to marinas and Rowland Reserve and stormwater pipes, including those discharging into estuarine areas in close proximity to the pool. Sampling of sites varied depending on the presence of stormwater, or the need to eliminate external influences (such as boats discharging wastewater).

The results of the program were as follows:

Enterococci (CFU/100mL)	Bayview Baths	Average of other sites	Rain (mm) in previous 24 hrs
Dry 25/10/16	82	7	4
Dry 4/11/16	9	28	0
Dry 22/11/16	4	6	0
Wet 16/12/16	58	3,348	31
Wet 7/2/17	67	12,034	11.5
Wet 14/3/17	320	1,414	38

NB: The early summer was extremely dry. Prior to the December event, it had been raining steadily for the previous 48 hours. February was a 'first flush' event after a very hot, very dry January, which exaggerates results. It continued to rain for the rest of February, so the March results were also more diluted.

The results correlate with the results of the annual Beachwatch water quality monitoring event that is conducted each Summer. Beachwatch monitoring over the summer of 2016/17 achieved a 'good' rating for Bayview Baths, largely due to it being a dry year.

Council follows the Beachwatch recommendation for a natural estuarine swimming area affected by diffuse stormwater inputs, that as a general precaution, swimming in Pittwater should be avoided for up to three days following rainfall or for as long as stormwater is present.

SUMMARY

The results showed that the water quality in Bayview Baths is suitable for swimming following dry weather. As such, the water quality around the Baths is considered to be appropriate for swimming under certain environmental conditions (as is the case for some other sites in Pittwater).

However considering the historical view of poor water quality at this location is recommended that Council further monitor the water quality in conjunction with OEH and Sydney Water in 2018/19 to confirm the 2016/17 results were not a 'once-off' period prior to committing to construction. It is also recommended Council concurrently work with the community to secure external funding to assist with the funding for design and construction of the future refurbishment project so that it may be a position to proceed should the 2018/19 testing confirm suitability.

TIMING

The water quality monitoring program was carried out between September 2016 and March 2017.

FINANCIAL CONSIDERATIONS

Currently no budget is allocated for this project. Should Council determine to progress this project, staff can within existing operational budgets work with the community to seek to secure external funding to assist with the funding for design and construction of the future refurbishment project.

SOCIAL CONSIDERATIONS

Consultation with residents and potential users of the site will be required as part of the feasibility study, along with considerations of the compatible use of the site into the future.

ENVIRONMENTAL CONSIDERATIONS

The results of the testing showed that the water quality in Bayview Baths is suitable for swimming following dry weather. Council follows the Beachwatch recommendation for a natural estuarine swimming area affected by diffuse stormwater inputs, that as a general precaution, swimming in Pittwater should be avoided for up to three days following rainfall or for as long as stormwater is present. Environmental factors associated with the refurbishment will be examined during the more detailed assessment.

GOVERNANCE AND RISK CONSIDERATIONS

A risk assessment is required as part of the feasibility study for refurbishment of this site.

10.0 PLANNING PLACE & COMMUNITY DIVISION REPORTS

ITEM 10.1	SUBMISSION ON CHANGES TO PARKING STANDARDS FOR BOARDING HOUSES UNDER THE STATE ENVIRONMENTAL PLANNING POLICY (AFFORDABLE RENTAL HOUSING) 2009
REPORTING MANAGER	EXECUTIVE MANAGER STRATEGIC & PLACE PLANNING
TRIM FILE REF	2018/235050
ATTACHMENTS	1 Council's Submission 2 Explanation of Intended Effect

EXECUTIVE SUMMARY

PURPOSE

To inform Council of State Government proposals to change car parking standards for boarding houses under the State Environmental Planning Policy (Affordable Rental Housing) 2009 (ARHSEPP) and of Council's submission on those proposals.

SUMMARY

The Department of Planning and Environment (the Department) propose to increase car parking requirements for boarding houses under the ARHSEPP from 0.2 spaces per boarding house room (in accessible areas) and 0.4 spaces per room (outside accessible areas) to 0.5 spaces per room inside and outside accessible areas.

The proposed changes were exhibited from 29 March 2018 to 16 April 2018. Having regard for the limited timeframe of the exhibition period, a submission was made prior to being reported to Council. Council's Submission (Attachment 1) generally supported the proposed changes but highlighted continuing concerns with other elements of the ARHSEPP.

RECOMMENDATION OF ACTING GENERAL MANAGER PLANNING PLACE & COMMUNITY

That:

- A. Council note proposed changes to car parking standards for boarding houses under the State Environmental Planning Policy (Affordable Rental Housing) 2009.
 - B. Council's submission in response to the exhibition of the proposed changes.
-

REPORT

BACKGROUND

On 29 March 2018 the Department of Planning and Environment (the Department) released proposed changes to increase car parking standards for boarding houses under State Environmental Planning Policy (Affordable Rental Housing) 2009 (ARHSEPP). An Explanation of Intended Effect (Attachment 2) was published outlining the proposed changes to the SEPP.

In summary, the changes propose the increase in car parking requirements for boarding houses from 0.2 spaces per boarding house room (in accessible areas) and 0.4 spaces per room (outside accessible areas) to 0.5 spaces per room inside and outside accessible areas. The new higher standard was proposed to align with car parking requirements for one-bedroom dwellings in infill developments under the ARHSEPP.

Council staff made a submission to the Department on behalf of Council during the consultation period for the proposed changes to the ARHSEPP.

Council's submission to the Department also referenced and attached Council's previous submissions to the Minister of Planning in response to an earlier resolution of Council concerning the impacts of boarding houses.

Council's submission supported the increased requirements but recommended that additional car parking should be required for visitors and/or caretakers/onsite managers. In addition, Council submitted that the standalone change failed to address an urgent and more far-reaching need to review all issues associated with boarding house development under the ARHSEPP.

FINANCIAL CONSIDERATIONS

There are no financial considerations associated with Council's submission on this matter.

SOCIAL CONSIDERATIONS

There is no direct evidence to suggest that occupants of boarding houses do not drive private vehicles. As such, the provision of parking at an appropriate rate is required to avoid the creation of external impacts on the local road network surrounding boarding houses.

ENVIRONMENTAL CONSIDERATIONS

Council's submission supports increased parking requirements for boarding house development to ensure the amenity of surrounding streets is not unreasonably impacted.

GOVERNANCE AND RISK CONSIDERATIONS

There are no governance and risk considerations associated with this matter.



Submission to Department of Planning and Environment

Strategic and Place Planning

Subject - Changes to car parking standards for boarding houses under the State Environmental Planning Policy (Affordable Rental Housing) 2009 (ARHSEPP).

Northern Beaches Council appreciates the opportunity to comment upon the proposed increased standards for car parking for Boarding houses in the ARHSEPP.

Summary

Council supports the increased requirements but considers that additional car parking should be required for visitors and/or caretakers/onsite managers at a rate of one space per 3-6 units. In addition, Council submits that this standalone initiative fails to address an urgent and more far-reaching need to review all issues associated with Boarding Houses.

Car Parking

Council supports the proposed changes but submits that 1 space per 2 boarding rooms is insufficient to provide for visitor demand and/or caretakers/onsite managers as required.

The Manly DCP 2013 currently requires an additional '1 parking space for on site manager and/or any other employee residing on the premises' for boarding houses.

In addition, all 3 Northern Beaches DCPs (Manly, Pittwater and Warringah) require visitor parking for various residential development types, and in particular Residential Flat Buildings, at a rate of between 1 space per 3 units and 1 space per 6 units. Given that many boarding house development developments are in effect "micro apartments", there is strong case to include requirements for visitor parking in the ARHSEPP.

Broader Review

We note the Departments' advice that a review of other boarding house provisions and the wider ARHSEPP is ongoing. However, Council remains of the view that the policy fails to adequately address a wide range of environmental impacts relating to car parking, traffic, landscaped area/ open space, and the scale of permitted development.

At its meeting on 27 February 2018, Council resolved to write to the Minister for Planning regarding these impacts. A copy of that letter is attached for your information (TRIM 2018/216333).

In summary, Council requested that a moratorium be placed on boarding house development under the ARHSEPP until a review is undertaken to ensure the controls adequately address local character; the provision of appropriate infrastructure; and locational requirements to transport hubs and business areas.

Council highlights the pressing need to address wider policy issues with boarding houses and urges the NSW Government to deal with these issues more comprehensively and holistically.



Planning &
Environment

Explanation of Intended Effect

*Proposed
amendment to the
State Environmental
Planning Policy
(Affordable Rental
Housing) 2009 –
Boarding Houses*

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Explanation of Intended Effect

This Explanation of Intended Effect (EIE) has been prepared according to Section 3.30 of the *Environmental Planning and Assessment Act 1979* (EP&A Act 1979).

It is presented in three parts:

- Part 1 – Executive Summary
- Part 2 – Planning context
- Part 3 – Proposed change

Part 1 – Executive summary

The *State Environmental Planning Policy (Affordable Rental Housing) 2009* (ARHSEPP) was introduced on 31 July 2009 to increase the supply and diversity of affordable, rental and social housing throughout NSW. It recognises the strong need in communities for a range of housing types. By introducing planning controls for infill affordable housing, secondary dwellings, and other housing types, the ARHSEPP aims to help address ongoing rental shortages experienced across all regions of NSW, particularly focused at rentals at the lower end of the market. Boarding houses are one form of housing facilitated by the ARHSEPP.

The Department of Planning and Environment is reviewing the ARHSEPP, including the boarding house provisions, as part of the wider SEPP review program. This process has highlighted a need to reconsider car parking provisions for boarding houses to address concerns regarding parking impacts. In response, the Department of Planning and Environment is proposing to increase the parking standards that cannot be used to refuse consent, as outlined in this Explanation of Intended Effect (EIE).

Have your say.

The Department of Planning and Environment is seeking your feedback on the proposed changes to car parking provisions for boarding houses.

Submissions can be made online or by writing to:

Director, Housing and Infrastructure Policy

Department of Planning and Environment

GPO Box 39 Sydney NSW 2000

Part 2 Planning context

Boarding houses are an important form of residential development providing diversity in housing choice for a variety of people across the housing spectrum. The inability to strata subdivide boarding houses under the ARHSEPP means they valuably contribute to the stock of long term rental housing across NSW.

State government planning provisions for boarding houses are contained within Part 2, Division 3 of the ARHSEPP. These supplement local planning controls, which apply in matters where the ARHSEPP is silent.

Definition of boarding house

The ARHSEPP adopts the definition of 'boarding house' contained within the *Standard Instrument—Principal Local Environmental Plan* (Standard Instrument):

'boarding house' means a building that:

- is wholly or partly let in lodgings
- provides lodgers with a principal place of residence for three months or more
- may have shared facilities, such as a communal living room, bathroom, kitchen or laundry
- has rooms, some or all of which may have private kitchen and bathroom facilities, that accommodate one or more lodgers.

but does not include backpackers' accommodation, a group home, hotel or motel accommodation, seniors housing or serviced apartments.'

Types of boarding houses

Boarding houses take a variety of forms, are delivered in different contexts and by different providers. There are two forms of boarding houses facilitated in NSW, distinguished by whether rooms have access to shared facilities (termed 'traditional boarding houses') or include self-contained kitchen and/or bathroom facilities (termed 'new generation boarding houses').

Boarding houses can be delivered as a standalone development, or as part of larger mixed-use developments that also include private apartments and/or non-residential uses. They can be provided by private developers, student housing operators, community housing providers and Government.

The Department of Planning and Environment does not collect data on the demographic characteristics of boarding houses, however evidence suggests residents include a broad range of cohorts. These include retirees, international and domestic students, people with 'additional needs' that occupy assisted boarding houses or specialist social housing and people working in key local service industries.

¹ The ARHSEPP is one of a number of State-government Acts, policies and programs aimed at delivering and managing boarding houses in NSW. Others include the Financial Assistance Program, run by the Department of Family and Community Services; and the Boarding Houses Act 2012, which among other requirements related to occupancy requires a boarding house operator to register a boarding house or two or more assisted lodged, or of five or more other lodgers with Fair Trading.

Part 3 – Proposed changes

Car parking standards

The car parking provisions for boarding houses contained at Part 2, Division 3 of the ARHSEPP have been reviewed to address concerns raised by the community regarding the impacts of on-street car parking as a result of new boarding house development in some areas.

The Department of Planning and Environment is proposing to amend the car parking provisions for boarding houses in the ARHSEPP based on these concerns.

For boarding rooms, the ARHSEPP currently contains parking standards of:

- 0.2 spaces per room for boarding houses in an accessible area²
- 0.4 spaces per room for boarding houses not in an accessible area³.

The car parking standards for boarding houses are non-discretionary development standards. This means that a consent authority cannot refuse a boarding house application on the basis of car parking if the proposed development meets those car parking standards. Despite this, a consent authority may still grant consent to a boarding house application proposing different car parking standards, if supported. This could include rates lower or higher than the new standard.

These standards are lower than for other housing developed under the ARHSEPP, reflecting the accessibility of areas where boarding houses are permissible and the expected car ownership of occupants when the SEPP was developed. However, with boarding houses catering to an increasingly diverse range of cohorts, levels of car ownership among boarding house residents varies. Feedback received from the community and local councils indicates that impacts on on-street parking availability for neighbours is an issue in some areas.

Proposal – Increase parking standards

It is proposed to increase the parking standards that cannot be used as grounds to refuse consent for boarding houses. The new higher standards will align with those for one-bedroom dwellings in infill development under the ARHSEPP.

The proposed new standard at Clause 29(2)(e) is 0.5 spaces per boarding room. The intent is to reduce on-street parking impacts created by boarding house developments.

Have your say.

The Department of Planning and Environment is seeking your feedback on the proposed changes to car parking provisions for boarding houses.

² accessible area means land that is within:

(a) 800 metres walking distance of a public entrance to a railway station or a wharf from which a Sydney Ferries ferry service operates, or
(b) 400 metres walking distance of a public entrance to a light rail station or, in the case of a light rail station with no entrance, 400 metres walking distance of a platform of the light rail station, or
(c) 400 metres walking distance of a bus stop used by a regular bus service (within the meaning of the Passenger Transport Act 1990) that has at least one bus per hour servicing the bus stop between 06.00 and 21.00 each day from Monday to Friday (both days inclusive) and between 08.00 and 18.00 on each Saturday and Sunday.

³ Ibid.

ITEM 10.2	FUTURE USE OF MANLY HOSPITAL
REPORTING MANAGER	EXECUTIVE MANAGER STRATEGIC & PLACE PLANNING
TRIM FILE REF	2018/235198
ATTACHMENTS	1 ↓ Extracts from relevant Environmental Planning Instruments

EXECUTIVE SUMMARY

PURPOSE

To report on current planning controls for Manly Hospital, Council's role in any redevelopment of Manly Hospital, and the proposed community consultation in relation to any proposed changes to the current planning controls for the site.

SUMMARY

Council at its meeting on 17 April 2018, resolved to seek a detailed report on the future use of the Manly Hospital site to be presented at the 22 May 2018 Council Meeting.

The site is zoned part SP2 Infrastructure and part E2 Environmental Conservation under the Manly Local Environmental Plan 2013 (Manly LEP). The Manly LEP also lists Heritage on the site and contains requirements for the preparation of a Development Control Plan in certain circumstances. Other provisions in the Manly LEP include Foreshores Scenic Protection and Biodiversity considerations.

Relevant State Policies include the Sydney Regional Environmental Plan (Sydney Harbour Catchment) 2005; State Environmental Planning Policy (Coastal Management) 2018 and potentially, State Environmental Planning Policies for Infrastructure and Seniors Housing.

Council has a role in site redevelopment as the consent authority under the Manly LEP but other State approval pathways exist which may limit Council's involvement, including approvals under State Environmental Planning Policy (Infrastructure).

Future changes to Council's planning controls on the site would be subject to statutory consultation and public participation requirements and Council's Community Engagement Policy.

RECOMMENDATION OF ACTING GENERAL MANAGER PLANNING PLACE & COMMUNITY

That Council notes the reported matters in response to issues raised in Council's resolution regarding Item 11.3 Notice of Motion 25/2018 - Future Use of Manly Hospital.

REPORT

BACKGROUND

At its meeting on 17 April 2018 Council resolved in relation to Notice of Motion 25/2018 - Future Use of Manly Hospital) – Cr Bingham/ Cr Grattan)

That:

- A. A detailed report be brought to Council at the May 2018 meeting setting out
 - i) what controls currently apply to the Manly Hospital Site
 - ii) what role Council will play in relation to the redevelopment of the site
 - iii) how Council can work with the State Government to manage existing controls.
- B. Council confirms it will consult with the community should there be any changes proposed to the controls.
- C. Council staff, following each meeting of the Project Steering Advisory Committee furnish a precis to be sent to all councillors.

CURRENT PLANNING CONTROLS FOR THE MANLY HOSPITAL SITE

Manly Local Environmental Plan 2013 - Zoning

The Manly Hospital site is zoned under Manly Local Environmental Plan 2013 (Manly LEP) as:

- SP2 Infrastructure (the land in this zone is predominantly built upon land), and
- E2 Environmental Conservation (the land in this zone predominantly unbuilt upon land).

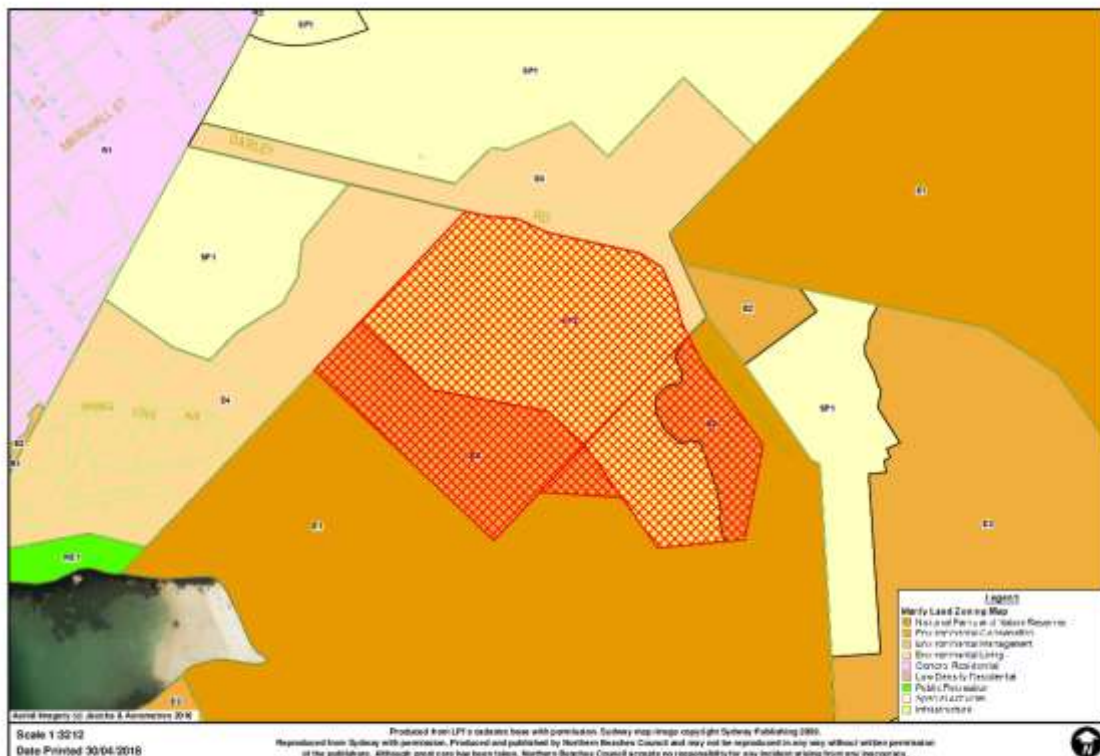


Figure 1 - Land Use Zoning Map extract – Manly LEP 2013

Manly Local Environmental Plan 2013 - Land Use Tables

The Manly LEP Land Use Tables provide the objective and lists of permitted and prohibited uses as follows:

Zone SP2 Infrastructure**1 Objectives of Zone**

- To provide for infrastructure and related uses.
- To prevent development that is not compatible with or that may detract from the provision of infrastructure.
- To minimise loss of views to, from and within heritage items and minimising intrusion on the heritage landscape and visual curtilage of heritage items.

2 Permitted without consent

Nil

3 Permitted with consent

Roads; The purpose shown on the Land Zoning Map, including any development that is ordinarily incidental or ancillary to development for that purpose.*

4 Prohibited

Any development not specified in item 2 or 3

*Note: In relation to land uses permitted with consent on land zoned SP2 Infrastructure, the permitted 'purpose on the Land Zoning Map' is identified for the Manly Hospital site as 'Health Services Facility'. The LEP dictionary meaning for health services facility and associated meanings are attached.

and

Zone E2 Environmental Conservation**1 Objectives of Zone**

- To protect, manage and restore areas of high ecological, scientific, cultural or aesthetic values.
- To prevent development that could destroy, damage or otherwise have an adverse effect on those values.

2 Permitted without consent

Nil.

3 Permitted with consent

Eco-tourist facilities; Environmental protection works; Flood mitigation works; Roads; Water recycling facilities; Water reticulation systems; Water storage facilities.

4 Prohibited

Business premises; Hotel or motel accommodation; Industries; Multi dwelling housing; Recreation facilities (major); Residential flat buildings; Restricted premises; Retail premises; Seniors housing; Service stations; Warehouse or distribution centres; Any other development not specified in item 2 or 3.

Manly Local Environmental Plan 2013 - Land Provisions

Manly Hospital site is subject to the provisions of Manly LEP 2013 Clause 6.14 – Requirement for Development Control Plan (DCP). This clause requires the preparation of detailed development controls and the adoption of a DCP ahead of the redevelopment of several key sites identified in the Manly LEP, including the Manly Hospital site.

The requirement for a DCP can however be waived under Clause 6.14 (5) (e) of the Manly LEP for NSW Health-owned sites (including the Manly Hospital site) but only if a change of use of existing buildings is proposed, from one health services facility to another type of health services facility, being carried out by or on behalf of the NSW Health Service. All other development is subject to the preparation of a site specific DCP.

LEP Clause 6.14: Requirements for a DCP.

- (1) The objective of this clause is to ensure development on certain land is only considered after a development control plan has been prepared and adopted for the land.*
- (2) This clause applies to land identified as a “Key Site” on the Key Sites Map.*
- (3) Development consent must not be granted to development on land to which this clause applies unless a development control plan that provides for detailed development controls has been prepared for the land.*
- (4) Without limiting subclause (3), the development control plan must provide for all of the following:*
 - (a) principles drawn from an analysis of the site and its context*
 - (b) building envelopes and built form controls*
 - (c) subdivision pattern*
 - (d) distinct public and private spaces*
 - (e) overall transport hierarchy showing the major circulation routes and connections to achieve a simple and safe movement system for private vehicles, with particular regard to public transport, pedestrians and cyclists*
 - (f) preferred location of permissible uses*
 - (g) traffic management facilities and necessary parking ratios*
 - (h) staging of development.*

- (5) Subclause (3) does not apply to any of the following development:
- (a) subdivision for the purpose of a realignment of boundaries that does not create additional lots
 - (b) subdivision of land if any of the lots proposed to be created is to be reserved or dedicated for public open space, public roads or any other public or environmental protection purpose
 - (c) subdivision of land in a zone in which the erection of structures is prohibited
 - (d) proposed development on land that is of a minor nature only if the consent authority is of the opinion that the carrying out of the proposed development would be consistent with the objectives of the zone in which the land is situated
 - (e) **a change of use of an existing building on land identified as “Manly Hospital site, Manly” or “Dalwood Children’s Home site, Seaforth” on the Key Sites Map from one type of health services facility to another type of health services facility, being development carried out by or on behalf of the NSW Health Service.**

Manly Local Environmental Plan 2013 – Heritage Provisions

The site contains a heritage item (reference i133) which was the former principal building being Part of Lot 2619, DP 752038 and further identified on the LRP Heritage Map Sheet ‘HER_006’ as illustrated in Figure 2 below. While no other buildings on the Manly Hospital site are currently heritage listed in the Manly LEP, other buildings and/or structures on the site are currently being investigated for NSW Health in relation to heritage significance. There are numerous other listed items surrounding the site including St Patricks’ Estate (i131 & i132), North Head (i175), Park Hill Reserve Stone Gateway (i180), Collins Beach (i101) and The School of Artillery (i184).



Figure 2 - LEP Heritage Listings

Manly Local Environmental Plan 2013 – Other Local Provisions

The Manly Hospital site is also subject to a number of other local provisions in the Manly LEP.

Under clause 6.5 of the Manly LEP (Attachment 1) the site is land identified as “Biodiversity” on the Terrestrial Biodiversity Map which seeks to maintain terrestrial biodiversity by protecting native fauna and flora and their ecological processes as well as encourage their conservation and recovery.

Under clause 6.7 of the Manly LEP (Attachment 1) the site is partly land identified as “Wetlands” (part of lot 2728 adjoining North Head Scenic Drive) on the Wetlands Map which seeks to ensure that wetlands are preserved and protected from the impacts of development.

Under clause 6.9 of the Manly LEP (Attachment 1) the site is within the Foreshore Scenic Protection Area which seeks to protect visual aesthetic amenity and views to and from Sydney Harbour, the Pacific Ocean and the foreshore in Manly.

Sydney Regional Environmental Plan (Sydney Harbour Catchment) 2005

The Manly Hospital site is located within the ‘Foreshores and Waterways Area’ under the Sydney Regional Environmental Plan (Sydney Harbour Catchment) 2005 (the SEPP). The planning principles of the SEPP apply within this area addressing matters including natural assets, unique environmental qualities, public access, impacts on watercourses, wetlands, riparian lands and remnant vegetation.

Under Clause 25 (Foreshore and waterways scenic quality) of the SEPP, certain matters to be taken into consideration in relation to ‘the maintenance, protection and enhancement of the scenic quality of foreshores and waterways’ include:

- ‘the scale, form, design and siting of any building should be based on an analysis of the land on which it is to be erected, and the adjoining land, and the likely future character of the locality’.

State Environmental Planning Policy (Coastal Management) 2018

The Manly Hospital site is located within the coastal zone under the State Environmental Planning Policy (Coastal Management) 2018. While there are no certified coastal management programs to consider under the SEPP, development is not to increase risk of coastal hazards (Divisions 5 General). Provisions for development on ‘Coastal environment’ and ‘Coastal use’ areas under this SEPP to not apply to the land being otherwise subject to the Sydney Regional Environmental Plan (Sydney Harbour Catchments) 2005, as mentioned above. Part of the land is also identified as within a ‘littoral rainforests areas’ at the western corner of the site.

COUNCIL’S ROLE IN SITE REDEVELOPMENT AND ITS RELATIONSHIP WITH STATE GOVERNMENT IN MANAGING EXISTING CONTROLS

Council is a key stakeholder in relation to the redevelopment of the Manly Hospital site including the following:

- Representation on the former Manly Hospital Community Advisory Group which conducted extensive community consultations and delivered a report that identified a number of potential service opportunities.
- Representation on the ‘Manly Hospital Future Uses Study - Project Steering Advisory Committee’ involved in the ongoing articulation of the plans for the future use of the Manly Hospital site.

- Relevant Planning Authority for Planning Proposals to change current planning controls on the site. However, Council's authority would not extend to changes to State Environmental Planning Policies (SEPP) which could be used to bypass Council's general planning powers.
- Consent Authority for development applications on the site. While Council's role as Consent Authority applies under Manly LEP a number of other plans, including SEPP (Infrastructure), potentially restrict Council's consent authority role.

COMMUNITY CONSULTATION FOR ANY PROPOSED CHANGES TO PLANNING CONTROLS

Proposed changes to Council's planning controls on the site would be subject to the community consultation requirements under the Environmental Planning and Assessment Act 1979.

Amendments to Local Environmental Plans and Development Control Plans require statutory exhibition for periods from 14 to 28 days and public notices in a local newspaper.

Council's Community Engagement Policy supports a range of additional consultation practices appropriately tailored to any changes proposed. Planning Proposals are notified to the public on two occasions; before initial consideration by Council, and in accordance with any subsequent Gateway determination issued by the Department of Planning and Environment.

However, where the State Government determines to draft new planning controls through for example a SEPP, the requirements for Community engagement, particularly under Council's own Community Engagement Policy cannot be guaranteed.

PROJECT STEERING ADVISORY COMMITTEE OUTCOMES

A precis of outcomes of the meetings held by the Manly Hospital Project Steering Advisory Committee regarding its agreed external position can be provided to Councillors to use in discussions with constituents and the local community.

FINANCIAL CONSIDERATIONS

Council's involvement in the Steering Committee will have no financial impacts.

SOCIAL CONSIDERATIONS

This site has been a major piece of health infrastructure for the Northern Beaches Community for decades. It is important that this site retains a community function into the future.

ENVIRONMENTAL CONSIDERATIONS

The recommendations of this report will have no environmental impacts.

GOVERNANCE AND RISK CONSIDERATIONS

The recommendations of this report will have no governance or risk impacts.

Attachment 1 – Extracts from Relevant Environmental Planning Instruments

A: Manly Local Environmental Plan 2013 - Dictionary Meanings

B: Manly Local Environmental Plan 2013 - Local Provisions

C: Sydney Regional Environmental Plan (Sydney Harbour Catchment) 2005

Part A – Manly Local Environmental Plan 2013 – Dictionary Meanings

The LEP dictionary meaning for health services facility and associated meanings are as follows:

health services facility means a building or place used to provide medical or other services relating to the maintenance or improvement of the health, or the restoration to health, of persons or the prevention of disease in or treatment of injury to persons, and includes any of the following:

- (a) a medical centre,
- (b) community health service facilities,
- (c) health consulting rooms,
- (d) patient transport facilities, including helipads and ambulance facilities,
- (e) hospital.

Land uses referred to in the above definition are further defined in the LEP as follows:

medical centre means premises that are used for the purpose of providing health services (including preventative care, diagnosis, medical or surgical treatment, counselling or alternative therapies) to out-patients only, where such services are principally provided by health care professionals. It may include the ancillary provision of other health services

community health service facilities Note: While 'community health service facilities' is not directly defined in the LEP - **community facility** means a building or place:

- (a) owned or controlled by a public authority or non-profit community organisation, and
- (b) used for the physical, social, cultural or intellectual development or welfare of the community, but does not include an educational establishment, hospital, retail premises, place of public worship or residential accommodation.

health consulting rooms means premises comprising one or more rooms within (or within the curtilage of) a dwelling house used by not more than 3 health care professionals at any one time.

patient transport facilities, including helipads and ambulance facilities Note: While 'patient transport facilities' is not directly defined in the LEP - **helipad** means a place not open to the public used for the taking off and landing of helicopters (**ambulance facilities** not defined in the LEP).

hospital means a building or place used for the purpose of providing professional health care services (such as preventative or convalescent care, diagnosis, medical or surgical treatment, psychiatric care or care for people with disabilities, or counselling services provided by health care professionals) to people admitted as in-patients (whether or not out-patients are also cared for or treated there), and includes ancillary facilities for (or that consist of) any of the following:

- (a) day surgery, day procedures or health consulting rooms,
- (b) accommodation for nurses or other health care workers,
- (c) accommodation for persons receiving health care or for their visitors,
- (d) shops, kiosks, restaurants or cafes or take away food and drink premises,
- (e) patient transport facilities, including helipads, ambulance facilities and car parking,
- (f) educational purposes or any other health-related use,
- (g) research purposes (whether or not carried out by hospital staff or health care workers or for commercial purposes),
- (h) chapels,
- (i) hospices,
- (j) mortuaries.

Part B - Manly Local Environmental Plan 2013 - Local Provisions

Manly LEP 2013 Clause 6.5 – Terrestrial Biodiversity

The Manly Hospital site is subject to the following provisions:

6.5 Terrestrial biodiversity

- (1) The objective of this clause is to maintain terrestrial biodiversity by:
 - (a) protecting native fauna and flora, and
 - (b) protecting the ecological processes necessary for their continued existence, and
 - (c) encouraging the conservation and recovery of native fauna and flora and their habitats.
- (2) This clause applies to land identified as “Biodiversity” on the Terrestrial Biodiversity Map.
- (3) Before determining a development application for development on land to which this clause applies, the consent authority must consider:
 - (a) whether the development is likely to have:
 - (i) any adverse impact on the condition, ecological value and significance of the fauna and flora on the land, and
 - (ii) any adverse impact on the importance of the vegetation on the land to the habitat and survival of native fauna, and
 - (iii) any potential to fragment, disturb or diminish the biodiversity structure, function and composition of the land, and
 - (iv) any adverse impact on the habitat elements providing connectivity on the land, and
 - (b) any appropriate measures proposed to avoid, minimise or mitigate the impacts of the development.
- (4) Development consent must not be granted to development on land to which this clause applies unless the consent authority is satisfied that:
 - (a) the development is designed, sited and will be managed to avoid any significant adverse environmental impact, or
 - (b) if that impact cannot be reasonably avoided by adopting feasible alternatives—the development is designed, sited and will be managed to minimise that impact, or
 - (c) if that impact cannot be minimised—the development will be managed to mitigate that impact.

Manly LEP 2013 Clause 6.7 – Wetlands

The Manly Hospital site is subject to the following provisions:

6.7 Wetlands

- (1) The objective of this clause is to ensure that wetlands are preserved and protected from the impacts of development.
- (2) This clause applies to land identified as “Wetland” on the Wetlands Map.
- (3) Before determining a development application for development on land to which this clause applies, the consent authority must consider:
 - (a) whether or not the development is likely to have any significant adverse impact on the following:
 - (i) the condition and significance of the existing native fauna and flora on the land,
 - (ii) the provision and quality of habitats on the land for indigenous and migratory species,
 - (iii) the surface and groundwater characteristics of the land, including water quality, natural water flows and salinity, and
 - (b) any appropriate measures proposed to avoid, minimise or mitigate the impacts of the development.
- (4) Development consent must not be granted to development on land to which this clause applies unless the consent authority is satisfied that:
 - (a) the development is designed, sited and will be managed to avoid any significant adverse environmental impact, or
 - (b) if that impact cannot be reasonably avoided—the development is designed, sited and will be managed to minimise that impact, or
 - (c) if that impact cannot be minimised—the development will be managed to mitigate that impact.

Manly LEP 2013 Clause 6.9 - Foreshore Scenic Protection Area

The Manly Hospital site is subject to the following provisions:

6.9 Foreshore scenic protection area

- (1) *The objective of this clause is to protect visual aesthetic amenity and views to and from Sydney Harbour, the Pacific Ocean and the foreshore in Manly.*
- (2) *This clause applies to land that is shown as "Foreshore Scenic Protection Area" on the Foreshore Scenic Protection Area Map.*
- (3) *Development consent must not be granted to development on land to which this clause applies unless the consent authority has considered the following matters:*
 - (a) *Impacts that are of detriment to the visual amenity of harbour or coastal foreshore, including overshadowing of the foreshore and any loss of views from a public place to the foreshore,*
 - (b) *measures to protect and improve scenic qualities of the coastline,*
 - (c) *suitability of development given its type, location and design and its relationship with and impact on the foreshore,*
 - (d) *measures to reduce the potential for conflict between land-based and water-based coastal activities.*

Part C - Sydney Regional Environmental Plan (Sydney Harbour Catchment) 2005

The planning principles for land within the Foreshores and Waterways Area are as follows:

Part 2 Clause 14

14 Foreshores and Waterways Area

- (a) development should protect, maintain and enhance the natural assets and unique environmental qualities of Sydney Harbour and its islands and foreshores,
- (b) public access to and along the foreshore should be increased, maintained and improved, while minimising its impact on watercourses, wetlands, riparian lands and remnant vegetation,
- (c) access to and from the waterways should be increased, maintained and improved for public recreational purposes (such as swimming, fishing and boating), while minimising its impact on watercourses, wetlands, riparian lands and remnant vegetation,
- (d) development along the foreshore and waterways should maintain, protect and enhance the unique visual qualities of Sydney Harbour and its islands and foreshores,
- (e) adequate provision should be made for the retention of foreshore land to meet existing and future demand for working harbour uses,
- (f) public access along foreshore land should be provided on land used for industrial or commercial maritime purposes where such access does not interfere with the use of the land for those purposes,
- (g) the use of foreshore land adjacent to land used for industrial or commercial maritime purposes should be compatible with those purposes,
- (h) water-based public transport (such as ferries) should be encouraged to link with land-based public transport (such as buses and trains) at appropriate public spaces along the waterfront,
- (i) the provision and use of public boating facilities along the waterfront should be encouraged.

ITEM 10.3	AMENDMENTS TO DEVELOPMENT CONTROL PLANS IN RELATION TO THE MANAGEMENT OF TREES AND WASTE
REPORTING MANAGER	EXECUTIVE MANAGER STRATEGIC & PLACE PLANNING
TRIM FILE REF	2018/167892
ATTACHMENTS	<ol style="list-style-type: none"> 1 ➡ Summary of Waste Amendments (Included In Attachments Booklet) 2 ➡ Summary of Tree Amendments (Included In Attachments Booklet) 3 ➡ Details of draft Manly DCP 2013 Amendment 12 (Included In Attachments Booklet) 4 ➡ Details of draft Pittwater DCP 2014 Amendment 24 (Included In Attachments Booklet) 5 ➡ Details of draft Warringah DCP 2011 Amendment 14 (Included In Attachments Booklet) 6 ➡ Details of draft Warringah DCP 2000 Amendment 3 (Included In Attachments Booklet)

EXECUTIVE SUMMARY

PURPOSE

To seek approval to exhibit proposed amendments to Council's Development Control Plans (DCPs) to address new State Government tree and vegetation removal requirements, standardise waste management requirements for new development and to reference recent amendments to the Environmental Planning and Assessment Act 1979.

SUMMARY

With the commencement of State Environmental Planning Policy (Vegetation in Non-Rural Areas) (Vegetation SEPP) in late 2017, approval requirements for the removal of trees and vegetation were removed from Council's Local Environmental Plans.

Permits for the removal of trees and vegetation are now required under the Vegetation SEPP and in accordance with Council's Development Control Plans (DCPs). Amendments are required to Manly DCP 2013, Pittwater DCP 2014, Warringah DCP 2011 and Warringah DCP 2000 to reference the Vegetation SEPP and to identify and standardise the process for permits for the removal of vegetation. No changes are proposed to the standardised criteria for the removal of vegetation adopted by Council in August 2017.

It is also proposed to amend Council's DCPs to adopt standardised Waste Management Guidelines which have already been adopted by Council for the Warringah DCP 2011.

Minor administrative updates are also proposed to all Council's DCPs to reference recent amendments to the structure and nomenclature of the Environmental Planning and Assessment (EP&A) Act 1979.

The proposed changes are supported by Council's Tree Services, Bushland and Biodiversity, and Waste Management teams.

RECOMMENDATION OF ACTING GENERAL MANAGER PLANNING PLACE & COMMUNITY

That:

- A. Council approve the exhibition of amendments to Council's Development Control Plans (DCPs) including Manly DCP 2013, Pittwater DCP 2014, Warringah DCP 2011 and Warringah DCP 2000 to address new requirements for tree and vegetation clearing permits, reference standardised Waste Management Guidelines, and update references to the recently amended Environmental Planning and Assessment Act 1979;
 - B. The matter be reported to Council following public exhibition of the proposed amendments.
-

REPORT

BACKGROUND**1. Preservation of Trees and Bushland Vegetation**

On 25 August 2017 the standard LEP provisions for Preservation of Trees or Bushland Vegetation in Council's LEPs (clause 5.9) were repealed and replaced by provisions in the State Environmental Planning Policy (Vegetation in Non- Rural Areas) 2017 (Vegetation SEPP).

These changes are part of a suite of NSW Government reforms concerning Land Management Biodiversity Conservation for Biodiversity certified land, stewardship sites and native vegetation clearing.

As a result of the changes, it is proposed to amend Council's DCPs to reference the Vegetation SEPP and to update the DCP provisions for the preservation of trees and bushland vegetation as follows:

- Replace reference to 'Tree Development Applications' with 'Tree and Vegetation Clearing Permits' as the Vegetation SEPP requires the issue of a permit to clear a tree or other vegetation in most circumstances (Development Applications will still be required where the tree/vegetation removal is proposed as part of other development e.g. house construction).
- Replace references to requirements prescribed under 'clause 5.9' of the LEPs to instead read 'Part 2 of the Vegetation SEPP' and make other minor edits which clarify the authority to clear a tree or other vegetation.
- Omit reference to requirements in National Parks as this land is regulated under different legislation and the Vegetation SEPP does not apply.

A detailed summary of proposed DCP amendments for the preservation of trees and bushland vegetation is provided in Summary of Tree Amendments (Attachment 2) and details of the DCP amendments for each DCP are provided in Attachments 3 to 6.

The proposed changes have been agreed upon by all relevant business units of Council. No changes are proposed to the standardised criteria for the removal of vegetation adopted by Council in August 2017.

2. Waste Management Guidelines

On 25 October 2016 the Council adopted Warringah Waste Management Guidelines in conjunction with amendments to Warringah DCP 2011. The broader application of these Guidelines across Northern Beaches Council area has been considered and agreed upon by all relevant business units of Council.

It is therefore proposed to amend the Manly and Pittwater DCPs so that all Northern Beaches DCPs have the same provisions that Development comply with Waste Management Guidelines as follows:

- Amend Manly and Pittwater DCPs to include a statement, in the same manner as Warringah DCP, that 'All development that is, or includes, demolition and/or construction, must comply with the appropriate sections of the Waste Management Guidelines and all relevant Development Applications must be accompanied by a Waste Management Plan'
- Amend Warringah DCP to include reference to the application of the Waste Management Guidelines to land to which both Warringah LEP 2011 and Warringah LEP 2000 applies (consistent with the referencing already in the adopted Waste Management Guidelines).

- Amend the existing Waste Management Guidelines and template for Waste Management Plans (which currently apply to former Warringah area only) to 'Northern Beaches Waste Management Guidelines' incorporating some additional guideline information from the Manly DCP in relation to the design of waste and recycling storage areas and the management of commercial waste, and to include a reference to Council's Single Plastics Policy.

A detailed Summary of Waste Amendments (Attachment 1) and the DCP amendments for each DCP are provided in Attachments 3 to 6.

3. Other Administrative Improvements

Recent amendment to the *Environmental Planning and Assessment Act 1979* (EP&A Act) included comprehensive restructuring of the various chapters, divisions and sections. For example, a Section 96 Application for the modification of a development consent now sits under Section 4.55 of the EP&A Act.

It is proposed to amend all references to provisions in the EP&A Act in all the DCPs, to refer to the generic description of the section wherever possible, for example, Section 96 applications will now be described as a 'Modification Application'. Where that is not possible, references are also updated to reflect the new sections of the EP&A Act.

CONSULTATION

The drafting of proposed changes to the DCPs has been undertaken in consultation with Council's Tree Services, Bushland and Biodiversity, and Waste Management teams.

The recommended public exhibition of the draft amendments to the DCPs will be in accordance with legislative requirements under the Environmental Planning and Assessment Regulation 2000 and Council's Engagement Strategy. This will include an advertisement in the local newspaper and 28 day exhibition period.

FINANCIAL CONSIDERATIONS

The proposed DCP amendments are operational matters for Council and there are no significant financial considerations.

SOCIAL CONSIDERATIONS

The proposed DCP amendments are minor and will have no significant social impacts.

ENVIRONMENTAL CONSIDERATIONS

The adoption of standard provisions across all Council DCPs for tree and bushland vegetation clearance requirements and the management of waste will create greater certainty for the community, resulting in more consistent and better environmental outcomes.

GOVERNANCE AND RISK CONSIDERATIONS

The proposed DCP Amendments improve operational matters in a range of areas, creating greater certainty for the community and Council staff, improving governance and reducing risk.

ITEM 10.4	APPLICATION TO AMEND MERITON VOLUNTARY PLANNING AGREEMENT
REPORTING MANAGER	EXECUTIVE MANAGER STRATEGIC & PLACE PLANNING
TRIM FILE REF	2018/275111
ATTACHMENTS	<ol style="list-style-type: none"> 1 📄 Karimbbla letter in support of VPA amendment (Included In Attachments Booklet) 2 📄 Draft Second Deed of Amendment to VPA (Included In Attachments Booklet) 3 📄 Draft Explanatory Note (Included In Attachments Booklet) 4 📄 Plan of proposed VPA amendments (Included In Attachments Booklet)

EXECUTIVE SUMMARY

PURPOSE

To seek endorsement to exhibit proposed amendments to the Voluntary Planning Agreement (VPA) between Northern Beaches Council, and Karimbbla Properties (No. 41) Pty Ltd and Meriton Properties Pty Ltd, relating to 9, 11, 15 and 17 Howard Avenue, 14-16 and 28 Oaks Avenue and 884, 888 – 890, 892, 894 and 896 Pittwater Road Dee Why (Site B).

SUMMARY

Meriton Properties has requested an amendment to the VPA originally entered into between the former Warringah Council and Brookfield Multiplex in 2008 for land known as Site B in the Dee Why Town Centre in order to:

- Vary the scope of the Town Square Works to include the erection and removal of Temporary Pedestrian Access Works in order to facilitate safe pedestrian passage during construction works
- Vary the timing for completion of the Town Square Works and the Pedestrian Connection Works in order to ensure the safety of users of the Town Square.

Meriton has confirmed that tower cranes will be operational during the time of opening the retail operations facing the Town Square, with potential for objects to fall on pedestrians.

The completion of the Town Square Works will be required prior to the issue of an occupation certificate for the top two floors of the eastern tower or six (6) months from the installation of the Temporary Pedestrian Access Works (whichever occurs first).

The value to the developer of completing the units at the top of the eastern tower is greater than the cost of the provision of the Town Square. Consequently, the developer remains highly motivated to complete the tower and the Town Square.

No objection is raised to the proposed amendment subject to proposed limitations on the period for completion of the Town Square Works.

Subject to Council's approval, the proposed amendments will be placed on public exhibition for 28 days in accordance with the requirements of the Environmental Planning and Assessment Act and a further report provided to Council.

RECOMMENDATION OF GENERAL MANAGER PLANNING PLACE & COMMUNITY

That:

- A. Council endorses the exhibition of proposed amendments to the Voluntary Planning Agreement between Northern Beaches Council, Karimbla Properties (No. 41) Pty Ltd and Meriton Properties Pty Ltd, relating to 9, 11, 15 and 17 Howard Avenue, 14-16 and 28 Oaks Avenue and 884, 888 – 890, 892, 894 and 896 Pittwater Road Dee Why (Site B) as outlined in the draft Second Deed of Amendment and draft Explanatory Note.
 - B. A report on the outcome of the exhibition is provided to Council.
-

REPORT

LOCATION

The site comprises 13 individual parcels of land at 890-896 Pittwater Road, 9-17 Howard Avenue, 14-16 and 26 Oaks Avenue, Dee Why (commonly referred to as Site B). Figure 1 below shows an aerial view of the site.



Figure 1

BACKGROUND

On 4 January 2008, Multiplex Dee Why Pty Ltd lodged Development Application No.2007/1249 for Site B.

Council entered into a VPA with Multiplex Dee Why Pty Ltd and Brookfield Multiplex Developments Australia Pty Limited (Brookfield Multiplex) relating to Site B on 12 December 2008.

The VPA provided for various developer contributions, with a total value of \$2,991,000 and comprising:

- The construction and embellishment of a Town Square and Pedestrian Connection (between Oaks Avenue and the Town Square) open to the public 24 hours a day 7 days a week (secured via right of way)
- Ongoing maintenance of the Town Square and Pedestrian Connection
- The right for Council to use the Town Square for 30 days a year for community and cultural events
- The construction and embellishment of a Bus Set Back area on Pittwater Road

- A cash payment of \$500,000 as a contribution to the cost of construction and dedication of the proposed new road to be constructed on "Site A" (Council's car park).

DA2007/1249 was approved by the former Warringah Development Assessment Panel (WDAP) in February 2009.

On 6 August 2013 Council adopted the Dee Why Town Centre Masterplan which reconfirmed Site B as the location for a publicly accessible town square and for the tallest built form in the Dee Why Town Centre.

Brookfield Multiplex sold Site B to Karimbla Properties (No. 41) Pty Ltd (Meriton), on 29 November 2013 and the Site B VPA was assigned to Meriton and Meriton Properties Pty Ltd in January 2014.

Following the announcement of a Bus Rapid Transport (B-Line) stop on Pittwater Road adjoining the Meriton site in 2014, Meriton sought approval to amend the Site B VPA to dedicate land in stratum to Council on Pittwater Road for a future Bus Setback area and provide a monetary contribution of \$300,000 in lieu of constructing the previously proposed Bus Set Back area.

Following public exhibition of the proposed amendments, Council resolved to support the changes at its meeting on 22 March 2016 and a Deed of Amendment to the VPA was signed on 6 April 2016.

CURRENT VPA REQUIREMENTS FOR THE DELIVERY OF WORKS

The VPA, as amended by the 2016 Deed of Amendment, requires The Town Square Works and the Pedestrian Connection Works to be completed prior to the earlier of:

- The issue of an Occupation Certificate for any ground level component of the Development; or
- The first day that any part of the retail component of the development is open for trading.

APPLICATION TO AMEND VPA TO STAGE CONSTRUCTION WORKS

In July 2017 Meriton Group contacted Council to request an amendment to the VPA to allow:

- Completion of the Town Square Works prior to the issue of an Occupation Certificate for the upper two levels of Building B (eastern tower) on the site; and
- Completion of the Pedestrian Connection Works by the commencement of trading of the supermarket component of the development fronting the Pedestrian Connection Works.

The request to delay the completion of the Town Square Works until Building B was almost complete is based on concerns for the safety of pedestrians using the Town Square when work was continuing on the eastern tower. By letter dated 22 September 2017, Karimbla Construction Services letter in support of VPA amendment (Attachment 1) provided justification for the new staging of Works.

Meriton notes in other submissions that the value of apartments at the upper two levels of Building B is approximately \$8.2 million – adequate security to ensure delivery of the Town Square which is valued in the original VPA at \$1.72 million.

The request to link the Pedestrian Connection Works to the commencement of trading of the proposed supermarket rather than the issue of an Occupation Certificate for any ground level component of the development was made because the ground floor construction would be subject to multiple occupation certificates, many of which would be unrelated to the commencement of operation of the retail use – the main concern for Council. It is proposed to undertake temporary pedestrian access works to allow access to shops fronting the proposed Town Square during the completion of work on Building B.

CONSULTATION AND PROPOSED AMENDMENTS TO VPA

All relevant teams within Council were consulted regarding the proposed amendments. No objections have been raised to the staging of delivery works in the circumstances provided sufficient controls are placed on the VPA to ensure the delivery of the Town Square Works is not unduly delayed.

Council's Legal Team were consulted regarding the drafting of amended clauses to ensure this issue has been addressed.

In summary, it was agreed that:

- temporary pedestrian access works could be put into place to allow access to new shops fronting the proposed Town Square during the construction of Building B
- completion of the Town Square must occur within 6 months of the erection of the temporary pedestrian access works or before the issue of an Occupation Certificate for the upper two levels of Building B (whichever occurs earlier)
- completion of the Pedestrian Connection Works must occur before the issue of an Occupation Certificate for any ground level component of the Development with frontage to the Pedestrian Connection Area; or the first day that any part of the retail component of the Development with frontage to the Pedestrian Connection Area is open for trading; or the date for Practical Completion of the Town Square Works (whichever occurs first).

Complete copies of the draft Second Deed of Amendment and draft Explanatory Note are attached and the Plan of Proposed VPA amendments (Attachment 4) shows the proposed Temporary Pedestrian Access Works, the Pedestrian Connection Area, and the Town Square.

FINANCIAL CONSIDERATIONS

The proposed staging of the Town Square Works will have no impact on Council finances.

SOCIAL CONSIDERATIONS

The proposed amended VPA provisions will permit access to shops earlier than would have been the case, providing a much needed service to the community. Whilst completion of the Town Square remains a priority, the safety of pedestrians is paramount.

ENVIRONMENTAL CONSIDERATIONS

The proposed amended VPA will have no significant environmental impacts as it relates only to the timing of the delivery of public benefits.

GOVERNANCE AND RISK CONSIDERATIONS

The proposed VPA amendments address public safety concerns, ensuring pedestrians are not exposed to potential danger from construction activities. There would be a risk to Council and the community should Council not agree to the proposed VPA changes.

ITEM 10.5	REPORTING VARIATION TO DEVELOPMENT STANDARDS - SEPP 1 - DEVELOPMENT STANDARDS AND CLAUSE 4.6 OF LOCAL ENVIRONMENT PLANS
REPORTING MANAGER	EXECUTIVE MANAGER DEVELOPMENT ASSESSMENT
TRIM FILE REF	2018/218879
ATTACHMENTS	NIL

EXECUTIVE SUMMARY

PURPOSE

To report to Council variations to development standards granted under State Environmental Planning Policy No.1 – Development Standards (SEPP 1) or under Clause 4.6 of the Manly Local Environment Plan 2013 (MLEP 2013), Pittwater Local Environment Plan 2014 (PLEP 2014), and the Warringah Local Environment Plan 2011 (WLEP 2011), as required by the NSW Department of Planning and Environment.

SUMMARY

During the period 1 January 2018 to 31 March 2018, the following variations were granted:

- 0 variations under State Environmental Planning Policy No.1 – Development Standards.
- 4 variations under Clause 4.6 of Pittwater Local Environment Plan 2014.
- 15 variations under Clause 4.6 of Manly Local Environment Plan 2013.
- 5 variations under Clause 4.6 of Warringah Local Environment Plan 2011.

RECOMMENDATION OF ACTING GENERAL MANAGER PLANNING PLACE & COMMUNITY

That Council notes the development applications granted approval with variations to development standards during the period 1 January 2018 to 31 March 2018.

REPORT

The following tables indicate all variations under each planning instrument and the level of determination either by staff under delegated authority from the Chief Executive Officer, or by a determination panel. The independent panels include the Northern Beaches Assessment Panel (NBIAP), which was replaced by the Northern Beaches Local Planning Panel (LPP) on 1 March 2018, and the Sydney North Planning Panel (SNPP). The internal staff determination panel is the Development Determination Panel (DDP).

SEPP 1 Variations Granted under the PLEP2014

No SEPP1 variations were granted during the period 1 January 2018 to 31 March 2018.

Clause 4.6 Variations Granted under the PLEP2014

The following applications had a Clause 4.6 variation granted during the period 1 January 2018 to 31 March 2018:

App. No.	Address	Category of Development	Clause 4.6 Development Standard	% of variation	Determined by
N0377/17	98 Crescent Road Newport	Residential - Alterations & additions	Height of Buildings	15.3%	Delegated Authority
N0475/17	192 Barrenjoey Road Newport	Residential - Alterations & additions	Height of Buildings	28%	LPP
N0492/17	47 Hudson Parade Newport	Residential - Single new dwelling	Height of Buildings	6.72%	Delegated Authority
N0506/17	2 Carpenter Crescent Warriewood	Residential - Alterations & additions	Height of Buildings	7.06%	Delegated Authority

SEPP 1 Variations Granted under the MLEP2013

No SEPP1 variations were granted during the period 1 January 2018 to 31 March 2018.

Clause 4.6 Variations Granted under the MLEP2013

The following applications had a Clause 4.6 variation granted during the period 1 January 2018 to 31 March 2018:

App. No.	Address	Category of Development	Clause 4.6 Development Standard	% of variation	Determined by
DA0430/2007	14A Beatty Street Balgowlah Heights	Residential - Alterations & additions	Floor Space Ratio Height of Buildings	8.9% 8.2%	Delegated Authority
DA0228/2017	41 Baringa Avenue Seaforth	Residential - Other	Height of Buildings	0.53%	Delegated Authority
DA0247/2017	2 Golf Parade Manly	Residential - Alterations & additions	Floor Space Ratio	9.6%	Delegated Authority
DA0258/2017	2B Fromelles Avenue Seaforth	Residential - Single new dwelling	Height of Buildings	4.3%	Delegated Authority
DA0256/2017	33 Edgecliffe Esplanade Seaforth	Residential - Alterations & additions	Height of Buildings	10%	Delegated Authority

MOD2017/0312	7 Laura Street Seaforth	Residential - Alterations & additions	Floor Space Ratio Height of Buildings	24.7% 17.36%	Delegated Authority
DA0190/2017	56 Bower Street Manly	Residential - Alterations & additions	Floor Space Ratio	100%	LPP
DA0224/2017	7-9 Marine Parade Manly	Residential - Alterations & additions	Height of Buildings	12.94%	LPP
DA 242/2017	161 Condamine Street Balgowlah	Residential - New second occupancy	Floor Space ratio & Minimum Subdivision Lot size	2.7% 4.8%	LPP
DA 260/2017	9A Lewis Street Balgowlah Heights	Residential - Other	Minimum Subdivision Lot size	13.96%	LPP
DA 243/2017	61 Bower Street Manly	Residential - Single new dwelling	Height of Buildings	16.5%	LPP
Modification	1-3 Amiens Road Clontarf	Residential - Alterations & additions	Height of Buildings	27.6%	NBIAP
DA384/2009	31 Victoria Road Manly	Residential - Alterations & additions	Height of Buildings	43.3%	DDP
DA207/2017	2 Richmond Road, Seaforth	Residential - Single new dwelling	Height of Buildings and FSR development standards	16.47% 27.5%	LPP
DA0141/2016	27 Sydney Road, Manly	Commercial/Retail/Of fice	Height of Buildings	18.3%	LPP

SEPP 1 Variations Granted under the WLEP2011

No SEPP1 variations were granted during the period 1 January 2018 to 31 March 2018.

Clause 4.6 Variations Granted under the WLEP2011

The following applications had a Clause 4.6 variation granted during the period 1 January 2018 to 31 March 2018:

App. No.	Address	Category of Development	Clause 4.6 Development Standard	% of variation	Determined by
DA2017/1306	16 Coles Road Freshwater	Residential - Alterations and additions	4.3 Height of buildings	3.1%	Delegated Authority
DA2017/0996	107 Arthur Street Forestville	Residential - Single new detached dwelling	4.3 Height of buildings	8%	Delegated Authority
DA2017/1136	209 Ocean Street Narrabeen	Residential - Alterations and additions	4.3 Height of buildings	34.2%	LPP
DA2017/1152	64 Cleveland Avenue Cromer	Residential - Alterations and additions	4.3 Height of buildings	9.5%	Delegated Authority
DA2017/1153	4 Northcott Road Cromer	Residential - Alterations and additions	4.3 Height of buildings	8.82%	Delegated Authority

FINANCIAL CONSIDERATIONS

The costs associated with the assessment of variations are part of the Development Application assessment process.

SOCIAL CONSIDERATIONS

All Development Applications are required to consider the social impact through Section 79C of the *Environmental Planning and Assessment Act 1979*.

ENVIRONMENTAL CONSIDERATIONS

All Development Applications are required to consider the environmental impact through Section 79C of the *Environmental Planning and Assessment Act 1979*.

GOVERNANCE & RISK CONSIDERATIONS

Reporting variations to Council satisfies the Department of Planning and Environment's requirements and provides transparency in decision making, hence reducing the risk to the organisation.

ITEM 10.6	ABORIGINAL LAND CLAIM - DEE WHY LAGOON
REPORTING MANAGER	EXECUTIVE MANAGER STRATEGIC & PLACE PLANNING
TRIM FILE REF	2018/259893
ATTACHMENTS	1 ↓ Aboriginal Land Claim at Dee Why Lagoon

EXECUTIVE SUMMARY

PURPOSE

To seek approval for a submission to the Aboriginal Land Claim Investigation Unit of the NSW Department of Industry regarding an Aboriginal Land Claim for Dee Why Lagoon.

SUMMARY

Council has been invited by the Aboriginal Land Claim Investigation Unit of the Department of Industry to provide comment on an Aboriginal Land Claim (the Claim) for Dee Why Lagoon (Claim No. 6966) (Attachment 1). The Claim was made by Metropolitan Land Council on 16 June 2003 over land identified as Part Lot 7056 in DP 1023866.

It is proposed to object to the Claim on the grounds that Council had an interest in the land at the date of the Claim (and maintains that interest) that the land is lawfully used and occupied and serves an essential public purpose.

RECOMMENDATION OF ACTING GENERAL MANAGER PLANNING PLACE & COMMUNITY

That Council objects to the Aboriginal Land Claim 6966 for Dee Why Lagoon on grounds that:

- A. The land has been lawfully used and occupied since at least 1964 for environmental protection and public recreation purposes.
 - B. The land is needed for essential public purposes including environmental management, flood management, and recreation use (including potential public walkway).
-

REPORT

BACKGROUND

The preamble of the Aboriginal Land Rights Act 1983 (NSW) (the Act) recognises that:

land in NSW was traditionally owned and occupied by Aboriginal people; land is of spiritual, social, cultural and economic importance to Aboriginal people; that it is fitting to acknowledge the importance land has for Aboriginal people and the need for land; and it is accepted that as a result of past Government decisions the amount of land set aside for Aboriginal people has been progressively reduced without compensation

The purpose of the Act is:

- To provide land rights for Aboriginal persons in NSW
- To provide for representative Aboriginal Land Councils in NSW
- To vest land in those Councils
- To provide for the acquisition of land, and the management of land and other assets and investments, by or for those Councils, and the allocation of funds to and by those Councils
- To provide for the provision of community benefit schemes by or on behalf of those Councils.

CLAIMS TO CROWN LANDS

According to Section 36 of the Act, claimable Crown lands include lands that:

- Are able to be lawfully sold or leased, or are reserved or dedicated for any purpose, under the Crown Lands Consolidation Act 1913 or the Western Lands Act 1991
- Are not lawfully used or occupied
- Do not comprise lands which, in the opinion of the Crown Lands Minister, are needed or likely to be needed as residential lands
- Are not needed, or likely to be needed for an essential public purpose
- Do not comprise lands that are the subject of an application for a determination of native title (other than a non-claimant application that is an unopposed application) that has been registered in accordance with the Commonwealth Native title Act
- Do not comprise lands that are the subject of an approved determination of native title (within the meaning of the Commonwealth Native Title Act) (other than an approved determination that no native title exists in the lands).

The Minister for Crown Lands (the Minister) can choose to grant part of the land being claimed if the whole is deemed to be not claimable. If the land claimed is deemed likely to be needed in whole or in part for an essential public purpose, the Minister can still choose to grant the land with a condition attached in the form of a covenant, easement or another form. If the likely essential public purpose is for nature conservation then the land may be granted with the provision that it be leased back under Part 4 of the National Parks and Wildlife Act 1974. In exceptional circumstances, the Minister may acquire land by agreement or compulsory processes to satisfy the objectives of the Act.

Funds acquired through the sale of land that Aboriginal Land Councils have successfully claimed, form a fundamental component of the finances required to support services and programs in other areas of Aboriginal affairs such as housing, employment and health.

LANDS THAT CANNOT BE CLAIMED

- Lands that have been vested in a private third party, such as an individual or corporation (including a statutory or Ministerial corporation)
- Lands that have been dedicated or reserved as a National Park, State Conservation Area, regional park or nature reserve under the National Parks and Wildlife Act 1974
- Lands that are Crown or public roads
- Lands that have been dedicated or reserved as a State Forest, timber reserve or flora reserve under the Forestry Act 1916.

GROUNDINGS FOR OBJECTION TO AN ABORIGINAL LAND CLAIM

There are limited grounds on which a Council can object to a claim being granted. These include, that at the date the claim was made, the land was:

- Lawfully used or occupied
- Needed or likely to be needed for an essential public purpose
- A public purpose could include, for example, future residential lands or nature conservation. Further details are provided in the Aboriginal Land Claim at Dee Why Lagoon (Attachment 1).

THE CLAIM FOR PART LOT 7056 IN DP 1023866

In April 2018 the Department of Industry advised Council that an Aboriginal Land Claim had been lodged over a parcel of Crown land at Dee Why Lagoon. The claim encompasses the opening of the lagoon, the lagoon bed and a portion of the surrounding vegetation fronting the beach (Figure 1).

The Department of Industry's Aboriginal Land Claim Investigation Unit is seeking Council's comments on the Claim, and whether Council has any evidence or holds an interest in the land at the date of claim that establishes:

- Lawful use or occupation
- Need or likely to be needed for an essential public purpose.

PLANNING CONTROLS

The Claim area and surrounding land are zoned RE1 – Public recreation under Warringah Local Environmental Plan 2011(WLEP2011). The RE1 zoning provides for and protects essential public recreational uses.

A heritage conservation area (landscape) affectation is applicable to the land claim and surrounding land, identified as item C5 under WLEP2011.



Figure 1 – Land Claim

THE SITE IS LAWFULLY USED AND OCCUPIED

The Claim has been lodged on Crown Land Reserve 56146, in particular the bed of Dee Why Lagoon, the adjacent saltmarsh and dunes, and a small area of reclaimed land currently used for recreational purposes.

This land has been continuously used for environmental protection and public recreation since at least 1964, as evidenced by the following:

- The Dee Why Lagoon Conservation and Preservation Committee developed a Management Plan for the Lagoon in 1964 which emphasised wildlife conservation and low key passive recreation.
- In 1969 the National Parks and Wildlife Service prepared a Plan of Management for the Refuge, which recommended that Council enter an agreement with the Service for Dee Why Lagoon to become a Wildlife Refuge in order to give the Refuge the protection of the then Fauna Protection Act 1948.
- The Dee Why Lagoon Wildlife Refuge (Number 373) was officially gazetted on 2 March 1973, and is now considered under the National Parks and Wildlife Act 1974.

- The Dee Why Lagoon Wildlife Refuge Plan of Management was adopted in August 2002. Its vision is to preserve the natural appearance of the lagoon edge, conserve a significant natural area and provide a range of low key, predominantly passive, recreational and educational opportunities complementary to the Refuge's natural heritage values.
- The Dee Why Lagoon Estuary Processes Study was adopted in 2001, and the Dee Why Lagoon Estuary Management Plan was well underway on 16 June 2003 when the Claim was lodged. These documents identify the important issues for Dee Why Lagoon as: protection and management of its environmental values, issues associated with breaching and flooding and balancing recreational use.

Based on the above documents, the former Warringah Council carried out active management of the area including:

- Bush regeneration on dunes and saltmarsh for environmental purposes
- Maintenance of recreational access paths and fences behind and through the dunes
- Exclusion of entry to the lagoon foreshore and waterbody to protect nesting bird habitat
- Use of southern (grassed) portion of claim area as overflow car park and recreational area.

As the Claim was submitted to the Department of Lands on 16 June, 2003, and as the land has been used for environmental protection and public recreation since at least 1964, the land has been lawfully used and occupied prior to the land claim being submitted to the Department of Lands.

THE SITE IS NEEDED OR LIKELY NEEDED FOR ESSENTIAL PUBLIC PURPOSE

The site under claim and surrounding reserves are needed for flood management, environmental management and recreational use.

Flood Management

There are a significant number of flood affected residential and commercial properties within the Dee Why Lagoon floodplain. When the entrance of Dee Why Lagoon closes due to the natural movement of sand into the Lagoon entrance, the flood risk to these properties is exacerbated. The area that becomes choked with sand extends from the eastern extent of the lagoon and is part of the claimed area. It is regularly used and occupied by Council when undertaking works to mitigate flood risks.

The management of the Lagoon entrance to mitigate flood risk is considered an essential part of Council's legislative responsibility and duty of care to those living and working on the floodplain.

Environmental Management

There are a number of Endangered Ecological Communities (EECs) within the area under claim: Coastal Saltmarsh and Swamp Sclerophyll on Coastal Floodplain. Council actively manages these through ongoing bush regeneration contracts. These EECs are under constant threat of weed encroachment due to their location in an urban area. It is essential that this active management continues to protect and maintain them as required under legislation.

Bush regeneration is also undertaken in the dunes. This vegetation is Coastal Wattle Heath and is potential habitat for threatened species.

The Refuge is home to large numbers of bird species, including migratory birds listed under the Threatened Species Conservation Act 1995, the Japan-Australia Migratory Birds Agreement 1974 (JAMBA) and the China-Australia Migratory Birds Agreement 1986 (CAMBA). The site is significant for bird watching enthusiasts.

Recreational Use

The dunes are managed for public recreation. Council maintains the access walkways leading to the beach from the recreation area behind the dunes and also the walkway behind the dunes leading from Dee Why Beach to Long Reef Beach.

The southern part of the area under claim has been used for recreational purposes for many years. It is used as an overflow carpark during peak periods and as a passive recreation area at other times. It is required to support the surf lifesaving movement, particularly nippers, which creates high volumes of visitation to the area. The site and adjacent reserves have also been and will continue to be used for significant community events throughout the year.

Proposed Coastal Walkway

Council is constructing a coastal walkway linking Palm Beach to Manly. This walkway will potentially pass through the area under claim. Investigations are currently underway as to the preferred location of this walkway.

Therefore, the site can be considered needed for an essential public purpose of local, regional and state significance.

CONSULTATION

The following Council business units have provided input into the submission: Natural Environment and Climate Change, Parks and Recreation, Capital Projects, Property, and Strategic and Place Planning.

TIMING

The submission to the Aboriginal Land Claim Investigation Unit of the Department of Industry is due by 24 May 2018. An extension was granted until this date to allow the submission to be decided by Council at its meeting on 22 May 2018.

FINANCIAL CONSIDERATIONS

Granting of the Claim would have no financial impact on Council's operations.

SOCIAL CONSIDERATIONS

Funds acquired through the sale of land that Aboriginal Land Councils have successfully claimed, form a fundamental component of the finances required to support services and programs in other areas of Aboriginal affairs such as housing, employment and health.

ENVIRONMENTAL CONSIDERATIONS

Granting of the Claim may result in some environmental impacts relating to flood management and the loss of management of Endangered Ecological Communities.

GOVERNANCE AND RISK CONSIDERATIONS

Granting the Claim would have no significant Governance or Risk impacts for Council.



Our Reference: DOC18/078276

Reference to authorities and stakeholders via email:

Northern Beaches Council	council@northernbeaches.nsw.gov.au
Ausgrid	ggreenes@ausgrid.com.au
Telstra	william.oxby@hsf.com
Transgrid	alc@transgrid.com.au
NSW Department of Industry - Geological Survey NSW	landuse.minerals@industry.nsw.gov.au
NSW National Parks and Wildlife Services Roads/access team	OEH.Roads@environment.nsw.gov.au
DPI Fisheries	recfishingpolicy.administration@industry.nsw.gov.au

To whom it may concern

Aboriginal Land Claim at Dee Why

The Department of Industry (DoI) – Crown Lands, Aboriginal Land Claim Investigation Unit (ALCIU) is currently investigating the Aboriginal land claims shown on the attached list.

Lodging of an Aboriginal land claim creates an interest in the land. Prior to any future dealings in this land, consultation should be undertaken with DoI – Crown Lands.

Aboriginal Land Claims are investigated in accordance with the provisions of section 36(1) of the *Aboriginal Land Rights Act 1983*. Regardless of when an investigation is conducted the key date for the investigation is the **date the claim is lodged**.

The ALCIU is seeking information from your organisation as a relevant authority that may have evidence or hold an interest in the land at the **date of claim** that establishes:

- Lawful use or occupation
- Need or likely to be needed for an essential public purpose.

The Minister's decision is subject to appeal to the Land & Environment Court. It is important all information relevant to the claimed land be made available to the ALCIU to ensure the claim is properly and thoroughly assessed.

Any comment, assertion or statement you make should be as at the date of the claims and should be supported by documented evidence. Attached is an information sheet for your reference. The document also provides a definition of the assessment criteria mentioned above.

PO Box 2185, Dangar NSW 2309, Australia
45 Wingewarra Street, Dubbo NSW 2830, Australia,
Tel: 02 6883 3396 Fax: 02 6884 2067 alc@crowland.nsw.gov.au www.industry.nsw.gov.au/lands

Please note, if the claimed land is subject to multiple claims, your response should address each claim and should provide evidence as at the date of each claim.

A response is requested to be provided by 16 May 2018. If you have no interest in the granting or refusal of this claim it would be appreciated if you could contact this office via e-mail advising of such. This will prevent unnecessary delays in processing claims, and we will not reference you further.

If you have any questions or require an extension of time to provide a response please contact the Aboriginal Land Claim Investigation Unit on (02) 6883 3396, or by email to alc@crowland.nsw.gov.au.

Yours sincerely



Jo Kleinig
Senior Case Manager
Aboriginal Land Claim Investigation Unit

18 April 2018

Claim No	Land Council	Land Claimed	Lodged
6966	Metropolitan	Dee Why Part Lot 7056 DP 1023866	16 June 2003

NSWALC = New South Wales Aboriginal Land Council
LALC = Local Aboriginal Land Council





Information to assist you in your response

Lawful use and/or occupation

"*Lawful use*" of claimed lands occurs when use is to more than a notional degree. The lands need to be used for its specified public purpose or for a purpose that furthers or is ancillary to the public purpose. The use needs to be actual, not just contemplated or intended.

"*Lawful occupation*" encompasses legal possession, conduct amounting to actual possession and some degree of permanence. It involves an element of control, of preventing or being in a position to prevent the intrusion of strangers. Continuous physical presence on every part of the land is not required, however some physical occupancy is required, mere activities of maintenance are insufficient.

Examples of evidentiary materials supporting lawful use and occupation include, but are not limited to;

- Copies of tenure documents (licences, leases, permits etc.)
- Receipts
- Rosters, sign in books, attendance sheets etc.
- Photographs taken at time
- Documents that prove activity at the location
- Evidence of improvements made and/or maintenance undertaken
- Utilities bills
- Anything that establishes a presence upon the lands
- Diary entries
- Media material

If reference is made to a document in the course of providing a response, it would be appreciated that the entire document be provided as an annexure/attachment to support the response.

Needed or likely to be needed for an essential public purpose

"*Needed*" means required or wanted. Where lands are needed for an essential public purpose, a manifestation of political will is required to establish need. Where lands are likely to be needed for an essential public purpose, it is a question as to whether it is likely that there will in the future be a government requirement; and if this addressed by considering a trajectory, then the trajectory needs to be towards a requirement at the appropriate government level at the specified time in the future.

"*Likely*" is a real or not remote chance, a real chance or possibility, not more probable than not (possibility being a lower legal standard than probability). The essentiality of the need has to be sufficient to counteract the beneficial intent of the *Aboriginal Land Rights Act*. A 25 to 30 year time frame is appropriate when establishing a likely need.

"*Essential public purposes*" are those that are required and created by the government of the country, or purposes of the administration of the government of the country. To be essential, the purpose must be indispensable, or at least material and important. The use of the word essential sets a high standard. Public purposes may be served by private interests. Purposes carried out under statutory authority or requirement, for example, the *Local Government Act* (Shire Councils) can be public purposes.

Examples of evidentiary materials supporting the need or likely need for an essential public purpose include, but are not limited to;

- Government materials stating the lands are required for the essential public purpose
- Material illustrating a trajectory towards the land being developed for the essential public purpose
- Any documentation relating to the development of the land in general
- Documentation supporting the lack of development of the kind proposed
- Documentation showing the lack of other suitable lands in the area
- Documentation illustrating why the purpose proposed is important and indispensable
- Documentation proving that the intended use for the claimed lands existed as at the date of claim lodgement

Again, if reference is made to a document in the course of providing a response, it would be appreciated that the entire document be provided as an annexure/attachment to support the response.

If you have any questions regarding this information please contact the Aboriginal Land Claim Investigation Unit on 02 6883 3396 or email alc@crowland.nsw.gov.au.



Aboriginal land claims

Definition of terms

Over time, courts have provided some guidance on the definition of terms surrounding the *Aboriginal Land Rights Act 1983* (NSW) and the assessment of Aboriginal land claims. This fact sheet details two common terms and explains their interpretation.

Lawful use and/or occupation

Lawful: The term lawful means the activity being conducted on the claimed land at the date of claim was being conducted with the appropriate authority to do so. For instance, if the activity required the approval of the reserve trust, then that approval had been granted.

Lawful use: Lawful use of claimed lands occurs when the use is to more than a notional degree. The level required to demonstrate the use is more than notional will depend on the purpose for which the land is reserved. For example, a reserve for public recreation would be expected to have a higher level of use than a reserve for tree plantation.

The use of the land needs to be consistent with the reserve purpose; for a purpose that is in furtherance of or ancillary to the reserve purpose; or an authorised secondary interest.

The use needs to be actual, not just contemplated or intended.

Lawful occupation: Lawful occupation encompasses legal possession, conduct amounting to actual possession and some degree of permanence. It involves an element of control, of preventing or being in a position to prevent the intrusion of strangers. Continuous physical presence on every part of the land is not required, however some physical occupancy is required. Mere activities of maintenance in isolation are insufficient.

Needed or likely to be needed for an essential public purpose

Needed: Needed means required or wanted. Where lands are needed for an essential public purpose, a manifestation of political will is required to establish need. Where lands are likely to be needed for an essential public purpose, the question is whether it is likely that there will in the future be a government requirement; and if this is addressed by considering a trajectory, then the trajectory needs to be towards a requirement at the appropriate government level at the specified time in the future.

Likely: The term likely refers to a real, or not remote, chance; a real chance or possibility. It does not refer to something being more probable than not (possibility being a lower legal standard than probability). The essentiality of the need has to be sufficient to counteract the beneficial intent of the *Aboriginal Land Rights Act*. A 25 to 30 year time frame is appropriate when establishing a likely need.

Essential public purposes: Essential public purposes are those that are required and created by the government, or purposes of the administration of the government. To be essential, the purpose must be indispensable, or at least material and important. The use of the word essential sets a high standard. Public purposes may be served by private interests. Purposes carried out under statutory authority or requirement, for example, the *Local Government Act* (shire councils), can be public purposes.

© State of New South Wales through Department of Industry 2017. The information contained in this publication is based on knowledge and understanding at the time of writing (November 2017). However, because of advances in knowledge, users are reminded of the need to ensure that the information upon which they rely is up to date and to check the currency of the information with the appropriate officer of the Department of Industry or the user's independent adviser.

ITEM 10.7	MINUTES FROM THE COMMUNITY SAFETY ADVISORY COMMITTEE HELD ON 12 APRIL 2018
REPORTING MANAGER	EXECUTIVE MANAGER COMMUNITY ARTS & CULTURE
TRIM FILE REF	2018/281518
ATTACHMENTS	1 ↓ Draft Minutes of Community Safety Committee Meeting - 12 April 2018

REPORT

PURPOSE

To report the minutes of the Community Safety Committee meeting held on 12 April 2018.

SUMMARY

The purpose of the Community Safety Committee (the Committee) is to collaborate, consider and advise Council on ways to maintain, improve, resolve and progress issues that impact on community safety and crime prevention across the Northern Beaches.

REPORT

The minutes of the Community Safety Committee meeting held on 12 April 2018 for Council to note.

The Committee provides an avenue for the local community and key stakeholders to play an active and meaningful role in regard to:

- Safety issues, including security of open spaces & public areas, lighting, transport and event safety advice
- Collaborative approaches to community safety and crime reduction, prevention and detection initiatives
- Alcohol-related crime and anti-social behaviour issues
- Investigation of local crime hot spots and areas of community concern
- Official crime statistics
- Relevant grant funding applications, and
- Development and implementation of a Community Safety and Crime Prevention Plan.

FINANCIAL CONSIDERATIONS

This report contains no financial considerations.

ENVIRONMENTAL CONSIDERATIONS

This report contains no environmental considerations.

SOCIAL CONSIDERATIONS

The Community Safety Committee provides valuable advice which relate to social and community based outcomes. The committee includes involvement and engagement with a broad range of stakeholders, community groups, associations and the wider community.

GOVERNANCE AND RISK CONSIDERATIONS

The Community & Safety Committee is conducted in accordance with Council's governance framework.

RECOMMENDATION OF ACTING GENERAL MANAGER PLANNING PLACE & COMMUNITY

That Council note the minutes of the Community Safety Committee meeting held on 12 April 2018.



MINUTES

COMMUNITY SAFETY COMMITTEE MEETING

held at Police Citizens Youth Club (PCYC), Dee Why

THURSDAY 12 APRIL 2018

Minutes of Community Safety Committee Meeting
held on Thursday, 12 April
at Police Citizens Youth Club (PCYC) ,Dee Why
Commencing at 8:00 am

ATTENDANCE:

Committee Members

Cr Michael Regan	Mayor – Chairperson
Cr Candy Bingham	Deputy Mayor
Cr Kylie Ferguson	
Cr Sue Heins	
Supt David Darcy	NB Police Area Command
Melissa Palermo	NSLHD Health Promotion
Emily Fam	Catholic Care
Belinda Volkov	Sydney Drug Education Counselling Centre
John Kelly	Community Northern Beaches
Doug Brooker	NB Liquor Accord
Peter Smart	Transport NSW Brookvale bus depot
Adele Heasman	obo James Griffin MP Member for Manly
Steve McInnes	Surf Lifesaving NB
Zia Lapin	Manly Warringah Women's Resource Centre
Drew Johnson	Manly Chamber of Commerce
Ray Mathieson	Community Representative
Ryan Turner	Community Representative
Harry Coates	Community Representative
Michelle Povah	Community Representative
Christina Franze	Manly Chamber of Commerce

Council Officer Contacts

Kylie Walshe	Executive Manager Community, Arts and Culture
Neil Williamson	Executive Manager Compliance



MINUTES OF COMMUNITY SAFETY COMMITTEE MEETING

12 APRIL 2018

Leanne Martin	Community Safety Co-ordinator
Robert van den Blink	Manager, Social Planning & Community Development
Rita Frost	Executive Assistant to Executive Manager Community, Arts and Culture - Minutes

Visitors

Cr Pat Daley	Observer
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1.0 APOLOGIES & WELCOME

Apologies: Roberta Conroy; Michelle Erofeyeff

Julie Stewart - Zia Lapin attended for Manly Warringah Womens Resource Centre

Adele Heasman attended obo James Griffin MP

2.0 DECLARATION OF PECUNIARY AND CONFLICTS OF INTEREST

Nil

3.0 REVIEW AND ENDORSEMENT OF CODE OF CONDUCT

INTRODUCTION

Kylie Walshe advised the group to be aware of the Code of Conduct that was provided with the confirmation of membership.

The Chair invited the members to give brief introduction to the committee.

4.0 AGENDA ITEMS

4.1 POLICE REPORT

Supt Darcy addressed the meeting. He highlighted the important role of the Committee and welcomed the opportunity to be part of a larger, stronger Committee. It was requested that the information presented remain confidential to the Committee. The work done by the previous Manly Community Safety Committee was acknowledged and the opportunities that this Committee will similarly provide for problem solving, crime prevention grant funding and community development through co-operation and shared understanding. It was requested that the members commit to fully understanding the issues and challenges and research their views before taking a position. The strength of the Committee is the collective and collaborative nature of the group.

Supt Darcy then delivered a presentation that gave an overview of current policing, crime and safety related issues on the Northern Beaches, including data on alcohol related crime, drink/drug driving, drugs and domestic violence. This also included the issues of suicide and problem park locations.

The Committee then discussed various aspects of the presentation and agreed that further information should be considered regarding suicide prevention at next meeting.

Tabled: Community Safety SRG Directions Paper June 2017 and Bureau of Crime Statistics and Research (BOCSAR) crime statistics for Northern Beaches LGA for five years to end 2017.

Recommendation

That the Police report be received and noted.

5.0 GENERAL BUSINESS

5.1 ALCOHOL PROHIBITED AREAS AND ALCOHOL FREE ZONES

Council staff explained the differences between Alcohol Prohibited Areas (APA) and Alcohol Free Zones (AFZ). The major difference between APA and AFZ is the establishment of each, with AFZ requiring a major consultation process. APA requires an agreement between the Police and Council. It should also be noted that APA are applicable to parks/reserves only and can have time limits. An AFZ is for roads, carparks and road reserves and must be for 24 hours per day/ 7 days per week. Neither impact outdoor eating areas.

The former Council areas all had different approaches to their reserves; former Pittwater has APA - 8pm to 8am; former Warringah APA - 10pm to 8am; Manly has AFZ- 24/7 including beaches. Pittwater and Warringah only had an APA at the beaches on Australia Day

The application of APA and AFZ will be reviewed in order to report on a more uniform approach across the whole Northern Beaches Council area. Community Education material can then be updated accordingly.

Recommendation

That the Committee note the information received.

5.2 RE-ESTABLISHMENT OF MANLY CBD AFZ

The Committee was advised that every four years the Alcohol Free Zones need to be reviewed and put out to public consultation. The Manly CBD AFZ will expire on 8th July 2018. It was requested that the Committee consider a recommendation to commence the consultation process for this AFZ, according to the Local Government Act requirements. A final report will then go up for a Council recommendation at the end of June.

Recommendation

The Committee supported the decision to commence the process to re-establish the Alcohol Free Zones (AFZs) in the Manly CBD area of Northern Beaches Council.

5.3 EAST ESPLANADE

The Committee were updated on the outcome of the Council resolution on East Esplanade.

The Committee were advised that a community safety audit will be held at 8pm on Friday 20 April. All committee members are welcome to attend, an invitation will be sent to all. There will be other observational studies undertaken at other times. A night time audit is valuable to assess the location in the dark and at the time most complaints are made. Council Compliance Officers are also collecting data.

Recommendations will be made to the Community Safety Committee following the safety audit.

Recommendation

That the Notice of Motion 14/2018 is received and noted and further it was agreed to continue to monitor the situation at East Esplanade, Manly, with a view to the development of a community safety report addressing the issues.

5.4 STRATEGIES TO DEAL WITH UNDER AGE DRINKING

Concern around this issue has been raised by the Police and residents.

It was advised that statistically overall there is a reduction in underage drinking. Some of the young people identified as causing problems over the summer period are now attending Sydney Drug Education Counselling Centre. Alcohol is reducing but the current trend is mixing pharmaceuticals – they are becoming more popular to mix with alcohol, available through the dark web and through family. Further discussion on referrals and types of rehabilitation.

Police confirmed an increase in accessibility, with low grade/social dealing targeted by Police. Pharmaceutical drugs are perceived as safe by young people – MDA caps are popular, means they can binge drink more. Police are experiencing more aggression in these young people.

Chair requested Sydney Drug Education Counselling Centre to bring back statistics and ideas for next committee for further consideration.

Catholic Care attends band nights, assisting young people who turn up to events intoxicated, offering them early intervention in the form of assistance and advice.

The issue of Little Manly Point in the school holidays was raised, Council staff advised that Council would liaise with the Police. It was discussed that the fence actually creates additional jumping points, with social media was also a contributing factor to larger groups congregating in this area. (Action: refer to Risk Management for consideration)

The move of the Manly Hospital mental health unit was raised. It was agreed that the issue of Mental Health be included on a future agenda for the Committee. SDECC, Police and other agencies all agreeing this is a serious problem. NSW Health will report on increase in alcohol consumption in older women.

Recommendation

That the issue of mental health be included on a future Agenda.

That the Sydney Drug Education Counselling Centre to report on ideas and statistics around drug use/rehabilitation at the next meeting.

SUMMARY OF PROPOSED ITEMS FOR NEXT MEETING

ITEM NO.	ITEM
4.1	Suicide Prevention
5.3	East Esplanade update
5.4	Drug Information

The meeting concluded at 9.58

This is the final page of the Minutes comprising 8 pages
numbered 1 to 7 of the Community Safety Committee Meeting
meeting held on Thursday 12 April 2018 and confirmed on Thursday 7 June 2018

11.0 NOTICES OF MOTION

ITEM 11.1	NOTICE OF MOTION NO 26/2018 - OPEN SPACES PLAN
TRIM FILE REF	2018/253173
ATTACHMENTS	NIL

Submitted by: Councillor Rory Amon

MOTION

That:

- A. Council notes the announcement of the NSW Government's \$290 million Open Spaces Plan.
- B. Council writes to the Premier of NSW and all Northern Beaches State MPs to:
 - a. obtain details of how the plan will operate, and
 - b. enquire how Northern Beaches Council might access funding under the plan or how Northern Beaches Council might cause the State Government to invest funding from the Plan on the Northern Beaches.
- C. Following the State Government's response in relation to B, staff prepare a memorandum to Councillors:
 - a. providing the State Government's response
 - b. advising whether staff consider it is feasible for Council to access funding under the Plan, given the way it will operate
 - c. identifying possible sites across the Northern Beaches which might be suitable for purchase under the Open Spaces Plan.

BACKGROUND FROM COUNCILLOR RORY AMON

In April, the Premier of NSW announced a \$290 million fund to identify and buy land for public use and green space (see link below).

This is a great fund for Council to access if possible.

Open Spaces Plan

<https://www.dailytelegraph.com.au/news/nsw/premier-gladys-berejiklian-to-announce-290m-open-spaces-plan-new-parks-across-sydney/news-story/209ff87f16c4ba6a2b65ede7254927e4>

ACTING CHIEF EXECUTIVE OFFICER REPORT

In accordance with Council's Code of Meeting Practice Clause 5.1(1)(c) I offer the following report on this matter to assist Council in the deliberation of this motion:

Having regard for the Government's announcement of a \$290M fund for open space, it certainly is in the interests of the Northern Beaches community for Council to seek access to these funds to augment our supply of open space. A review of the fund and how it operates as well as a process to identify suitable sites can be undertaken within existing operational budgets.

ITEM 11.2	NOTICE OF MOTION NO 27/2018 - REPORTING LEGAL MATTERS
TRIM FILE REF	2018/253184
ATTACHMENTS	NIL

Submitted by: Councillor Vincent De Luca OAM

MOTION

That:

- A. Council note with concern that the outcome of various legal cases before the Court were recently reported in the Manly Daily, however Council Staff failed to inform Councillors of these case outcomes and the status of these matters, and to date have still not informed Councillors;
 - B. Council request the CEO to ensure that immediately upon a decision of the Court involving Northern Beaches Council being handed down that all Councillors are promptly informed; and
 - C. Council request the CEO to ensure in future that within seven (7) days of a decision being handed down by the Court involving Northern Beaches Council that Councillors are advised of the prospect of Appeal or any other action proposed to be taken.
-

ACTING CHIEF EXECUTIVE OFFICER REPORT

In accordance with Council's Code of Meeting Practice Clause 5.1(1)(c) I offer the following report on this matter to assist Council in the deliberation of this motion:

It is noted that Councillors were provided, by confidential memo, dated 20 April 2018, with an update regarding the legal cases raised in this Notice of Motion.

Councillors receive a comprehensive confidential quarterly briefing and memo on legal proceedings. More frequent confidential briefings and/or updates are also provided to Councillors on legal matters of particular significance or urgency including relevant adjudicative decisions and the prospect of appeal.

The action proposed in the motion would involve a significant use of Council resources, including in relation to routine and minor matters.

ITEM 11.3	NOTICE OF MOTION NO 28/2018 - LOCAL PLANNING PANELS
TRIM FILE REF	2018/253195
ATTACHMENTS	NIL

Submitted by: Councillor Vincent De Luca OAM

MOTION

That:

- A. Council note with concern that Northern Beaches Local Planning Panel is meeting during business hours, for example at 1pm tomorrow, thus preventing many residents from attending such meetings and having their say on development applications that affect them and the future of the Northern Beaches,
- B. Council request Councils CEO to ensure that future Northern Beaches Local Planning meetings are held after 6pm at night in order to ensure proper public participation and that residents, applicants and objectors can be properly heard at such meetings that are meant to hear from affected parties,
- C. Council request the CEO to write to the Minister for Planning, the Hon Andrew Roberts MP:
 - a. Requesting that the NSW Government ensure that such Panels are open and accessible to the community and that in order to ensure public participation, meetings should not be held at any Council during business hours as this prevents a large number of the community from participating,
 - b. Requesting that the NSW review the costs of such Panel and either subsidise these panels in view of the State Government appointing members to such Panels or add as an additional fee to development applications in order to pay for such Planning Panels.
- D. Council requests the CEO to ensure that Agendas and associated documents for the Northern Beaches Local Planning Panel are sent to all Councillors at least three days prior to a respective meeting of the Panel.

ACTING CHIEF EXECUTIVE OFFICER REPORT

In accordance with Council's Code of Meeting Practice Clause 5.1(1)(c) I offer the following report on this matter to assist Council in the deliberation of this motion:

Background

- The former Manly Independent Assessment Panel (MIAP) operated from 2008 to 2017 with meetings commencing at 11.00am.
- The former Warringah Independent Hearing Assessment Panel (WIHAP) operated from 2002 to 2008 with meetings commencing at 6.00pm.
- The former Warringah Development Assessment Panel (WDAP) operated from 2008 to 2017 commencing at 6.00pm.
- The Northern Beaches Independent Assessment Panel (NBIAP) operated from 2016 to 2017 with meetings commencing at 11.00am.

- The combined and new NBIAP replacing all of the above operated from July 2017 commencing at 11.00am. The charter for this panel was the subject of community engagement.
- The Northern Beaches Local Planning Panel (NBLPP) has since 1 March 2018 replaced the combined NBIAP operating with meetings commencing at 1.00pm.

Cost Implications

Whilst the fees paid to the panel members would not change, staff attending the meeting would be paid overtime after 7.00pm.

Planning staff that prepare reports on the agenda attend to assist the panel with specific details of their applications. Managers also attend meetings to ensure any matters raised by the panel can be readily addressed if the need arises.

On average there are between 6-9 items per meeting and additional meetings are listed as needed and for large contentious applications.

Based on 6 agenda items there is likely to be a minimum of 2 Principal Planners and 2 Planners attending a meeting and also 1 administration staff member. Taking a conservative view of staffing costs, approximately \$2000 per meeting would be the additional costs incurred should meetings be scheduled to commence at 6.00pm.

Based on the new requirements for applications to be referred to the panel for determination, it is expected that 25 meetings per annum will be required (6-9 items per meeting) with a total approximate additional cost of \$50,000 per annum should meetings be scheduled to commence at 6.00pm. This amount has not been budgeted for.

Survey

As part of the project to develop a single new independent panel for Northern Beaches Council from the 3 existing panels, a survey was undertaken in February 2017 of all participants in independent panels from a 3 month period at the end of 2016.

111 persons completed the survey, majority being the customers of the panel (submission makers and proponents).

The following question was put to respondents:

- *Please rank your preference for the timing of future panels: Morning, Afternoon or Evening?*

72% of respondents to this question stated their first preference was morning meetings, whilst 22% preferred evening meetings.

In terms of a second preference, 80% of respondents preferred an afternoon meeting.

It can be concluded that a majority of the customers of the panel were satisfied with the present arrangement of morning site inspections and an afternoon meeting.

Local Planning Panels - Other

The table below shows the current start times of other LPPs:

	LPP	Time
1	Mosman Municipal Council	10:30am
2	Strathfield Municipal Council	10:30am
3	Waverley Council	11:00am
4	Cumberland Council	11:30am
5	Hawkesbury City Council	11:30am
6	Hills Shire Council (The)	12:00pm
7	Ku-ring-gai Council	12:30pm
8	Northern Beaches Council	1:00pm
9	Randwick City Council	1:00pm
10	Woollahra Municipal Council	1:00pm
11	Camden Council	2:00pm
12	Inner West Council	2:00pm
13	Willoughby City Council	2:00pm
14	Campbelltown City Council	3:00pm
15	Parramatta Council	3:00pm
16	Georges River Council	4:00pm
17	Hunters Hill	4:00pm
18	Blacktown City Council	4:30pm
19	Liverpool City Council	4:30pm
20	Lane Cove Municipal Council	5:00pm
21	Penrith City Council	5:00pm
22	Ryde	5:00pm
23	Sydney (Council of the City of)	5:00pm
24	Wollongong City Council	5:00pm
25	Wollondilly Shire Council	5:30pm
26	Burwood Council	6:00pm
27	Canterbury-Bankstown Council	6:00pm
28	Fairfield City Council	6:00pm
29	Bayside Council	6:00pm
30	Hornsby	6:30pm

It is noted here that 5 of the 30 panels listed commence meetings at 6.00pm or later. It is also noted that the majority of panels conduct site inspections prior to the meetings scheduled start time.

Availability of Agendas

All panel meeting agendas are made available to the public via Council's website and DA's online portal. Councillors also receive electronic advice via the Councillor portal. Hard copy agendas can be provided on request to Councillors however electronic delivery is preferred given the volume of some papers.

ITEM 11.4	NOTICE OF MOTION NO 29/2018 - MAYOR & COUNCILLOR FEES
TRIM FILE REF	2018/266216
ATTACHMENTS	NIL

Submitted by: Councillors Rory Amon, Pat Daley OAM, Vincent De Luca OAM, Stuart Sprott & David Walton

MOTION

That, pursuant to section 248 of the Local Government Act 1993, the Council fixes the annual fee for:

- A. Councillors for the period 1 July 2018 to 30 June 2019 at \$28,950 payable monthly in arrears, being a freeze on the amount paid to Councillors for the period 1 July 2017 to 30 June 2018, and
- B. The Mayor for the period 1 July 2018 to 30 June 2019 at \$84,330 payable monthly in arrears, being a freeze on the amount paid to the Mayor for the period 1 July 2017 to 30 June 2018.

ACTING CHIEF EXECUTIVE OFFICER REPORT

In accordance with Council's Code of Meeting Practice Clause 5.1(1)(c) I offer the following report on this matter to assist Council in the deliberation of this motion:

The setting of annual fees to be paid to Councillors and the Mayor is a matter for Council. The background as to the setting of fees and practices of former Councils is outlined below.

The Local Government Remuneration Tribunal (the Tribunal) released its report and determination on 17 April 2018 under sections 239 and 241 of the Local Government Act, 1993 (LGA). The Tribunal is required to report to the Minister for Local Government by 1 May each year as to its determination of categories of councils and the maximum and minimum amounts of fees to be paid to mayors, councillors, and chairpersons and members of county councils.

In determining the minimum and maximum fee range payable within each of the categories, the Tribunal is required, pursuant to section 242A of the LGA, to give effect to the same policies on increases in remuneration as those that the Industrial Relations Commission is required to give effect to under section 146C of the Industrial Relations Act 1996, when making or varying awards or orders relating to the conditions of employment of public sector employees. The current policy is that public sector wages cannot increase by more than 2.5 per cent, within minimum to maximum range of fees payable to councillors and mayors.

Within the fee range stipulated by the Tribunal, Northern Beaches Council adopted the maximum fee for both the office of councillor and mayor for the 2017-18 year to reflect the significant duties of these offices and the expanded strategic reach of these offices given the scale and breadth of the council in the newly amalgamated environment.

The fees adopted by the Council for the 2017-18 year are as follows:

- Councillors for the period 1 July 2017 to 30 June 2018 at \$28,950 payable monthly in arrears, and
- The Mayor for the period 1 July 2017 to 30 June 2018 at \$84,330 payable monthly in arrears.

The Tribunal has determined that the minimum and maximum fees applicable to each category may be increased by 2.5 per cent (from the 2017-18 allowable fee) which is consistent with the government's policy on wages. It has been the customary practice of all former councils to apply the allowable index from the Tribunal to the fee. This proposed increase takes into account the level of responsibility of the elected representatives for a 'Metropolitan Large' category council in accordance with external considerations, such as the consumer price index and other economic factors as considered through current NSW Government policy by the Tribunal.

The fee range determined by the Tribunal for Metropolitan Large councils (which includes Northern Beaches Council) from 1 July 2018 to 30 June 2019 is:

- Councillors: \$ 17,980 to \$ 29,670 per annum
- Mayor: \$ 38,200 to \$ 86,440 per annum.

Fees at the maximum of the range amount to \$531,490 in total for 2018-2019 for a Large Metropolitan category council.

Council is required to set by resolution the annual fees to be paid to councillors and the mayor within the range determined by the Tribunal.

A 2.5% increase to the maximum fee would be an increase of \$12,910 from the 2017-18 year. In accordance with the customary practice of former councils, provision for this amount has been included in the draft budget allocation for 2018-2019.

This year the Tribunal report also considered the categories of councils, following a significant review of the categories and the allocation of councils into each category as a result of the amalgamation process ceasing for numerous councils in 2017. The Tribunal concluded that there was no strong case to change the criteria or the allocation of councils into categories and Northern Beaches Council remains in the category of a 'Metropolitan Large' Council.

The full Local Government Remuneration Tribunal Annual Report and Determination may be viewed on the NSW Remuneration Tribunals website at:

<http://www.remtribunals.nsw.gov.au/local-government/current-lgrt-determinations>

ITEM 11.5	NOTICE OF MOTION NO 31/2018 - OCEAN STREET BRIDGE
TRIM FILE REF	2018/289163
ATTACHMENTS	NIL

Submitted by: Councillor Rory Amon

MOTION

That:

- A. Council notes the installation of the spikes on the Sydney Water pipe running adjacent to the Ocean St Bridge, and the community opposition to the installation of the spikes.
- B. Council write to Sydney Water, addressing and asking clarification on the following issues:
 - a. Council notes community opposition to the installation of the spikes on the Northern and Southern end of the Ocean St Bridge,
 - b. Why were the spikes installed? And, at whose request were the spikes installed?
 - c. If the installation is related to asset protection, how is it said the spikes will protect the Sydney Water asset, given the ability of pedestrians to climb the bridge fence and impact upon the asset, and on what evidence was the decision to install the spikes made?
 - d. If the installation is relation to pedestrian safety, how is it said the spikes will enhance pedestrian safety, noting that pedestrians may attempt to scale the spikes and be impaled on them, or when the spikes will encourage pedestrians to scale the bridge fence, increasing the risk of slippage and injury, and, in this context, on what evidence was the decision to install the spikes made?

BACKGROUND FROM COUNCILLOR RORY AMON

The Ocean St Bridge is a known recreational spot at the Northern end of the peninsula. The bridge has long attracted young people who jump into the lagoon on hot summer and spring days. The young people jump from a Sydney Water mains pipe which runs adjacent to the bridge. Council has erected appropriate signage to warn of the dangers of jumping from the bridge.

In recent days, Sydney Water has installed spikes at the Southern and Northern end of the Sydney Water pipe which frustrates pedestrian access (see below images). Young people will either attempt to scale the spikes risking being impaled or they will climb the bridge fence and risk slipping into the water.

The installation of the spikes is strongly opposed by the local community and there real concerns it creates extra risk.



ACTING CHIEF EXECUTIVE OFFICER REPORT

In accordance with Council's Code of Meeting Practice Clause 5.1(1)(c) I offer the following report on this matter to assist Council in the deliberation of this motion:

In order to reduce the risk of injury or harm, Council has previously installed signage to warn the public of the dangers of diving or jumping from the Ocean Street Bridge into Narrabeen Lagoon.

Council is in receipt of one complaint regarding the spikes that have been installed by Sydney Water on its sewer pipe adjacent to the Ocean Street Bridge at Narrabeen Lagoon. In response to this complaint, Council staff contacted Sydney Water to raise the matter directly. Council has also provided Sydney Water's contact information back to the resident so they are able to liaise directly with Sydney Water regarding this issue.

ITEM 11.6	NOTICE OF MOTION NO 32/2018 - SOUTH PALM BEACH BOARDWALK
TRIM FILE REF	2018/289167
ATTACHMENTS	NIL

Submitted by: Councillor Rory Amon

MOTION

That in view of community concerns expressed regarding the proposed boardwalk at Kiddies Corner, at the Southern end of Palm Beach ("Boardwalk"), and the associated loss of parking spaces, Council halt the progression of the construction of the Boardwalk, pending further community consultation and a briefing to Councillors following that consultation.

BACKGROUND FROM COUNCILLOR RORY AMON

The draft plan for Landscaping of Palm Beach was passed by the Northern Beaches Council on 8th August 2017.

The Palm Beach community is supportive of the plans to landscape the beach.

There is concern from community users, mostly families with young children, regarding the construction of a boardwalk in Kiddies Corner (southern end of Palm Beach). This will result in a reduction of access to the beach and a reduction in the number of parking spaces.

The number of parking spots is at a premium especially at weekends and during school holidays. The major congestion at the beach during these times will only be made worse if a boardwalk is constructed at kiddies corner.

The original plans maintained the shared traffic/pedestrian zone of 10kph in this area. The boardwalk was added at the last minute after the community consultation period had ended and it was not apparent from the publicly exhibited plans that the boardwalk would result in the removal of up to 17 valuable parking spaces.

A petition has been signed by over 500 persons objecting to the boardwalk and the consequent reduction in parking. The petition was presented to Council.

ACTING CHIEF EXECUTIVE OFFICER REPORT

In accordance with Council's Code of Meeting Practice Clause 5.1(1)(c) I offer the following report on this matter to assist Council in the deliberation of this motion:

The plan for a boardwalk at 'Kiddies Corner' in Palm Beach is a part of the Palm Beach (south) Landscape Masterplan. The draft that was placed on public exhibition clearly showed the proposed boardwalk. The Masterplan was adopted by Council in August 2017 following a period of community consultation and was endorsed by the Palm Beach and Whale Beach Association prior to adoption.

The purpose of the Kiddies Corner boardwalk as identified in the Palm Beach (south) Masterplan (and also the draft masterplan) is to provide safe and inclusive access from the reserve south of the Pavilion to the rockpool.

This area is currently unsafe for pedestrians as cars are parking on the road edge in an area that is informal and does not meet Roads and Maritime Services guidelines for parking. This is causing pedestrian safety issues and also the road edge to degrade.

As the Masterplan is already adopted, Council staff over the coming months will proceed to detailed design work, including geotechnical investigation and determining firm costings. Key design considerations will include engineering the boardwalk to withstand coastal hazards, producing a design that is sympathetic to local area, and minimises the impacts on the environment and parking.

As advised to Councillors, further community consultation is already planned for this project once designs have been prepared, as is a briefing of Councillors.

ITEM 11.7	NOTICE OF MOTION NO 33/2018 - ROSEBERRY STREET, BALGOWLAH
TRIM FILE REF	2018/291390
ATTACHMENTS	NIL

Submitted by: Councillor Candy Bingham

MOTION

That:

- A. Council review and update the 2011 Manly Industrial Zone Masterplan, with a focus on improving amenity in Roseberry Street.
 - B. Council undertake a comprehensive traffic study of this area.
 - C. Council report on the possibility and traffic impact of joining the north and south sections of Quirk Road, linking Balgowlah Road and Kenneth Road.
 - D. Council bring back a report on these matters within 6 months.
-

BACKGROUND FROM COUNCILLOR CANDY BINGHAM

Roseberry Street South, Balgowlah is under increasing pressure due to the opening of a number of large retail outlets in the street in recent times, with more to come.

In 2011 the former Manly Council adopted a Masterplan for the Manly Industrial Area, in recognition of the changing use of the area with the then pending opening of Bunnings and Woolworths in Roseberry Street South, Balgowlah.

Since then further major retailers, including furniture outlets, have opened in this section of the street. Shortly, Aldi will be operating a major supermarket there as well. In addition, the operation of the B-Line car parking station in Kenneth Road, with restricted entry & exit points, will further impact on this already highly-congested area.

ACTING CHIEF EXECUTIVE OFFICER REPORT

In accordance with Council's Code of Meeting Practice Clause 5.1(1)(c) I offer the following report on this matter to assist Council in the deliberation of this motion:

The 2011 Manly Industrial Zone Masterplan proposed a range of enhancements to improve the amenity of the area. Many of these actions have been completed however some initiatives, including a new gateway entry at Roseberry Street north (including landscape elements and raised pedestrian crossing) did not proceed to more detailed design and costing following the decision of the Local Traffic Committee at that time.

Strategic and Place Planning has not scheduled a review of the 2011 Manly Industrial Zone Masterplan for 2017/18 or 2018/2019. Having regard for the current program of works including the Avalon Place Plan, Mona Vale Place Plan and review of the Manly 2015 Masterplan staff are not able to commit to such a review until after this period.

It is recommended that further consideration of the need for a review of the Masterplan be undertaken following the implementation of actions from a comprehensive Traffic Study as outlined below.

It is recognised that since the Plan was completed a number of new retail uses have been established, potentially impacting traffic in the area. Council's Transport Network team are currently seeking quotations for a full traffic study of Roseberry Street. This scope of this study also includes a review of the potential of extending Quirk Road.

The possibility and traffic impact of joining the north and south sections of Quirk Road, linking Balgowlah Road and Kenneth Road will be considered as part of the study above, however staff suggest that initial estimates for this component of the works is in the order of \$4million - \$5million.

Given the scale of the study and the need to obtain sufficient data, staff have advised it could be delivered within 6 months.

ITEM 11.8	NOTICE OF MOTION NO 34/2018 - CAMPING CAR / VANS MOTION
TRIM FILE REF	2018/292007
ATTACHMENTS	NIL

Submitted by: Councillor Stuart Sprott

MOTION

That Council prepare a report of feasibility to be bought back to council within three (3) months considering the following:

- A. It be illegal under Council parking laws to stay overnight (i.e. between 9 pm and 7 am) in any vehicle parked in a street or public parking space (e.g. in any street, public space, council park, reserve or carpark), unless otherwise specified.
- B. Parking spaces with a 7-hour limit (i.e. 7P spaces), become "4 hour" spaces (as well as discouraging overnight camping, having a 4-hour limit will increase the 'availability', for more people, of high-demand spaces near beaches, etc and will also make it easier for council rangers to enforce the parking laws).
- C. Carparks at sports grounds and facilities (i.e. with public toilets) be assessed for suitability as "designated campervan and caravan parking areas", with a fee to be charged by Council for overnight parking. (The fee to be used for costs of maintenance of facilities and public spaces in the Council area).
- D. Rosters of council rangers be developed to take into account this matter, and to ensure enforcement of Council by-laws.

BACKGROUND FROM COUNCILLOR STUART SPROTT

Due to the increasing occurrences of people "camping" overnight in vehicles (vans and cars) on the streets and in carparks in the LGA and with the lack of facilities, it is creating waste and other problems this practice causes.

People are camping in vans and cars (overnight and in many instances for some days and even weeks) have increasingly been causing problems with rubbish, showering etc with lack of facilities and the misuse of public car parking spaces and other public spaces.

ACTING CHIEF EXECUTIVE OFFICER REPORT

In accordance with Council's Code of Meeting Practice Clause 5.1(1)(c) I offer the following report on this matter to assist Council in the deliberation of this motion:

Preparation of a report is possible within 6 months using existing operational resources.

By way of background, as part of the development of the Northern Beaches Transport Strategy and the subsequent Action Plan 'Park' staff will consider the points raised by this Notice of Motion noting that:

Council cannot prevent licensed vehicles from parking on streets subject to the localised control of that street. There are no legislative provisions available for Council to enforce any restrictions on people sleeping in a vehicle overnight on a public road or road related area. Whilst it is possible to do so in other public places (reserves/ carpark) there are practical difficulties around enforcement, particularly with respect to maintaining the safety of Rangers (waking people and remote locations), and the ability to establish evidence of staying overnight versus short visit.

Any changes proposed to timed parking limits should be fully considered in terms of impact on current users and the surrounding areas. Prior to making such proposals all locations should be individually assessed through parking demand studies and be the subject of community engagement.

Additional staff resources would be required for any out of hours enforcement activities, both in terms of the number of staff and the salary budget in order to accommodate compulsory penalty rates.

ITEM 11.9	NOTICE OF MOTION NO 35/2018 - PLASTIC GARBAGE BINS
TRIM FILE REF	2018/292189
ATTACHMENTS	NIL

Submitted by: Councillor Stuart Sprott; Pat Daley OAM; David Walton

MOTION

That, at the completion of the tender processes for Northern Beaches Council waste collection contracts and its integration with the outcome of the Kimbriki recycling tender process, staff provide a briefing to Councillors on:

- A. The full financial costs, benefits and complete environmental assessment of the replacement of all bins for households on the Northern Beaches.
- B. Other measures to reduce costs in the ongoing management of waste and recycling and further that management provide detailed measures to recycle the replaced plastic bins.

ACTING CHIEF EXECUTIVE OFFICER REPORT

In accordance with Council's Code of Meeting Practice Clause 5.1(1)(c) I offer the following report on this matter to assist Council in the deliberation of this motion:

The integration of Council's waste service is a critical activity for Council, bringing together three different styles and types of waste management into a single high quality service for the region. As part of this process, Councillors were briefed 6 March 2018 on the Kimbriki AWT Project and New Waste Processing Contract, and 10 April 2018 on the proposed new bin rollout for the domestic waste and recycling collection service. As advised in these briefings, significant savings in waste management expenses are anticipated from this integration work.

As we move into the next stage of this integration project, Councillors will be comprehensively briefed on the full financial and environmental impacts and benefits of the new domestic waste collection service, including the rollout of standardised bins to every residential property. This briefing will include measures proposed to improve service delivery and resource recovery as well as opportunities to reduce ongoing costs for the management of this service.

Tenders for the Waste collection service have closed and are currently being assessed by the Tender Evaluation Panel. Council will be briefed on the outcomes of the Waste Collection Tender in June, prior to the Council Meeting and will also have a further briefing on the bin replacement program.

This will incorporate a full analysis as outlined above as well as a report on how recovered bins can be recycled into new products demonstrating Council's commitment to service excellence, sustainability as well as producing financial savings.

12.0 QUESTIONS ON NOTICE

ITEM 12.1	QUESTION ON NOTICE NO 05/2018 - MERITON CAR PARKING PROVISION DEE WHY TOWN CENTRE
TRIM FILE REF	2018/294100
ATTACHMENTS	NIL

Submitted by: Councillor Vincent De Luca OAM

QUESTION

In relation to the significant reduction by Council regarding Meriton's failure to provide enough parking for their Developments in the Dee Why Town Centre:

- A. Was a meeting held on 14 June 2016 and the matter of Meriton not supplying the amount of car parking spaces it should have discussed and what was resolved regarding the under supply of car parking for its Developments in the Dee Why Town Centre?
- B. Is it correct that Meriton should have paid a levy/fee of approximately \$15m to Council, but a decision was taken to reduce it by approximately \$4m - what were the exact amounts?
- C. Who made the decision to reduce the money due to Council and what were the reasons to justify such a massive reduction?
- D. Should the decision to reduce the \$15m by \$4m been referred to a full open Council meeting for resolution?
- E. What was the reduction offer from Council made to Meriton by letter dated 5 July 2016 ref number: 2016/218552?
- F. On what date and how much money did Meriton pay for its under supply of car parking for its development/s in the Dee Why Town Centre?

ITEM 12.2	QUESTION ON NOTICE NO 06/2018 - COST OF COUNCIL'S CAR FLEET SINCE AMALGAMATION
TRIM FILE REF	2018/294126
ATTACHMENTS	NIL

Submitted by: Councillor Vincent De Luca OAM

QUESTION

Since the amalgamation, in relation to Council's Car Fleet:

- A. What is the total amount of money expended by Council in purchasing vehicles for the Car fleet?
- B. What is the total amount of money expended by Council on servicing vehicles in the Car Fleet?
- C. What makes and models of vehicles are currently in Council's Car Fleet?
- D. What is the total amount of money expended by Council to lease vehicles?

13.0 RESPONSES TO QUESTIONS ON NOTICE

ITEM 13.1	RESPONSE TO QUESTION ON NOTICE NO 04/2018 - MONITORING BY SOCIAL MEDIA PAGES AND EMAIL ACCOUNTS
TRIM FILE REF	2018/251114
ATTACHMENTS	NIL

Submitted by: Councillor Vincent De Luca OAM

QUESTION

From time to time, certain Councillors have been contacted by senior staff regarding posts on their social media in order to advise on matters regarding the post, or to direct that changes be made to respective posts.

- A. Which Council Staff are responsible (or which staff usually takes on the responsibility or takes it upon themselves) for monitoring Councillors' social media accounts and who do they report to?
- B. Which Council Staff are responsible for monitoring Councillors' email accounts and who do they report to and on what matters do they report regarding Councillor email accounts?

RESPONSE

- A. There is no one person specifically tasked with monitoring Councillors social media channels. The Community Engagement and Communication teams take an active interest in how Council is being represented across social media channels. This helps Council identify issues or areas in which to engage the community, run information campaigns or directly respond with information. These teams report to the Executive Manager, Community Engagement and Communication.

On the occasions where senior staff have contacted Councillors about their social media posts, it has been done in the interest of ensuring Councillors and the community are provided with relevant and accurate information.

As the majority of staff at Council live in the local government area, staff from across the organisation share posts, comments and publications that they see from localised social media groups that relate to the organisation with the communications team.

- B. Councillor email accounts are not monitored by any Council staff.

14.0 MATTERS PROPOSED TO TAKE PLACE IN CLOSED SESSION

RECOMMENDATION

- A. That, in accordance with the requirements of Section 10A of the *Local Government Act 1993* as addressed below, Council resolve to close the meeting to the public to consider and discuss:
- a Item 14.1 Mayoral Minute No 03/2018 - Acting Chief Executive Officer Arrangements on the basis that it involves the receipt and discussion of personnel matters concerning particular individuals (other than councillors) [10A(2)(a) Local Government Act 1993].

This report discusses recruitment of a new Chief Executive Officer and the disclosure of this matter in open meeting would, on balance, be contrary to the public interest in maintaining openness and transparency in council decision-making because this information would disclose details concerning particular individuals (other than councillors).
 - b Item 14.2 Notice of Motion No 30/2018 - Pasadena Contingency on the basis that it involves the receipt and discussion of information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business [10A(2)(c) Local Government Act 1993].

This report discusses the acquisition of land and the disclosure of this matter in open meeting would, on balance, be contrary to the public interest in maintaining openness and transparency in council decision-making because the disclosure of this information would confer commercial advantage on a person on whom Council would conduct business.
 - c Item 14.3 Notice of Rescission No 02/2018 - Item 9.6 Appointment of Directors - Pittwater Environmental Foundation From the Council Meeting Held 17 April 2018 on the basis that it involves the receipt and discussion of personnel matters concerning particular individuals (other than councillors) [10A(2)(a) Local Government Act 1993].

This report discusses appointing directors to a foundation and the disclosure of this matter in open meeting would, on balance, be contrary to the public interest in maintaining openness and transparency in council decision-making because this information would disclose details concerning particular individuals (other than councillors).
- B. That the resolutions made by the Council in Closed Session be made public after the conclusion of the Closed Session and such resolutions be recorded in the Minutes of the Council Meeting.
-



northern
beaches
council

