

NORTHERN BEACHES
COUNCIL

NOTES

IMPLEMENTATION ADVISORY GROUP MEETING

held in the Councillors Room, Manly Town Hall on

WEDNESDAY 5 APRIL 2017

northernbeaches.nsw.gov.au

**Minutes of the Implementation Advisory Group Meeting
held on Wednesday 5 April 2017
in the Councillors Room, Manly Town Hall
Commencing at 4:00pm**

ATTENDANCE:

Attendance

Dick Persson, AM Administrator

Members

Jean Hay, AM (Chairperson)
Michael Regan (Deputy Chairperson)
Kylie Ferguson (Deputy Chairperson)
Alex McTaggart
Jose Menano-Pires

Council Officers

Mark Ferguson General Manager
Helen Lever Acting Deputy General Manager Corporate Services
Ben Taylor Deputy General Manager Environment & Infrastructure
Kate Lewis Executive Manager Community Engagement
Mark Jones Executive Manager Assets Property & Finance (Strategic)
Sherryn McPherson Governance (Notes)

1.0 WELCOME AND INTRODUCTIONS

1.1 ACKNOWLEDGEMENT OF COUNTRY – JEAN HAY, AM

Jean Hay, AM gave an acknowledgement of Country.

1.2 APOLOGIES – JEAN HAY, AM

That an apology for non-attendance be received from Cathy Griffin.

2.0 CONFIRMATION OF NOTES OF PREVIOUS MEETINGS & REVIEW OF ACTION LOG

2.1 NOTES OF IMPLEMENTATION ADVISORY GROUP HELD 1 MARCH 2017

RECOMMENDATION

That the Notes of the Implementation Advisory Group held 1 March 2017, copies of which were previously circulated to all Members, are hereby confirmed as a true and correct record of the proceedings of that meeting.

(Michael Regan / Kylie Ferguson)

2.2 NOTES OF IMPLEMENTATION ADVISORY GROUP HELD 15 FEBRUARY 2017

RECOMMENDATION

That the Notes of the Implementation Advisory Group held 15 February 2017, copies of which were previously circulated to all Members, are hereby confirmed as a true and correct record of the proceedings of that meeting.

(Kylie Ferguson / Jose Menano-Pires)

2.3 NOTES OF IMPLEMENTATION ADVISORY GROUP HELD 8 FEBRUARY 2017

RECOMMENDATION

That the Notes of the Implementation Advisory Group held 8 February 2017, copies of which were previously circulated to all Members, are hereby confirmed as a true and correct record of the proceedings of that meeting with the exception of item 2.1 Discussion of Core Service Integration Projects - Manly Pathway of Olympians and Naming of Andrew "Boy" Charlton Pool be amended from:

"The naming of the pool was by resolution of former Manly Council. J Hay advised that John Devitt has requested it be called the Cecil Healey Pool instead"

to

"The naming of the pool was by resolution of former Manly Council. J Hay advised that John Devitt has requested it be called the Healey-Devitt Pool instead"

(Kylie Ferguson / Jose Menano-Pires)

3.0 REVIEW OF PREVIOUS ACTIONS

3.1 REVIEW AND UPDATE OF PREVIOUS ACTIONS AND BUSINESS ARISING - HELEN LEVER

DISCUSSION

Update: Apologies for 3 sets of minutes. Helen advised all items are complete.

Actions: Manly Pathway of Olympians - Helen Lever to work with Mick Darda and organise for the plaques to be made from the allocated budget and installed in usual manner.

4.0 COUNCIL UPDATES

4.4 RETURNING TO ELECTED REPRESENTATION AND WORKSHOP – PART 1 – ACCOMMODATION - HELEN LEVER

DISCUSSION

Council Elections - Significant Dates

Helen Lever circulated details of the Local Government Election Workshops which included significant dates and a map of the Northern Beaches Wards was also distributed to the group. The document has been amended.

Council Workshop Part 1 – Accommodation

Karen McLoughlin addressed the IAG in regards to the Councillor Accommodation project and distributed a Councillor Accommodation Facility Comparison document to members which gave an overview of the current Councillor Chamber facilities at Mona Vale, Dee Why and Manly. A copy of the document was distributed to members.

The Administrator sought feedback from the Committee.

Council Mayoral Chains

Northern Beaches chains are currently being investigated and will be chosen conservatively with a historic feel and presence when required in a civic space.

Council Historian Wall

Council Honour boards will remain in their current locations however are to be updated to reflect the amalgamation of the new Northern Beaches Council. Pittwater / Vuko Place, Warriewood will be the exception with the honour wall possibly being relocated to Mona Vale or Avalon Library.

Actions:

1. Melinda Aitkenhead to review and provide options for Council Chains and provide an update to the GM and Administrator.
2. Melinda Aitkenhead to investigate the installation of Wi-Fi within the Dee Why Chamber at the Civic Centre to assist future Councillors and staff with access to the internet during Council meetings.
3. The Pittwater Council Honour Board at Vuko Place, Warriewood to be relocated to either the Mona Vale or Avalon Library.
4. A showcase be investigated to consider the display of the former Manly, Warringah and Pittwater Chains and Robes.

4.1 ADMINISTRATOR'S UPDATE – DICK PERSSON, AM

DISCUSSION

Sportsgrounds and Golf Courses Discussion Paper

Ben Taylor, Deputy General Manager distributed a copy of the Sportsgrounds Strategy discussion paper.

4.2 GENERAL MANAGER'S UPDATE - MARK FERGUSON

DISCUSSION

Draft Organisational Structure

Mark Ferguson presented to the group the (high level) Draft Organisational Structure which is currently on consultation with staff.

NOTE:

Michael Regan provided feedback to the General Manager that the Ombudsman should remain independent in the structure and report directly to the Chief Executive Officer.

Questions:

Q: Yellow lines have been installed through the Frenchs Forest Hospital Precinct area and in suburban streets. Can Council organise for Rangers to attend various times per week to regulate the area?

A: The GM and DGM will take on notice.

4.3 TRANSITION PROGRESS - MARK FERGUSON

DISCUSSION

Core Services and Associated Projects

Mark Jones – Executive Manager Transformation provided the group with an update and presentation on Core Services and Associated Projects “Quick Organisation Wins”. A copy of the presentation provided to the Committee was distributed at the meeting. Only a small number of projects are running behind schedule that incur risks and are being strictly monitored.

5.0 LRC AGENDA

5.1 DRAFT LRC AGENDA FOR 19 APRIL 2017 MEETING - KATE LEWIS

DISCUSSION

The Draft Agenda is still in process.

6.0 GENERAL BUSINESS

Nil

The meeting concluded at 6:18pm

This is the final page of the Notes comprising 6 pages
numbered 1 to 6 of the Implementation Advisory Group
meeting held on Wednesday 5 April 2017 and confirmed on Wednesday 3 May 2017