

AGENDA

Notice is hereby given that an Ordinary Meeting of Council will be held at the Civic Centre, Dee Why on

Tuesday 26 November 2019

Beginning at 6:00pm for the purpose of considering and determining matters included in this agenda.



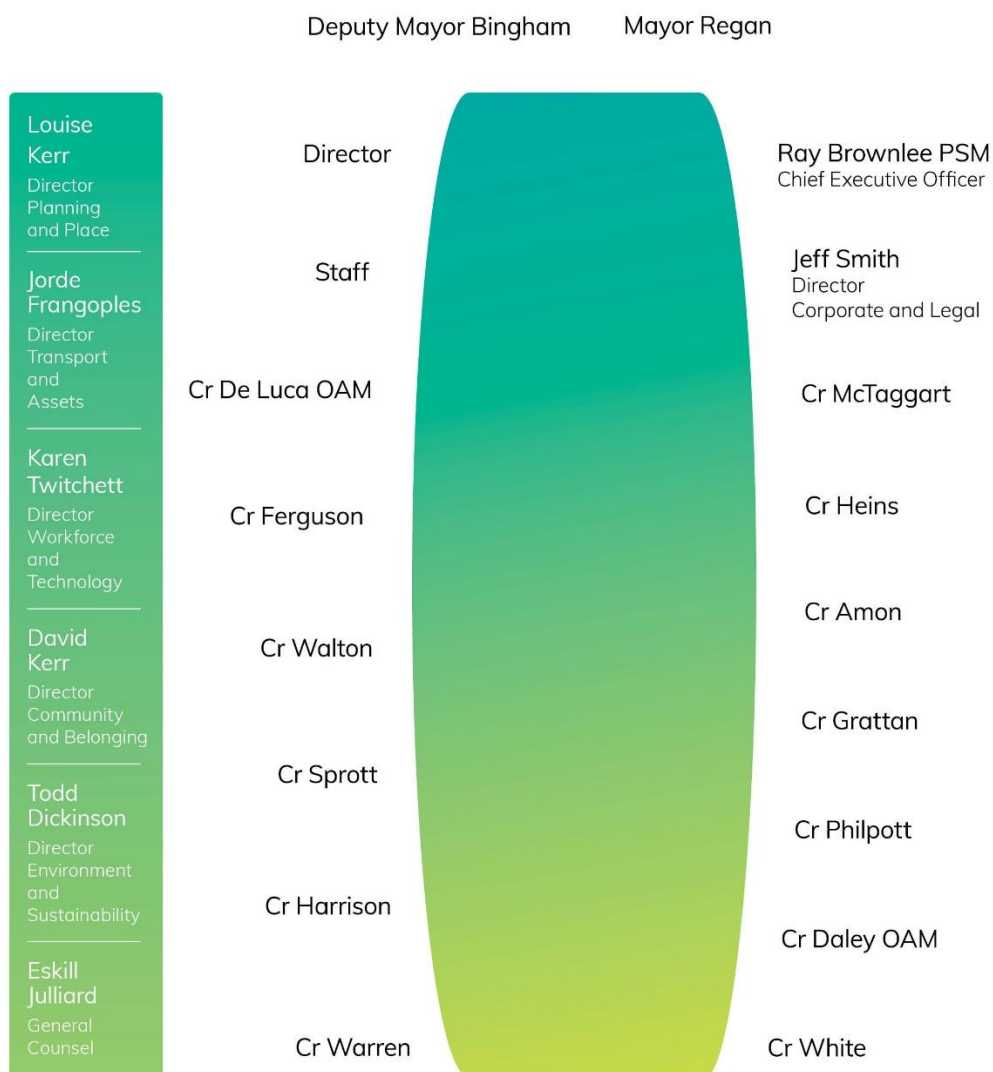
Ray Brownlee PSM
Chief Executive Officer

OUR VISION

Delivering the highest quality service valued and trusted by our community

OUR VALUES

Trust Teamwork Respect Integrity Service Leadership



**Agenda for an Ordinary Meeting of Council
to be held on Tuesday 26 November 2019
at the Civic Centre, Dee Why
Commencing at 6:00pm**

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1.0 ACKNOWLEDGEMENT OF COUNTRY

As a sign of respect, Northern Beaches Council acknowledges the traditional custodians of these lands on which we gather and pays respect to Elders past and present.

2.0 APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE

In accordance with Part 6 of the Code of Meeting Practice, apologies must be received and accepted from absent Councillors and a leave of absence from the Council Meeting may be granted.

3.0 CONFIRMATION OF MINUTES

3.1 MINUTES OF ORDINARY COUNCIL MEETING HELD 22 OCTOBER 2019

RECOMMENDATION

That the Minutes of the Ordinary Council Meeting held 22 October 2019, copies of which were previously circulated, be confirmed as a true and correct record of the proceedings of that meeting.

4.0 DISCLOSURES OF INTEREST

In accordance with Part 17 of the Code of Meeting Practice, all Councillors must disclose and manage any conflicts of interest they may have in matters being considered at the meeting.

5.0 PUBLIC FORUM AND PUBLIC ADDRESS

In accordance with Part 5 of the Code of Meeting Practice, residents, ratepayers, applicants or other persons may request to address Council in relation to any one matter related to the general business of Council but not the subject of a report on the agenda (Public Forum) and no more than two matters listed for consideration on the agenda (Public Address).

6.0 ITEMS RESOLVED BY EXCEPTION

In accordance with Part 14 of the Code of Meeting Practice, items that are dealt with by exception are items where the recommendations contained in the staff reports in the agenda are adopted without discussion.

7.0 MAYORAL MINUTES

ITEM 7.1 MAYORAL MINUTE NO 18/2019 - SAVE OUR RECYCLING PROGRAM

TRIM FILE REF 2019/598234

ATTACHMENTS NIL

BACKGROUND

Back in 2018, delegates at the LGNSW 2018 Conference unanimously voted to call on the NSW Government to reinvest the Waste Levy in recycling and waste infrastructure and programs. Again, at this year's Conference, it was on the agenda and was further supported with specific solutions outlined to address the waste and recycling crisis which could be delivered in partnership with local government.

The local government sector's *Save Our Recycling* campaign outlined in the Local Government NSW report *At the Crossroads: The State of Waste and Recycling in NSW* calls for support by local councils.

The report outlines -

- Funded regional waste plans for the future of waste and resource recovery developed by councils for their regions.
- Funding for and delivery of the priority infrastructure and other local government projects necessary to deliver these regional-scale plans, particularly where market failure has been identified
 - Increased local and state government procurement of recycled goods made with domestic content, e.g. recycled content targets to help drive demand and provide incentives to deliver on these targets.
 - funded research, development and delivery of recycling technologies and products generated from recyclables, particularly by local or regional councils.

The NSW Government collects revenue from a Waste Levy via licensed waste facilities in NSW. The levy applies to every tonne of waste disposed to landfill. According to the latest NSW Budget papers, this totalled \$772 million in 2018/19.

As reported in the 2018/19 Annual Financial Statements, Council paid \$7,757,000 to the NSW Government Waste Levy. For the same period Council received \$260,376 in contestable / non-contestable funding to assist with waste management and recycling infrastructure, programs and education.

Revenue from the Waste Levy is expected to increase by about 70 percent from 2012/13 to 2022/23. By the end of this period the Waste Levy revenue is forecast to have increased to more than \$800 million a year: \$100 for every woman, man and child in NSW. Yet, only a small portion – less than one fifth – of this revenue is invested back into waste and recycling programs.

The NSW Government promised a major education campaign to help support kerbside recycling in 2015. However, this is yet to be delivered. A Waste Infrastructure Plan and a new Waste Strategy are also overdue.

The Government is also likely to miss key targets in its existing *Waste Avoidance and Resource Recovery Strategy 2014-21*. Its latest *2017/18 Progress Report* shows that in NSW:

- household recycling rates are decreasing
- less waste per person is being diverted from landfill

- the amount of waste being generated is expected to grow by 36 percent by 2036 – well above population growth.

Recent decisions by China and other countries to put in place measures to stop the importation of plastic and paper recyclates from countries like Australia are also making it more challenging to find markets for recyclates. This combination of a lack of funding, planning and action has left our state-wide waste and recycling systems in a poor state.

Local councils in NSW are calling on the NSW Government to invest the money it collects from the Waste Levy to help build a circular economy in NSW.

Local Government's *Save our Recycling* campaign outlines ways the State Government can work with us to properly develop, fund and deliver the waste and recycling systems our communities deserve.

It is a blueprint for the NSW Government to invest the money it collects from the Waste Levy to help fix our ailing recycling services and build a circular economy in NSW.

The campaign focuses on the following key areas for NSW Government action:

Education

Fund a large-scale, state-wide education campaign to support recycling and markets for recycled products in NSW. The NSW Government must fund and work with councils to activate this campaign; community by community.

Innovation

Greater use of more recycled content by all tiers of government to help create scale, and then new markets, jobs and investment will follow.

Investment

Reinvest the Waste Levy in council-led regional waste-and-recycling plans and fund councils to deliver the infrastructure and services our cities and regions need.

Almost two years has passed, and little has been done to provide Industry with the certainty it requires to invest in processing and manufacturing on a scale that would address the volume of material imported to and produced in Australia.

Government Policy must keep pace with the phased banning of exports - stronger, enforceable requirements around and commitments to market development, investment in post-consumer recyclate as well as ensuring manufacturers of products are made responsible for their materials at end-of-life. Government must acknowledge the need for a mandated product stewardship scheme.

I seek your support for the *Save Our Recycling* campaign which is being coordinated on behalf of the sector by LGNSW.

I understand that the recommendations below can be undertaken within existing operational budgets.

MOTION

That Council:

1. Acknowledges the growing imperative to manage waste and recycling within NSW and calls for urgent action from the State Government to help build a circular economy in NSW
2. Endorses Local Government NSW's sector-wide *Save our Recycling* campaign, and asks the State Government to reinvest the Waste Levy in:
 - A. Funding councils to collaboratively develop regional-scale plans for the future of waste and recycling in their regions
 - B. The delivery of the priority infrastructure and other local government projects needed to deliver regional-scale plans, particularly where a market failure has been identified
 - C. Support for the purchase of recycled content by all levels of government, to help create new markets
 - D. Funding and delivery of a state-wide education campaign on the importance of recycling, including the right way to recycle, the purchase of products with recycled content and the importance of waste avoidance.
3. Write to our local State Members, the NSW Minister for Energy and Environment, the NSW Minister for Local Government, the NSW Treasurer, the NSW Premier and the NSW Opposition Leader, the NSW Shadow Minister for Environment and Heritage and the NSW Shadow Minister for Local Government to seek their support for recycling and outline the urgent need to educate, innovate and invest in local waste and recycling services via the Waste Levy.
4. Inform the Environment Strategic Reference Group of Council's decision to support the *Save Our Recycling* campaign.
5. Write to LGNSW President Ms Linda Scott of the decision of Council on this matter; and Promotes the *Save Our Recycling* campaign through our communication platforms



Michael Regan
MAYOR

ITEM 7.2**MAYORAL MINUTE NO 19/2019 - CHILDREN'S SERVICES -
RECOGNITION FOR OUR SUSTAINABILITY PROGRAM AND A
COUNCIL FAMILY DAY CARE EDUCATOR****TRIM FILE REF****2019/639850****ATTACHMENTS****NIL****BACKGROUND**

Our Children's Services team continue to exceed in the quality of service they provide to our community at our Children's Centres and Family Day Care.

In the last 12 months they have received recognition of services for exceeding the National Quality Standard for a number of our Children's Centres and are now being recognised for their Excellence in Early Childhood Award with the Sustainability Educational Program at Narrabeen Children's Centre by the Australian Childcare Alliance NSW.

Sustainability is very much embedded in our Community Strategic Plan and I know we are fortunate to have an organisation full of staff committed to delivering our goals in this area.

The Narrabeen Children's Centre are a great example through working together with families and the community, they hope to empower the children in their care to take on the responsibility of looking after our planet. This is being actively achieved through their daily programming practices that include gardening, composting, looking after native bee hives, recycling, responsibility for water usage and instilling empathy towards each other and living things.

The program, now recognised statewide has been incredibly successful not only for the children, but for the families and parents, the community and the educators themselves. I'm sure you will agree, such programs give a child a sense that they can do something simple and make a difference in our community.

In addition, I am proud to advise that one of Council's family day care educators, Ms Carolyn Douglas has been named the national award winner of the 'Perpetual Star Award' by Family Day Care Australia for her extraordinary contribution to the family day care sector for more than 30 years. This is remarkable recognition for Ms Douglas and demonstrates her ongoing commitment and dedication to early childhood education and care.

We are very fortunate to have dedicated staff like Carolyn Douglas and the staff at Narrabeen Children's Centre. Such recognition is a reminder to both us as the elected representatives and our community that we have dedicated and committed staff seeking to continuously improve the quality of services we provide through our Children's Services to the community members of the future.

MOTION

That:

1. Council formally acknowledge the outstanding achievement in being awarded Excellence in Early Childhood by Australian Childcare Alliance NSW
 2. Council congratulate the staff involved in the sustainability project at the Narrabeen Children's Centre
 3. The Mayor on behalf of Council writes a letter of congratulations to Ms Carolyn Douglas on her recent achievement and thanking her for her dedication and commitment.
-



Michael Regan
MAYOR

ITEM 7.3	MAYORAL MINUTE NO 20/2019 - SOLAR FARMS
TRIM FILE REF	2019/645002
ATTACHMENTS	NIL

BACKGROUND

We as a Council recognise it will take all levels of government to evoke change, never more so than with our response to climate change.

At a local level, Council has identified that 82% of Council's annual carbon emissions currently come from electricity consumption. This equates to approximately 20 gigawatts of electricity per annum.

Council have been progressively working on energy efficiency upgrades at facilities and infrastructure including sportsfields, carparks, street lighting, and in community and council buildings. We have also installed 390 KW of solar on 35 council properties and we have further plans to install approximately 400 KW over another six properties in the next 12 months.

Reducing consumption, costs and subsequently carbon emissions aligns very closely with the goals we set in our Community Strategic Plan, our draft Environment and Climate Change Strategy and our draft Local Strategic Planning Statement. These plans and strategies are evidence of our identified responsibility and efforts to be seen as community leaders on issues such as environmental sustainability.

Recently, the City of Sydney and City of Newcastle announced a transition to supply all of their whole electricity load using renewable energy. It is understood these deals were completed with savings over the life of the project compared to grid electricity.

Given the savings that have been identified by both these councils, I believe it is incumbent on us to also investigate the opportunities such arrangements could bring for the Northern Beaches.

As such, I seek support to request that Council start investigating opportunities for the Northern Beaches to also achieve an increased renewable energy mix as part of our future energy plans through renewable electricity supply, including source, reliability, costs, benefits and payback periods. Imagine the opportunities that could come from solar farms created in a regional sister city that could provide renewable energy to the grid and reduce our emissions, but also provide valuable jobs during the construction process.

I understand that such an investigation can be undertaken within existing operational budgets.

MOTION

That Council:

1. Investigate opportunities for the procurement of increased renewable electricity supply, including source (such as solar farms), reliability, costs, benefits and payback periods.
2. Brief Councillors within four months on the outcome of their investigations.



Michael Regan
MAYOR

ITEM 7.4	MAYORAL MINUTE NO 21/2019 - VOLLEYFEST 2020
TRIM FILE REF	2019/667988
ATTACHMENTS	NIL

BACKGROUND

I think Councillors will agree it was disappointing to learn of Destination NSW's decision to discontinue funding for Volleyfest at Manly Beach for 2020.

This event has grown in success over the last five years at Manly Beach and became a FIVB World Tour Olympic qualification tournament in 2019.

Northern Beaches Council has been a major sponsor of VolleyFest by providing fee waivers, grants and in-kind support. After the event in 2019 Council undertook an economic assessment of the event to measure the costs and benefits of Council's investment. It was clear through this assessment there were positive contributions to the local community with an identified direct economic benefit (gross value added) \$1.65 million. The feedback from the local community on the events was that these types of events 'make Manly a better place to live'. Council resolved in July to continue to consider requests for funding and in-kind support for future VolleyFest events.

I believe Council should continue support for this event through our Grants and Partnership Program to ensure this event can continue and remain at Manly Beach. This funding would be contingent upon the State Government also securing alternative funding for the event. Council provided \$25,000 in in-kind support in 2019. I am proposing that Council increase the contribution by an additional \$25,000 to \$50,000 per annum totaling \$150,000 over three years (\$50,000 per annum) along with any fee-waiving fees applicable to hosting this event in 2020, 2021 and 2022.

As in such partnerships, this sponsorship would be conditional on Council being recognised as a major sponsor, promotion of the Northern Beaches and submission of a detailed post event report that includes an analysis and assessment of local economic and community benefits.

MOTION

That Council:

1. Provides Volleyball Australia with cash (\$50,000 per annum for three years) and fee waiver support for VolleyFest 2020, 2021 and 2022 through an agreement under the Community Grants and Partnership Program following confirmation from the State Government of funding towards the event.
2. Write to Destination NSW seeking reconsideration of the decision to discontinue funding for the event.
3. Write to the Local State Member for Manly advising Council's decision to support the event and to ask that the State Member continue to advocate for funding from Destination NSW for the event



Michael Regan
MAYOR

8.0 CHIEF EXECUTIVE OFFICER'S DIVISION REPORTS

ITEM 8.1	OUTCOME OF PUBLIC EXHIBITION AND ADOPTION OF THE DRAFT COMMUNICATIONS POLICY
REPORTING MANAGER	EXECUTIVE MANAGER COMMUNITY ENGAGEMENT AND COMMUNICATIONS
TRIM FILE REF	2019/485949
ATTACHMENTS	1 ↓ Communications Policy - November 2019

SUMMARY

PURPOSE

Report to Council on the results of the public exhibition of the draft Northern Beaches Communication Policy and to seek adoption of the policy.

EXECUTIVE SUMMARY

The purpose of the draft Communications Policy is to provide an understanding of the different communication channels Northern Beaches Council use, their intended purpose and the roles and responsibilities of staff in accessing and using them to ensure all communications are well coordinated, effectively managed and responsive to the diverse information needs of the community.

In the development of this draft Policy, consideration was given to existing policies of the former Councils, policies from other Councils, recent community feedback and advice from internal teams, particularly the Communications and Community Engagement team.

The draft policy was publicly exhibited for 28 days from 26 July 2019. Two responses were received from the public but they were unrelated to the policy. Feedback from internal stakeholders suggested some minor changes to the structure and language which have been included.

RECOMMENDATION OF CHIEF EXECUTIVE OFFICER

That Council:

1. Note the outcomes of the public exhibition.
 2. Adopt the Communications Policy.
 3. Rescind the following:
 - A. No 196: Media and Communications Policy (Pittwater Council)
 - B. GOV-PL 520: Media Policy (Warringah Council)
-

REPORT

BACKGROUND

Since the formation of the Northern Beaches Council, a policy review project has been underway to ensure a concise and consistent approach on policy matters across the Northern Beaches.

Prior to amalgamation the management of media and communications was undertaken in various ways by the former Pittwater and Warringah Councils which is reflected in their policies. These policies have been reviewed and a draft policy developed which proposes a single Northern Beaches approach (Attachment 1).

The former Manly Council did not have an adopted policy in place, however it did have a Communications Strategy, Procedures and Action Plan (2012 – 2015), which covered similar content to the Pittwater and Warringah Policies, and is now covered in the new Communications Policy.

CONSULTATION

The draft policy was developed in consultation with key staff stakeholders including the Communications and Community Engagement Teams. Additionally, other guidelines, operational standards and strategies of the former councils were also reviewed. As part of the investigation process, a range of policies and frameworks from other councils, state and federal government agencies, along with other organisations and corporations have also been referenced during the policy development.

The draft policy was exhibited for a period of 28 days from 26 July 2019. Community engagement included:

- Information on a 'Your Say' project web page including an online submission form where community feedback can be submitted.
- Distribution to those registered on the Community Engagement Register and advertisements in the Manly Daily.
- Workshops and information sessions/ meetings with staff and business units in Council.

Two responses were received from the public but they were unrelated to the policy. The issues raised in the public submissions included issues with hard surfaces in parks, environmental impact of dogs on beaches, Councillor disclosures of pet ownership and call for an upgrade of Bantry Bay Road.

The internal consultation process included a number of meetings and presentations with a range of business units. The Joint Consultative Committee was also presented with the draft Policy. The feedback received related to the structure and style of language used. Minor changes have been made to reflect the feedback.

TIMING

The policy is supported by existing operational processes and procedures and will be implemented once adopted by Council.

LINK TO COUNCIL STRATEGY

This report relates to the Community Strategic Plan Outcomes of:

- Good Governance Goal 19 (a) - Demonstrate a high standard of transparency and accountability through community involvement and strong, timely reporting practices.

- Partnership and Participation Goal 21 (c) - Undertake innovative and adaptive community engagement.

FINANCIAL CONSIDERATIONS

The cost of implementing the draft Communications Policy will be met within the 2019/20 operational budget.

SOCIAL CONSIDERATIONS

Council recognises that communication with the community is a critical function that underpins understanding and awareness of the decisions of Council and importantly how Council is delivering on the Community Strategic Plan Outcomes and Goals. The draft policy defines several principles to ensure that communication between Council and the community will be in a manner that is:

- accessible and available in multiple formats to accommodate diverse information needs
- informative and proactive, promoting awareness about the decisions of Council, policies, programs, services and decisions
- open and transparent, encouraging two-way communication through a variety of channels that demonstrates how feedback has been used to support decisions
- positive and builds an engaged and highly satisfied community
- consistent, timely, accurate and responsive to our community needs, and
- respectful of the democratic process acknowledging Council resolutions represent the majority view.

ENVIRONMENTAL CONSIDERATIONS

Council is committed to improving and demonstrating leadership in the community in environmental sustainability and waste minimisation. This applies to the selection and procurement of communication tools, including promotional materials that may be identified as part of a communications plan or strategy. The use of digital and social media tools will be given preference but the focus will be on providing communications that are accessible and available in multiple formats to accommodate the diverse information needs of the community.

GOVERNANCE AND RISK CONSIDERATIONS

Ensuring a robust, complete and up to date policy environment is key to Council's governance framework. There are no increased risks to the organisation through harmonising the policies from the former Councils into a single approach for managing communications.

Council Policy

Communications

Policy Statement

This policy provides an understanding of the different communication channels Northern Beaches Council use, their intended purpose and the roles and responsibilities of staff in accessing and using them to ensure all communications are well coordinated, effectively managed and responsive to the diverse information needs of the community.

Principles

Council is committed to delivering its Community Strategic Plan – Shape 2028 (CSP) and the vision of ‘a safe, inclusive and connected community that lives in balance with our extraordinary coastal and bushland environment.’ Communication with the community is a key function that underpins understanding and awareness of the how the community can contribute to, and how Council is delivering, on the CSP outcomes and goals.

Communication will be in a manner that is:

- accessible and available in multiple formats to accommodate diverse information needs;
- informative and proactive, promoting awareness about the decisions of Council, policies, programs, services and decisions;
- open and transparent, encouraging two-way communication through a variety of channels that demonstrates how feedback has been used to support decisions;
- positive and builds an engaged and highly satisfied community;
- consistent, timely, accurate and responsive to our community needs; and
- respectful of the democratic process acknowledging Council resolutions represent the majority view.

Scope and purpose

This policy applies to Council staff and defines the parameters for staff and business units who:

- are authorised to administer or contribute to the development of Council’s official communication tools;
- propose to use social media or other digital channels to promote the Council’s policies, programs, events and services;
- use social media in a personal capacity.

Communications channels

Council’s communication channels includes digital media (websites, social media, Electronic Direct Mail and other online sites), print and broadcast media. These communication channels are for the use of the organisation’s programs, events and services only. Only authorised staff administrators are permitted to approve content through workflow processes prior to being published.

Council supports the free promotion of not-for-profit community groups that run events and programs that benefit the local community via the ‘Event Calendar’ on Council’s website. Council reserves the right to reject any listing if it is deemed commercial, outside the Council area and/ or not in keeping with Council’s values.

Where community-run events and programs receive Council grant funding, they may be eligible for promotion through selected Council communication channels, at the discretion of the Communications Team.

Branding

All public communication materials and channels must adhere to and reflect Council's adopted identity, employing the Brand Identity Guidelines.

Media relations

Media enquiries are managed by authorised staff in the Communications Team and only they are responsible for the coordination of all responses to enquiries. The Communications Manager is responsible for ensuring the appropriate workflow processes are followed, prior to approval and distribution.

All other Council staff are not authorised to communicate with the media unless directly permitted by a relevant Director or the Chief Executive Officer.

Unauthorised release of Council information by staff will be referred to Council's Code of Conduct.

Spokespeople

The Mayor is the official spokesperson of Council. If the Mayor is unavailable, he/she can delegate to the Deputy Mayor and/ or other Councillor.

The Mayor is responsible for the allocating of public speaking roles at Council organised events requiring Councillor participation.

The Chief Executive Officer is the official spokesperson on high-level operational matters. Directors, Executive Managers and/or Managers can act as spokesperson on medium-low level operational matters, following approval from the Chief Executive Officer.

Digital channels

Website

Council's websites host a range of content specific to services, events and programs, as well as offering self-service products that offer 24/7 flexibility that will conform to a minimum Level AA of the Web Content Accessibility Guidelines version 2 (WCAG 2.1).

All website content must be approved through a workflow process by authorised staff administrators and/ or the Communications Manager prior to it being published online.

The Chief Executive Officer or other delegate must approve all requests for the development of sub-sites, including websites and social media pages.

Electronic Direct Mail

Electronic Direct Mail (EDM) and email marketing campaigns are a form of digital marketing sent to a list of email subscribers. This digital platform is acknowledged as an effective tool for the direct dissemination of information and for its ability to provide personalised content.

Staff working on EDMs will manage all personal information collected for email marketing in accordance with the Privacy and Personal Information Protection Act 2009 NSW.

Social media

Social media includes online communication tools that allow user participation and interaction. Social media is used by Council as part of a communications or community engagement plan and / or as part of a communications strategy. Social media is acknowledged for its great potential as:

- a two-way mechanism to encourage feedback and comment from the community;
- a strategic tool for the promotion of council initiatives and events;
- an immediate and flexible channel to receive or distribute time sensitive information;
- listening mechanism to improve our understanding of community attitudes towards topics or issues; and
- as a way of fostering debate on a topic or issue.

The Communications Team and or/ authorised administrators selectively use approved social media tools to:

- promote selected services, events, projects, policies and activities;
- enhance the Northern Beaches as a visitor destination;
- develop stronger relationships with community members;
- provide an accessible way for customers and the community to communicate with Council;
- support and complement the use of traditional media;
- expand Council's community engagement opportunities; and
- provide essential updates to the community during a crisis or emergency.

Council also uses specific online media sites selectively to:

- protect Council's reputation by monitoring social media activity that relates to Council;
- place Council's statements of facts directly onto the public record; and
- respond or clarify an issue in detail.

Managing, moderating and maintaining approved social media sites

Only approved site administrators/ authors may post content on behalf of Council on Council's official social media sites. This includes posting text, videos and photos, interacting with other social media users and responding to questions and requests. Moderation, monitoring and responding is the responsibility of the approved site administrators/ authors only.

Dealing with offensive behaviour in social media

Council will not tolerate content that is offensive, obscene, defamatory, threatening, harassing, bullying, discriminatory, hateful, racist, sexist, infringes copyright, constitutes a contempt of court, breaches a Court suppression order, or is otherwise unlawful.

Such content will be removed and may be referred to the authorities. Users who breach Council's Communications Policy may be banned from accessing Council's social media sites. Council also reserves the right to moderate content from individuals who seek to monopolise and dominate Council's social media sites for their own purposes.

Council staff use of social media

Council recognises that staff may wish to use social media in a personal capacity. Staff should be aware they are personally responsible and liable for content they publish or comments they may host on their own accounts on any form of social media.

Staff should take measures to ensure their personal comments cannot be mistaken for the official view of Council, impact on the staff member performing their role within Council or make comments on Council business or policy.

This does not apply to the functions of sharing, tagging, liking official Council posts on social media platforms such as Instagram, Facebook and others. The exception to making comment is where it relates to professional platforms such as LinkedIn where staff can acknowledge the delivery of Council projects and activities when they have already been promoted through official channels.

Council's Code of Conduct applies to staff use of social media and requires staff act in a way that enhances public confidence in local government, and they must not conduct themselves in a manner that is likely to bring Council or other Council officials into disrepute, at all times and to not place themselves in a position where they have a conflict of interest or that is not in line with Council values or policies.

References and related documents

Northern Beaches Council documents:

- Code of Conduct
- Access to Information Policy
- Disability Inclusion Action Plan
- Community Engagement Policy and Matrix
- Customer Experience Strategy
- Digital Transformation Strategy
- Community Strategic Plan – Shape 2028

Related legislation:

- Government Information (Public Access) Act 2009 (GIPA Act)
- Local Government Act 1993
- Independent Commission Against Corruption Act
- Anti-Discrimination Act 1977 NSW
- Privacy and Personal Information Protection Act 2009 NSW
- State Records Act 1998
- Copyright Act 1968 Cth; and
- Copyright Amendment (Digital Agenda) Act 2000 Cth.

Definitions

Communication channels	Includes digital media, websites, social media, other online sites, print media and broadcast media.
Council staff	Persons employed or engaged by Council including casuals, contractors and volunteers.
Social media	Applications that enable users to create and share information or ideas with others or to participate in social networking, whether known now or developed in the future.

Responsible Officer

Executive Manager Community Engagement and Communications.

Review Date

July 2022

Revision History

Revision	Date	Status	TRIM Ref
1	9 July 2019	Draft Policy referred to Council Meeting 23 July 2019	2019/382423
2	26 November 2019	Communications referred to Council for adoption.	2019/382423

ITEM 8.2	WORLD FOOD MARKETS
REPORTING MANAGER	EXECUTIVE MANAGER COMMUNITY ENGAGEMENT AND COMMUNICATIONS
TRIM FILE REF	2019/528802
ATTACHMENTS	NIL

SUMMARY

PURPOSE

To seek Council support to rescind the 2010 resolution of the former Manly Council to deliver the annual World Food Market event at Manly and to replace them with a broader World Food Market event concept that will be delivered across the Northern Beaches annually.

EXECUTIVE SUMMARY

The World Food Markets (the Markets) have been held at Gilbert Park, Manly since 2008 when Council resolved to hold the event annually.

They were held from January to March each year on a Friday evening from 5-9pm. Approximately 500 – 1,000 visitors attend the Markets each week.

Since 2017, the feedback from stallholders has been that they are not interested in taking up the long weekly tenancy required in the event format as the 12-week commitment is not financially sustainable in the one location. The weather at this time of year has also proved challenging with many Friday night events having to be cancelled at short notice, also impacting the small business operators of the food stalls. The World Food Markets deliver the following benefits for the community:

- capitalise on local community assets and create public spaces
- provide a family friendly outdoor event
- provide an event that fits with the local vibe and culture.

In order to continue to deliver these benefits it is recommended that new locations including Manly and other town centres across the Northern Beaches be considered every year. This will increase greater community connection, promote the vitality of town centres and support local visitation to our villages and town centres.

It is proposed that the suggested locations and dates be brought to a Councillor briefing as part of a presentation on the proposed Annual Events Calendar before each new year.

RECOMMENDATION OF CHIEF EXECUTIVE OFFICER

That Council:

1. Support the delivery of the World Food Markets event concept across the Northern Beaches local government area.
 2. Rescind the former Manly Council resolution of 13 December 2010.
 3. The Councillors are provide with a proposed Annual Events Calendar, including suggested dates and locations for the World Food Markets before each new year.
-

REPORT

BACKGROUND

The World Food Markets (the Markets) have been held in Manly every year from 2011 – 2019. Stalls include local and Sydney based international food stalls and trucks, and a great selection of live music and entertainment.

It is designed to be a warm and relaxed environment where locals and visitors are invited to spread their picnic rugs across the lawn and enjoy a variety of cuisines and a different live band each week.

The Markets were held on the forecourt of the Council Chambers in Manly during February and March from 2011 – 2012, and extended to January, February and March from 2013 – 2019.

Due to the growth of the markets and reaching capacity in the forecourt of the Council Chambers the Markets were relocated to Gilbert Park, Belgrave Street Manly in 2017.

The cost per food stall per week was increased from \$250 - \$340 over the years and a commitment of 12 weeks from each stallholder was required.

Some stalls have run at a loss at times due to low attendance and other factors such as bad weather. This made it difficult for the event to be viable and to attract a variety of stalls to participate in the event.

CONSULTATION

Council has consulted with stallholders, attendees and staff at the conclusion of the event each year. This feedback has formed the basis of this report, along with the Event Strategy 2018-2023.

TIMING

Planning for the 2020 event commenced in October 2019. The World Food Markets will ideally be delivered between January and March 2020.

LINK TO COUNCIL STRATEGY

This report relates to the Community Strategic Plan Outcomes of:

- Environmental Sustainability
 - Goal 4 – Our Council is recognised as a community leader in environmental sustainability
- Places for People
 - Goal 8 – Our neighbourhoods inspire social interaction, inclusion and support health and wellbeing
- Community and Belonging
 - Goal 10 – Our community is stimulated through a diverse range of cultural and creative activities and events
 - Goal 11 – Our community feels safe and supported
 - Goal 12 – Our community is friendly and supportive

- Vibrant Local Economy
 - Goal 15 – Our centres attract a diverse range of businesses, providing opportunities for work, education, leisure and social life.
- Good Governance
 - Goal 20 – Our Council efficiently and effectively responds to, and delivers on, the evolving needs of the community.

The report also relates to the six goals of the Northern Beaches Events Strategy:

- Goal 1 – Support a diverse and exciting annual events program that is welcoming, inclusive, safe and that adds value to the Northern Beaches community.
- Goal 2 – Activate our town centres and villages to reflect community aspirations, create vibrancy and enhance our sense of place.
- Goal 3 – Boost the economic and tourism benefits of events in key destinations.
- Goal 4 – Work in partnership with event organisers in a customer focused manner to promote the delivery of events.
- Goal 5 – Investigate event related transport options to make it easier for people to get to and from events across the Northern Beaches.
- Goal 6 – Continuously work to demonstrate and promote environmental sustainability in event delivery and theming.

FINANCIAL CONSIDERATIONS

The allocated operational budget for the event concept is \$47,000 and is in the 2019-20 approved budget.

SOCIAL CONSIDERATIONS

Council staff are working to provide more opportunities for local businesses to get involved in the event as well as additional activities for the broader community to enjoy as part of the event. They will also look to reduce the impact to the broader community through the reduction of the event infrastructure, footprint, bump-in and bump-out periods. This event will increase greater community connection, promote the vitality of town centres and support local visitation to our villages and town centres.

ENVIRONMENTAL CONSIDERATIONS

Locations will be selected based on recommendations and approvals by the Open Space & Recreation Planning Team due to the impact on reserves from bringing in stalls and food trucks.

All stallholders will be required to comply with Council's environmental and waste management policies and plans. A waste strategy will be implemented by Council's Events Team.

GOVERNANCE AND RISK CONSIDERATIONS

In accordance with usual practice, a risk assessment will be conducted, and a risk and emergency management plan implemented.

ITEM 8.3	GUIDELINES FOR CIVIC EVENT TO THANK LOCAL AREA COMMANDER, SUPERINTENDENT DAVE DARCY
REPORTING MANAGER	EXECUTIVE MANAGER COMMUNITY ENGAGEMENT AND COMMUNICATIONS
TRIM FILE REF	2019/612993
ATTACHMENTS	NIL

SUMMARY

PURPOSE

To provide guidelines for consideration for the development of an invitation list for the civic reception to recognise and thank Local Area Commander, Superintendent Dave Darcy upon his retirement.

EXECUTIVE SUMMARY

At its meeting of 22 October, Council resolved to host a Civic Event to thank Local Area Commander, Superintendent Dave Darcy on behalf of the community. Part of that resolution stated that Council:

- D. Prepare guidelines for attendees for the civic reception to be reported to the November 2019 Council meeting.*

It is recommended that Council delegates the selection of attendees to the Mayor and Deputy Mayor, ensuring that all local Members of Parliament and appropriate community representatives are included.

RECOMMENDATION OF CHIEF EXECUTIVE OFFICER

That Council

1. Adopts the guidelines as outlined in this report.
 2. Delegates the responsibility for selecting attendee list to the Mayor and Deputy Mayor.
-

REPORT

BACKGROUND

Council resolved at its meeting 22 October 2019 to host a civic event to recognise and thank Local Area Commander, Superintendent Dave Darcy on behalf of the community, upon his retirement.

At the Councillor briefing 10 September 2019, the presentation on Council's Annual Program of Community and Civic Events recommended Council adopt a Civic Events Policy to guide the delivery of events that recognise and celebrate our local outstanding achievements by individuals or teams. This action was not supported at the time.

To address the current resolution to develop guidelines for the drafting of an invitation list to the civic reception, it is recommended that the attendee list include all local Members of Parliament, and community representatives who have been supported by or had significant engagement with Superintendent Dave Darcy and the broader Northern Beaches Local Area Command unit.

It is recommended that the selection of attendees be delegated to the Mayor and Deputy Mayor.

CONSULTATION

Further consultation with Northern Beaches Local Area Command and relevant community groups and organisations will be undertaken.

TIMING

The attendee list will be finalised and invitations issued with sufficient notice of the event to ensure the effective delivery of the event.

LINK TO COUNCIL STRATEGY

This report relates to the Community Strategic Plan Outcome of Community and Belonging, Goal 11 – Our community feels safe and supported.

FINANCIAL CONSIDERATIONS

The recommendations of this report can be delivered within Council's operating budget.

SOCIAL CONSIDERATIONS

In addition to recognising the service of Superintendent Dave Darcy, the event will demonstrate the importance of community groups and government agencies working together for the benefit of our community.

ENVIRONMENTAL CONSIDERATIONS

There are no environmental considerations associated with the recommendation. The event will be delivered consistent with Council Waste Management Guidelines.

GOVERNANCE AND RISK CONSIDERATIONS

There are no governance or risk considerations associated with the recommendation.

ITEM 8.4	OUTCOME OF PUBLIC EXHIBITION AND ADOPTION OF THE DRAFT COMMUNITY SERVICE AWARDS POLICY
REPORTING MANAGER	EXECUTIVE MANAGER COMMUNITY ENGAGEMENT AND COMMUNICATIONS
TRIM FILE REF	2019/617607
ATTACHMENTS	1 Community Service Awards Policy - November 2019

SUMMARY

PURPOSE

Report to Council on the results of the public exhibition of the draft Northern Beaches Community Service Awards Policy and to seek adoption of the policy.

EXECUTIVE SUMMARY

The purpose of the Community Service Awards Policy is to recognise the outstanding contributions of the Northern Beaches' residents and volunteers by publicly acknowledging and thanking them in a spirit of community pride.

In the development of this Policy, consideration has been given to the existing policies from the former Councils and advice from internal teams, including the Events and Social Planning & Services Teams.

The draft policy was publicly exhibited for 28 days from 28 September 2019. No submission were received.

RECOMMENDATION OF CHIEF EXECUTIVE OFFICER

That Council:

1. Note the outcomes of the public exhibition.
 2. Adopt the Community Service Awards Policy.
 3. Rescind the following:
 - A. Former Pittwater Council – Recognition of Community Service – Awards
 - B. Former Warringah Council – Awards Policy.
-

REPORT

BACKGROUND

Since the formation of the Northern Beaches Council, a policy review project has been underway to ensure a concise, consistent approach on policy matters across the Northern Beaches.

Prior to amalgamation the management and presentation of awards was undertaken in various ways by the former Pittwater and Warringah Councils which is reflected in their policies. These policies have been reviewed and a draft Community Service Awards Policy has been developed which proposes a single Northern Beaches Policy (Attachment 1).

Manly Council did not have an adopted policy in place, however it followed the lead of the Australia Day Council with regards to Australia Day Award categories.

CONSULTATION

The draft policy was developed in consultation with some staff stakeholders including the Events and Social Planning & Services Teams

The draft policy was exhibited for a period of 28 days from 28 September 2019. Community engagement included:

- Information on a 'Your Say' project web page including an online submission form where community feedback can be submitted.

Exhibition of the draft policy was promoted through advertisements in the Manly Daily, and emails to key stakeholders and Council's community register.

No submissions were received on the policy from the internal or external consultation processes. In light of this, no changes have been made to the draft policy.

TIMING

The policy is supported by existing operational processes and procedures and will be implemented once adopted by Council.

LINK TO COUNCIL STRATEGY

This report relates to the Community Strategic Plan Outcomes of Community and Belonging:

- Goal 10 – Our community is stimulated through a diverse range of cultural and creative activities and events.
- Goal 12 – Our community is friendly and supportive.

FINANCIAL CONSIDERATIONS

The cost of implementing the draft Community Service Awards Policy will be met within the 2019/20 operational budget.

SOCIAL CONSIDERATIONS

Council recognises that the community is enhanced through the endeavours of its residents and volunteers who work to improve the lives of others and make the Northern Beaches a better place to live. Council's Community Service Awards recognise the outstanding contributions by publicly acknowledging and thanking them in a spirit of community pride.

ENVIRONMENTAL CONSIDERATIONS

Council is committed to improving and demonstrating leadership in the community in environmental sustainability and waste minimisation, this applies to all civic events that may be held in association with service awards.

GOVERNANCE AND RISK CONSIDERATIONS

Ensuring a robust, complete and up to date policy environment is key to Council's governance framework. There are no increased risks to the organisation through harmonising the policies from the former Councils into a single approach for managing communications.

Council Policy

Community Service Awards

Policy Statement

Council recognises that the community is enhanced through the endeavours of its residents and volunteers who work to improve the lives of others and make the Northern Beaches a better place to live. Council's Community Service Awards recognise the outstanding contributions by publicly acknowledging and thanking them in a spirit of community pride.

Principles

1. That Council recognises the outstanding contribution of Northern Beaches' volunteers throughout the year where appropriate.
2. That this program include:
 - Australia Day Citizen of the Year Awards (5)
 - Outstanding Community Service Awards (15)
3. That the Australia Day Citizen of the Year awards program focus on the contribution of individual volunteers but also highlight the contribution of the organisations for which they work.
4. That the Outstanding Community Service Awards focus on recognising Northern Beaches residents who have made a significant contribution to the Northern Beaches and its community. One Outstanding Community Service Award can be awarded to a non-resident who has made a significant contribution to the Northern Beaches Community.
5. That a Panel comprising three community members and the Mayor or his/her delegate be convened to judge the nominations received. In addition, two staff members will serve as facilitators on the panel – they will not vote.
6. That the judging Panel be provided with all necessary information to assist them with their deliberations including information relating to any other awards those nominees may have received.

Table 1: Annual awards and number of persons eligible per year

Australia Day Awards
Citizen of the Year
Senior Citizen of the Year (65 years or older)
Young Citizen of the Year (under 25 years)
Sportsperson of the Year
Community Event of the Year
Outstanding Community Service Awards
Up to 15 awards will be presented annually

The guidelines and eligibility criteria for each category will be reviewed annually and promoted via Council's communication channels.

All nominees must be residents of, or events held within, the Northern Beaches Local Government Area, with the exception of the Outstanding Community Service awards whereby one non-resident may be awarded. Detailed award eligibility requirements are provided in Appendix 1.

Recipients are objectively selected by a Selection Panel on merit and against the Award criteria. The panel is made up of three community members, and the Mayor or his/her delegate (provided they have not nominated someone for an award). Two staff members will serve as facilitators on the panel, but will not vote. A member of the panel is to declare an interest and stand aside from the Panel should they be related to a nominee, or consider that for any reason a conflict of interest may arise.

The Australia Day Awards are announced and presented at or around the timing of the Northern Beaches Australia Day celebrations on 26 January each year.

Scope and application

This policy applies to all employees, agents, officers, councillors and committee members of Northern Beaches Council.

References and related documents

- Local Government Act 1993
- Northern Beaches Council Australia Day Awards Nomination Guidelines and Criteria (these are reviewed and updated annually)

Definitions

Event: An activity or thing that happens or takes place as a singular occurrence though that may be over more than one day

Responsible Officer

Executive Manager Community, Arts & Culture

Review Date

30 June 2023

Revision History

Revision	Date	Status	TRIM Ref
1	26 June 2019	First draft Australia Day Awards policy	2019/281707
2	26 November 2019	Community Service Awards Policy referred to Council for adoption.	2019/624057

ITEM 8.5	ALCOHOL PROHIBITED AREAS ON AUSTRALIA DAY 2020
REPORTING MANAGER	EXECUTIVE MANAGER COMMUNITY ENGAGEMENT AND COMMUNICATIONS
TRIM FILE REF	2019/656833
ATTACHMENTS	1 NSW Police - Request for Alcohol Prohibited Area - Australia Day 2020

SUMMARY

PURPOSE

To establish temporary Alcohol Prohibited Areas (APAs) on the sand areas of all beaches, and reserves, as well as the adjacent reserves, within the Northern Beaches Local Government Area on Australia Day, 26 January 2020.

EXECUTIVE SUMMARY

The Local Area Command has asked Council to declare the sand areas of all beaches and reserves, as well as the adjacent reserves, as 'alcohol prohibited areas' for Australia Day, 26 January 2020. The request was made to, where required, assist Police in reducing antisocial behaviour brought on by the excessive consumption of alcohol in these areas.

RECOMMENDATION OF CHIEF EXECUTIVE OFFICER

That:

1. Council declares temporary Alcohol Prohibited Areas on the sand areas of all beaches, and reserves, as well as the adjacent reserves, within the Northern Beaches Local Government Area on Australia Day, 26 January 2020 from 6:00am for a period of 24 hours.
 2. Council produces and installs temporary signage across the sand areas of all beaches, reserves and adjacent reserves within the Northern Beaches Local Government Area. This can be funded from existing operational budget.
-

REPORT

BACKGROUND

Council received correspondence on 14 November 2019 from the Northern Beaches Police Local Area Commander (Attachment 1) requesting the sand area of all beaches, reserves as well as the adjacent reserves be declared as 'alcohol prohibited areas' for Australia Day, 26 January 2020. The request was made to, where required, assist Police in reducing antisocial behaviour brought on by the excessive consumption of alcohol in these areas.

This is the third time the request was made to establish the temporary Alcohol Prohibited Areas (APAs) on both the sand areas of all beaches, reserves as well as the adjacent reserves, the first time being for Australia Day in 2017.

This request reflects similar requests in previous years from the Local Area Command and comes as a result of previous incidents on Australia Day at Shelly Beach, Manly Wharf, East and West Esplanades, Jump Rock, Fairlight Beach, Freshwater Beach Reserve, Dee Why Beach Reserve, Long Reef Beach Reserve, Collaroy Beach Reserve, Mona Vale Beach Reserve and Newport Beach Reserve.

Under Section 632A of the *Local Government Act 1993*, the proposal to declare an APA does not require public exhibition and consultation before being adopted by Council. Final approval for APAs must be granted by the Local Area Commander of Police, from whom this request was received.

LINK TO COUNCIL STRATEGY

This report relates to the Community Strategic Plan Outcomes of:

- Places for People
 - Goal 8 – Our neighbourhoods inspire social interaction, inclusion and support health and wellbeing
 - Goal 9 – Our community is healthy, active and enjoys a broad range of creative, sporting and recreational opportunities
- Community and Belonging
 - Goal 11 – Our community feels safe and supported

FINANCIAL CONSIDERATIONS

Costs associated with the installation of signage to identify the temporary APAs can be accommodated within the 2019/20 operational budget.

SOCIAL CONSIDERATIONS

The introduction of the temporary APAs provide the Local Area Command with regulatory processes with which to manage antisocial behaviour, public disturbances and other alcohol-related incidents.

ENVIRONMENTAL CONSIDERATIONS

It is likely that the introduction of the temporary APAs will result in a reduction of litter and damage.

GOVERNANCE AND RISK CONSIDERATIONS

The introduction of the temporary APAs will be done in accordance with the *Local Government Act 1993* and will likely result in a safer environment for the public with reduced risk of instances related to excessive consumption of alcohol.



For Official Use Only



NSW Police Force

14 November 2019

Our Ref: d/2019/1016270

Mr Ray Brownlee
CEO
Northern Beaches Council
725 Pittwater Road
DEE WHY NSW 2099

Dear Ray,

**Request for Alcohol Prohibited Area – Australia Day 2020
As per Section 632A Local Government Act 1993**

I am writing to seek your assistance to have the sand areas of all beaches, parks and reserves within the Northern Beaches Council declared as 'Alcohol Prohibited Areas' from 6.00 a.m. Sunday 26 January 2020 to 6.00 a.m. Monday 27 January 2020.

It is felt that in previous years this initiative has allowed a positive response to reduce anti-social behaviour which is often brought about with the consumption of alcohol in these areas.

Yours faithfully,


Dave Darcy
Commander
NORTHERN BEACHES POLICE AREA COMMAND

TRIPLE ZERO (000)

Emergency only

POLICE ASSISTANCE LINE (131 444)

For non emergencies

CRIME STOPPERS (1800 333 000)

Report crime anonymously

DEE WHY NSW 2099
TTY 02 9211 3776 for the hearing and speech impaired

For Official Use Only

9.0 CORPORATE AND LEGAL DIVISION REPORTS

ITEM 9.1

SEPTEMBER 2019 QUARTER REVIEW

REPORTING MANAGER

**EXECUTIVE MANAGER FINANCIAL PLANNING AND SYSTEMS
CHIEF FINANCIAL OFFICER
EXECUTIVE MANAGER STRATEGY AND PERFORMANCE**

TRIM FILE REF

2019/523782

ATTACHMENTS

- 1 [Quarterly Budget Review Statement - Sept 2019 \(Included In Attachments Booklet 1\)](#)
- 2 [Quarterly Report on Service Performance - Sept 2019 \(Included In Attachments Booklet 1\)](#)

SUMMARY

PURPOSE

To present the financial and management results for the period ended 30 September 2019.

EXECUTIVE SUMMARY

The report details Council's management results for the quarter and the consolidated financial position for the three months ended 30 September 2019. The Quarterly Report on Service Performance is a progress report on the Operational Plan 2019/20.

The Surplus from Continuing Operations which includes Capital Grants and Contributions for the financial year is forecast to increase by \$1.6m to \$34.1m. This increase is due to higher than anticipated Income from Continuing Operations of \$0.7m and lower than anticipated Expenses from Continuing Operations of \$0.9m. The Surplus from Continuing Operations before Capital Grants and Contributions for the financial year is forecast to increase by \$0.6m to \$3.7m. Capital Expenditure is forecast to increase by \$2.7m to \$118.2m, primarily due to new grants.

Material proposed changes to the budget include a decrease in the forecast income from interest on investments reflecting the impact of the Reserve Bank's decisions lowering the cash rate and the decline in margins reflecting the lower demand for funds from the banks (-\$1m); a reduction in domestic waste income and costs as requests for additional domestic waste bins as part of the bin roll out were lower than anticipated (-\$2.9m income reduction, offset by decreases in costs and income from the Container Deposit Scheme); a contribution from the NSW Government towards the increased cost of the Emergency Services Levy (\$0.5m); RMS grants for cycleways and traffic facilities (\$1.2m); and a reduction in development contributions (-\$1.5m).

Of the 239 actions of the Operational Plan 2019/20, the majority are progressing on schedule, and seven completed. Most performance measures have met their targets. Council's high quality services received four awards across the service areas of Customer Service, Sustainability, Transport and Youth Services. Further details on service achievements are at Attachment 2 - *Quarterly Report on Service Performance*.

RECOMMENDATION OF DIRECTOR CORPORATE AND LEGAL

That Council:

1. Note the Budget Review Statement for the three months ended 30 September 2019.
 2. Approve the following changes to the Current Forecast in the September 2019 Budget Review Statement:
 - A. An increase in the forecast Surplus from Continuing Operations which includes Capital Grants and Contributions of \$1,572,503 to \$34,129,933.
 - B. An increase in capital expenditure by \$2,667,242 to \$118,213,725.
 3. Note the Quarterly Report on Service Performance for the period ending 30 September 2019.
-

REPORT

BACKGROUND

The Northern Beaches Council's Operational Plan 2019/20 was adopted on 25 June 2019. The Operational Plan is for the period 1 July 2019 to 30 June 2020.

The Quarterly Budget Review Statement is a regular progress report against the Operational Plan 2019/20. It has been prepared in accordance with the requirements of the *Local Government Act 1993* (s404(5)) and *Local Government (General) Regulation 2005 (Cl203)*, namely that the Responsible Accounting Officer report quarterly on a budget review statement and the Chief Executive Officer report at least every six months on the principal activities.

The Quarterly Budget Review Statement provides reporting to adequately disclose the Council's overall financial position as well as provide sufficient information to enable informed decision making while ensuring transparency.

The report includes:

- Service performance
- Financial performance
 - Recommended changes to the budget
 - Income and expenses budget review statement
 - Capital budget review statement
 - Cash and investments budget review statement and cash flow statement
 - Balance sheet
 - Key performance indicators
 - Contracts listing
 - Budget review of consultancy and legal expenses

OVERVIEW OF SERVICE PERFORMANCE

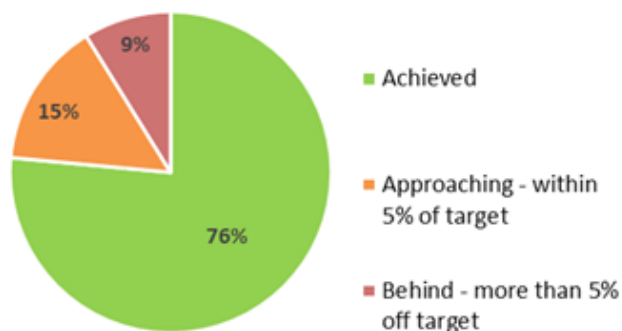
Progress on the delivery of 239 projects and 34 performance indicators is reported below for this quarter.

Of the 239 projects, 93% of projects are either progressing or completed (seven completed). Council's target is for 80% of all projects to be completed or progressing on schedule by 30 June 2020.

Of the 34 quarterly performance indicators, 76% have met their target and a further 9% are approaching their target.

Performance at a glance

34 Performance indicators



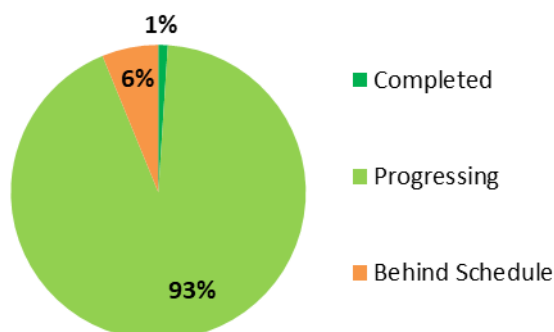
4 Awards and Recognition

N = National

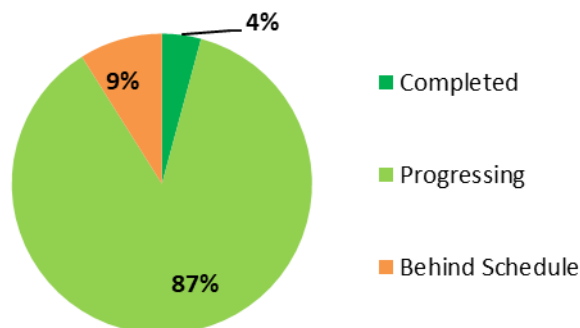
- ❖ **Finalist - Climate Change Champion Award**
- programs in environmental sustainability - Cities Power Partnership (N)
- ❖ **Finalist – Sustainable Transport Achievement** – Move Northern Beaches Transport Strategy - Cities Power Partnership (N)
- ❖ **Runner-up - Best in Class Contact Centre (under 30 seats)** - Government Contact Centre Awards (N)
- ❖ **Highly commended – Youth Week Award** – Northern Beaches Youth Programs - NSW Department Communities and Justice

Project status: overall 93% completed or progressing on schedule

97 Operational projects



142 Capital projects



A more detailed report on service performance is at Attachment 2 – *Quarterly Report on Service Performance*. This shows by the 16 key services the highlights for the quarter, status and commentary on projects, performance indicators and workload measures, as well as service financials.

FINANCIAL CONSIDERATIONS

Responsible Accounting Officer Budget Review Statement

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

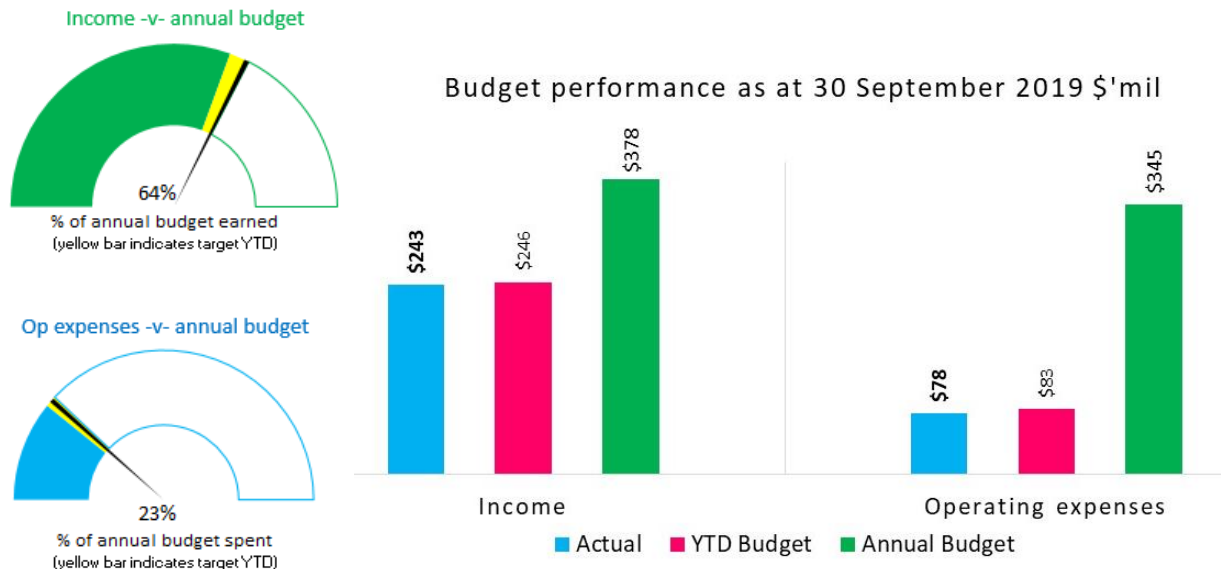
“It is my opinion that the Budget Review Statement for Northern Beaches Council for the period ending 30 September 2019 indicates that Council’s projected financial position at 30 June 2020 will be satisfactory, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.”

David Walsh Chief Financial Officer, Northern Beaches Council.

Income Statement – progress and forecast changes

The attached Quarterly Budget Review Statement (QBRs) provides an overview of the Council's progress against the annual budget at the end of the September 2019 quarter and provides explanations for major variations that result in recommendations for budget changes. Further information on the financial performance and any recommended budget changes for each of the 16 services of the Delivery Program is available within the attached 'Quarterly Report on Service Performance'.

Operating budget summary – as at 30 September 2019



The Surplus from Continuing Operations which includes Capital Grants and Contributions for the financial year is forecast to increase by \$1.6m to \$34.1m. This increase is due to higher than anticipated Income from Continuing Operations of \$0.7m and lower than anticipated Expenses from Continuing Operations of \$0.9m.

The Surplus from Continuing Operations before Capital Grants and Contributions for the financial year is forecast to increase by \$0.6m to \$3.7m.

These overall movements are detailed in the table below, under the 'Recommended Changes' column.

Operating budget as at 30 September 2019 – summary of recommended changes

	Annual					Year to date			
	ORIGINAL	Approved	REVISED	Recommended	CURRENT	YTD	YTD	YTD	
	Budget	Net rollover from 2018/19	Budget	changes for Council resolution	Forecast	Actual	Approved Budget	Variance	
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	%
Income	377,089	819	377,908	718	378,625	242,618	246,066	(3,448)	(1%)
Operating expenses	(343,183)	(2,168)	(345,350)	855	(344,496)	(78,323)	(83,219)	4,896	(6%)
Surplus / (Deficit)	33,906	(1,348)	32,557	1,573	34,130	164,296	162,848	1,448	1%
Surplus / (Deficit) before Capital Grants & Contributions	4,660	(1,658)	3,002	649	3,650	160,650	157,279	3,372	2%

Income Year to Date (YTD) Analysis

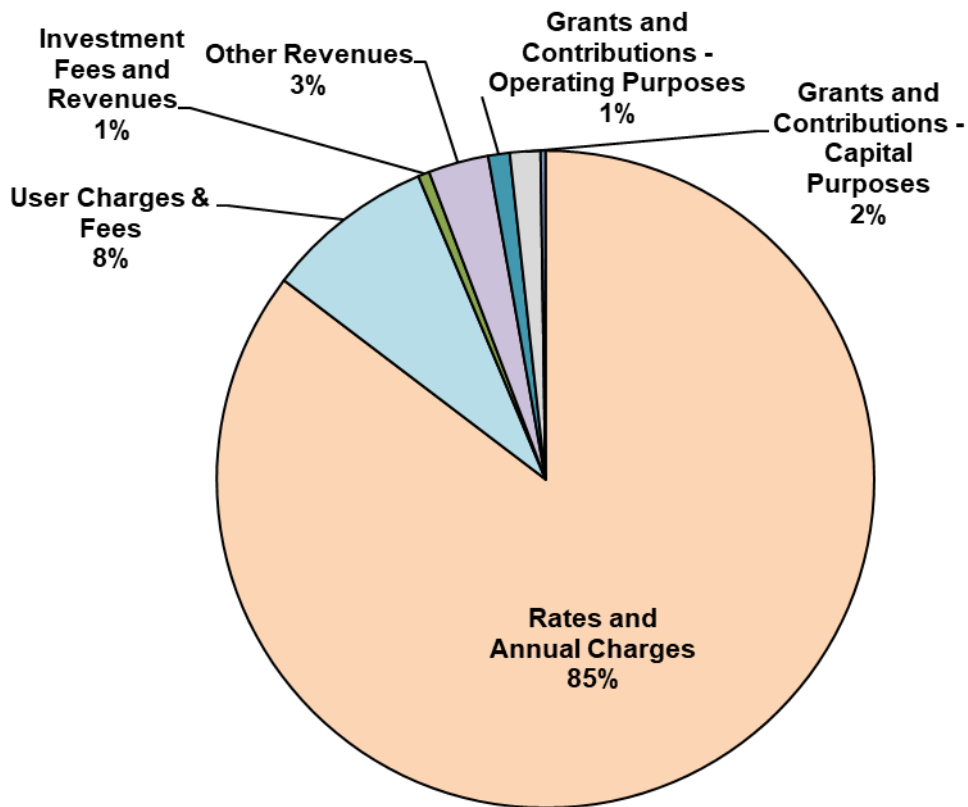
Total Income from Continuing Operations at the end of September 2019 is \$242.6m which is \$3.4m under the forecast. The principal reasons for this variance are as follows:

Income as at 30 September 2019 – Variance to Approved YTD Budget

YTD Variance \$'000	Details – Favourable / (Unfavourable)
(3,249)	Rates and Annual Charges <ul style="list-style-type: none"> Lower than anticipated additional domestic waste services requested (\$3.2m)
483	User Charges & Fees <ul style="list-style-type: none"> Development assessment income (\$0.258m) Timing of renewal of parking permits \$0.252m Timing of sportsfield facilities hire \$0.329m
(78)	Investment Fees and Revenues <ul style="list-style-type: none"> Interest revenues are lower than forecast as a result of the impact of the decision of the Reserve Bank Board to lower the cash rate by 25 basis points on three occasions since June coupled with a decline in margins reflecting a lower demand for funds from the banks.
1,269	Other Revenues <ul style="list-style-type: none"> Advertising on Council structures \$0.461m Timing of lease income \$0.713m
(384)	Grants and Contributions - Operating Purposes <ul style="list-style-type: none"> Timing of the street lighting grant (\$0.272m) Timing of the Stronger Communities Fund project for Mona Vale Public School Performance Space (\$0.460m)
(1,924)	Grants and Contributions - Capital Purposes <ul style="list-style-type: none"> Development contributions (\$0.510m) Timing of Stronger Communities Fund and Collaroy-Narrabeen Coastal Protection projects (\$1.515m)
434	Gains on disposal of Assets <ul style="list-style-type: none"> Timing of the sale of plant and equipment including waste compactors
(3,448)	TOTAL INCOME VARIANCE - YTD ACTUALS WITH YTD BUDGET

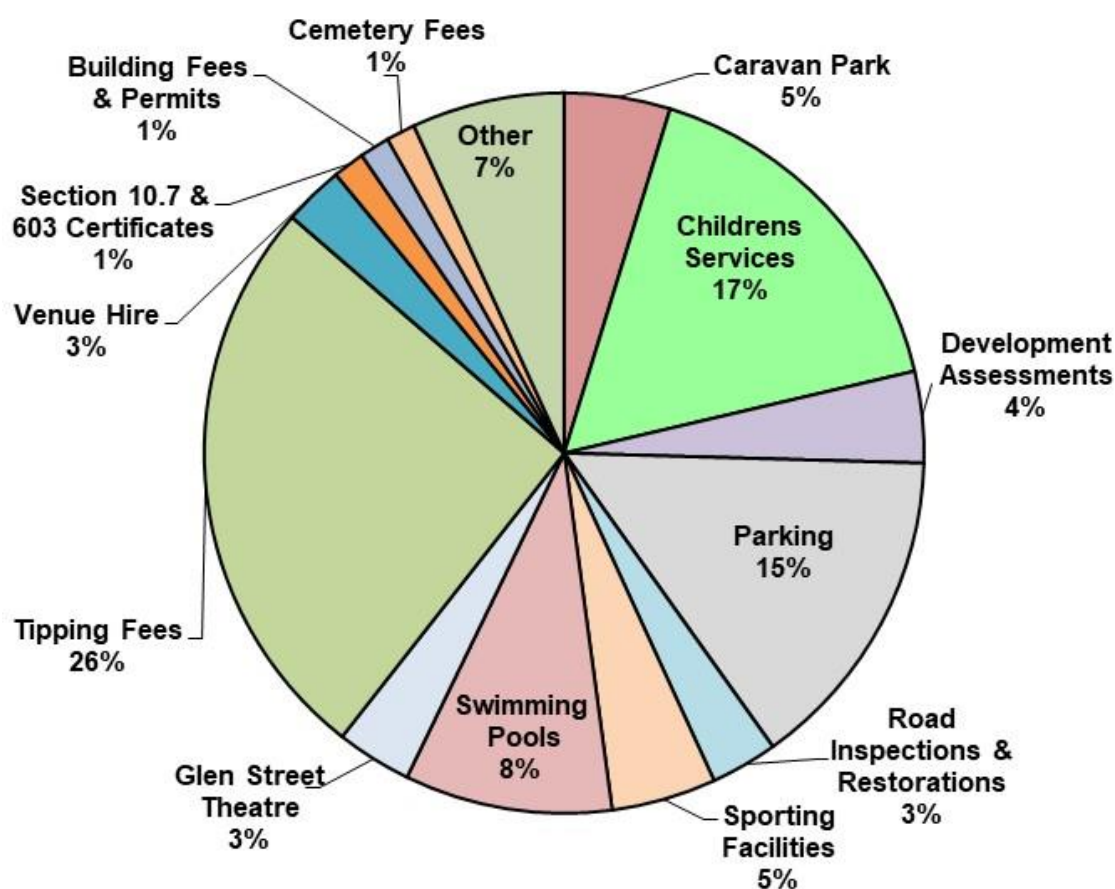
Actual Results - Consolidated

Income from continuing operations



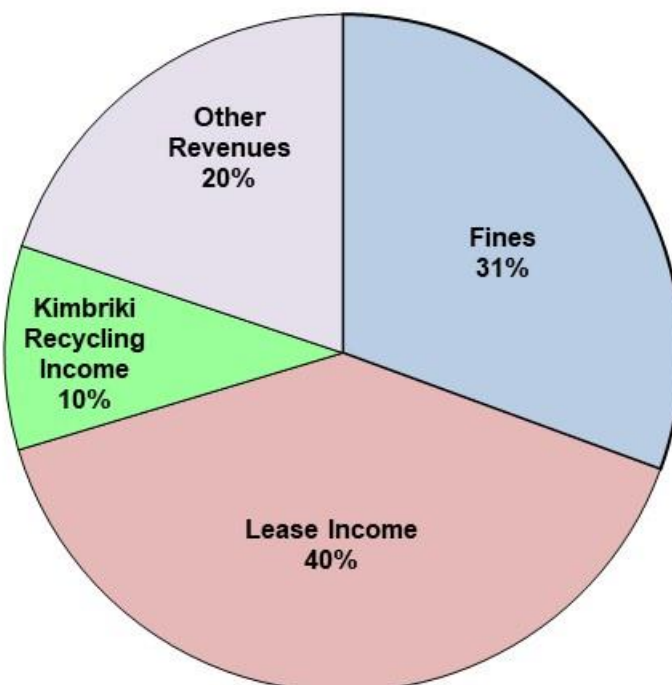
Income Item	1 July 2019 - 30 September 2019			
	YTD	YTD	YTD	%
	Actual (\$'000)	Budget (\$'000)	Variance (\$'000)	Variance
Rates and Annual Charges	207,084	210,333	(3,249)	(1.5)%
User Charges & Fees	20,198	19,715	483	2.5%
Investment Fees and Revenues	1,354	1,432	(78)	(5.4)%
Other Revenues	7,201	5,932	1,269	21.4%
Grants and Contributions - Operating Purposes	2,567	2,951	(384)	(13.0)%
Grants and Contributions - Capital Purposes	3,645	5,569	(1,924)	(34.5)%
Gains on disposal of Assets	569	134	434	322.9%
Total Income	242,618	246,066	(3,448)	(1.4)%

User charges and fees



User Charges & Fees Item	1 July 2019 - 30 September 2019			
	YTD Actual (\$'000)	YTD Budget (\$'000)	YTD Variance (\$'000)	% Variance
Tipping Fees	5,206	5,298	(92)	(1.7)%
Parking	2,970	2,759	211	7.7%
Childrens Services	3,349	3,414	(65)	(1.9)%
Swimming Pools	1,883	1,701	182	10.7%
Caravan Park	962	968	(6)	(0.6)%
Development Assessments	829	1,087	(258)	(23.8)%
Glen Street Theatre	685	487	198	40.6%
Road Inspections & Restorations	607	611	(4)	(0.6)%
Venue Hire	547	630	(83)	(13.1)%
Sporting Facilities	951	622	329	53.0%
Section 10.7 & 603 Certificates	287	282	5	1.6%
Building Fees & Permits	273	318	(45)	(14.2)%
Cemetery Fees	263	207	56	27.0%
Other	1,385	1,330	55	4.1%
Total User Charges & Fees	20,198	19,715	483	2.5%

Other revenues



Other Revenue Item	1 July 2019 - 30 September 2019			
	YTD Actual (\$'000)	YTD Budget (\$'000)	YTD Variance (\$'000)	% Variance
Fines	2,202	2,258	(55)	(2.5)%
Lease Income	2,865	2,152	713	33.1%
Kimbriki Recycling Income	702	707	(5)	(0.7)%
Other Revenues	1,431	815	616	75.6%
Total Other Revenue	7,201	5,932	1,269	21.4%

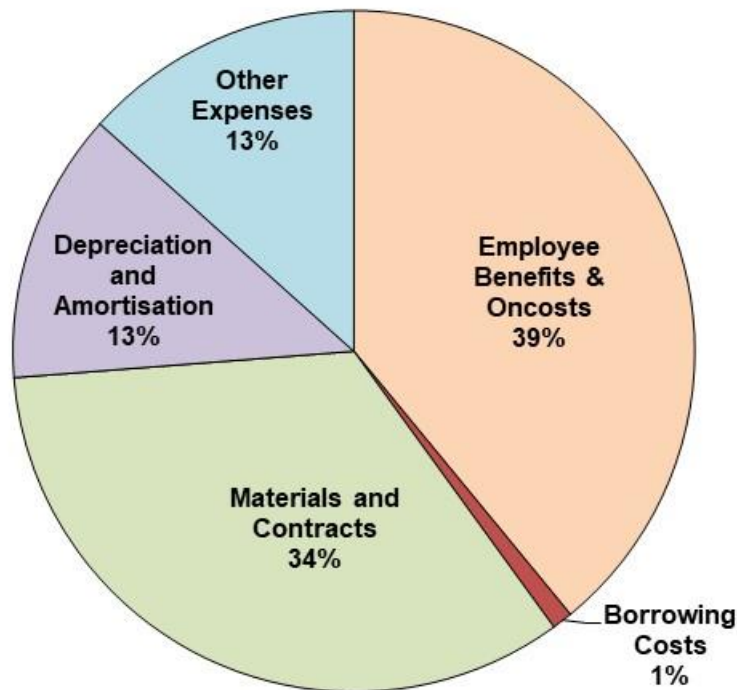
Operating expenses Year to Date (YTD) Analysis

Total Expenses from Continuing Operations at the end of September 2019 is \$78.3m which is \$4.9m under the forecast. The principal reasons for this variance are as follows:

Operating expenses as at 30 September 2019 – Variance to Approved YTD Budget

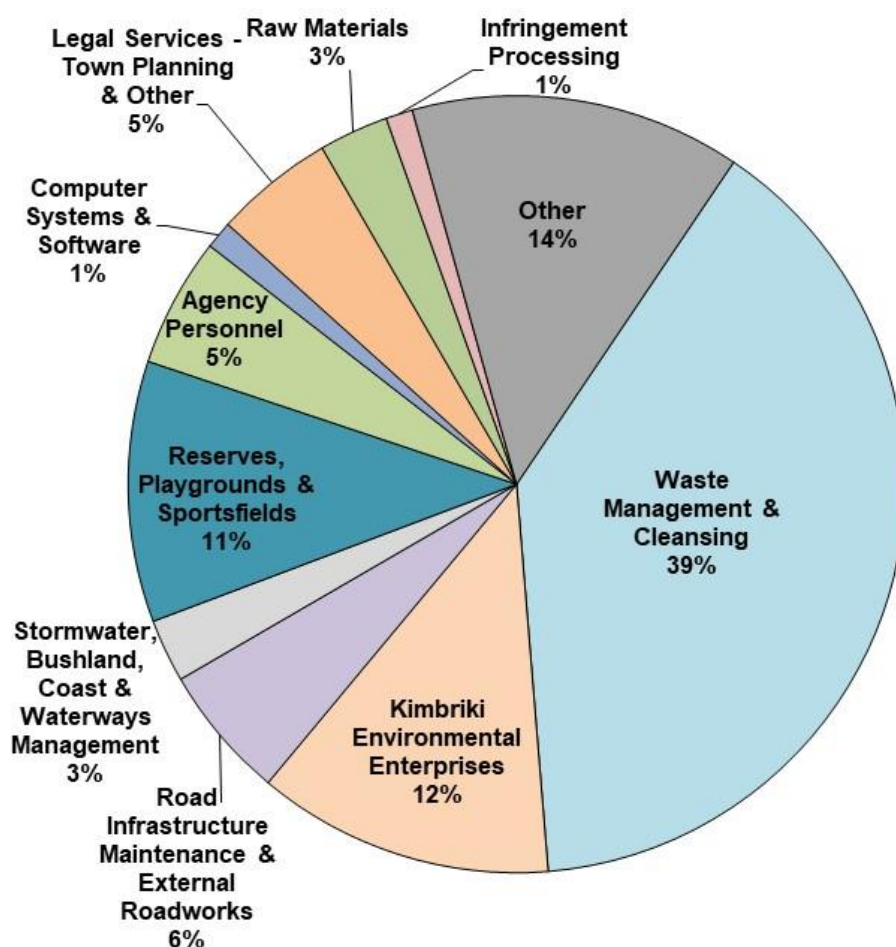
YTD Variance \$'000	Details – Favourable / (Unfavourable)
622	Employee Benefits & Oncosts <ul style="list-style-type: none"> Slightly higher than anticipated vacancies, with agency personnel utilised where appropriate to maintain service levels while positions are vacant.
98	Borrowing Costs <ul style="list-style-type: none"> Lower remediation provision required for Kimbriki (\$0.078m) Lower than anticipated interest rates on borrowings subject to a variable rate (\$0.021m)
2,427	Materials and Contracts <ul style="list-style-type: none"> Higher agency and contract personnel expenses due to staff vacancies (\$0.631m) Lower domestic waste disposal and processing costs due to lower than anticipated requests for additional domestic waste services \$1.020m Timing of Accelerated Streetlight Replacement Program \$0.771m Timing of the strategic planning projects including the Northern Beaches Local Environmental Plan \$0.488m Timing of works in the bushland, biodiversity and the floodplain management programs \$0.574m Timing of the delivery of a number of events and the later delivery of the Destination Management Plan \$0.225m
(346)	Depreciation and Amortisation <ul style="list-style-type: none"> Timing of the completion of capital works projects
2,095	Other Expenses <ul style="list-style-type: none"> Timing of the Mona Vale Public School Performance Space \$0.483m Timing of expenditure on street lights \$0.280m Timing of software licence renewals \$0.231m and insurance payments \$0.140m. Timing of property management fees \$0.238m Saving on EPA levy expense due to the reduced landfill volumes at Kimbriki \$0.329m
4,896	TOTAL OPERATING EXPENSES VARIANCE - YTD ACTUALS WITH YTD BUDGET

Expenses from Continuing Operations



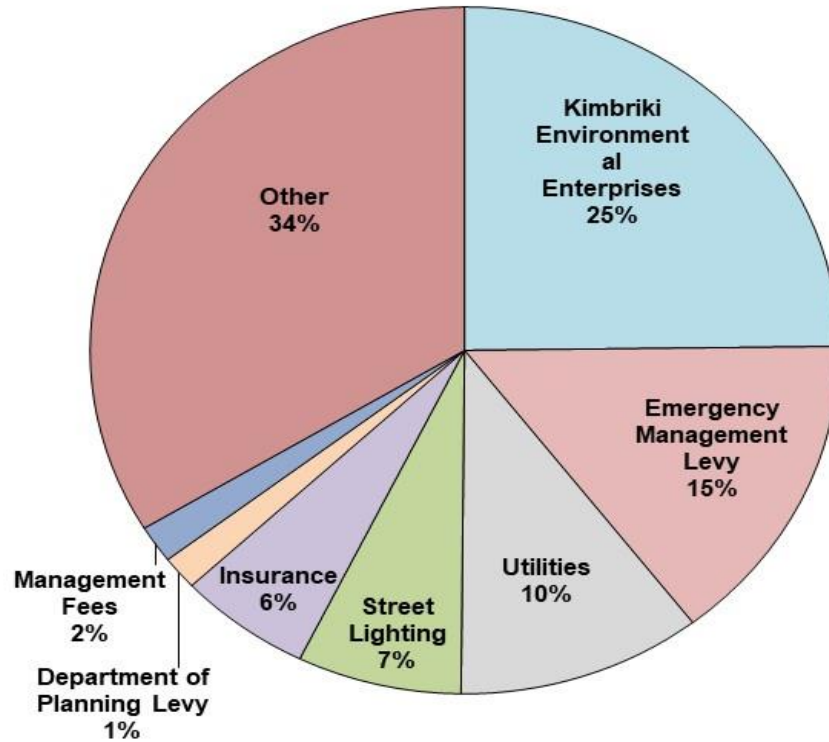
Expense Item	1 July 2019 - 30 September 2019			
	YTD Actual (\$'000)	YTD Budget (\$'000)	YTD Variance (\$'000)	% Variance
Employee Benefits & Oncosts	30,640	31,262	622	2.0%
Borrowing Costs	762	860	98	11.4%
Materials and Contracts	26,479	28,906	2,427	8.4%
Depreciation and Amortisation	10,098	9,603	(495)	(5.2)%
Other Expenses	10,493	12,587	2,095	16.6%
Total Expense	78,472	83,219	4,746	5.7%

Materials and contracts



Materials & Contracts Item	1 July 2019 - 30 September 2019			
	YTD Actual (\$'000)	YTD Budget (\$'000)	YTD Variance (\$'000)	% Variance
Waste Management & Cleansing	10,394	11,905	1,510	12.7%
Kimbriki Environmental Enterprises	3,272	2,861	(411)	(14.4)%
Road Infrastructure Maintenance & External Roadworks	1,477	2,759	1,282	46.5%
Stormwater, Bushland, Coast & Waterways Management	696	1,406	710	50.5%
Reserves, Playgrounds & Sportsfields	2,876	2,924	48	1.6%
Agency Personnel	1,429	798	(631)	(79.1)%
Computer Systems & Software	304	314	10	3.1%
Legal Services - Town Planning & Other	1,321	893	(428)	(47.9)%
Raw Materials	767	747	(20)	(2.7)%
Infringement Processing	297	311	13	4.3%
Other	3,646	3,989	343	8.6%
Total Materials & Contracts	26,479	28,906	2,427	8.4%

Other expenses



Other Expenses Item	1 July 2019 - 30 September 2019			
	YTD	YTD	YTD	%
	Actual (\$'000)	Budget (\$'000)	Variance (\$'000)	Variance
Kimbriki Environmental Enterprises	2,604	3,179	576	18.1%
Emergency Management Levy	1,548	1,548	0	0.0%
Utilities	1,111	1,307	196	15.0%
Street Lighting	745	1,025	279	27.3%
Insurance	602	792	189	23.9%
Department of Planning Levy	166	167	1	0.6%
Management Fees	185	423	238	56.3%
Other	3,532	4,146	615	14.8%
Total Other Expenses	10,493	12,587	2,095	16.6%

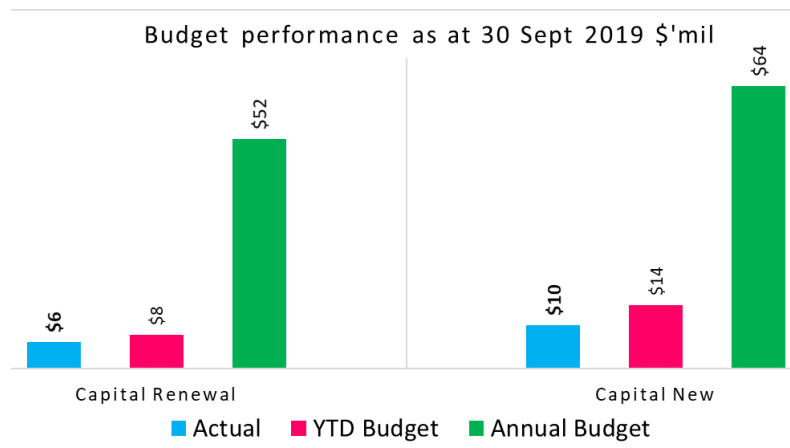
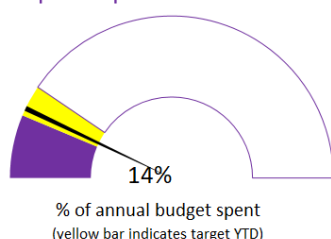
Capital Budget Statement

Capital Expenditure is forecast to increase by \$2.7m to \$118.2m as detailed in the Capital Budget Statement within the attached Quarterly Budget Review Statement.

Expenditure on Capital Works for the three months ended 30 September 2019 is \$15.8m.

Capital budget summary – as at 30 September 2019

Capital expenses -v- annual budget



Financial Performance Measures

The following financial performance measures indicate that Council is in a strong and sustainable position.

	Forecast result 30/6/2020 \$'000	Forecast indicator 30/6/2020 %		Benchmark
\$ '000				

1. Operating Performance

Total continuing operating revenue¹ excluding capital grants and contributions less operating expenses

Total continuing operating revenue¹ excluding capital grants and contributions

This ratio measures Council's achievement of containing operating expenditure within operating revenue. It is important to distinguish that this ratio is focusing on operating performance and hence capital grants and contributions, fair value adjustments, net gain on sale of assets and reversal of revaluation decrements are excluded. For the 2019-20 financial year, the forecast result remains within the benchmark, but lower than previous years as the Council is returning surplus funds from the domestic waste reserve to customers through lower Domestic Waste Charges.

2. Own Source Operating Revenue

Total continuing operating revenue¹ excluding all grants and contributions

Total continuing operating revenue¹ inclusive of capital grants and contributions

This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants and contributions. Council's financial flexibility improves the higher the level of its own source revenue.

3. Unrestricted Current Ratio

Current assets less all external restrictions

Current liabilities less specific purpose liabilities

The Unrestricted Current Ratio is specific to local government and is designed to represent a Council's ability to meet short term obligations as they fall due. Restrictions placed on various funding sources (e.g. developer contributions, unexpended grants and domestic waste income) complicate the traditional current ratio used to assess liquidity of businesses as cash allocated to specific projects is restricted and cannot be used to meet a Council's other operating and borrowing costs – these funding sources are removed from this ratio.

¹ Excludes fair value adjustments, reversal of revaluation decrements and net gain on sale of assets.

CONSULTATION

Where relevant, community feedback on activities or events is included in the attachment.

TIMING

The Quarterly Budget Review Statement meets the requirements of the *Local Government Act 1993* (s404(5)) and *Local Government (General) Regulation 2005* (Cl203), namely that Council report quarterly on a budget review statement, and at least every six months on the principal activities of its Operational Plan.

LINK TO COUNCIL STRATEGY

This report relates to the Community Strategic Plan Outcome of Good Governance Goal 19 - Our Council is transparent and trusted to make decisions that reflect the values of the community.

SOCIAL CONSIDERATIONS

The report discloses progress on implementing the Operational Plan 2019/20. This includes the continued delivery of capital works and services that support our community and economy. These initiatives will have a positive social and economic impact on the community.

ENVIRONMENTAL CONSIDERATIONS

The report provides progress on implementing the Operational Plan 2019/20 which includes a range of projects which will protect and enhance our natural environment through management of coast, bush and biodiversity; implementing catchment management initiatives; and comprehensive environmental works and education on our urban and natural settings.

GOVERNANCE AND RISK CONSIDERATIONS

The Quarterly Budget Review Statement meets the statutory reporting requirements for progress at the end of the quarter – i.e. implementation of the Operational Plan 2019/20 and Council's overall financial position. It is provided to enable informed decision making while also ensuring transparency on Council's governance, business assurance and financial sustainability.

ITEM 9.2	MONTHLY INVESTMENT REPORT - OCTOBER 2019
REPORTING MANAGER	CHIEF FINANCIAL OFFICER
TRIM FILE REF	2019/644930
ATTACHMENTS	NIL

SUMMARY

PURPOSE

To provide a report setting out details of all money that Council has invested under section 625 of the Local Government Act 1993.

EXECUTIVE SUMMARY

In accordance with clause 212 of the Local Government (General) Regulation 2005, a report setting out the details of money invested must be presented to Council on a monthly basis.

The report must also include certification as to whether or not the investments have been made in accordance with the Act, the Regulations and Council's Investment Policy.

The Investment Report shows that Council has total cash and investments of \$201,971,383 comprising:

- Trading Accounts \$2,891,026
- Investments \$199,080,357

Performance over the period from 1 July 2019 to date was strong having exceeded the benchmark: 2.34%pa vs. 1.78%pa.

Certification – Responsible Accounting Officer

I hereby certify that the investments listed in the attached reports have been made in accordance with Section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulation 2005 and existing Investment Policies.

LINK TO COUNCIL STRATEGY

This report relates to the Community Strategic Plan Outcome of Good Governance Goal 19 - Our Council is transparent and trusted to make decisions that reflect the values of the community.

FINANCIAL CONSIDERATIONS

Actual investment income for the period from 1 July 2019 to date was \$1,614,678 compared to budgeted income of \$1,835,303, a negative variance of \$220,625.

SOCIAL CONSIDERATIONS

Council's investments are managed in accordance with Council's Investment Policy. Council's Investment Policy requires consideration of social responsibility when making investment decisions.

ENVIRONMENTAL CONSIDERATIONS

Council's investments are managed in accordance with Council's Investment Policy. Council's Investment Policy requires consideration of environmental responsibility when making investment decisions.

GOVERNANCE AND RISK CONSIDERATIONS

Council's Investment Policy and Strategy were reviewed in August 2019 by Council's Investment Advisors, Laminar Capital Pty Ltd, who confirmed that the current policy *"remains consistent with the Ministerial Investment Order and guidelines issued by the Chief Executive (Local Government), Department of Premier and Cabinet"* and that they *"do not recommend any changes to the list of approved investments or credit limit frameworks"*.

The Investment Policy was reviewed by the Audit, Risk and Improvement Committee at their meeting in November 2018, and no change to the Policy was required following that review.

RECOMMENDATION OF DIRECTOR CORPORATE AND LEGAL

That Council receives and notes the Investment Report as at 31 October 2019, including the certification by the Responsible Accounting Officer.

REPORT

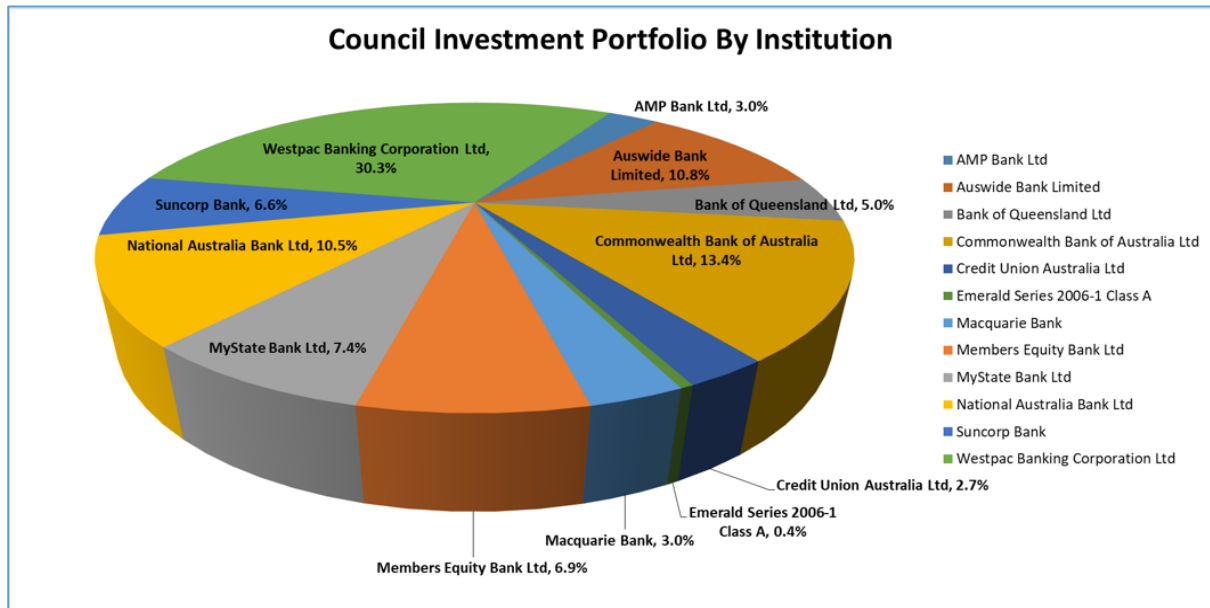
INVESTMENT BALANCES

INVESTMENT BALANCES				
As at 31-Oct-2019				
INSTITUTION	RATING	AMOUNT \$	MATURITY DATE	INTEREST RATE
Trading Accounts				
Commonwealth Bank of Australia Ltd	A1+	1,432,846		0.80%
National Australia Bank Ltd	A1+	16,300		0.50%
National Australia Bank Ltd	A1+	16,997		0.50%
		1,466,143		
At Call Accounts				
Commonwealth Bank of Australia Ltd	A1+	5,890,384	At Call	1.10%
		5,890,384		
Mortgage Backed Securities				
Emerald Series 2006-1 Class A	AAA	851,628	21-Aug-51	1.4333%
		851,628		
Term Deposits				
MyState Bank Ltd	A2	2,000,000	05-Nov-19	2.87%
MyState Bank Ltd	A2	2,000,000	07-Nov-19	2.85%
Westpac Banking Corporation Ltd	A1+	1,000,000	11-Nov-19	2.40%
Suncorp Bank	A1	4,000,000	12-Nov-19	2.60%
MyState Bank Ltd	A2	2,000,000	12-Nov-19	2.85%
AMP Bank Ltd	A2	2,000,000	14-Nov-19	2.80%
AMP Bank Ltd	A2	2,000,000	14-Nov-19	2.60%
MyState Bank Ltd	A2	2,000,000	19-Nov-19	2.85%
MyState Bank Ltd	A2	2,000,000	26-Nov-19	2.87%
Auswide Bank Limited	A2	2,000,000	28-Nov-19	2.80%
Members Equity Bank Ltd	A2	3,000,000	03-Dec-19	1.70%
Westpac Banking Corporation Ltd	A1+	2,000,000	03-Dec-19	1.81%
MyState Bank Ltd	A2	2,000,000	05-Dec-19	2.85%
Auswide Bank Limited	A2	3,000,000	10-Dec-19	2.75%
Credit Union Australia Ltd	A2	1,500,000	10-Dec-19	2.73%
National Australia Bank Ltd	A1+	3,000,000	12-Dec-19	2.35%
Suncorp Bank	A1	2,000,000	12-Dec-19	2.20%
MyState Bank Ltd	A2	3,000,000	16-Dec-19	2.30%
Members Equity Bank Ltd	A2	2,000,000	17-Dec-19	2.75%
National Australia Bank Ltd	A1+	2,000,000	17-Dec-19	2.20%
Auswide Bank Limited	A2	3,000,000	07-Jan-20	2.75%
Auswide Bank Limited	A2	2,000,000	07-Jan-20	2.30%
National Australia Bank Ltd	A1+	2,000,000	09-Jan-20	2.35%
Westpac Banking Corporation Ltd	A1+	3,000,000	14-Jan-20	2.10%
Westpac Banking Corporation Ltd	A1+	2,000,000	14-Jan-20	2.10%
Westpac Banking Corporation Ltd	A1+	4,000,000	21-Jan-20	2.00%
Credit Union Australia Ltd	A2	2,000,000	21-Jan-20	2.76%
Suncorp Bank	A1	2,000,000	23-Jan-20	2.35%
Auswide Bank Limited	A2	3,000,000	04-Feb-20	2.75%
Auswide Bank Limited	A2	2,000,000	06-Feb-20	2.30%
Westpac Banking Corporation Ltd	A1+	3,000,000	11-Feb-20	2.10%
Westpac Banking Corporation Ltd	A1+	2,000,000	13-Feb-20	2.10%
National Australia Bank Ltd	A1+	1,000,000	18-Feb-20	2.35%

INVESTMENT BALANCES				
As at 31-Oct-2019				
INSTITUTION	RATING	AMOUNT \$	MATURITY DATE	INTEREST RATE
Term Deposits (continued)				
Suncorp Bank	A1	2,000,000	20-Feb-20	2.35%
Bank of Queensland Ltd	A2	3,000,000	25-Feb-20	1.75%
Credit Union Australia Ltd	A2	2,000,000	25-Feb-20	2.78%
Auswide Bank Limited	A2	3,000,000	03-Mar-20	2.75%
Westpac Banking Corporation Ltd	A1+	2,000,000	03-Mar-20	1.73%
Macquarie Bank	A1	3,000,000	03-Mar-20	1.80%
Westpac Banking Corporation Ltd	A1+	3,000,000	10-Mar-20	2.10%
Westpac Banking Corporation Ltd	A1+	2,000,000	12-Mar-20	2.10%
National Australia Bank Ltd	A1+	2,000,000	17-Mar-20	1.72%
Members Equity Bank Ltd	A2	3,000,000	31-Mar-20	1.65%
Macquarie Bank	A1	3,000,000	02-Apr-20	1.80%
Westpac Banking Corporation Ltd	A1+	3,000,000	07-Apr-20	2.10%
Westpac Banking Corporation Ltd	A1+	2,000,000	14-Apr-20	2.10%
National Australia Bank Ltd	A1+	2,000,000	16-Apr-20	1.70%
Westpac Banking Corporation Ltd	A1+	2,000,000	21-Apr-20	1.78%
Bank of Queensland Ltd	A2	1,000,000	23-Apr-20	1.65%
Members Equity Bank Ltd	A2	3,000,000	28-Apr-20	1.65%
Westpac Banking Corporation Ltd	A1+	3,000,000	07-May-20	2.10%
Westpac Banking Corporation Ltd	A1+	2,000,000	12-May-20	2.10%
National Australia Bank Ltd	A1+	3,000,000	14-May-20	1.70%
Westpac Banking Corporation Ltd	A1+	2,000,000	19-May-20	1.78%
Members Equity Bank Ltd	A2	3,000,000	26-May-20	1.65%
Bank of Queensland Ltd	A2	2,000,000	28-May-20	1.65%
Bank of Queensland Ltd	A2	2,000,000	02-Jun-20	1.65%
Westpac Banking Corporation Ltd	A1+	4,000,000	23-Jun-20	2.50%
Westpac Banking Corporation Ltd	A1+	3,000,000	02-Jul-20	2.50%
Westpac Banking Corporation Ltd	A1+	2,000,000	02-Jul-20	1.70%
Westpac Banking Corporation Ltd	A1+	3,000,000	10-Jul-20	2.55%
Westpac Banking Corporation Ltd	A1+	3,000,000	24-Jul-20	2.25%
Westpac Banking Corporation Ltd	A1+	2,000,000	04-Aug-20	1.70%
Westpac Banking Corporation Ltd	A1+	2,000,000	03-Sep-20	1.70%
		152,500,000		

INVESTMENT BALANCES				
As at 31-Oct-2019				
INSTITUTION	RATING	AMOUNT \$	MATURITY DATE	INTEREST RATE
Kimbriki Environmental Enterprises Pty Ltd				
Trading Accounts				
Commonwealth Bank of Australia Ltd	A1+	1,424,883		0.40%
		1,424,883		
At Call Accounts				
Commonwealth Bank of Australia Ltd	A1+	1,000,286	At Call	0.70%
		1,000,286		
Term Deposits				
Commonwealth Bank of Australia Ltd	A1+	2,000,000	18-Nov-19	1.66%
Commonwealth Bank of Australia Ltd	A1+	1,000,000	27-Dec-19	1.42%
Commonwealth Bank of Australia Ltd	A1+	1,000,000	30-Dec-19	1.56%
Commonwealth Bank of Australia Ltd	A1+	1,000,000	13-Jan-20	1.82%
Commonwealth Bank of Australia Ltd	A1+	9,338,058	28-Jan-20	1.41%
Commonwealth Bank of Australia Ltd	A1+	2,000,000	29-Jan-20	1.42%
Commonwealth Bank of Australia Ltd	A1+	1,000,000	31-Jan-20	1.45%
		17,338,058		
New Council Implementation Fund				
Term Deposits				
Suncorp Bank	A1	900,000	21-Nov-19	2.60%
		900,000		
Stronger Communities Fund				
Term Deposits				
Westpac Banking Corporation Ltd	A1+	1,100,000	12-Nov-19	2.71%
AMP Bank Ltd	A2	2,000,000	19-Dec-19	2.80%
		3,100,000		
Stronger Communities Fund Round 2				
Term Deposits				
Auswide Bank Limited	A2	1,800,000	21-Nov-19	2.82%
National Australia Bank Ltd	A1+	1,700,000	16-Jan-20	2.35%
Auswide Bank Limited	A2	2,000,000	11-Feb-20	2.25%
Bank of Queensland Ltd	A2	2,000,000	25-Feb-20	1.75%
National Australia Bank Ltd	A1+	2,500,000	05-Mar-20	2.65%
National Australia Bank Ltd	A1+	2,000,000	09-Apr-20	2.50%
Suncorp Bank	A1	750,000	23-Apr-20	1.63%
Suncorp Bank	A1	1,750,000	21-May-20	1.63%
Westpac Banking Corporation Ltd	A1+	1,000,000	18-Jun-20	1.78%
Westpac Banking Corporation Ltd	A1+	2,000,000	17-Jul-20	2.25%
		17,500,000		
Total Cash and Investments		201,971,383		

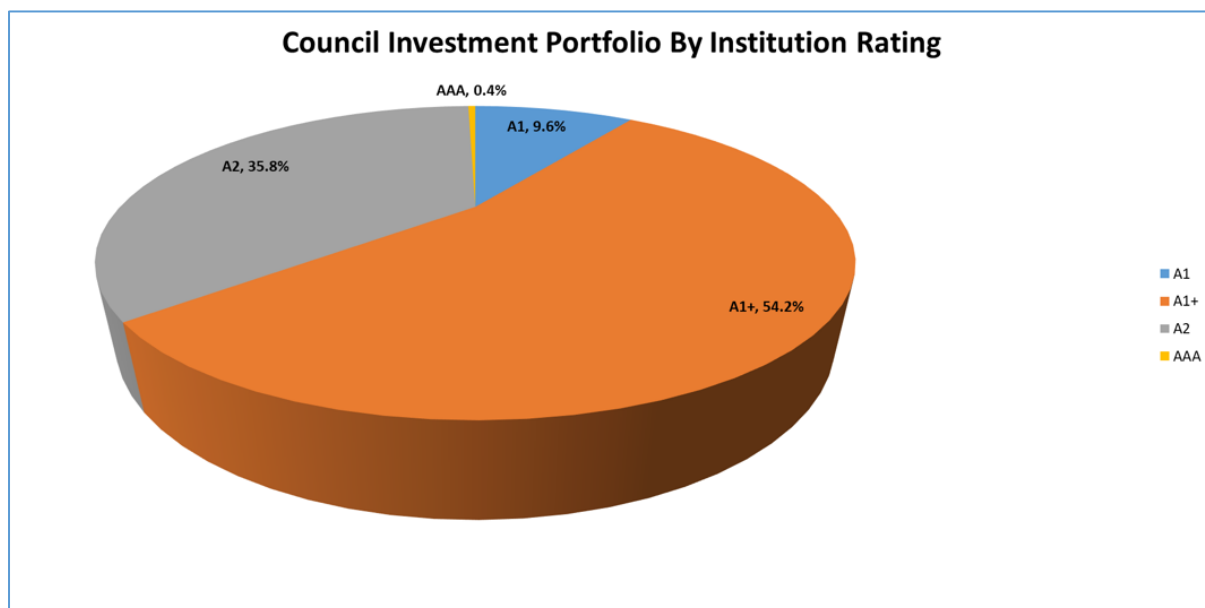
PORTFOLIO ANALYSIS



Institutional Credit Framework – Compliance with Investment Policy Requirements

Clause 4.2.2 of Council's Investment Policy requires that exposure to an individual institution be restricted by their credit rating so that single entity exposure is limited, as detailed in the table below:

Long Term Rating	Short Term Rating	Maximum %	Portfolio Complies with Policy?
AAA (incl. government guaranteed deposits)	A-1+	50%	Yes
AA+			
AA			
AA-			
A+	A-1	40%	Yes
A			
A-			
BBB+	A-2	30%	Yes
BBB			
BBB-	A-3	10%	Yes
Unrated	Unrated	10%	Yes (\$Nil)



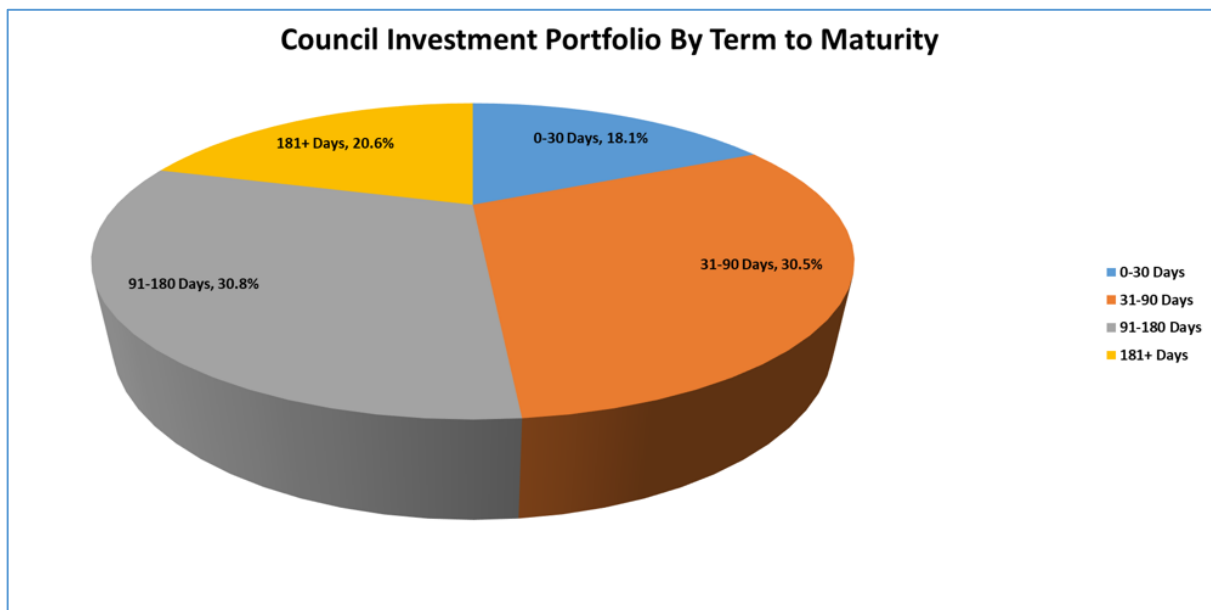
Overall Portfolio Credit Framework – Compliance with Investment Policy Requirements

Clause 4.2.1 of Council's Investment Policy requires that the total percentage exposure within the market to any particular credit rating category be limited, as detailed in the table below:

S&P Long Term Rating*	S&P Short Term Rating*	Maximum %	Portfolio Complies with Policy?
AAA (incl. government guaranteed deposits)	A-1+	100%	Yes
AA+			
AA			
AA-			
A+	A-1	100%	Yes
A			
A-			
BBB+	A-2	80%	Yes
BBB			
BBB-	A-3	30%	Yes
Unrated**	Unrated**	20%	Yes (\$Nil)

* Or Moody's / Fitch equivalents

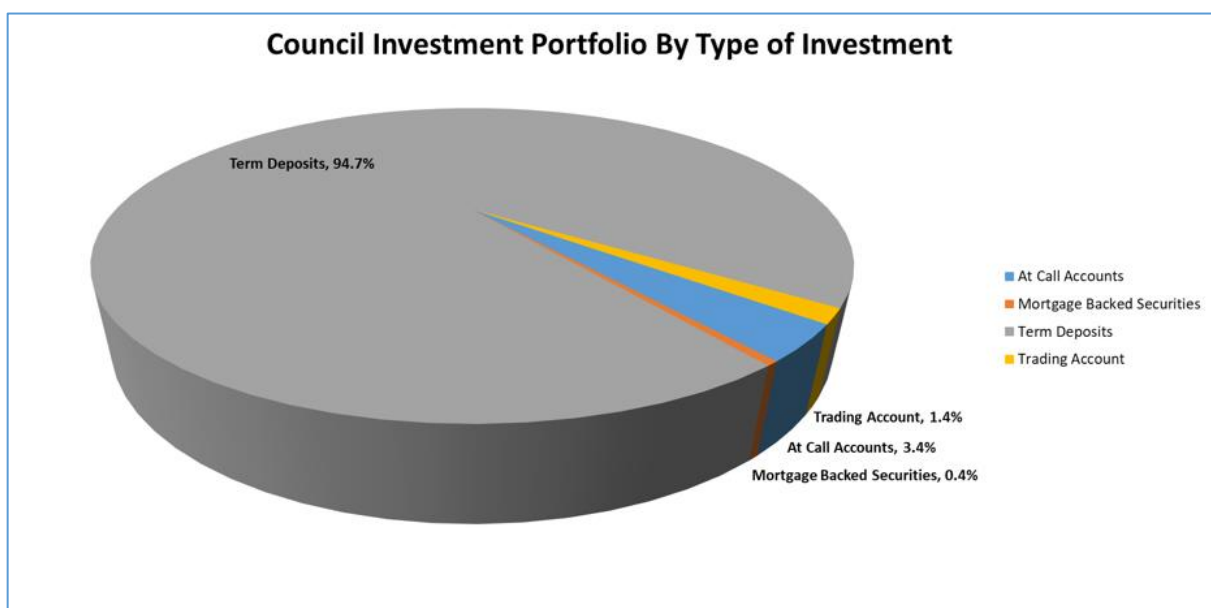
** Unrated Category is restricted to eligible managed funds such as the NSW Treasury Corporation Hour Glass Facilities



Term to Maturity Framework – Compliance with Investment Policy Requirements

Clause 4.2.3 of Council's Investment Policy requires Council's investment portfolio is to be invested within the following maturity constraints:

Overall Portfolio Term to Maturity Limits			Portfolio Complies with Policy?
Portfolio % <1 year	Min 40%	Max 100%	Yes
Portfolio % >1 year ≤3 year	Min 0%	Max 60%	Yes
Portfolio % >3 year ≤5 year	Min 0%	Max 30%	Yes

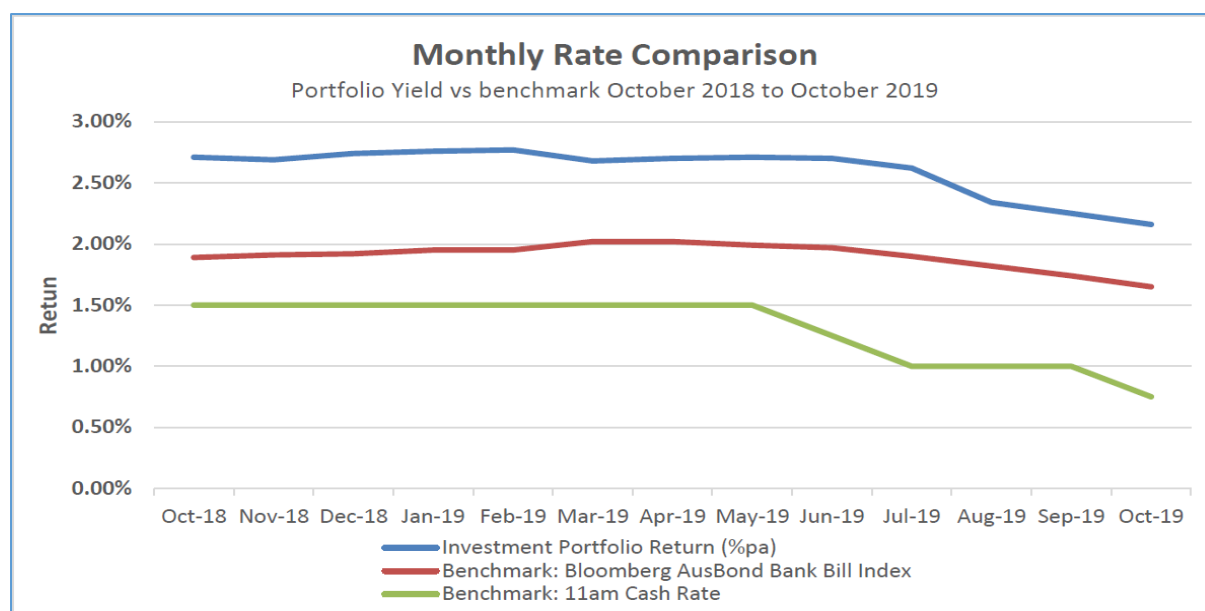


INVESTMENT PERFORMANCE VS. BENCHMARK

	Investment Portfolio Return (%pa)*	Benchmark: Bloomberg AusBond Bank Bill Index	Benchmark: 11am Cash Rate **
1 Month	2.16%	1.65%	0.75%
3 Months	2.25%	1.74%	0.92%
6 Months	2.46%	1.85%	1.08%
FYTD	2.34%	1.78%	0.94%
12 Months	2.59%	1.90%	1.29%

* Excludes trading account balances

** This benchmark relates to Cash Fund holdings

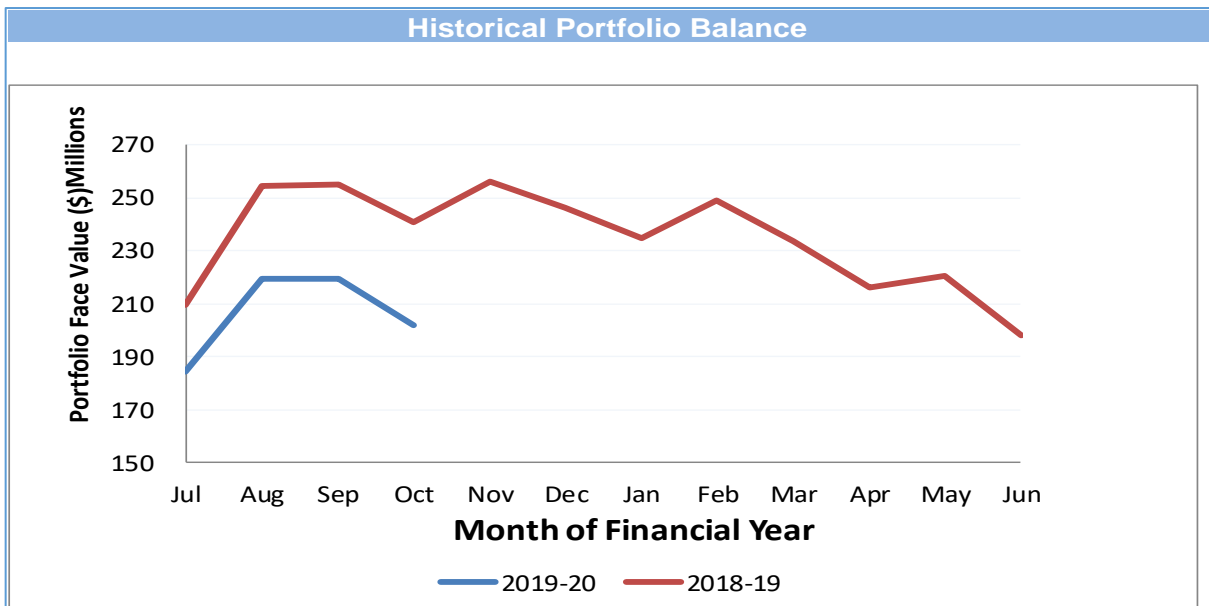


MONTHLY INVESTMENT INCOME* VS. BUDGET

	Oct 2019 \$	Year to Date \$
Investment Income	371,259	1,614,432
Adjustment for Fair Value	3	246
Total Investment Income	371,262	1,614,678
Budgeted Income	502,074	1,835,303

*Includes all cash and investment holdings

Historical Portfolio Balance		
	2019-20	2018-19
Jul	184,317,848	209,605,515
Aug	219,369,559	254,510,268
Sep	219,459,189	254,769,836
Oct	201,971,383	240,996,644
Nov		256,137,875
Dec		246,453,069
Jan		234,499,949
Feb		249,011,046
Mar		233,537,191
Apr		215,948,342
May		220,652,093
Jun		198,030,610
Average Portfolio Balance	206,279,495	234,512,703



Statement of Compliance

Portfolio Performance vs. Bank Bill Index over 12 month period.	✓	Council's investment performance did exceed benchmark.
Monthly Income vs. Budget	✗	Council's income from investments did not exceed monthly budget.

Investment Policy Compliance

Legislative Requirements	✓	Fully compliant
Portfolio Credit Rating Limit	✓	Fully compliant
Institutional Exposure Limits	✓	Fully compliant
Term to Maturity Limits	✓	Fully compliant

ECONOMIC NOTES

(Source: Primarily extracted from information supplied by Laminar Capital Pty Ltd)

The first Quarter 3 GDP reports indicate that global economic growth is losing momentum and International economic agencies such as the IMF have downgraded global growth prospects for 2019 and 2020 to around 3%, the slowest pace since the global financial crisis. The weakness in growth is mostly in export and manufacturing sectors as well as business investment spending weighed by political and economic risks. The world's central banks are mostly easing monetary conditions to stimulate more spending but are calling for their efforts to be reinforced by more government spending. Evidence that the pace of global growth has moderated that in earlier months might have ratified recession fears has been mitigated through October by signs that political headwinds to growth are easing and policy makers stand a reasonable chance of delivering a soft economic landing rather than recession.

In the US, the first look at Quarter 3 GDP is expected to show moderation in annualised growth to around 1.6%. Housing investment and household spending are likely to make strong contributions to growth. That strength is likely to be part offset by negative contributions to growth from business investment spending and exports running more powerfully. Looking beyond Quarter 3 there are reasons to expect a turn to stronger GDP growth. Housing activity is gathering momentum helped by very low mortgage rates and evidenced by the National Association of Homebuilders' Index pushing up again to 72. Wages growth remains strong at 2.9% year-on-year and the unemployment rate fell in September to 3.5% a 50-year low. Household spending and housing accounting for more than 65% of spending in the economy look set to continue growing strongly.

China's economy has been damaged by the tariff war with the US. GDP growth slipped to 6.0% year-on-year in Quarter 3. September economic readings showed weakness in international trade with exports down by 3.2% year-on-year and imports down by 8.5% year-on-year, both worse than expected outcomes. Other September readings were mixed strength with fixed asset investment spending up 5.4%, industrial production up 5.8% and retail sales up 7.8% year-on-year. Hope of a trade truce if realized will help lift China's growth prospects, but it is more likely that the authorities will press ahead with monetary and fiscal measures to ensure the slide in China's annual GDP growth rate is arrested. Political unrest in Hong Kong and China's response remains an area of uncertainty. So far China has resisted hard-line intervention but if that changes the consequences would likely be negative for China's trade and growth prospects.

In Europe, Brexit with a deal has become a stronger prospect. Europe's economic prospects, however, remain soft. International trade friction has pushed highly export oriented Germany close to stalling point. Quarter 3 European GDP is due later this week and it is likely that quarter-on-quarter GDP growth will be only about 0.1% reducing annual growth to around 1.1%. International trade and manufacturing are weak in Europe (Germany's manufacturing PMI is below 42 usually a sign of recession) but domestic demand and employment remain quite firm and inconsistent with weak GDP. The European Central Bank (ECB) remains concerned about soft European economic growth prospects. The ECB, after cutting its deposit rate 10bps to -0.50% and reintroducing Quantitative Easing at its September policy meeting (a decision that divided members of the ECB policy committee) left monetary policy unchanged at its October meeting.

In Australia, signs are emerging of stronger economic activity. At the forefront of the improvement is continuing evidence of a strong rebound in home sales and house prices. Housing finance commitments have risen three months in a row and while the decline in home building activity is yet to base the strength of home sales since the May Federal election and with assistance from three RBA rate cuts point to the start of an improvement in home building approvals and commencements over the next six months or so. Another positive surprise in October came with the release of the September labour force data showing employment growth ahead of growth in labour supply. A little more tension in the labour market may help to boost annual growth in wages. Annual growth in household disposable income has also been soft but is receiving a boost from the Government's tax cut helping to lift retail spending.

ITEM 9.3	COUNCILLOR EXPENSES 1 JULY 2018 - 30 JUNE 2019
REPORTING MANAGER	EXECUTIVE MANAGER GOVERNANCE AND RISK
TRIM FILE REF	2019/565494
ATTACHMENTS	1 ↓ Councillor Expenses Report, 1 July 2018 to 30 June 2019

SUMMARY

PURPOSE

To report on the expenditure of councillors for the period 1 July 2018 to 30 June 2019 in accordance with section 17.2 of the Councillor Expenses and Facilities Policy.

EXECUTIVE SUMMARY

The Northern Beaches Council Councillor Expenses and Facilities Policy (the Policy) was adopted on 28 August 2018, and outlines the payment of expenses incurred by, and the provision of facilities to the mayor and councillors. The provision of facilities and expenses assists the mayor and councillors to fulfil their roles and responsibilities under the Local Government Act 1993 and provides reasonable recompense for expenses incurred in undertaking civic duties.

Under clause 17.2 of the Policy a report detailing the provision of facilities and reimbursed expenses to councillors is to be tabled to Council and made available on Council's website.

The councillor expenditure report at Attachment 1 details the total expenditure as reimbursed to each councillor for the period 1 July 2018 to 30 June 2019.

RECOMMENDATION OF DIRECTOR CORPORATE AND LEGAL

That Council:

1. Note councillor expenditure in accordance with the Councillor Expenses and Facilities Policy over the period 1 July 2018 to 30 June 2019.
 2. Publish the reported councillor expenditure on the Council website as required under the Councillor Expenses and Facilities Policy.
-

REPORT

BACKGROUND

A policy for councillor expenses and facilities is required under sections 252 and 253 of the Local Government Act 1993 (the Act), and clause 403 of the Local Government (General) Regulation 2005.

Under clause 17.2 – Reporting of the Policy, a report on the provision of expenses to councillors is to be provided to Council every six months and made available to the public via Council's website.

Reimbursement for expenses as detailed under the Councillor Expenses and Facilities Policy is provided as follows as an excerpt from the Policy:

Expense or facility	Maximum amount (per councillor)	Frequency
Other Expenses (include - meals, travel expenses in association with conferences, training, seminars, cost of attending official non-council functions including the cost of the Mayor's guest as an official invitee where applicable, publication subscriptions and annual memberships for professional bodies)	\$5,000	\$5,000 per annum
Professional Development and Training Seminars / Conferences (within NSW) Seminars / Conferences (excluding NSW) Registration and Accommodation (travel and meals come under Other Expenses)	\$5,000	\$5,000 per annum
Professional Development and Training Fund for Director's Courses (must be undertaken within 12 months of election)	Up to \$10,000	First 12 months following Council election
Vehicle – private use (includes mileage claims for private vehicle use for official business)	Refer to Section 7.3 Allowances for the use of a private vehicle will be reimbursed at the rate contained in the Local Government (State) Award .	
Home Office Expenses	\$1,000	Per annum
Child Care and/or Family Member Care	\$2,000	Per annum
Information Communications Technology (ICT expenses)	\$75 per month – standard domestic phone service \$70 per month – domestic internet service	Total of \$1,740 per annum
ICT equipment, including download of applications (apps)	Mobile phone and tablet (eg Ipad Air Pro) provided by Council	\$3,000 upon election

CONSULTATION

Councillors are provided with a monthly update tracking their individual councillor expenses, or on demand as requested. Councillors were provided an opportunity to review their individual expenditure from 1 July 2018 to 30 June 2019.

TIMING

The Policy requires the reporting of councillor expenses each six months.

LINK TO COUNCIL STRATEGY

This report relates to the Community Strategic Plan Outcome of Good Governance Goal 19 - Our Council is transparent and trusted to make decisions that reflect the values of the community.

FINANCIAL CONSIDERATIONS

The financial commitment for councillor expenses and facilities is outlined within the Councillor Expenses and Facilities Policy adopted by Council on 28 August 2018. Provision for expenses and facilities was included within the existing operational budgets for the 2018/19 financial year.

SOCIAL CONSIDERATIONS

The Councillor Expenses and Facilities Policy provides a framework for councillors to claim for expenses incurred and facilities required for councillors to undertake their civic duties across the local government area.

ENVIRONMENTAL CONSIDERATIONS

There are no environmental impacts relating to this report.

GOVERNANCE AND RISK CONSIDERATIONS

The Councillor Expenses and Facilities Policy is required under sections 252 and 253 of the Act, and clause 403 of the Local Government (General) Regulation 2005. The reporting of expenses reimbursed to councillors is to be tabled at a Council meeting and made available on Council's website under clause 17.2 of the Councillor Expenses and Facilities Policy.

Councillor Expenditure 1 July 2018 to 30 June 2019

(excluding internal charges for councillor ICT and meetings)

Councillor	Amount
Cr Amon*	10,918
Cr Bingham	7,218
Cr Daley	2,831
Cr De Luca	6,224
Cr Ferguson #	14,182
Cr Grattan*	8,512
Cr Harrison	296
Cr Heins	8,454
Cr McTaggart	28
Cr Philpott	1,782
Cr Sprott*	17,191
Cr Walton*	4,388
Cr Warren	258
Cr White	2,795
Mayor Regan (includes LGNSW & ALGA Conferences)	25,859
Total councillor expenditure	110,936
* Includes Australian Company Directors Course - as per policy	
# Includes vehicle usage Nov 17 to April 19	

ITEM 9.4	COUNCIL DELEGATED AUTHORITY - CHRISTMAS / NEW YEAR RECESS 2019-20
REPORTING MANAGER	EXECUTIVE MANAGER GOVERNANCE AND RISK
TRIM FILE REF	2019/629030
ATTACHMENTS	NIL

SUMMARY

PURPOSE

To consider the arrangements for the delegated authority of the Council over the 2019-2020 Christmas and New Year recess period.

EXECUTIVE SUMMARY

Over the Christmas and New Year recess period Council may consider granting a delegated authority in order to facilitate decisions of a critical or urgent nature in the Council's absence where required.

It is proposed that this delegation be granted to the Mayor for the 2019-2020 recess from 18 December 2019 to 2 February 2020 inclusive.

RECOMMENDATION OF DIRECTOR CORPORATE AND LEGAL

That:

1. Council, pursuant and subject to the limitations of section 377 of the Local Government Act 1993, grant authority to the Mayor to make provision for decisions to be made on critical or urgent Council matters during the 2019-20 Christmas and New Year recess being 18 December 2019 to 2 February 2020 inclusive.
 2. A report be provided to the 25 February 2020 Council meeting outlining how the delegated authority was exercised.
-

REPORT

BACKGROUND

Over the Christmas and New Year recess period an arrangement may be put in place for decisions of a critical or urgent nature to be made under a delegated authority of the Council. For reasons of practicality, in the absence of the Council's availability to exercise its delegated authority over the 2019-2020 recess period, and in the event of a critical or urgent matter arising, a delegated authority may be granted to the Mayor (or the Deputy Mayor in the Mayor's absence) during this period.

It is proposed that the Council's delegated authority over the Christmas and New Year recess period commence after the last ordinary Council meeting of the 2019 year and conclude on Sunday 2 February 2020 (inclusive).

A report outlining how the delegated authority was exercised during the period will be provided to Council at the 25 February 2020 ordinary Council meeting.

The proposed delegation is consistent with the provisions of section 226 of the Local Government Act 1993 which provides that the role of the Mayor is *'to exercise, in cases of necessity, the policy-making functions of the governing body of the Council between meetings of the Council'*.

Under section 377 of the Local Government Act 1993 the following powers, duties or functions of the Council cannot be delegated and can only be exercised by resolution of the Council:

- the appointment of a general manager
- the making of a rate
- a determination under section 549 as to the levying of a rate
- the making of a charge
- the fixing of a fee
- the borrowing of money
- the voting of money for expenditure on its works, services or operations
- the compulsory acquisition, purchase, sale, exchange or surrender of any land or other property (but not including the sale of items of plant or equipment)
- the acceptance of tenders to provide services currently provided by members of staff of the council
- the adoption of an operational plan under section 405
- the adoption of a financial statement included in an annual financial report
- a decision to classify or reclassify public land under Division 1 of Part 2 of Chapter 6
- the fixing of an amount or rate for the carrying out by the council of work on private land
- the decision to carry out work on private land for an amount that is less than the amount or rate fixed by the council for the carrying out of any such work
- the review of a determination made by the council, and not by a delegate of the Council, of an application for approval or an application that may be reviewed under section 82A of the Environmental Planning and Assessment Act 1979

- the power of the Council to authorise the use of reasonable force for the purpose of gaining entry to premises under section 194
- a decision under section 356 to contribute money or otherwise grant financial assistance to persons
- a decision under section 234 to grant leave of absence to the holder of a civic office
- the making of an application, or the giving of a notice, to the Governor or Minister
- this power of delegation
- any function under this or any other Act that is expressly required to be exercised by resolution of the council.

LINK TO COUNCIL STRATEGY

This report relates to the Community Strategic Plan Outcome of Good Governance Goal 19 - Our Council is transparent and trusted to make decisions that reflect the values of the community.

FINANCIAL CONSIDERATIONS

Decisions which are made under a delegated authority of the Council during this period may have financial considerations and will be considered on an individual basis as appropriate.

Financial considerations will be advised in the report to Council (in February 2020) outlining the exercising of the delegated authority during the period.

SOCIAL CONSIDERATIONS

Decisions made under a delegated authority of the Council during this period may have social considerations and will be considered on an individual basis.

Social considerations will be advised in the report to Council (in February 2020) outlining the exercising of the delegated authority during the period.

ENVIRONMENTAL CONSIDERATIONS

Decisions made under a delegated authority of the Council during this period may have environmental considerations and will be considered on an individual basis.

Environmental considerations will be advised in the report to Council (in February 2020) outlining the exercising of the delegated authority during the period.

GOVERNANCE AND RISK CONSIDERATIONS

It is considered a prudent practice in the absence of the Council for delegated authority to be granted over the Christmas and New Year recess period in the event of a critical or urgent matter arising.

Decisions which are made by the holder of the delegated authority (ie Mayor or the Deputy Mayor in the Mayor's absence) during this period may have governance and risk considerations and will be considered on an individual basis.

Governance and risk considerations will be advised in the report to Council (in February 2020) outlining the exercising of the delegated authority during the period.

10.0 COMMUNITY AND BELONGING DIVISION REPORTS

ITEM 10.1	LOCAL SUICIDE PREVENTION INITIATIVES FOR BREWARRINA AND NORTHERN BEACHES
REPORTING MANAGER	ACTING EXECUTIVE MANAGER COMMUNITY, ARTS & CULTURE
TRIM FILE REF	2019/550164
ATTACHMENTS	<p>1 Funding Application for Suicide Prevention Community Gatekeeper Training 2019 - 2022</p> <p>2 National Suicide Prevention Trial Work Plan - updated June 2018</p>

SUMMARY

PURPOSE

To respond to a Notion of Motion and update Council on suicide prevention strategies, including training, to be offered to Brewarrina and the Northern Beaches communities.

EXECUTIVE SUMMARY

At its meeting of 27 August 2019, Council resolved:

That Council:

- A. *Sadly notes, suicide rates continue to rise on the Northern Beaches and in our sister city of Brewarrina.*
- B. *In an effort to provide meaningful assistance to our sister city, Brewarrina, requests Council staff furnish a report within the next three months:*
 - a. *Investigating Northern Beaches Council funding up to two Indigenous Leaders from Brewarrina and surrounds to attend next year's National Suicide Prevention Conference.*
 - b. *Investigating providing funding to enable the ASIST and safeTALK Program or an equivalent with an indigenous facilitator and trainer to be delivered in Brewarrina and surrounds.*
 - c. *Investigate providing financial assistance to training up two Indigenous leaders in suicide prevention from Brewarrina or surrounds in delivering suicide prevention, intervention and postvention assistance.*
 - d. *Investigate delivering per quarter the ASIST and safeTALK programs once per quarter on the Northern Beaches.*
- C. *Seeks to become a model for leadership in suicide prevention, develop innovative ways to support Northern Beaches residents to prevent suicide and that Council sign and Councillors be invited to sign the National Suicide Prevention Charter, with the aim to be signed on 10 September, 2019, being World Suicide Day.*

Engagement has been undertaken with existing networks at Brewarrina to determine the needs of the community in relation to suicide prevention, including Brewarrina Council and the Brewarrina (Wallan Bulla) Aboriginal Suicide Prevention Network. Initial discussions with stakeholders indicate that suicide prevention training would be well received, particularly training which focuses on building long-term capacity within the community. However, further engagement with the local

community is required and should be conducted in a culturally sensitive manner to ensure the self-determination rights of the local Brewarrina community are maintained.

Council is recognised as a leader among NSW local government for its proactive role in suicide prevention. The coordination of the Northern Beaches Suicide Response has resulted in the development of a framework of strategies that provides significant support for local residents. This report outlines the importance of just one of these strategies. That is, the provision of suicide intervention skills training for our local community, emergency services and first responders.

RECOMMENDATION OF DIRECTOR COMMUNITY AND BELONGING

That Council:

1. Note the information provided in the report.
 2. Continues to engage respectfully with local stakeholders and explore opportunities to support our sister city of Brewarrina to reduce Indigenous suicide, acknowledging that the Brewarrina community has the right to self-determination and the knowledge of what outcomes are best for their community.
 3. Investigate opportunities for staff from Brewarrina and Northern Beaches Council to participate in an exchange to work collaboratively with the Indigenous community in order to share knowledge and understanding in suicide prevention.
 4. Recognise the leadership role of Northern Beaches Council in its collaborative approach to suicide prevention through an ongoing commitment to the coordination of suicide prevention training and activities.
-

REPORT

BACKGROUND

Death by suicide continues to be a significant issue both in our region and across Australia. It is acknowledged that when referencing data relating to suicide, the numbers represent an individual life lost, a life that was valued and that will be missed by families, friends and the broader community.

The Australian Bureau of Statistics (ABS) recently released data on Causes of Death, which reveals that in 2018, 3,046 people died by suicide. This equates to eight deaths by suicide in Australia each day. Men (6.4 per day) are still three times more likely to die by suicide than women (2 per day).

One hundred and sixty nine (169) Aboriginal and Torres Strait Islander people died by suicide in 2018; 129 were male and 40 female. For Aboriginal and Torres Strait Islander peoples, the figures and associated impacts are higher than non-Indigenous Australians, with the data indicating that Aboriginal and Torres Strait Islander people are twice as likely (at a rate of 23.8 per 100,000) to die by suicide than non-Indigenous Australians (11.4 per 100,000), with particularly concerning rates in younger age groups.¹

The evidence shows that the high suicide rates experienced by Aboriginal and Torres Strait Islander peoples are due to multiple, complex and interrelated factors that heighten the risk for suicidal behaviours and self-harm.² Providing support for suicide prevention initiatives in Brewarrina is therefore a meaningful way of supporting their community due to the high Aboriginal population (61.1%, ABS Data 2016).

The high suicide rate in Indigenous communities is recognised, with Western NSW including Brewarrina, one of twelve suicide prevention trial sites across Australia as part of the National Suicide Prevention Trial. The trials are led by Primary Health Networks (PHNs) and aim to improve the current evidence of effective suicide prevention strategies at a local level for at-risk population groups. Each trial site has run for four years from 2016-17 to 2019-20 and has received Australian Government funding of up to \$4 million.

Western NSW PHN has developed a work plan for commissioned activities in the Northern Cluster (which includes Brewarrina), with a focus on developing a systems-based approach to the delivery of suicide prevention services, as detailed in the 2018/19 workplan (Attachment 2). Given the scale of this work, the role of Council in providing any further support needs to be considered. It is recommended that any work by Council be embedded within the broader systems based approach currently being implemented.

Obtaining local data on death by suicide is problematic. Northern Beaches Police Area Command refer to 30 deaths by suicide on the Northern Beaches in 2018. To help identify the most vulnerable populations, and to guide targeted interventions, a summary report has been requested from the National Coronial Information System (NCIS). This comprehensive review will provide a data on death by suicide in the Northern Beaches from 2000 until 2017.

RESPONSE

The proposals included within the Notice of Motion of 27 August 2019 (part B) are detailed below, with indicative costings:

¹ <https://everymind.org.au/news/abs-causes-of-death-statistics-released-today>

² <https://www.lifeinmindaustralia.com.au/about-suicide/aboriginal-and-torres-strait-islander-communities/risk-of-suicide-in-aboriginal-and-torres-strait-islander-peoples>

a) Funding towards the National Suicide Prevention Conference

The National Suicide Prevention Australia conference is held annually and will be held in Canberra, July 2020. Funding for two Indigenous leaders from Brewarrina and surrounds to attend the July 2020 National Suicide Prevention Australia Conference in Canberra is approximately \$5,200, based on estimated airfares, accommodation and 2019 conference costs.

b) Funding of ASIST and safeTALK in Brewarrina

Applied Suicide Intervention Skills Training (ASIST) is a comprehensive and evidence based program run over two days. The Indigenous ASIST (I-ASIST) training program is a two-day interactive workshop in suicide first-aid. The fee for LivingWorks Australia to deliver Indigenous ASIST (I-ASIST) training for max 30 participants, including two trainers, travel and accommodation, resources, venue and catering is \$9,000.

The Indigenous safeTALK workshop is a half-day program in suicide alertness. Indigenous safeTALK is soon to be launched as safeYARN. LivingWorks Australia can deliver Indigenous safeTALK training for max 30 participants, including costs for a trainer and community support person, travel and accommodation, resources, venue and catering for \$4,500.

c) Training two Indigenous leaders in suicide prevention training

Following discussions with key stakeholders to date, the preferred option is the training of local indigenous community members who live in the community to be equipped to deliver training. Becoming an Indigenous ASIST Trainer is a significant commitment to the learning of others, and it can take many hours of preparation to become competent with the workshop. The fee for 5-day Indigenous ASIST Train the Trainer program, including travel and accommodation, resources, venue and catering is \$12,790.

The fee for two 2 experienced co-facilitators to support newly registered I-ASIST trainers to deliver the first 3 two-day workshops, including travel and accommodation, resources, venue and catering is \$19,500.

As stated previously, it is imperative that careful consideration and consultation with the local community is undertaken to identify the most appropriate Indigenous community leaders to undertake any train the trainer program. The newly trained I-ASIST trainers will be required to commit to delivery of this program over the long term within their community. Failure to do this may result in a significant amount of resourcing that results in no long term change or impact.

d) Suicide prevention training offered on the Northern Beaches

Since May 2018, Council has led a coordinated approach to training for the Northern Beaches community. Training for the community and the sector is a key component of the Northern Beaches Suicide Response Action Plan. To date the training of 375 individuals on the Northern Beaches has been facilitated.

Training facilitated includes:

Training	Sessions	Partners	Participants	Numbers
Conversations that Matter de-escalation training	4 x one day sessions	Council, CCNB & SN Primary Health Network	Police, Ambulance, Fire & Rescue, Surf Clubs, local services (youth, drug & alcohol, domestic & family violence, homelessness), Council staff, NSW National Parks & Wildlife Services	84

Training	Sessions	Partners	Participants	Numbers
Mental Health First Aid for the suicidal person	3 x half-day sessions	Council & Lifeline NB	Local residents of headlands, Surf Clubs (Warriewood, Mona Vale, Avalon and Bilgola), local High School parents	58
Mental Health First Aid	7 x two day sessions	Council Grants Program & Rotary	Community members include church and sporting groups, surf clubs, retirement villages, Rotary.	121
Accidental Counsellor Training	7 x half day sessions	Council Grants Program & Lifeline NB	Community members include church and sporting groups, surf clubs, retirement villages, Rotary.	97
Wesley LifeForce Suicide Prevention Training	1 x half day session	Council & Wesley LifeForce	Community members from Avalon, including headland residents	15
Total:				374

Discussion

There is support from the Brewarrina community for Council to provide assistance, however any consideration of suicide prevention assistance must entail appropriate cultural sensitivity and awareness. This would include consultation with local stakeholders in Brewarrina, ensuring respect is shown for the cultural and local knowledge, and the past experiences of the community and existing service provision. Suggestions of support therefore must come from the community, on issues and initiatives that they have identified as priorities and strategies they consider suitable. To commit to specific projects or funding prior to this involves too many assumptions and unclear expectations that places Council's image and reputation at risk.

The funding of training initiatives is also not the only way that Council could support the Brewarrina community. The transfer of specialist staff knowledge and understanding in suicide prevention would provide support and could be undertaken through the existing Brewarrina Youth Exchange program. This option would ensure a clear channel of information sharing that is mutual and two-way in the spirit of the exchange. As would the hosting of Brewarrina Council staff on the Northern Beaches to then share knowledge on local suicide prevention strategies.

It needs to be noted that any intervention or support in suicide prevention in Brewarrina must be a part of the broader initiatives being led by the Primary Health Network in the Northern Cluster, which covers Brewarrina and surrounding areas.

Council as Leader In Suicide Prevention

Council is recognised as a leader in suicide prevention across NSW and has taken a lead role in suicide prevention since May 2018.

Work began when the Northern Beaches Suicide Prevention Working Group was formed following the Community Safety Committee meeting held on 7 June 2018, where it was resolved to:

- Support the development of suicide prevention strategies and to continue to monitor the issue
- Convene a working group/sub-committee with specialist knowledge to inform the development of suicide prevention strategies

- Initially focus on cliff top preventative strategies before then addressing broader suicide prevention strategies.

The first meeting of the Northern Beaches Suicide Prevention Working Group was held on 25 July 2018, with membership including:

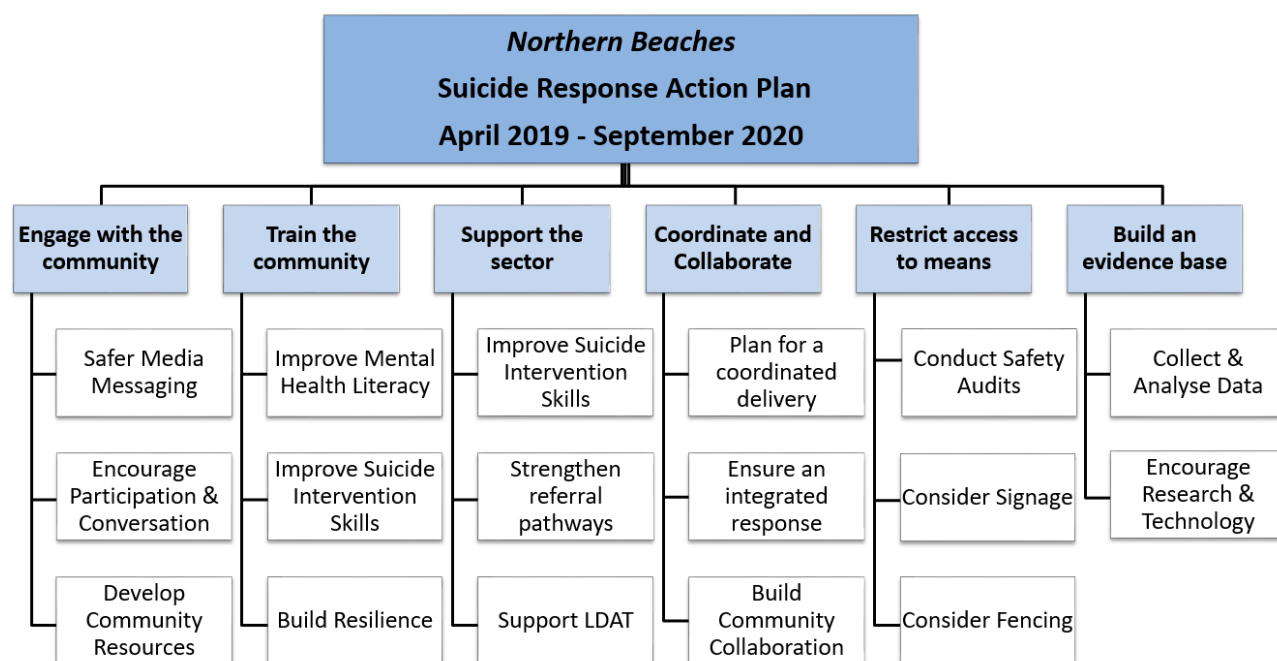
- Northern Beaches Police Area Command
- Northern Beaches Council
- Lifeline Northern Beaches
- Sydney North Primary Health Network
- North Sydney Local Health District Mental Health & Drug and Alcohol
- North Sydney Local Health District Acute Care, Suicide Recovery & Prevention Program
- Community Care Northern Beaches (CCNB)
- NSW National Parks and Wildlife Service
- Catholic Archdiocese of Sydney, and
- Sydney Water.

This Working Group focused on means restriction at key locations and training for emergency services and first responders. It also coordinated a Roundtable for over 50 local services to connect local services with the community and to improve the local response to suicide intervention, prevention and postvention.

This was superseded by the Northern Beaches Suicide Response Steering Group in May 2019, chaired by Superintendent Darcy. Membership of the Steering Group includes:

- Northern Beaches Police Area Command
- Northern Beaches Council
- Lifeline Northern Beaches
- Sydney North Primary Health Network
- North Sydney Local Health District
- Community Care Northern Beaches (CCNB)
- Healthscope
- Two lived experience representatives.

The Suicide Response Steering Group meets every two months and advises on the implementation of the Northern Beaches Suicide Response Action Plan developed by Council.



Northern Beaches Council is increasingly being referred to as a leader in suicide prevention across NSW, as evident in the following achievements:

- In April 2019 the Northern Beaches Suicide Response was selected by the Northern Sydney Living Well Planning Team and the NSW Mental Health Commission as an innovative collaborative program which it will showcase as a case study on the Commission's website. The Northern Beaches Suicide Response was selected due to the significant long-term impact for our community, and in particular, how this collaboration will improve community mental health and wellbeing.
- On World Suicide Prevention Day (10 September 2019), Northern Beaches Council became the first NSW Council to sign the National Communications Charter. The National Communications Charter is a unified approach to mental health and suicide prevention, which outlines strategic communication principles, key messages, and helps ensure that public messaging is coordinated and consistent. By signing and implementing the Charter, Council's communications will help to increase help-seeking behaviour, reduce stigma, and collaborate with the community to improve mental health outcomes for the community of the Northern Beaches. Everymind has subsequently requested Council's assistance in drafting an Implementation Guide to assist other Councils to enact the principles of this Charter.
- Northern Beaches Council was the only Council to be invited to NSW Parliament to participate in the NSW Government's Towards Zero Suicides Premier's Priority Delivery Plan Workshop on World Suicide Prevention Day. Other participants from across NSW included leading suicide prevention experts, clinicians, frontline staff and people with a lived experience of suicide. Participants were involved in designing action plans for priority areas from the NSW Strategic Framework for Suicide Prevention 2018-2023.
- In October 2019, Local Government NSW have advised that Council's Research and Innovation Fund submission has been shortlisted. If successful, \$50,000 will be allocated to a research project focused on the Northern Beaches. The outcome would support other Councils to effectively manage all aspects of death by suicide at potential 'hotspot' locations identified in their local government areas.

- In October 2019, Lifeline Australia invited Council to submit an EOI to become a member of a National Hot Spot Suicide Prevention Advisory Group to provide appropriate solutions, guidance and support nationally.

Future Council initiatives:

Delivering suicide intervention training is just one key strategy in a broader response to reducing suicide. Training provides skills to help the community identify the signs that someone may be at risk of suicide and to empower them with skills on how to respond.

Council is currently awaiting the outcome of a significant funding application to NSW Ministry of Health. The application for \$339,596 over three years is for suicide prevention community gatekeeper training and activities (see attached funding application). If successful, Council will deliver 92 Mental Health for the Suicidal Person or safeTALK training sessions and train up over 1,079 local gatekeepers over three years. This funding application proposes to train young people, men, older people, first responders and emergency services as targeted gatekeepers.

CONSULTATION

Consultation has been undertaken with:

- Community Service Manager, Brewarrina Council
- National Director, LivingWorks Australia
- Chair Public Health Indigenous Leadership Education Network
- Director on the board of Suicide Prevention Australia
- Community Development Coordinator, Wesley LifeForce
- Community Engagement Coordinator, Western NSW Primary Health Network
- Research Leader, Centre for Rural and Remote Mental Health
- Chair, Brewarrina (Wallan Bulla) Aboriginal Suicide Prevention Network
- Project Manager, The Black Dog Institute.

The advice from these agencies and organisations, especially the Brewarrina Aboriginal Suicide Prevention Network, recommends additional engagement and discussion with the Brewarrina community be undertaken prior to any commitment of funds for training.

TIMING

If approved the project could be delivered in 2020. More in-depth consultation with the local community, Brewarrina Council and key agencies will be conducted before determining the right approach for delivery. To ensure that consultation is conducted in a respectful, meaningful and culturally appropriate manner, the project delivery may be extended to 2020/21.

LINK TO COUNCIL STRATEGY

This report relates to the Community Strategic Plan Outcome of Community and Belonging, Goal 12 - Our Community is friendly and supportive.

FINANCIAL CONSIDERATIONS

Should Council determine to implement the training initiatives as outlined in the Notion of Motion for our Sister City of Brewarrina, the financial impact will be \$50,990. This funding is not available

in the current (2019/20) operational budget. Council's current 2019/20 budget allocation for local suicide prevention is \$26,200 and is fully committed.

Should Council decide to share suicide prevention information and work with Brewarrina Council through the Brewarrina Youth Exchange, the costs would include staff hours and travel costs (estimate from recent exchange as 70 hours @ \$50 /hr amounting to \$3,500 and a daily meal allowance).

Council has applied for funding of \$339,596.00 over three years for suicide prevention community gatekeeper training and activities for the Northern Beaches.

SOCIAL CONSIDERATIONS

All the identified suicide prevention training is evidence based and will contribute towards a more informed and equipped community to help with suicide prevention initiatives.

ENVIRONMENTAL CONSIDERATIONS

There are no environmental considerations.

GOVERNANCE AND RISK CONSIDERATIONS

There are no governance or risk considerations.

Proposed Budget – Suicide Prevention Gatekeeper Training Funding Application					
Project Coordination					
Item	Unit	2019/2020	2020/2021	2021/2022	Total
Project Worker		\$58,482	\$58,482	\$58,482	\$175,446
Sub-total		\$58,482	\$58,482	\$58,482	\$175,446
Community Gatekeeper Training					
Item	Unit	2019/2020	2020/2021	2021/2022	Total
MHFA for the suicidal person	Sessions	12	15	20	
safeTALK	Cost per session \$2,200	\$26,400	\$33,000	\$44,000	\$103,400
Venue	Provided in kind by Council	\$0	\$0	\$0	\$0
Catering	Cost per session \$500	\$6,000	\$7,500	\$10,000	\$23,500
QPR Online Gatekeeper Training	Sessions	15	15	15	
	Cost per session \$50	\$750	\$750	\$750	\$2,250
Sub-total		\$33,150	\$41,250	\$54,750	\$129,150
Suicide Awareness Activity					
Item	Unit	2019/2020	2020/2021	2021/2022	Total
Promotional costs including website, Facebook, resources	Provided in kind by all members of the NB Suicide Response Steering Group	\$0	\$0	\$0	\$0
Community conversations	Forums	1	2	2	
	Cost per Forum \$4,000 p.a.	\$4,000	\$8,000	\$8,000	\$20,000
Capacity Building Forums	Forums	1	2	2	
	Cost per Forum \$3,000 p.a.	\$3,000	\$6,000	\$6,000	\$15,000
Sub-total		\$7,000	\$14,000	\$14,000	\$35,000
TOTAL		\$98,632	\$113,732	\$127,232	\$339,596

* All costs excl. GST

NATIONAL SUICIDE PREVENTION TRIAL

Work plan covering activities in 2018-19

This Activity Work Plan is an update to the 2017-18 Activity Work Plan submitted to the Department in May 2017. This plan focuses on trial activities up until 30 June 2019.

All sites participating in the National Suicide Prevention Trial (the Trial) are required to:

- Promote the development and trialling of strategies in communities with higher risk of suicide due to economic hardship or other circumstances.
- Focus on activities at a local level.
- Develop a systems-based approach to the delivery of suicide prevention services.
- Provide enhanced services for people who have attempted or are considered at higher risk of suicide, which builds upon base activities being undertaken by Primary Health Networks where appropriate.
- Trial strategies for preventing suicide attempts and deaths among one or more of four high risk populations:
 - Aboriginal and Torres Strait Islander peoples
 - Men, particularly in the very high risk age range of 25 to 54 years
 - Young people
 - Veterans.
- Gather evidence and participate in a comprehensive evaluation of their activity.

Work plans are to identify major activities in all stages of the trial that relate to these objectives.

Activities should be restricted to those undertaken in the 2018-19 financial year, irrespective of whether these are in part of the year only or extend beyond the financial year.

All work plans are to be assessed to ensure that activities are in line with the parameters of the National Suicide Prevention Trial as specified in the *National Suicide Prevention Trial: Background and overview*.

ACTION AREA	INFORMATION REQUIRED
<p>Summary of main activities</p>	<p><i>Provide a brief description of activities to be undertaken</i></p> <p>WNSW PHN proposed in its work activity plan submitted to the Department on 6 November 2017 that it would undertake three components of work and these will continue during the 2018/19 financial year. The components are:</p> <ul style="list-style-type: none"> a) Commissioning the provision of local activities to be delivered by organisations in a Northern Cluster of four local government areas - Bourke, Brewarrina, Cobar and Walgett; b) Commissioning the provision of local activities to be delivered by organisations in a Southern Cluster of two local government areas - Lachlan and Weddin; c) Commissioning the delivery of activities of cross-regional activities to be delivered by organisations with relevant expertise. <p>Across the Northern and Southern Clusters providers are required to:</p> <ul style="list-style-type: none"> i) Establish a Regional Coordinating Advisory group and local (LGA based) working groups to develop a regional suicide prevention plan. The regional plan will be informed by the plans developed by each local working group. The plans will respond to local needs and align with the systems-based "Lifespan" approach developed by the Black Dog Institute. It will include steps to build the capacity and promote integration of services as well as specific evidence based strategies for: workforce development and community gatekeeper training; community and media awareness raising; work in schools and other initiatives that address suicide risk factors in local communities. ii) Employ a local Trial workforce to support the work of the Regional Advisory Group, local working committees and organise activities. iii) Monitor and submit invoices to WNSW PHN for expenditure of a flexible pool of funds allocated for the Regional Advisory Group to use in accordance with the plan(s) they and the local working groups develop. <p>The four cross-regional activities are:</p> <ul style="list-style-type: none"> i) Commissioning research and stakeholder consultations on crisis support and after care services; and then the development, trial and evaluation of a new (probably community based) services. ii) Commissioning a workforce capacity building project to recruit and support 12 local residents to complete a relevant Cert III or IV qualification. iii) Engaging and consulting with people with lived experience across the Trial Sites, and depending on results, the establishment and support of a network for Indigenous and non-Indigenous people. iv) Conducting Information sessions in each cluster about relevant e-mental health resources available. <p><i>Identify major milestones and critical dates where relevant</i></p>

The previous work activity plan provided a time-line for completing of all components. The following table summarises progress:					
Component	Progress				
Commission Southern Cluster	Organisation commissioned and project staff employed.				
Commission Northern Cluster	Senior worker being recruited by WNSW PHN. Local providers identified and negotiations progressing for employment of local project staff.				
Commission Workforce Capacity Building Project	Organisation commissioned and recruitment for staff occurring. Negotiations for tailored TAFE course progressing.				
Commission Crisis and Aftercare service research	Researcher commissioned; report due 26 March. Trial and evaluation of service schedule for 1 Jul 2018– 31 Jun 2019.				
Engaging People with lived experience	Arranged visit by Roses in the Ocean CEO in Dec 2017 to discuss plans and currently being finalised.				
Information sessions about E-mental Health	First community session planned for Northern Cluster March 2018.				
Key partners	<p>Identify all key partners in these activities and the following as applicable:</p> <ul style="list-style-type: none"> • <i>respective roles and responsibilities</i> • <i>progress in establishing key partnerships for new activities this financial year</i> • <i>formal and/or informal agreements and/or other arrangements to support partnerships</i> • <i>any major barriers and how these may affect service delivery</i> <table> <tr> <th>Component</th><th>Key partnerships & roles</th></tr> <tr> <td>Southern Cluster</td><td> <p>Contract signed with Western Plains Regional Development Inc to deliver Trial activities in Lachlan and Weddin LGAs. Their responsibilities include:</p> <ul style="list-style-type: none"> a) Planning and delivery of initiatives based on local needs analysis examining both community and service system needs. b) Focussing on the following 'at risk' populations: Indigenous people; young people; males, particularly those aged 25-54 years in the mining and agricultural industries. c) Thorough integration of Trial work across local health, welfare and emergency services, schools and community settings. d) The development and implementation of a regional and local suicide prevention plan identifying local needs as well as responses to these including: </td></tr> </table>	Component	Key partnerships & roles	Southern Cluster	<p>Contract signed with Western Plains Regional Development Inc to deliver Trial activities in Lachlan and Weddin LGAs. Their responsibilities include:</p> <ul style="list-style-type: none"> a) Planning and delivery of initiatives based on local needs analysis examining both community and service system needs. b) Focussing on the following 'at risk' populations: Indigenous people; young people; males, particularly those aged 25-54 years in the mining and agricultural industries. c) Thorough integration of Trial work across local health, welfare and emergency services, schools and community settings. d) The development and implementation of a regional and local suicide prevention plan identifying local needs as well as responses to these including:
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	<p>d) Arranging for participants to undertake practical components of their course and/or other regular voluntary work with local organizations undertaking suicide prevention work.</p> <p>e) Develop and maintain a partnership with Western NSW TAFE to develop Cert III course for participants that includes crisis intervention and bereavement support subjects.</p> <p>f) Develop and maintain partnerships with commissioned providers in the Northern and Southern Clusters to provide relevant work experience in local Trial activities.</p>
Crisis and Aftercare service research	<p>Argyle Research P/L has been engaged to undertake the research and their responsibilities are:</p> <p>a) Provide a scan of peer-reviewed and grey literature concerning:</p> <ul style="list-style-type: none"> • The main types of support that individuals and their carers may seek in times of suicidal crisis, including after a suicide attempt. • The nature and effectiveness of hospital based crisis and aftercare support services (including outpatient Mental Health services). • The nature and effectiveness of non-hospital based crisis and aftercare support services in Australia and other comparable countries. • The nature and effectiveness of other non-hospital based support services for relevant/related conditions such as mental illness crisis, high risk drug and alcohol intoxication. <p>b) Identify models of services and support projects showing promise. Comment on their suitability for rural and remote communities with high proportions of Indigenous residents and males engaged in agricultural and mining industries.</p> <p>c) Make recommendations for a service model to be trialled by WNSW PHN for a 12 month period.</p> <p>d) Make recommendations for an evaluation methodology for the trial service.</p> <p>Argyle Research have been introduced to Roses in the Ocean and Black Dog Institute.</p>
Engaging People with lived experience	Developing partnership with Roses in the Ocean
General	<p>We have started conversations with The Centre of Best Practice in Aboriginal and Torres Strait Islander Suicide Prevention with a view to having their staff visit Trial communities from Mar - June 2018. This will support commissioned services in using the ATSIPEP planning tools.</p> <p>With 2017/18 funds from the flexible mental health fund, WNSW PHN has commissioned Wesley Lifeforce to establish Indigenous Suicide Prevention Networks across our entire catchment. We have since requested that priority be given to Trial site LGA's with a view to</p>

	networks also taking on the role of local working committees to develop local plans for the Trial. Wesley have also been engaged with NSPT funds to facilitate a one-day planning session with the Northern Cluster Regional Advisory group and this will also be offered to the equivalent group in the Southern Cluster.	
Enhanced services for people who have attempted or are at higher risk of suicide	<p>Describe activities to be undertaken, including referral pathways and services.</p> <p>In preparation for the Suicide Prevention Trial, WNSW PHN contracted the Centre for Rural and Remote Mental Health to consult with service providers and communities across the northern cluster of local government areas. One theme identified was dissatisfaction with or suspicion of having to use Police and Hospital Emergency Department services when a person is in suicidal and/or mental health crisis. This was a particular concern for Aboriginal community members.</p> <p>We are also aware that research on client's perspectives of Emergency Department support following a suicide attempt has reported low levels of satisfaction with care during hospitalisation and also poor follow-up after discharge.</p> <p>In response to these issues, WNSW PHN contracted research on crisis and aftercare support services as described above. It is our intention to trial and evaluate the model proposed by the researchers in the 2018/19 financial year and we can provide specific details about the nature of the service when they are available.</p> <p>We are currently having early discussions with existing services who may have the capacity to quickly establish and conduct the service once the model is finalised. These are services that already have General Practitioners, Psychologists and community workers on staff.</p> <p>Identify how these activities differ from PHN base activities funded from the mental health flexible funding pool</p> <p>Suicide prevention services currently commissioned by WNSW PHN from flexible funds are either seeking to engage relevant Local Health District units with a view to improving referral pathways and/or providing psychosocial support or group programs for people who have attempted suicide.</p>	
Areas for focussed activity	<p>Identify any new areas or populations being targeted this financial year</p> <p>No new populations or areas are being targeted beyond what was identified in the updated Activity Work Plan approved in November 2017, that is:</p> <ul style="list-style-type: none"> • Aboriginal and Torres Strait Islander people • Men in Farming and Mining industries • Youth – focussing on Aboriginal and Torres Strait Islander people 	

	<p>Provide supporting evidence where available</p> <p>Summarise where and what services are to be provided for each target area and population this financial year.</p> <p>All of the providers commissioned to deliver activities in the Northern and Southern Clusters are or will be required to meet key performance indicators in their contracts concerning priority populations. The specific nature of these are to be developed in consultation with the local needs of the priority populations. The Workforce Capacity Building project is to focus on recruiting participants from the target groups. The Crisis and Aftercare Research Project is to make recommendations about a service model that would be suitable for a rural/remote context with higher percentage of residents from the target groups</p>
Other suicide prevention activity	<p>Identify any new initiatives being implemented within the trial area(s) and who is responsible for these.</p> <p>No initiatives are being implemented beyond what was identified in the updated Activity Work Plan approved in November 2017</p>
Recruitment and workforce	<p>Identify any issues that may affect recruitment and/or commissioning of services as necessary to progress activities.</p> <p>As described in email communications with the Department in January this year, WNSW PHN experienced challenges negotiating with currently commissioned suicide prevention services (from flexible funding pool) in the Northern Cluster of LGA's because of the confusion about the need to separately deliver and account for NSPT and 'business as usual' activities. With the Department's approval, we consequently decided to directly recruit the senior worker for that cluster and given general difficulties in obtaining suitable workers, this will delay commencement of some local activities. WNSW PHN's Suicide Prevention Coordinator continues to support higher level activities such as the development of a regional suicide prevention plan by the North Western NSW Suicide Prevention Advisory Group established last October to oversee work for the trial in the Northern Cluster.</p>
Data collection and reporting	<p>Confirm what data are being collected routinely on services and consumers, including outcome measures.</p> <p>WNSW PHN has developed a reporting template for Southern and Northern Cluster providers to complete and submit according to the frequency schedule specified in their contracts. This is provided below and is designed to capture the broad range of sector development, workforce training and community awareness raising activities they will undertake.</p> <p>A bespoke reporting template will be developed for the Workforce Capacity Building Project provider to complete and will include both formative and summative outcome measures.</p> <p>The Crisis and Aftercare Research project will identify an evaluation methodology. This is the only trial activity to provide clinical/counselling support to individuals and providers will also be required to enter client details on the PMHC MDS.</p>

	<p>Identify any major ad hoc or one-off collections to be undertaken this financial year</p> <p>Nil.</p> <p>Identify any major issues affecting compliance with reporting requirements and how these are to be remedied</p> <p>No issues at this stage. We understand the Department is updating the old NSPP MDS and we request that as much notice as possible is provided about when this will go live as some of our contracted providers will need time to obtain the necessary software and training.</p>
Other	<p>Identify any other major factors affecting conduct of trial activities not covered above</p> <p>Although we have developed a budget and schedule to achieve all activities by Jun 2019, we have little to no capacity to absorb unexpected delays resulting from outside sources and/or difficulties in recruitment etc. Given our late start, large geographical distances to cover and higher proportions of Aboriginal and Torres Strait Islander communities (which require much longer time for consultation), we would welcome further consideration of whether an extension may be possible.</p>
Transition arrangements	<p>Confirm arrangements or proposed strategies for managing the transition of consumers post the trial</p> <p>All providers contracted are clearly informed about the trial being a one-off initiative that is due to conclude in Jun 2019. Only one initiative – the Crisis and Aftercare support service will deliver support services to individuals and their tender and contract will clearly articulate a need to have a plan, process and timeframe to transition clients to other services if they require further assistance after the service finishes.</p>

ITEM 10.2	OUTCOME OF PUBLIC EXHIBITION AND ADOPTION OF MANLY TOWN HALL PROPOSED SHORT TERM USE OF COUNCIL CHAMBERS AND FEES & CHARGES
REPORTING MANAGER	EXECUTIVE MANAGER COMMUNITY, ARTS AND CULTURE
TRIM FILE REF	2019/613674
ATTACHMENTS	1 Additional Terms & Conditions of Hire - Manly Town Hall

SUMMARY

PURPOSE

To report on submissions received from the public exhibition of the Fees & Charges for the community hire of the Manly Town Hall Meeting Rooms, and seek Council adoption.

EXECUTIVE SUMMARY

At its meeting on 27 August 2019, Council resolved:

That:

- A. Council endorse the use of the Manly Town Hall Council chamber meeting rooms as publicly available community space for hire.*
- B. The proposed Manly Town Hall meeting room fees and charges, together with the types of events and functions the rooms can be booked for, be placed on public exhibition for a minimum period of at least 28 days and be reported back to Council.*
- C. Staff prepare terms and conditions for hiring out the meeting rooms on the basis that this is an interim, short-term use of these facilities.*
- D. Council investigate how the security charges can be reduced to make the higher fees more affordable for community groups.*

The proposed Manly Town Hall meeting room fees and charges and operational information were placed on exhibition for 28 days from 27 September until 27 October 2019 (Attachment 1).

Submissions were received from 18 members of the community. Of those that provided comment on the fees, charges and short use proposal exhibited, eight are in support and ten are not in support for various reasons, including long-term proposals.

RECOMMENDATION OF DIRECTOR COMMUNITY AND BELONGING

That Council:

1. Note the submissions received during the public exhibition process.
 2. Adopt the proposed fees and charges for the community to hire the meeting rooms at Manly Town Hall, including the additional security/staff charges.
 3. Allow the public to hire the meeting rooms, subject to Terms and Conditions of Hire, which outline the types of suitable uses.
 4. That the usage of the rooms be monitored and reported back to Council after twelve months.
-

REPORT

BACKGROUND

At its meeting on 26 May 2019, Council adopted a Notice of Motion to investigate whether the meetings rooms of the former Manly Council, upstairs in the Manly Town Hall, could be used as halls for public hire for events, meetings, performances and other suitable uses.

The Notice of Motion identified a gap in the provision of rooms for hire in the central Manly area. This is supported by the draft Community Centres Strategy, currently on public exhibition, which states:

The Manly Planning Area is:

- *lacking in the number of community centres and lacking in floor space*
- *A number of the centres are small and inadequate to meet community demand for multipurpose community space.*
- *There is a current and future gap, requiring a regional and a district size facility due to the high housing density and population.*

(page 44, draft Community Centres Strategy)

Whilst this proposal will not address the large gap in floor space outlined in the draft Community Centres Strategy, nor provide a district size multipurpose facility, it could address demand for space for activities on evenings and weekends.

CONSULTATION

The proposal and fees and charges were placed on public exhibition on Councils 'Have your Say' page from 27 September to 27 October 2019.

The link was sent to all current community centre hirers, two engagement update newsletters were sent to the community engagement register (22,000), and it was advertised in the Manly Daily each Saturday during the exhibition period.

In this period there were 18 submissions received from the community. Of those that provided comment on the fees, charges and short use proposal exhibited, eight are in support and ten are not in support for various reasons.

Key Themes/ Comments	Response
Support for the proposal: <ul style="list-style-type: none"> Fees and charges are all ok except for the bond Bond seems very high for community organisation monthly meetings for example. Rates seem reasonable. 	<ul style="list-style-type: none"> All community use of this venue requires a refundable bond to be paid. If there is no damage or other conditions of hire not met, the bond is fully refundable following the hire period.

Key Themes/ Comments	Response
<ul style="list-style-type: none"> Manly Town hall presents an ideal location for a music venue/performance space, or could also be used as much needed general community space. The high staff/security costs will deter many hirers and other options should be considered. 	<ul style="list-style-type: none"> The rooms are unable to be hired without staff or security to supervise. The current use and set up of the building makes it a risk to hire to the public without staff/security onsite to manage access, WHS, protection of artefacts.
<ul style="list-style-type: none"> I think it's a great idea, the fees seem reasonable and the space is badly needed in Manly. I think that expanding the use for the public is an excellent idea and I will keep this in mind when planning Artability Student Art Exhibitions for the public for the future. Meetings, gatherings. 	<ul style="list-style-type: none"> It has been identified in the Draft Community Centres Strategy there is a need for additional community space in central Manly.
<ul style="list-style-type: none"> For the benefit of community only e.g. precinct style meetings, discussion groups on issues such as the local environment and broader like climate change, plus community social events ie, dances, youth dances, concerts - not for business purposes at all. Concerts, film screenings, public meetings with speakers, community groups hiring it e.g: singing groups. art exhibitions...everything really except private birthday parties. 	<ul style="list-style-type: none"> There are additional Terms and Conditions of Hire that will outline the use and types of activities that may be suitable for this space in its current format.
<p>Against the proposal:</p> <ul style="list-style-type: none"> The proposed fees are uneconomic. There should be a minimum charge to cover base costs. The proposed fees will cost Council more to administer than will be received, and therefore the community will be subsidising commercial users. 	<ul style="list-style-type: none"> The proposed fees are based on other Council Community Centres with similar sized community spaces. Council's Community Centre fees are designed to be affordable for all in the community.
<ul style="list-style-type: none"> The high staff/security costs will deter many hirers and other options should be considered. 	<ul style="list-style-type: none"> The rooms are unable to be hired without staff or security to supervise. The current use and set up of the building makes it a risk to hire to the public without staff/security onsite to manage access, WHS, protection of heritage artifacts, furniture, floors and security, including other factors.

Key Themes/ Comments	Response
<ul style="list-style-type: none"> • A proper study of the needs of Manly needs to be undertaken. Using the rooms in this interim way will hinder any future proposed uses. • Manly needs performance spaces, collaborative work spaces and activities that will drive the local economy. This proposal will achieve none of the above. • If the Manly Council rooms are used as meeting rooms that will mean only a special few will have access - again. An extension of library computer access and study areas would be better. • Council should be explicitly banned from using this facility. • Sell it off and make into a boutique hotel. Have a few staff available for counter service from a cheap office in Manly. Long term lease of the whole building to use as a hotel - move 'Council' to Brookvale or Manly Vale that would then give the community better return on the space. • Manly Town Hall meeting rooms should be used as an art gallery when not used for Council meetings. • Storage and Meeting Rooms for the three Northern Beaches Historical Societies. • Theatre only 	<ul style="list-style-type: none"> • This proposal is for the short-term use only of Manly Town Hall. • Currently the building is still being used as a Council Customer Service Centre and administration building. • The future use of the building will be the subject of further deliberations by Council that will require extensive community consultation and planning. • These rooms will be available to hire by all members of the community, having regard to the terms and conditions required for this historic building.

ISSUES FOR CONSIDERATION:

The general consensus from the feedback is that it is a good idea and community space is needed in Manly central, but there are numerous issues with the site that will require staff/security to be onsite to manage the use and access. This includes:

- Safety of artworks, with a number of valuable artworks on site that are easily accessed.
- Safety risk in accessing a full commercial kitchen, with a gas stove top.
- The lift requires supervision by staff.
- If hirers wish to move the heavy furniture to enable a variety of set ups there are potential negative impacts on the wooden floors, and could trigger Workplace Health and Safety issues.
- Inability to separate access to the rooms from the rest of the Town Hall without significant building works, in particular the Customer Service area. This requires a staff member/ security on the ground floor to ensure the hirers access the hired space only, and secures the foyer area from passers by walking into the building.

These issues can only be ameliorated through staff and security on site. Based on this, a reduction in security/staff costs is not possible. If the hirer wishes to use the AV equipment, move furniture

around, and have access to the kitchen, this may require additional staff to assist, which will be determined on a case-by-case basis.

Specific terms and conditions have been drafted for these rooms, ensuring that the rooms are available for broad community use without negative impacts on the valuable contents (Attachment 1). The terms and conditions of all community centres would also apply, including a minimum hire period of 1.5 hours, and responsibility for setting up and down of the room and basic cleaning after use.

TIMING

The rooms will be available for hire in 2020, once the valuable items and safety concerns are addressed through a risk assessment.

LINK TO COUNCIL STRATEGY

This report relates to the Community Strategic Plan Outcomes of:

Goal 8: 'Our neighbourhoods inspire social interaction, inclusion and support health and wellbeing'

Goal 12: 'Our community is friendly and supportive'

FINANCIAL CONSIDERATIONS

The draft fees and charges are set at cost recovery. The income received will cover expenditure, excluding staff time to promote the rooms, hold site inspections with potential hirers and manage the bookings.

Minor capital costs also include replacing some furniture, and other operational amendments to ensure the rooms are more user friendly and flexible for community use.

SOCIAL CONSIDERATIONS

The public would benefit by additional community space to hire in central Manly, enabling communities to connect, meet for a common purpose and socialise.

ENVIRONMENTAL CONSIDERATIONS

There are no environmental impacts.

GOVERNANCE AND RISK CONSIDERATIONS

The main risk associated with this proposal is ensuring that access to Manly Town Hall is limited to the rooms hired, and that the valuable contents are not damaged. This risk will be controlled through the use of onsite staff to secure and manage the site when it is being hired.

Another risk of this proposal is that the current furniture is not suitable for typical community centre multi-use as it is not designed for easy set up by community members. The tables are very heavy to lift and move around, are a WHS risk for the customers and the heritage timber floors could be damaged.

The paintings in the Councillors Room will need to be removed and taken back to the Manly Art Gallery and Museum as they could be damaged if touched.

NORTHERN BEACHES COUNCIL COMMUNITY CENTRE HIRE:

[Northern Beaches Council Community Centres - General Terms & Conditions of Hire](#)

Additional Conditions of Use for Manly Town Hall Meeting Rooms

1. Hire approval for these rooms is conditional on the requirement of at least two staff/security to be available and onsite during the whole booked period.
2. All booking requests are to be at least one month in advance, and will be assessed case by case.
3. The site is not suitable for larger youth, private and other events. The rooms can cater from 20 to 100 people.
4. No private functions or parties.
5. The rooms may be available to hire when not being used for Council purposes, subject to conditions of hire. This is predominantly after 6pm on weekdays and from 6am to 11pm on weekends and public holidays.
6. All attendees must only enter the area which is approved in the hire application and not enter any secure area of Council, including the Customer Service desk.
7. The kitchen facilities are unable to be utilised. Urns will be available and will be left on the bench for tea and coffee use for meetings.
8. Please take all rubbish and belongings following the hire period.
9. The accessible lift can only be used with staff/security supervision.
10. There is no touching the artworks, photos and other artefacts.
11. Furniture in this area is heavy and for WHS reasons requires at least two people to lift and move around. Tables are to be carefully lifted and placed back where found, with no damage to the timber floors.
12. When a larger space is required and the former Chambers and Councillors Room is opened up, The Cove Meeting Room is used as storage for the tables and chairs from the Councillors Room.
13. Windows must not be opened.
14. AV access – a staff member must be engaged, in addition to security if the hirers wish to use the inbuilt AV equipment.

Types of appropriate uses:

- Community meetings
- Workshops/training courses/seminars
- Low impact recreational activities
- Non-commercial functions

ITEM 10.3	MINUTES OF THE COMMUNITY SAFETY COMMITTEE MEETING HELD ON 15 AUGUST 2019
REPORTING MANAGER	ACTING EXECUTIVE MANAGER COMMUNITY, ARTS & CULTURE
TRIM FILE REF	2019/625296
ATTACHMENTS	1 Minutes of the Community Safety Committee dated 15 August 2019 (Included In Attachments Booklet 1)

BRIEF REPORT

PURPOSE

To report the minutes of the Community Safety Committee meeting held on 15 August 2019.

REPORT

The Community Safety Committee is an advisory committee of Council to collaborate, consider and advise on ways to maintain, improve, resolve and progress issues that affect community safety and crime prevention across the Northern Beaches.

The discussion at the meeting of 15 August 2019 included:

- An overview of the Housing and Homelessness Forum held on 6 August that involved service providers, stakeholders and Council staff. Common themes, issues and opportunities were identified, with outcomes being used to prepare a discussion paper. This will be used as the basis for further discussions with the NSW Minister for Families, Communities and Disability Services, James Griffin MP, Mayor and Committee representatives.
- The Northern Beaches Liquor Accord presented the 'Dark Matters' Project, being conducted in collaboration with TAFE and the local Community Drug Action Team (CDAT). This project involves briefing school leavers on responsibility and consequences in venues and providing subsidised responsible service of alcohol (RSA) courses. Also discussed was the Accord's 'Banned from One, Banned From All' proposal which aims to ban people who have entered a venue underage from entering venues until they are 19 years old.
- A briefing on the 'Safety Around Schools' campaign, associated audits and works currently underway.

LINK TO COUNCIL STRATEGY

This report relates to the Community Strategic Plan Outcome of Community and Belonging Goal 11 - Our community feels safe and supported.

FINANCIAL CONSIDERATIONS

Adoption of the minutes of the Community Safety Committee will not result in any financial impact.

ENVIRONMENTAL CONSIDERATIONS

The adoption of the minutes of the Community Safety Committee does not present matters that will create adverse environmental impacts.

SOCIAL CONSIDERATIONS

The Committee provides valuable advice relating to social and community based outcomes. It includes involvement and engagement with a broad range of stakeholders.

GOVERNANCE AND RISK CONSIDERATIONS

The Committee is conducted according to Council's governance framework and adopted terms of reference.

RECOMMENDATION OF DIRECTOR COMMUNITY AND BELONGING

That Council note the minutes of the Community Safety Committee meeting held on 15 August 2019.

ITEM 10.4	PUBLIC EXHIBITION OF THE DRAFT CHILDREN'S SERVICES STRATEGY
REPORTING MANAGER	EXECUTIVE MANAGER CHILDREN'S SERVICES
TRIM FILE REF	2019/622683
ATTACHMENTS	1 📄 Draft Children's Services Strategy (Included In Attachments Booklet 1)

SUMMARY

PURPOSE

To seek Council's approval to publicly exhibit the draft Children's Services Strategy for a minimum of 28 days.

EXECUTIVE SUMMARY

Children's Services provides education and care services for children aged 0-12 years across the northern beaches. These choices include seven long day care centres, three pre-schools, five vacation care services, occasional care and family day care. Northern Beaches Council has developed a draft Children's Services Strategy to guide the delivery of education and care services for children and families in our community.

It is important that investments and efforts made in relation to any services are suited for the Council's vision and resources. There are also a number of other current and emerging local factors which the Strategy has been prepared to address. These include:

- Changing populations
- Need for accessible services
- Changes in the early childcare sector and workforce
- A need to define the role of Council in delivering children's services

This Strategy contains three main elements:

- Vision
- Focus areas
- Strategic actions

It is proposed to exhibit in accordance with Council's adopted Community Engagement framework for a minimum of 28 days.

RECOMMENDATION OF DIRECTOR COMMUNITY AND BELONGING

That:

1. The draft Children's Services Strategy and associated documents be placed on public exhibition for a minimum of 28 days.
 2. The outcomes of the public exhibition of the draft Children's Strategy be reported to Council.
-

REPORT

BACKGROUND

Council is committed to providing quality affordable child care services which support families and children. Council has recognised the role local government child care has to play in meeting the needs of children with additional needs, as well as playing a key role in supporting low income, disadvantaged or vulnerable families in our community.

The current Children's Services delivered by Council reflect a range of different approaches inherited from the former Councils. It was identified that a Children's Services Strategy was required in order to plan for the future needs of the growing community.

CONSULTATION

Community engagement was undertaken as part of the development of the draft Strategy, including:

- A focus group with community members, held at the Manly Vale Community Centre
- Intercept surveys undertaken with families which do not use Council's Children's Services. This was undertaken at Story Time at the Mona Vale Library and a school holiday event at the Glen Street Theatre in Belrose
- Telephone interviews with a private children's services provider
- Telephone interview with a service run by another council
- Telephone interview with an organisation supporting children with additional needs
- Inclusion of questions in Children's Services Customer Satisfaction Surveys

Findings from this engagement are provided in The Evidence section of the draft Strategy. The outcomes were used as the basis of many aspects of the document, including the vision, focus areas and strategic actions.

TIMING

The Strategy is a four year strategy, with many actions requiring time to implement. The draft Strategy includes Focus areas with specific Strategic actions to achieve over the time period.

LINK TO COUNCIL STRATEGY

The draft Strategy is in accordance with the Community Strategic Plan (CSP) by sharing the vision of being a safe, inclusive, and connected community. The Children's Services Vision is aligned with the CSP strategic community outcomes:

- Places for people – We aspire to create welcoming, accessible and affordable private and public places that foster good health and social interaction
- Community and Belonging - We aspire to care for everyone in the community, making sure that people feel safe, supported, included and have diverse opportunities for a rich cultural and social life.

In addition the draft Strategy aligns with *Goal 11 – Our Community feels safe and supported – particularly Strategy a. Promote social inclusion through neighborhood programs and quality services.*

The draft Strategy also aligns with the *Disability Inclusion Action Plan* with particular focus on:

Focus Area 1: Developing positive community attitudes and behaviours

Focus Area 2: Creating Liveable communities

FINANCIAL CONSIDERATIONS

The financial impact of the public exhibition of the draft Children's Services Strategy is programmed into the 2019/20 budget.

The implementation of the draft Strategy, once adopted, will have financial implications in relation to capital works. The strategic actions within the draft Strategy will assist in the development of potential service expansion plans and need to be considered in the Long Term Financial Plan and annual capital works budgets.

While no budget is currently available, grant funding through the NSW Department of Education and Communities *Start Strong Capital Works grants program* will be investigated to assist in the implementation of the recommended options.

The draft Strategy recommends developing a cost-neutral operating model for multi-modal service delivery that increases service efficiency and provides flexibility for families.

SOCIAL CONSIDERATIONS

Research over several decades has demonstrated the positive social impacts of early education and care. The Australian Institute of Health and Welfare has prepared a *Literature review of the impact of early childhood education and care on learning and development* (2015). This brings together the findings from a wide range of international and Australian literature. Key findings include:

- Longitudinal studies have demonstrated the effectiveness of high-quality, focused preschool programs in reducing the effects of social disadvantage, developing children's social competency and emotional health, and preparing children for a successful transition to school
- Number of months of attendance at preschool is related to better intellectual development and improved independence, concentration and sociability
- Benefits are optimised when children from different social backgrounds attended the same preschool program
- Children from disadvantaged backgrounds show the greatest gains from attending high-quality child care

ENVIRONMENTAL CONSIDERATIONS

There are no environmental considerations related to the exhibition or operation of the draft Strategy.

GOVERNANCE AND RISK CONSIDERATIONS

The draft Strategy will provide clear direction for Council to deliver effective Children's Services operations, focus areas, strategic actions and capital expenditure into the future.

11.0 ENVIRONMENT AND SUSTAINABILITY DIVISION REPORTS

ITEM 11.1	RESPONSE TO NOTICE OF MOTION NO 15/2019 - GROSS POLLUTANT TRAPS
REPORTING MANAGER	EXECUTIVE MANAGER ENVIRONMENT AND CLIMATE CHANGE
TRIM FILE REF	2019/539427
ATTACHMENTS	NIL

SUMMARY

PURPOSE

To update Council on the present and future prioritisation process of Gross Pollutant Traps (GPTs) for Council's stormwater network.

EXECUTIVE SUMMARY

In response to Notice of Motion 15/2019 Gross Pollutant Traps, Council resolved to request an investigation into the existing stormwater coastal outlets and treatment of the outflow. The requested report was to identify costs and prioritise for upgrading stormwater outlets to better treat water before it enters our coastal areas. The report would also investigate suitable funding sources through State and Federal Government Grants.

An analysis of Council's stormwater network was undertaken which identified approximately 400 stormwater outlets discharging directly to our coasts and estuaries. Of these, 127 stormwater outlets have GPTs installed within their respective stormwater networks. Therefore, there are approximately 273 coastal and estuarine stormwater outlets that do not have treatment devices within their networks. There are an additional 116 GPTs installed on creeks and other waterways within the Local Government Area (LGA).

Council's existing Stormwater Asset Management Plan (SAMP) outlines Council's current and proposed efforts including all existing stormwater infrastructure in lists of ongoing operational works, and a 10-year delivery plan for all renewal and proposed capital works.

During the 2018-19 financial year, 1,800 tonnes of stormwater pollution was removed from Council's GPTs. This was double the amount from the previous financial year. The increase is due to improvements in the existing cleaning and maintenance program for GPTs across the LGA.

For the 2019/20 year, Council has a dedicated annual budget of \$425,000 allocated to GPT maintenance, and an amount of \$65,000 is allocated to the renewals of GPT systems for this year. The Stormwater Capital Works budget, which is \$665,000 for this financial year, covers the *Planned GPT New - Work Schedule*.

A 2020/30 SAMP is currently being developed and includes a number of new initiatives, some of which remain unfunded and could be used to increase stormwater management efforts in coastal locations. The *Planned GPT New Program* in the SAMP has identified and prioritised GPT locations based on greatest water quality, environmental and recreational improvements to the receiving waterbody. A schedule of 6 planned new GPTs, estimated to cost nearly \$2 Million over the next 5-10 years, is provided in Table 1.

The *Clear Waters Program* within the SAMP identifies key stormwater networks that do not have any stormwater treatment or funding. A list of 23 proposed GPTs over the next 10 years at an estimated cost of \$11 Million under this program is outlined in Appendix A.

The NSW Government's Coastal and Estuary Grants Program has been identified by Council as a potential source of grant funding for the installation of GPT systems. Under that program, funding is available for planning projects and works identified in a Coastal Management Program that assist the management of coastal environments. Council is in the process of reviewing the Coastal Zone Management Plans to develop a new Coastal Management Program and will include recommendations to increase the eligibility for future grant funding for the installation of GPTs.

RECOMMENDATION OF DIRECTOR ENVIRONMENT AND SUSTAINABILITY

That Council note the response to Notice of Motion No15/2019 – Gross Pollutant Traps.

REPORT

BACKGROUND

In response to Notice of Motion No. 15/2019 Gross Pollutant Traps, Council resolved at its meeting on 16 April 2019, that:

- A. *Council investigate what additional stormwater treatment can be done for our coastal outlets.*
- B. *A report be brought to the Council within six months identifying costs and priorities for upgrading stormwater outlets to better treat water before it hits our valuable coastal areas.*
- C. *Council investigates suitable sources of funding through State and Federal Government Grants.*

Pollutants such as plastics, sediment, nutrients, organic matter and heavy metals all have environmental impacts and affect the environmental value of our waterways, reducing the recreational value of our creeks, estuaries and coastal beaches. The environmental value of our waterways and their recreational use are very important to our community, therefore Council is highly committed to addressing all forms of stormwater pollution throughout the LGA.

Current Status

In April 2019, an analysis of Council's stormwater network was undertaken. Council has 243 GPTs installed across the LGA, servicing coasts, estuaries and creeks. Both Council and developers design and install GPTs within Council's stormwater network. These devices reduce the amount of pollutants found in stormwater runoff entering our waterways and beaches. Council has a variety of GPTs located around the LGA that vary from small-scale pit litter traps to large scale basins with trash racks capable of capturing pollutants greater than 5mm in size, GPTs such as underground proprietary devices (CDS, Cleansalls, Humeguard etc.), and bio-retention and sand-infiltration systems that capture gross pollutants, sediments, heavy metals and nutrients.

During the 2018-19 financial year, 1,800 tonnes of stormwater pollution was removed from Council's GPTs. This was double the amount from the previous financial year. The increase is due to improvements in the existing cleaning and maintenance program for GPTs across the LGA that involved an analysis of previous cleaning frequencies, location/land-use, and catchment areas for individual GPT assets.

Analysis of Council's stormwater network showed there are approximately 400 stormwater outlets that discharge directly to our coasts and estuaries. Of these 400 coastal and estuarine stormwater outlets, 127 stormwater outlets have GPTs installed within their respective stormwater networks that include a variety of GPT system designs. Approximately 273 coastal and estuarine stormwater outlets do not have treatment devices within their networks. The other 116 GPTs within the LGA are installed within stormwater networks that discharge directly to streams and creeks. (See Figure 1 - GPT locations across LGA, Appendix B for Coastal Stormwater Networks with GPTs, Appendix C for Creek Stormwater Networks with GPTs.)

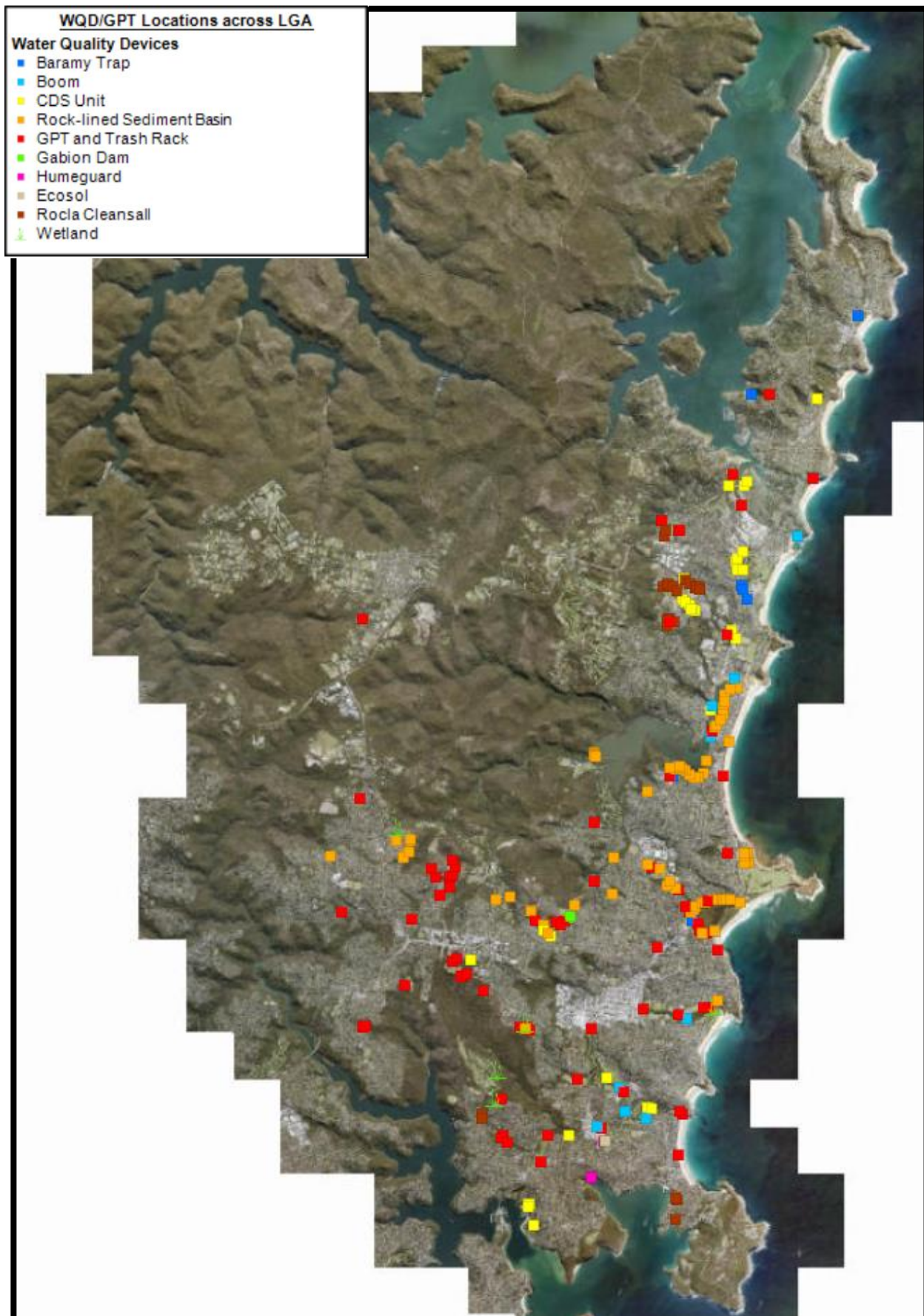


Figure 1 - GPT locations across the Northern Beaches Council Local Government Area

Future Works Funded Program

The Stormwater Asset Management Plan outlines Council's planned work schedule for new GPTs with allocated funding in the Long Term Financial Plan (LTFP) over the next 10 years. The locations included in Table 1 were identified and prioritised based on water quality, environmental and recreational improvements. The works schedule has been planned as a design and construct program, which incorporates the design of at least one GPT system annually and the construction of that system in the following financial year. The program has successfully delivered a new GPT at East Esplanade Reserve, Manly, and designed two GPT units that are scheduled to be constructed along Manly Beach this financial year. Other notable locations included in this program are Dee Why Beach, Freshwater Beach, and Collaroy Beach, which are currently in the investigation stage. (See Table 1. Planned GPT New – Work Schedule for locations and estimated costings)

Table 1: 2018/19 Stormwater Asset Management Plan – Planned GPT NEW – Schedule of Works

Planned GPT New – Schedule of works					
Project Name	Description	Primary Address	Est. Cost	Est. Works Year	Status
East Esplanade GPT	Design and Construction requirements for new GPT	East Esplanade Reserve, Manly	\$250,000	18-19 19-20	Completed
South Steyne GPT	Design and Construction requirements for new GPT	South Steyne Promenade, Manly	\$300,000	18-19 19-20	Design completed Construction 2019-20
North Steyne and Stormwater Outlet	Design and Construction requirements for new GPT and Stormwater Outlet	North Steyne Reserve Opp. Steinton Street, Manly	\$490,000	18-19 19-20	Design completed Construction 2019-20
Dee Why Beach GPT	Design and Construction requirements for new GPT	Dee Why Beach	\$350,000	20-21	Investigation stage
Freshwater Beach GPT	Design and Construction requirements for new GPT	Freshwater Beach	\$350,000	Years 4-10	Investigation stage
Collaroy Beach GPT	Design and Construction requirements for new GPT	Collaroy Beach	\$200,000	Years 4-10	N/A

Future Opportunities

The *Clear Waters* Program is a work program in the Stormwater Asset Management Plan that identifies stormwater networks that do not have any stormwater treatment or funding. The program aims to deliver the construction of treatment systems to ensure that the natural waters of the Northern Beaches are preserved and enhanced over 10 years. This would be achieved by the prioritisation and delivery of three key stormwater treatment systems per year on average over the 10 years. Funding required for the program would be approximately \$1.1 Million per year from working capital funds. This program is not currently set into the LTFP and funding would need to be confirmed. Part funding could be sought through grants but often requires matching funding

from Council. (See Appendix A: Clear Waters Program – Work Schedule for locations and estimated costings)

Strategic Review

Council is collaborating with the Department of Planning, Industry and Environment (DPIE) to develop a Stormwater Quality Management Strategy (SQMS) that will strengthen Council's approach to prioritising GPT locations and target specific pollutants. It will deliver on the vision that Council shares with the community to protect and improve the health and enjoyment of our waterways and water dependant ecosystems, as identified in the Community Strategic Plan (CSP) and the recent draft Environment and Climate Change Strategy.

This SQMS will strengthen Council's existing approach to stormwater management and GPT prioritisation by:

- Developing a holistic approach to stormwater quality management across the LGA;
- Identifying catchment priorities for delivering community expectations (environmental values and uses) of waterways and beaches;
- Managing GPTs throughout the entire LGA including the installation, rationalisation or even removal of stormwater quality systems as well as the optimisation of stormwater treatment trains specific to the local settings of the catchment area;
- Providing specifications for the Northern Beaches Council DCP and LEP that deliver outcomes-based stormwater management targets, such as map overlays, zoning recommendations, and 'Deemed to Satisfy' provisions etc.;
- Indicating capital and operational expenditure to deliver the SQMS over the next 7 years including full life cycle assessment;
- Identifying investment principles such as co-investments, voluntary planning agreements, water quality offset schemes or other sustainable funding models;
- Identifying opportunities for managing stormwater into the future, considering likely impacts of climate change, to ensure that increased population does not impact on water quality;
- Considering other stormwater management options suitable for the LGA and specific catchments including source control, non-engineered solutions, and provisions for environmental compliance enforcement; and
- Developing a forward strategy to manage stormwater quality to ensure the health and enjoyment of the area's waterways and beaches is sustained in the face of expected population growth.

Grant Funding Opportunities

Council has identified a number of State Government grants that have the potential to fund the installation of GPTs. In particular, the NSW Government's Coastal and Estuary Grants Program through DPIE provides support to local government to help manage the coastal zone. Under the program, funding is available for planning projects and works identified in a Coastal Management Program that assist the management of coastal environments. Actions that reduce the impact of stormwater on coastal and estuarine environments would be eligible for funding. Council is in the process of reviewing the Coastal Zone Management Plans to develop a new Coastal Management Program for the Northern Beaches LGA. This new management plan will include recommendations to increase the eligibility for future grant funding for the installation of GPTs.

CONSULTATION

Consultation with relevant stakeholders is undertaken during the investigation and design stages of new GPT works. Consultation with appropriate State Government and internal Council Business Units is also undertaken during the planning and investigation stages. The community and relevant Council Business Units are consulted and updated during the construction stage to minimise impacts.

TIMING

The current Planned GPT New Program incorporates the design and construction of at least one GPT system per year. The new SAMP will cover the next 10 years.

LINK TO COUNCIL STRATEGY

This report relates to the Community Strategic Plan Goal 1 – Our bushland, coast and waterways are protected to ensure safe and sustainable use for present and future generations.

FINANCIAL CONSIDERATIONS

Currently Council has a dedicated annual budget of \$425,000 allocated to GPT maintenance that covers cleaning and waste disposal costs for these systems. In addition to this, an amount of \$65,000 is allocated to the renewals of GPT systems this year and is budgeted to increase to \$90,000 next financial year.

The Planned GPT New - Work Schedule is funded under the Stormwater Capital Works budget which is \$665,000 for 19/20 financial year, and is proposed to increase to \$1.4 Million for the 20/21 financial year. While no budget is currently available for the *Clear Waters* Program, additional funding of up to \$1.1 Million is required and will be sought through grants following the adoption of the Stormwater Quality Management Strategy and the preparation of the new Coastal Management Program under the DPIE Coasts and Estuaries Grants Program.

SOCIAL CONSIDERATIONS

The Planned GPT New program will assist in meeting objectives of the CSP, as well as provide the community with cleaner beaches and waterways for recreational use.

ENVIRONMENTAL CONSIDERATIONS

As the primary purpose for a GPT is to have environmental benefits and improve water quality, it is expected that there will only be environmental benefits following the completion of any GPT system. GPT systems require ongoing maintenance to ensure the protection of the environment, systems that are not maintained have the potential to decrease downstream water quality. Council's Stormwater Operations and Planning team in concurrence with the Construction and Maintenance team have developed a rigorous maintenance regime to ensure the water quality is maintained and in turn extends the life of the assets.

GOVERNANCE AND RISK CONSIDERATIONS

The management of Council's stormwater infrastructure will be delivered in accordance with Council's Stormwater Asset Management Plan. There are minor risks associated with construction of GPTs, however these will be managed during the design stage within the REF documentation and associated management practices. Council will manage ongoing risks associated with the completed assets by ensuring all new assets are captured in Council's asset mapping, and all assets have a maintenance plan which is strictly adhered to.

Regular monitoring of water quality and asset condition will minimise the risk of the asset not performing and ensure the life span of the asset is maximised.

Appendix A: 2018/19 Stormwater Asset Management Plan – Clear Waters Program – New GPT – Work Schedule – UNFUNDED

Clear Waters Program – Schedule of Works

Project Name	Description	Primary Address	Est. Cost	Est. Works Year
Shelley Beach GPT	Design and Construction requirements for new GPT	Bower Street, Manly	\$500,000	Years 2 – 5
Marine Pde GPT	Design and Construction requirements for new GPT	Marine Parade, Manly	\$400,000	Years 2 – 5
Raglan Street GPT	Design and Construction requirements for new GPT	Raglan Street, Manly	\$550,000	Years 2 – 5
Pine Street GPT	Design and Construction requirements for new GPT	Pine Street, Manly	\$350,000	Years 2 – 5
Newport Beach GPT	Design and Construction requirements for new GPT	Newport Beach, Newport	\$900,000	Years 2 – 5
Palm Beach GPT	Design and Construction requirements for new GPT	Ocean Road, Palm Beach	\$550,000	Years 2 – 5
North Harbour GPT	Design and Construction requirements for new GPT	Condamine Street, Manly	\$900,000	Years 2 – 5
Ramsay Street GPT	Design and Construction requirements for new GPT	Ramsay Street, Collaroy	\$600,000	Years 2 – 5
Pacific Street GPT	Design and Construction requirements for new GPT	Pacific Street, Manly	\$250,000	Years 2 – 5
South Curl Curl GPT	Design and Construction requirements for new GPT	Carrington Pde, South Curl Curl	\$450,000	Years 2 – 5
Narrabeen Park GPT	Design and Construction requirements for new GPT	Narrabeen Park Pde, North Narrabeen	\$650,000	Years 5 – 10
Bassett Street GPT	Design and Construction requirements for new GPT	Bassett Street, Mona Vale	\$150,000	Years 5 – 10
Yachtsmans Paradise GPT	Design and Construction requirements for new GPT	Yachtsmans Paradise, Newport	\$550,000	Years 5 – 10
Careel Bay South GPT	Design and Construction requirements for new GPT	Careel Bay South, Avalon Beach	\$400,000	Years 5 – 10
Church Point Foreshore GPT	Design and Construction requirements for new GPT	Pittwater Road, Bayview	\$450,000	Years 5 – 10

Brook Rd GPT	Design and Construction requirements for new GPT	Brook Rd, Manly	\$300,000	Years 5 – 10
New St GPT	Design and Construction requirements for new GPT	New Street, Manly	\$450,000	Years 5 – 10
Cross Street GPT	Design and Construction requirements for new GPT	Cross Street, Brookvale	\$600,000	Years 5 – 10
Alleyne Ave GPT	Design and Construction requirements for new GPT	Alleyne Ave, North Narrabeen	\$400,000	Years 5 – 10
Forty Baskets GPT	Design and Construction requirements for new GPT	Beatty Street, Balgowlah Heights	\$350,000	Years 5 – 10
Gladstone Street GPT	Design and Construction requirements for new GPT	Gladstone Street, Newport	\$400,000	Years 5 – 10
Avalon Pde GPT	Design and Construction requirements for new GPT	Avalon Pde, Avalon Beach	\$450,000	Years 5 – 10
Garden Street GPT	Design and Construction requirements for new GPT	Garden Street, North Narrabeen	\$400,000	Years 5 – 10

Appendix B - Coastal and Estuarine stormwater networks with GPTs

Asset Group	Asset Number	Asset Description	Catchment
Boom	SWB00004	Boom - Narrabeen Park Pde, Nth Narrabeen (near carpark)	NARRABEEN
Boom	SWB00005	Boom - Lake Park Rd, Nth Narrabeen (West of CEC)	NARRABEEN
Boom	SWB00006	Boom - Pittwater Road, North Narrabeen – (opp 7 eleven)	NARRABEEN
Boom	SWB00007	Boom - Basset St, Mona Vale	BASIN BEACH
Boom	SWB40000	Boom - Keirle Park, near Manly Golf Cour	LAGOON
Boom	SWB40001	Boom - Manly West park, near 1A Paton Pl	BALGOWLAH
Ecosol	SWB40002	ECOSOL - MANLY WEST PARK QUIRK RD BALGOW	BALGOWLAH
Boom	SWB40003	Boom - Manly Golf Course, opp 123 Balgowlah	MANLY LAGOON
GPT & Trash Rack	SWS00006	GPT - REAR OF 16 GRAFTON AVE IN RESERV	DEE WHY
Baramy trap	SWS00007	GPT - COLOOLI RD COLLAROY PLAT cnr veteran	NARRABEEN
GPT & Trash Rack	SWS00009	GPT - DEE WHY BEACH THE STRAND FORESHORE	DEE WHY
GPT & Trash Rack	SWS00010	GPT - STARKEY ST FORESTVILLE (BATES CREEK)	MIDDLE HARBOUR
GPT & Trash Rack	SWS00020	GPT - STH CREEK RD CROMER opp high school	DEE WHY
GPT & Trash Rack	SWS00024	GPT - JAMIESON PDE, COLLAROY, NTH END	COLLARROY
GPT & Trash Rack	SWS00025	GPT - GOODWIN ST NARRABEEN EAST END OF STR	COLLARROY
Earth/Rock lined sediment basin	SWS00026	GPT - MACTIER ST, NARRABEEN, OPP #74	NARRABEEN
Earth/Rock lined sediment basin	SWS00027	GPT - JAMIESON PARK NARRABEEN IN PICNI	NARRABEEN
Earth/Rock lined sediment basin	SWS00028	GPT - JAMIESON PARK NARRABEEN WEST END	NARRABEEN

Earth/Rock lined sediment basin	SWS00029	GPT - LANTANA ST COLLAROY PLAT	NARRABEEN
GPT & Trash Rack	SWS00030	GPT - CAMPBELL AVE, CROMER, DOWNSTREAM TIM	DEE WHY
GPT & Trash Rack	SWS00040	GPT - WATERFALL AVE FORESTVILLE CULVERT UN	MIDDLE HARBOUR
GPT & Trash Rack	SWS00041	GPT - CURRIE RD FORESTVILLE EAST END	MIDDLE HARBOUR
Earth/Rock lined sediment basin	SWS00046	GPT - DEE WHY PDE SLSC CAR PRK NTH CORNER	DEE WHY
Baramy trap	SWS00047	GPT - CLARENCE AVE DEE WHY NTH END OF ROAD	DEE WHY
GPT & Trash Rack	SWS00048	GPT - PITTWATER RD, OPP DEE WHY PARK	DEE WHY
GPT & Trash Rack	SWS00060	GPT - COLOOLI RD, COLLAROY PLATEAU	NARRABEEN
Humeguard	SWS00069	Humeguard - King Ave, Balgowlah	FAIRLIGHT
CDS Unit	SWS40000	CDS - Sandy Bay reserve, opp. 12 Sandy B	CLONTARF
CDS Unit	SWS40001	CDS - Sandy Bay reserve, opp. 11 Sandy B	CLONTARF
CDS Unit	SWS40002	CDS - Clontarf reserve, opp. 4 Sandy Bay	CLONTARF
CDS Unit	SWS40003	CDS - Clontarf Res, Opp. 34 Amiens Rd	CLONTARF
CDS Unit	SWS40004	CDS - Balgowlah Road, opp. West St., Bal	BALGOWLAH
CDS Unit	SWS40005	CDS - Keirl Park, near Skate Board Ramp,	LAGOON
Rocla Cleansall	SWS40007	CLEANSALL 600 - THE ESPLANADE MANLY (a)	MANLY COVE
Rocla Cleansall	SWS40008	CLEANSALL 600 - THE ESPLANADE MANLY (b)	MANLY COVE
Ecosol	SWS40009	Ecosol - RFS4000 - Manly West Park, Quir	MANLY GOLF COURSE
Humeguard	SWS40010	Humeguard HG40A - Cemetery Ck, Manly Go	MANLY GOLF COURSE
Rocla Cleansall	SWS40013	Cleansall 750 - Craig Avenue, Little Man	LITTLE MANLY COVE

GPT & Trash Rack	SWS40014	SPEL STORMCEPTOR - BALGOWLAH OVAL	BALGOWLAH
CDS Unit	SWS50002	CDS - Eric Green Drive	PITTWATER
CDS Unit	SWS50003	CDS - Kitchener Park skate ramp	MONA VALE BEACH
CDS Unit	SWS50004	CDS - Kitchener Park cricket nets	MONA VALE BEACH
CDS Unit	SWS50005	CDS - Kitchener Park tennis courts	MONA VALE BEACH
CDS Unit	SWS50006	CDS - Pittwater Rd opp. Bayview Place	PITTWATER
CDS Unit	SWS50007	CDS - (E) Pittwater Rd opp. Turimetta St	MONA VALE BEACH
CDS Unit	SWS50008	CDS - Pittwater Rd opp. Rowan St	MONA VALE BEACH
CDS Unit	SWS50009	CDS - The Esplanade opp. Boat Club	PITTWATER
Baramy trap	SWS50011	Baramy Trap-Coronation St nr P/water Rd	MONA VALE BEACH
CDS Unit	SWS50025	CDS - Porters Reserve	NEWPORT BEACH
GPT & Trash Rack	SWS50028	Rocla D/S Defender DD1200 - Rowland Res	PITTWATER
Baramy trap	SWS50033	Baramy Trap - Central Rd Avalon	PITTWATER
Baramy trap	SWS50034	Baramy Trap - Florence Park	PITTWATER
Baramy trap	SWS50035	Baramy Trap - P/water Rd op. Jenkins St	MONA VALE BEACH
GPT & Trash Rack	SWS50036	Trash rack - Bassett St	PITTWATER
Baramy trap	SWS50037	Baramy Trap - Opp. 1634 Pittwater Rd	MONA VALE BEACH
Rocla Cleansall	SWS50044	Rocla Cleansall CL600 - Fazzolari	PITTWATER
GPT & Trash Rack	SWS50045	StormFilter 18 - Fazzolari (near Samuel)	PITTWATER
Rocla Cleansall	SWS50046	Rocla Cleansall CL375 - Whipbird Cct	PITTWATER
GPT & Trash Rack	SWS50047	StormFilter 32 - Whipbird Cct	PITTWATER
Rocla Cleansall	SWS50048	Rocla Cleansall CL375-adj 15	PITTWATER

		Wallaby Cir	
Rocla Cleansall	SWS50049	Rocla Cleansall CL600 - 1 Wallaby Cir	PITTWATER
CDS Unit	SWS50050	VOR - Church Point Multi-Storey Car Park	PITTWATER
CDS Unit	SWS50051	VOR - Church Point Multi-Storey Car Park	PITTWATER
GPT & Trash Rack	SWT00001	GPT PITTWATER RD, COLLARROY, OPP #833	DEE WHY
Earth/Rock lined sediment basin	SWT00002	GPT PITTWATER RD, COLLARROY, OPP # 853	DEE WHY
Earth/Rock lined sediment basin	SWT00003	GPT PITTWATER RD, COLLARROY, OPP #859	DEE WHY
Earth/Rock lined sediment basin	SWT00005	GPT ALBERT ST NARRABEEN EAST END	NARRABEEN
Earth/Rock lined sediment basin	SWT00006	GPT - LAGOON ST, NARRABEEN, NORTH END	NARRABEEN
Earth/Rock lined sediment basin	SWT00007	GPT PITTWATER RD, COLLARROY, OPP #863	DEE WHY
Earth/Rock lined sediment basin	SWT00008	GPT - ALCOLM ST, NARRABEEN, WEST END	NARRABEEN
Earth/Rock lined sediment basin	SWT00009	GPT - EMERALD ST, NARRABEEN, WEST END	NARRABEEN
Earth/Rock lined sediment basin	SWT00010	GPT - TOURMALINE ST, NARRABEEN, WEST END	NARRABEEN
Earth/Rock lined sediment basin	SWT00011	GPT - OCTAVIA ST, NARRABEEN, WEST END	NARRABEEN
Earth/Rock lined sediment basin	SWT00012	GPT - LOFTUS ST, NARRABEEN, WEST END	NARRABEEN
Earth/Rock lined sediment basin	SWT00013	GPT - ALBERMARLE ST, NARRABEEN, WEST END	NARRABEEN
Earth/Rock lined sediment basin	SWT00014	GPT - WELLINGTON ST, NARRABEEN, WEST END	NARRABEEN
Earth/Rock lined sediment basin	SWT00015	GPT - PITTWATER RD NARRABEEN IN CAR PARK	NARRABEEN
GPT & Trash Rack	SWT00016	GPT PITTWATER RD N.BEEN STONE WALL SW BR	NARRABEEN
Boom	SWT00017	BOOM - Berry Reserve NARRABEEN	NARRABEEN
Earth/Rock lined	SWT00018	GPT PITTWATER RD,	DEE WHY

sediment basin		COLLARROY, OPP #873	
Earth/Rock lined sediment basin	SWT00019	GPT ROBERTSON ST, NARRABEEN, WESTERN END	NARRABEEN
Earth/Rock lined sediment basin	SWT00020	GPT LAKESIDE RD, NARRABEEN, WHEELER PARK	NARRABEEN
Earth/Rock lined sediment basin	SWT00021	GPT MACTIER ST, NARRABEEN, OPP #60	NARRABEEN
Earth/Rock lined sediment basin	SWT00022	GPT MACTIER ST, NARRABEEN, OPP # 50 & 58	NARRABEEN
Earth/Rock lined sediment basin	SWT00023	GPT MACTIER ST, NARRABEEN, OPP #66	NARRABEEN
Earth/Rock lined sediment basin	SWT00024	GPT THE ESPLANADE, NARRABEEN, OPP #3A	NARRABEEN
Earth/Rock lined sediment basin	SWT00025	GPT THE ESPLANADE, NARRABEEN, OPP #10	NARRABEEN
Earth/Rock lined sediment basin	SWT00026	GPT THE ESPLANADE, NARRABEEN, OPP #24	NARRABEEN
Earth/Rock lined sediment basin	SWT00027	GPT THE ESPLANADE, NARRABEEN, OPP #28	NARRABEEN
Earth/Rock lined sediment basin	SWT00028	GPT PITTWATER RD, COLLARROY, OPP #879	DEE WHY
Earth/Rock lined sediment basin	SWT00029	GPT NIOKA RD NARRABEEN BEHIND ARMCO RA	NARRABEEN
Earth/Rock lined sediment basin	SWT00030	GPT CAMPBELL AVE, West side near T&T Hotel	DEE WHY
Earth/Rock lined sediment basin	SWT00031	GPT CAMPBELL AVE, CROMER, ALONG CYCLEWAY	DEE WHY
Earth/Rock lined sediment basin	SWT00032	GPT CAMPBELL AVE REAR TIME & TIDE HOTEL	DEE WHY
Earth/Rock lined sediment basin	SWT00033	GPT DUMIC PL, CROMER, NEAR TURNING CIRCL	DEE WHY
Earth/Rock lined sediment basin	SWT00035	GPT PITTWATER RD, COLLARROY, OPP #883	DEE WHY
Earth/Rock lined sediment basin	SWT00039	GPT PITTWATER RD, COLLARROY, OPP #897	DEE WHY
GPT & Trash Rack	SWT00041	GPT RICHMOND AVE, DEE WHY, CLYDE RD END	DEE WHY
Earth/Rock lined sediment basin	SWT00042	GPT LONG REEF SLSC CAR PARK	DEE WHY

GPT & Trash Rack	SWT00043	GPT - AVON RD / RICHMOND	DEE WHY
GPT & Trash Rack	SWT00044	GPT HAWKESBURY AVE, DEE WHY east end	DEE WHY
Earth/Rock lined sediment basin	SWT00045	GPT PITTWATER RD, DEE WHY, IN DEE WHY PA	DEE WHY
Earth/Rock lined sediment basin	SWT00046	GPT PITTWATER RD, DEE WHY, AT BRIDGE	DEE WHY
Earth/Rock lined sediment basin	SWT00047	GPT PITTWATER RD, DEE WHY, OPP #785	DEE WHY
Earth/Rock lined sediment basin	SWT00048	GPT PITTWATER RD, DEE WHY, OPP #793	DEE WHY
Earth/Rock lined sediment basin	SWT00049	GPT PITTWATER RD, DEE WHY, OPP #819	DEE WHY
Earth/Rock lined sediment basin	SWT00050	GPT PITTWATER RD COLLAROY OPP STH CR RD	DEE WHY
GPT & Trash Rack	SWT00055	GPT - SED PIT - OPP 21 MOORAMBA RD	DEE WHY
Earth/Rock lined sediment basin	SWT00061	GPT BIOSWALE, RICHMOND AVE, DEE WHY	DEE WHY
Earth/Rock lined sediment basin	SWT00062	GPT - CROMER PARK BIOSWALE	DEE WHY
Earth/Rock lined sediment basin	SWT00072	GPT BIOSWALE, RICHMOND AVE, DEE WHY	DEE WHY
Earth/Rock lined sediment basin	SWT00073	RAINGARDEN, BEACH ROAD	COLLARROY
Earth/Rock lined sediment basin	SWT00074	RAINGARDEN, BEACH ROAD	COLLARROY
Earth/Rock lined sediment basin	SWT00075	RAINGARDEN, BEACH ROAD	COLLARROY
Earth/Rock lined sediment basin	SWT00076	RAINGARDEN, BEACH ROAD	COLLARROY
Earth/Rock lined sediment basin	SWT00077	RAINGARDEN, CLIFF ROAD	COLLARROY
Earth/Rock lined sediment basin	SWT00078	RAINGARDEN, CLIFF ROAD	COLLARROY
Earth/Rock lined sediment basin	SWT00079	RAINGARDEN, CLIFF ROAD	COLLARROY
Earth/Rock lined sediment basin	SWT00080	RAINGARDEN, CLIFF ROAD	COLLARROY
Earth/Rock lined	SWT00081	RAINGARDEN, CLIFF ROAD	COLLARROY

sediment basin			
GPT & Trash Rack	SWT00087	Stormwater GPT - Net Tech	PITTWATER
GPT & Trash Rack	SWT00088	Stormwater GPT - Net Tech	BUNGAN BEACH
GPT & Trash Rack	SWT40001	Net Tech - Opp. Koobilya St., adj. to 38	BURNT BRIDGE CREEK
GPT & Trash Rack	SWT40002	Net Tech - East of Koobilya Ste end, off	BURNT BRIDGE CREEK
GPT & Trash Rack	SWT40003	Net Tech - Adj. to 36 Kitchener St, Balg	BALGOWLAH
GPT & Trash Rack	SWT40004	Net Tech - Manly West park, near 1A Pato	MANLYGOL
GPT & Trash Rack	SWT40005	Net Tech - Ocean Beach, opp. Steinton St	OCEANBCH

Appendix C - Creek stormwater networks with GPTs

Asset Group	Asset Number	Asset Description	Catchment
Boom	SWB00001	BOOM - CURL CURL CRK, NOLANS RES	MANLY
Boom	SWB00002	BOOM - Addiscombe road Manly	MANLY
Boom	SWB00003	BOOM - C Curl Lagn, Park St / Travers rd	CURLCURL
CDS Unit	SWS00000	CDS South Steyne, Manly	MANLY
GPT & Trash Rack	SWS00001	GPT - BEHIND NO 5 ENDEAVOUR DRIVE	NARRABEEN
GPT & Trash Rack	SWS00002	GPT AUMUNA RD TERREY HILLS (along waterc	NORTHERN
GPT & Trash Rack	SWS00003	GPT BROOKVALE CREEK, BROOKVALE at GC	MANLY
GPT & Trash Rack	SWS00004	GPT - 2 LEMON TREE CLOSE	NARRABEEN
GPT & Trash Rack	SWS00005	GPT - CARNARVON DRIVE OPP NO43 IN PARK	NARRABEEN
GPT & Trash Rack	SWS00008	GPT GRIFFIN RD Nth Curl Curl near bridge	CURLCURL
Earth/Rock lined sediment basin	SWS00011	GPT - SURF RD, NTH CURL CURL	CURLCURL
GPT & Trash Rack	SWS00012	GPT - CORYMBIA CRT ON FIRE TRAIL BEHIND	NARRABEEN
GPT & Trash Rack	SWS00013	GPT CORYMBIA CRT, OPP 18	NARRABEEN
GPT & Trash Rack	SWS00014	GPT CORYMBIA CRT ON FIRE TRAIL BEHIND 59	NARRABEEN
GPT & Trash Rack	SWS00015	GPT CORYMBIA CRT ON FIRE TRAIL BEHIND 79	NARRABEEN
GPT & Trash Rack	SWS00016	GPT CORYMBIA CRT ON FIRE TRL NXT TO 79	NARRABEEN
GPT & Trash Rack	SWS00017	GPT CORYMBIA CRT CNR OF CARNARVON DR	NARRABEEN
GPT & Trash Rack	SWS00018	GPT RABBIT ST FRENCHS FOREST in Reserve	NARRABEEN
CDS Unit	SWS00019	GPT - CDS Nolans res north Manly in res	MANLY
GPT & Trash Rack	SWS00021	GPT ABBOTT RD NTH CURL CURL WMNS BOWLING	CURLCURL

GPT & Trash Rack	SWS00022	GPT ABBOTT RD NTH CURL CURL Netball Crts	CURLCURL
Gabion Dam	SWS00023	GPT - WILLANDRA RD, NRTH OF MCINTOSH RD	NARRABEEN
GPT & Trash Rack	SWS00031	GPT BOLTA PL, CROMER, IN PARK	NARRABEEN
Earth/Rock lined sediment basin	SWS00032	GPT GUARDIAN PDE, BEACON HILL, RED HILL	NARRABEEN
Earth/Rock lined sediment basin	SWS00033	GPT - OPP 33 GOLDEN GROVE, RED HIL	NARRABEEN
GPT & Trash Rack	SWS00034	GPT ENDEAVOUR DR, BEACON HILL, RED HILL	NARRABEEN
GPT & Trash Rack	SWS00035	GPT WILLANDRA RD, BEACON HILL, OP #66	NARRABEEN
GPT & Trash Rack	SWS00036	GPT BROOKER AVE BEACON HILL, END OF ROAD	NARRABEEN
GPT & Trash Rack	SWS00037	GPT WYATT AVE BELROSE rear of reserve	NARRABEEN
Earth/Rock lined sediment basin	SWS00038	GPT HAIGH AVE, BELROSE, BESIDE ROAD	MIDDLE HARBOUR
GPT & Trash Rack	SWS00039	GPT PRAHRAN AVE, DAVIDSON, BESIDE ROAD	MIDDLE HARBOUR
GPT & Trash Rack	SWS00042	GPT AQUATIC DR FRENCHS FOREST at entry t	MANLY
GPT & Trash Rack	SWS00043	GPT - SLOANE CR, MANLY VALE	MANLY
GPT & Trash Rack	SWS00044	GPT EILEEN ST BALGOWLAH BASE OF PARK	MANLY
GPT & Trash Rack	SWS00045	GPT HARBORD RD BROOKVALE GREENDALE CREEK	CURLCURL
GPT & Trash Rack	SWS00049	GPT - CRN WOLBAH & CROMER ROAD	NARRABEEN
CDS Unit	SWS00050	GPT - CDS - Aquatic Dr Opp # 8	MANLY
GPT & Trash Rack	SWS00051	GPT - OPP 16 COOTAMUNDRA DR, ALLAM HIGHT	MANLY
GPT & Trash Rack	SWS00052	GPT - REAR OF 7 TAMWORTH PL, ALLAMBIE HT	MANLY
Wetland	SWS00053	GPT - CNR COOTAMUNDRA DR & CHURCHILL AVE	MANLY
GPT & Trash Rack	SWS00054	GPT - COOTAMUNDRA DR OPP FORBES PLACE	MANLY

GPT & Trash Rack	SWS00055	GPT - SYD WATR EASEM OFF ALLAMBIE RD 1ST	MANLY
GPT & Trash Rack	SWS00056	GPT - SYD WAT EASEM OFF ALLAMBIE RD 2ND	MANLY
GPT & Trash Rack	SWS00057	GPT - MANNING ST OPP PUB SCHOOL	MANLY
GPT & Trash Rack	SWS00058	GPT - 60m WEST OF AQUATIC CENTRE ENTR	MANLY
GPT & Trash Rack	SWS00059	GPT - END OF MARTIN LUTHER PL - CHK SEA	MANLY
CDS Unit	SWS00061	GPT - CDS Ben Love Place	NARRABEEN
CDS Unit	SWS00062	GPT - CDS Ben Love Pl end of cul de sac	NARRABEEN
GPT & Trash Rack	SWS00063	GPT - W END LOW FLOW PIPES - QCLIF POOL	MANLY
GPT & Trash Rack	SWS00064	GPT - S SIDE OF 12 GREYCLIFFE IN LAGOON	MANLY
GPT & Trash Rack	SWS00065	GPT / WETLAND - MADISON WAY	MANLY
GPT & Trash Rack	SWS00066	GPT / WETLAND - ACACIA CCT	NARRABEEN
CDS Unit	SWS00067	CDS - Steinton Street Manly	MANLY
CDS Unit	SWS00068	CDS - East Esp	MANLY
CDS Unit	SWS40006	CDS - MANLY LAGOON RESERVE	MANLY
Rocla Cleansall	SWS40011	Cleansall 900 - opp.93 Clontarf Street,	MANLY
Rocla Cleansall	SWS40012	CLEANSALL 750 - OPP.79 CLONTARF STREET	MANLY
CDS Unit	SWS50000	CDS - Vuko Place near the r-bout	NARRABEEN
CDS Unit	SWS50001	CDS - Pittwater Rd o/side Council office	NARRABEEN
CDS Unit	SWS50010	CDS - Rickard Rd / Pittwater Rd	NARRABEEN
CDS Unit	SWS50012	CDS - rear of 45 Dickson Place	NARRABEEN
Rocla Cleansall	SWS50013	Rocla Cleansall CL600 - 27 Dickson Place	NARRABEEN
Rocla Cleansall	SWS50014	Rocla Cleansall CL 900-Opp. 15 W/side Gr	NARRABEEN
Rocla Cleansall	SWS50015	Rocla Cleansall CL 375-opp 5 Parkland Wy	NARRABEEN
Rocla Cleansall	SWS50016	Rocla Cleansall CL 900-Op 12 Riverine Ct	NARRABEEN

Rocla Cleansall	SWS50017	Rocla Cleansall CL 375-Op 7 Coachwood Wy	NARRABEEN
Rocla Cleansall	SWS50018	Rocla Cleansall CL 375-Op 3 Coachwood Wy	NARRABEEN
Rocla Cleansall	SWS50019	Rocla Cleansall CL75 -Op 2 Mahogany Blvd	NARRABEEN
Rocla Cleansall	SWS50020	Rocla Cleansall CL600- Mahogany/Grevillea	NARRABEEN
Rocla Cleansall	SWS50021	Rocla Cleansall CL600- Mahogany/Acacia Ci	NARRABEEN
Rocla Cleansall	SWS50022	Rocla Cleansall CL750-Adj Viola/Acacia C	NARRABEEN
Rocla Cleansall	SWS50023	Rocla Cleansall CL375- 5 & 8 Banksia Pde	NARRABEEN
GPT & Trash Rack	SWS50024	Icon ISO300 - Boondah Depot	NARRABEEN
CDS Unit	SWS50026	CDS - Opposite 16 Honeyeater Gr	NARRABEEN
Rocla Cleansall	SWS50027	Rocla Cleansall CL375-Riverine Court	NARRABEEN
CDS Unit	SWS50029	CDS - opp. 52 Honeyeater Gr	NARRABEEN
CDS Unit	SWS50030	CDS - Opp. 17 Bandicoot Close	NARRABEEN
CDS Unit	SWS50031	CDS - Opp. 3 Honeyeater Grove	NARRABEEN
CDS Unit	SWS50032	CDS - Opp. 34 Honeyeater Grove	NARRABEEN
CDS Unit	SWS50038	CDS - Opp. roundabout on Honeyeater	NARRABEEN
Rocla Cleansall	SWS50039	Rocla Cleansall CL375-Op.10 Angophora A	NARRABEEN
Rocla Cleansall	SWS50040	Rocla Cleansall CL375 - Angophora B	NARRABEEN
Rocla Cleansall	SWS50041	Rocla Cleansall CL375 - Opp Casurina Dr	NARRABEEN
Rocla Cleansall	SWS50042	Rocla Cleansall CL375 - Callistemon Way	NARRABEEN
Rocla Cleansall	SWS50043	Rocla Cleansall CL375-op 51 Callistemon	NARRABEEN
GPT & Trash Rack	SWT00004	GPT - RIVERVIEW PDE NTH MANLY	MANLY
Earth/Rock lined sediment basin	SWT00034	GPT CARCOOLA RD, CROMER, AT BRIDGE	NARRABEEN
Earth/Rock lined sediment basin	SWT00036	GPT WILLANDRA RD STH OF BUSHFIRE BRIGADE	NARRABEEN
Gabion Dam	SWT00037	GPT WILLANDRA RD BEACON HILL	NARRABEEN

		cnr McIntos	
Earth/Rock lined sediment basin	SWT00038	GPT OXFORD FALLS RD, OPP TENNIS ACADEMY	NARRABEEN
Wetland	SWT00040	GPT SURF RD, NORTH CURL CURL, SOUTHERN E	CURLCURL
GPT & Trash Rack	SWT00051	GPT CONDRAMINE ST NTH MANLY CNR PITTWATER	MANLY
Earth/Rock lined sediment basin	SWT00052	GPT - OPP 18 COOTAMUNDRA DRIVE ALLAM HIG	MANLY
Wetland	SWT00053	GPT - MANNING ST OPP MONS RD	MANLY
Wetland	SWT00054	GPT - E OF WAKEHURST GOLF CRS - CH SEA	MANLY
Earth/Rock lined sediment basin	SWT00056	GPT - END OF BARNES RD ROW, F FOREST	NARRABEEN
Earth/Rock lined sediment basin	SWT00057	GPT - CNR PERENTIE & HARSTAF RD, F FORES	NARRABEEN
Earth/Rock lined sediment basin	SWT00058	GPT - HARSTAF CL IN-PIT SCREEN SIMPSON	NARRABEEN
Earth/Rock lined sediment basin	SWT00059	GPT - REAR OF 8 KEITH PAYNE CL	NARRABEEN
Earth/Rock lined sediment basin	SWT00060	GPT - 25 DAWES ST BELROSE	NARRABEEN
Earth/Rock lined sediment basin	SWT00063	GPT BIOSWALE, MIDDLE CK RESERVE, CROMER	NARRABEEN
Earth/Rock lined sediment basin	SWT00064	GPT BIOSWALE, MIDDLE CK RESERVE, CROMER	NARRABEEN
Earth/Rock lined sediment basin	SWT00065	GPT BIOSWALE, MIDDLE CK RESERVE, CROMER	NARRABEEN
Earth/Rock lined sediment basin	SWT00066	GPT BIOSWALE, MIDDLE CK RESERVE, CROMER	NARRABEEN
Earth/Rock lined sediment basin	SWT00067	GPT BIOSWALE, MIDDLE CK RESERVE, CROMER	NARRABEEN
Earth/Rock lined sediment basin	SWT00068	GPT BIOSWALE, MIDDLE CK RESERVE, CROMER	NARRABEEN
Earth/Rock lined sediment basin	SWT00069	GPT BIOSWALE, MIDDLE CK RESERVE, CROMER	NARRABEEN
Earth/Rock lined sediment basin	SWT00070	GPT BIOSWALE, MIDDLE CK RESERVE, CROMER	NARRABEEN
Earth/Rock lined sediment basin	SWT00071	GPT BIOSWALE, MIDDLE CK RESERVE, CROMER	NARRABEEN

Earth/Rock lined sediment basin	SWT00082	BASIN - 1/11 NIVEN PL, BELROSE	NARRABEEN
Earth/Rock lined sediment basin	SWT00083	Bio-swale Ben Love Place sports field	NARRABEEN
Wetland	SWT00084	WETLAND - OPP 46 CHILDS CCT BELROSE	NARRABEEN
Earth/Rock lined sediment basin	SWT00085	Bio-swale - LINDRUM ST BELROSE	NARRABEEN
Earth/Rock lined sediment basin	SWT00086	Bio-swale - ST ANDREWS CL, BELROSE	NARRABEEN
GPT & Trash Rack	SWT00089	Net Tech - Manly West park, near 1A Pato	MANLY

ITEM 11.2	OUTCOMES OF THE FREE COMPOST PROGRAM FOR RESIDENTS
REPORTING MANAGER	EXECUTIVE MANAGER WASTE MANAGEMENT AND CLEANSING
TRIM FILE REF	2019/500598
ATTACHMENTS	NIL

BRIEF REPORT

PURPOSE

To outline the outcomes of the Free Compost Program for Residents in response to Part D of Mayoral Minute No 04/2019 – Free Compost Program for Residents.

REPORT

Council at its meeting of 26 March 2019 resolved:

That:

- A. Council allocate \$200,000 from additional funds in its waste program towards a free compost program for residents.*
- B. Within that allocation, Council allocate funds towards the purchase of compost bins or worm farms and the engagement of additional temporary staff within Council's waste education teams to assist residents with the setup of the compost program.*
- C. Council immediately promote and offer northern beaches residents a free compost bin or worm farm as part of the new waste service.*
- D. A report outlining the outcomes of the program be provided to Council within 6 months including the level of uptake of this offer.*

In response to this resolution, the program to offer a free compost bin or worm farm to households was officially launched on 15 May 2019.

A single Facebook post, dated 15 May 2019, reached over 157,809 people and, with such a high level of interest on social media, the entire allocation of compost bins and worm farms was exhausted in only four days.

A total of 3,667 compost bins or worm farms (approx.50:50 split) were delivered to households across the Northern Beaches and a further 1,303 households expressed an interest on-line if Council was to offer this program in future.

Supporting information provided by Council included 'how-to videos' and other useful tips on how to reduce waste and residents were encouraged via email to visit Council's website for access to this information.

This level of interest in composting and worm farming was unprecedented and the logistics of handing out a large number of bins proved challenging. Public access to Council's depots can present difficulties in terms of public safety, and Council's customer service centres and other areas such as libraries and offices do not provide the required storage capacity to facilitate distribution from these locations at the volumes required for this initiative.

Consideration was given to a one off event for residents to collect bins, however the logistics of organising a suitable all weather site with good public transport links, space to accommodate bulk deliveries/storage, amenities and capacity to allow vehicles to queue, requires much planning and

resources and in this instance proved too difficult. As such, units were delivered to households. Should Council continue with this initiative it would be recommended that procurement include delivery to each household.

Outside of this program, Council currently provides a voucher for a worm farm, compost bin or associated products free of charge to residents attending eco-gardening workshops hosted by Kimbriki. Over the last twelve months (beginning of September 2018 to end of August 2019) approximately 76 units were claimed by residents through this initiative, significantly lower than the free offer.

Given that approximately 1,300 people have registered an interest in participating in the free offer should it run again, it is recommended that Council approach the NSW Environment Protection Authority's (EPA) *Better Waste and Recycling Fund* to seek funding to do so.

LINK TO COUNCIL STRATEGY

The Community Strategic Plan identifies a strong shared desire to protect and enhance the natural and built environment and to live more sustainably in balance with the environment. This report relates to the Community Strategic Plan Outcome of Environment and Sustainability goals:

- Goal 4 – Our Council is recognised as a community leader in environmental sustainability.
- Goal 8 – Our neighbourhoods inspire social interaction, inclusion and support health and wellbeing.

FINANCIAL CONSIDERATIONS

\$200,000 was allocated by Council to fund this program. A further \$4,798.44 was sourced from the EPA's Better Waste and Recycling fund to cover minor expenses. It is recommended that a formal application for additional funding from the Better Waste and Recycling Fund be made to provide units to those who registered interest but did not receive a worm farm or compost bin in the first round.

ENVIRONMENTAL CONSIDERATIONS

The program will have a positive environmental impact by reducing the amount of household putrescible waste sent to landfill and increasing the amount composted on-site by residents. This composting will in turn deliver beneficial soil conditioners and nutrients for gardens and pot plants.

The worm farms and compost bins were manufactured in Australia from 100% Australian sourced recycled plastic.

SOCIAL CONSIDERATIONS

The successful uptake of the program will reinforce and lead sustainable practices in households across the Northern Beaches.

GOVERNANCE AND RISK CONSIDERATIONS

The risk associated with a program offering free compost bins and worm farms is that residents are not invested and do not use the worm farm or compost bin, as intended by Council or as recommended by the manufacturer.

The procurement and delivery of worm farms and compost bins would be completed in accordance with Council's procurement procedures and processes.

RECOMMENDATION OF DIRECTOR ENVIRONMENT AND SUSTAINABILITY

That Council

1. Note the outcomes of the Free Compost Program for Residents.
 2. Write to the NSW Environment Protection Authority seeking allocation of money from its *Better Waste and Recycling Fund* for the continuation of the program.
 3. Conditional on funding approval from the NSW Environment Protection Authority, offer the program to the 1,303 applicants who expressed an interest on-line if Council was to offer this program again.
-

ITEM 11.3	WASTE COLLECTION SERVICES - OPPORTUNITIES TO RECOVER KERBSIDE BULKY GOODS
REPORTING MANAGER	EXECUTIVE MANAGER WASTE MANAGEMENT AND CLEANSING
TRIM FILE REF	2019/567287
ATTACHMENTS	NIL

SUMMARY

PURPOSE

To provide a report identifying opportunities to maximise diversion of waste from landfill, extend the life of Kimbriki landfill and reduce the amount of waste stockpiled on local footpaths through the recovery of reusable, repairable and re-saleable items from the bulky goods clean up prior to being collected and taken to landfill.

EXECUTIVE SUMMARY

Waste management is everyone's responsibility, and it changes in response to community demands and behaviours. Communities are demanding improved environmental performance however this can be challenging as our affluence and need for convenience drives our behaviour. Cheaper household goods, rapid changes in technology, design and inbuilt obsolescence means that we are throwing away more than ever before.

The challenge for Council, in taking a leadership role, is to influence and effect behaviour change that results in a reduction in waste disposed to landfill, a commitment to a more circular economy in that we support goods made from recycled product and refuse those that cannot be recycled or have a limited operational life.

In response to this challenge, Council is undertaking a broad range of initiatives. A comprehensive program of waste education material has been developed and is in the process of being rolled out both generally and also targeting key stakeholder groups. Our bulky goods service encourages reuse before disposal (including targeting large items such as furniture and whitegoods) as well as the recovery of material such as metals. Kerbside, this means that the bulky goods collection service should be considered as a last resort and every effort has been made to maintain items or rehome those that are no longer wanted.

We are investing in innovative technologies such as the partnership with Downer EDI in relation to our street sweeping. This program has seen more than 1,000 tonnes of material repurposed into new products such as asphalt, stimulating the circular economy, reducing our environmental footprint and is expected to save around \$120,000 per year. We are looking to expand this to other waste streams such as our stormwater pollution devices.

Council has an active partnership with the team at Kimbriki Environmental Enterprises Pty Ltd (KEE) and is working with them on a range of initiatives including their proposed Buy Back Centre, Social Precinct and Community Recycling Centre. Further details of their work can be found in a separate report to Council at the November 2019 Council meeting.

In summary, Council (both on its own and in partnership with KEE) has a range of initiatives in place that maximises the diversion of waste from landfill, promotes the recovery of reusable, repairable and re-saleable items and maximises the life of our local landfill.

RECOMMENDATION OF DIRECTOR ENVIRONMENT AND SUSTAINABILITY

That Council:

1. Note the report.
 2. Be provided with a further briefing within 12 months on the outcomes of Council's 2019/20 waste reduction program including an overview of any initiatives completed, their outcomes and an annual domestic waste disposal summary including diversion and disposal rates for each waste type.
-

REPORT

BACKGROUND

Council at its meeting on 28 August 2018 (243/18) resolved

"That:

- A. Council enter into a contract in respect of RFT 2017/65 with URM Environmental Services Pty Ltd (ABN 21 066 120 090) for the provision of waste collection services which reflects the outcome of the negotiations with URM Environmental Services Pty Ltd and includes the option of an on call twice annual Bulky Goods Service based on a 30% participation rate (including a metal recycling service).*
- B. Council authorise the Chief Executive Officer to carry out all things necessary to give effect to (A) of this resolution including execution of the contract.*
- C. Council identifies opportunities to maximise the diversion of waste from landfill, extend the life of Kimbriki and reduce the amount of material stockpiled on local footpaths through the recovery of re-usable, repairable and re-saleable items from the bulky goods kerbside clean up prior to being collected and taken to landfill.*
- D. A report be prepared and presented on the outcomes of (C) within 4 months with a view to the development of a major strategy to encourage recycling of bulky goods given extensive publicity."*

This report addresses the matters raised in Resolution Parts C and D above.

Bulky goods collections were progressively introduced by metropolitan councils from the 1980s through to the 1990s, coinciding with the state-wide prohibition of backyard burning and in response to the call that such collections would mitigate the illegal dumping of unwanted goods by some households.

Communities have progressively become reliant on this service to dispose of large unwanted items that don't fit in a garbage bin, especially in those areas where car ownership is low. Typically a bulky goods collection comprises furniture, mattresses, whitegoods and other household items.

Today, household items are generally more affordable, and many manufacturers no longer make goods that last or can be repaired. This designed inbuilt obsolescence combined with consumer behaviour has the potential to have long term consequences for natural resources, human and environmental health.

Many believe that kerbside collections provide an opportunity for recycling. However, there is no data on how much material is recovered in this way and anecdotally it appears to be low. We do know however that approximately 10,500 tonnes of unwanted goods and items are disposed of to landfill each year via the bulky goods clean up service.

Waste Education and Communication Strategies

Waste services are not always top of mind for some, while highly sensitive for others. A balance as to when and how often our communications are staged is important in planning and delivery. The community needs to be informed, engaged and ultimately on-side without being "fatigued" by communications.

Changing our habits at first seems overwhelming and sometimes impossible and then through education, consistent messaging and adapting our behaviours, new ways become habits and we can't imagine how we did less responsible things in the past. In fact, overtime previous practices are often viewed as socially unacceptable for a community; this has been the case with reducing litter, recycling, drink driving, wearing seat belts etc.

Comprehensive waste education and communication strategies have been developed to promote and encourage residents to reduce waste to landfill and support the reuse of bulky items.

Community groups and community leaders are key influencers in behaviour change programs and we are talking with them to develop strategies that engage and promote proper use of Council's services, encourage recycling and reuse and minimise waste.

Residents living in multi-unit dwellings, real estate agents and bodies corporate are key stakeholders with whom we are also continuing to engage with to determine how best to promote rehoming unwanted goods and buying second-hand. Following on from the breakfast sessions with estate agents and bodies corporate, resident information packs containing information about our services and how to minimise waste have been developed and will be distributed to all new residents.

Council staff are also engaging with offshore communities with the view to review the current service provision and deliver improved environmental outcomes. A series of workshops with offshore communities is planned for late 2019 and early 2020.

Council has also developed a program of workshops to empower residents and enable them to make responsible decisions about how they manage their waste including:

- *Repairing small appliances – workshops tailored for residents from 8 to 80 years to repair small appliances*
- *Repairing/ repurposing old furniture – skilled trades offering specialist advice on repairing and repurposing quality furniture items*
- *How to sell online – providing knowledge for residents to rehome or sell items online*
- *Car boot sales – opportunity to sell unwanted goods and buy second-hand items in a social outdoor setting*
- *'Bags to Riches' travelling flea market – designed for those living in higher density areas to come along and sell unwanted goods or buy something second-hand. This is more focussed on clothing, toys and smaller goods.*
- *How to declutter ethically – tips on approaching cluttered spaces and strategies to let go combined with ideas on rehoming these items.*
- *Second-hand Saturday – this is being revamped in 2020 to encourage residents to hold and shop at local garage sales. Promotion will be via Council's website, social media and other media.*
- *Offshore resident engagement – Offshore engagement events planned for Scotland Island and Western Foreshore communities to discuss how to improve existing services in a sustainable framework. This will include a topical informative workshop and social BBQ.*

Council's website, online booking system and collection service

Residents are also encouraged to contact local charities or use the many websites to give away or sell unwanted goods. Council's website contains information about how to reduce waste and rehome or refurbish unwanted goods <https://www.northernbeaches.nsw.gov.au/services/rubbish-and-recycling/waste-reduction/waste-reduction-events>

The online booking system prompts residents to consider recycling and reuse however if they proceed with the booking, they are requested to identify and source separate whitegoods and mattresses.

The new waste collection service includes dedicated vehicles to collect metals, whitegoods and mattresses separate from clean up material, maximising the recovery of these items for recycling and reprocessing.

Phased communications - next steps

Waste Warriors – this comprises a series of videos to increase engagement and illustrate key themes, such as rehoming unwanted goods, buying second hand and making responsible choices as a consumer. The videos create an understanding of the problems faced in our community, introduce new and 'new old' ways of addressing waste and mitigate concerns of residents to changes that may impact them. They are timely, relevant, engaging and involve northern beaches residents giving practical tips and insights. One example in the link below has reached over 73,000 people in three months.

<https://www.facebook.com/beachescouncil/videos/397853011078540/>

Competitions and waste challenges that engage and reward the community efforts to reduce waste and promote reuse are also being developed.

Opportunities to maximise diversion of waste from landfill and extend the life of Kimbriki

Northern Beaches Council - Street Sweeping Services

Council's Cleansing Services include a daily street sweeping service. Approximately 1,200 tonnes of material, predominantly sand, organics and litter are removed by this service each year. Ordinarily this street sweeping waste is disposed of at landfill.

Council, in a partnership with Downer EDI, have been trialling a process called Reconomy™, a proprietary technology solution that washes and separates street sweepings recovering up to 99.7% of material for composting and manufacturing asphalt. This process delivers improved environmental outcomes, saves 1,000m³ of landfill capacity each year and is expected to provide annual savings to Council of approximately \$120,000.

The six month trial concluded at the end of October 2019. However, as Downer EDI is currently the only technology provider offering this solution, staff are exploring continuing the trial for a further 12 months, and looking to include other waste streams such as the material from our gross pollutant traps. Investing in these technologies supports the circular economy.

Kimbriki Environmental Enterprises (KEE)

Kimbriki Resource Recovery Centre offers a range of recycling services including mattress recovery and recycling, a sustainability hub where old bikes are repurposed and repair workshops conducted, Eco-house and garden centre, Kimbriki Buy Back Centre, e-waste recovery, recovery of motor oils and car batteries, vegetation recycling, household recycling and the recycling of construction and demolition materials. Upcoming improvements to the Centre as well as the introduction of a Social Precinct and Community Recycling Centre are the subject of a separate report to Council at this November 2019 meeting.

New Contracts

KEE has recently tendered and awarded several contracts. The new Landfill and Associated Services Contract provides incentives for the operator to recover items of value, such as those suitable for resale in the Buy Back Centre, timbers, metals, mattresses etc. Shredding services have been incorporated for bulkier items to further improve compaction, recovery of metals and longevity of the landfill.

The new contract also includes innovation through the requirement to trial with KEE new methodologies utilising mechanical sorting to increase resource recovery and extend the life of the landfill.

Pricing policies

KEE's pricing policies are structured to encourage source separation and deter large-scale commercial and industrial landfilling. Providing low cost options to dispose of sorted wastes like brick, concrete, timber and tiles and allowing metal disposal at no cost drives customers to pre-sort their mixed waste loads to avoid landfill charges.

Setting aggressive pricing policies can provide short term financial gain to KEE at the expense of competitors but directly affects landfill longevity. KEE's current pricing policy ensures source separation is encouraged (increasing diversion from landfill as a whole) and that companies with high volumes of commercial and industrial waste will select other cheaper landfill options (extending the life of the Kimbriki landfill).

CONSULTATION

Council will continue to work with all stakeholders including government, KEE and other service providers and suppliers, residents, not for profits, environmental groups, business, peak industry groups and technology providers to deliver innovative solutions that drive improved environmental performance and influence behaviour.

LINK TO COUNCIL STRATEGY

This report relates to the following Community Strategic Plan goals:

Goal 3 – Our community is well-supported in protecting the environment.

Goal 4 – Our Council is recognised as a community leader in environmental sustainability.

Goal 6 – Our community will continue to work towards sustainable use of resources.

FINANCIAL CONSIDERATIONS

Funding for Council's behaviour change programs is provided by the NSW Environment Protection Authority under the Better Waste and Recycling Fund. Waste services are funded through the Domestic Waste Management Charge (DWMC). Savings delivered through the trial with Downer EDI are returned to Council's working capital. Funding for KEE's projects are through its working capital and support from the NSW EPA.

SOCIAL CONSIDERATIONS

Investing in the circular economy supports much needed research and development in onshore recycling and waste management industries, provides investment for manufacturing and emerging technologies and provides employment opportunities in NSW and other states. Influencing behaviours to develop a collective social conscience where the norm becomes waste avoidance.

ENVIRONMENTAL CONSIDERATIONS

Council has a leadership role in the war on waste particularly in terms of effecting behaviour change and engendering more responsible waste practices. Resources are finite and waste management is everyone's responsibility. By encouraging responsible procurement practices, rehoming unwanted goods and buying second hand we can extend the life of goods and minimise the volume of waste from Council's clean up services going to landfill.

The provision of ancillary services such as repair workshops, recovery and recycling services via community recycling centres, drop off for recyclables and the Kimbriki Buy Back Centre provide added opportunities to recover material and goods with value and problem wastes from landfill. All of which contributes to our community's carbon footprint.

GOVERNANCE AND RISK CONSIDERATIONS

Operating within Council's Procurement Guidelines will mitigate risk. Consistent, well executed and phased communications inclusive of all stakeholders will be used to encourage broad scale community and stakeholder engagement of our waste reduction strategies.

ITEM 11.4	WASTE COLLECTIONS - CHRISTMAS
REPORTING MANAGER	EXECUTIVE MANAGER WASTE MANAGEMENT AND CLEANSING
TRIM FILE REF	2019/619925
ATTACHMENTS	NIL

SUMMARY

PURPOSE

To respond to Council resolution 343/19 by reporting back to Council on alternative options for additional waste disposal between Christmas and New Year 2019.

EXECUTIVE SUMMARY

Christmas is traditionally a time of celebration which can also result in increased volumes of waste in households. While most people are able to manage the disposal of the excess waste via Council's normal services, there may be some people who exceed the capacity provided at this time, but don't require an additional bin all year. Council at its meeting of 22 October 2019 resolved to look into a number of options to support households during this busy period.

In summary, it is not possible to offer an additional waste collection for the 2019 Christmas season. Additional bin collection days would stretch resources even further and could result in normal runs not being able to be completed. It would require significant planning and communication with the community and there is not sufficient time to do this.

Providing an additional drop off service at Belrose Transfer Station is also difficult due to the financial risk that Council may be exposed to. We have not had a formal response from our contractor in relation to a quote to provide this service. Even assuming existing rates apply, a broad uptake of the free offer by the community could expose Council to costs without being able to adequately limit the risk.

However, Kimbriki offers free disposal of paper, glass, plastic containers and vegetation subject to certain limits. It is recommended that Council promote this option to our community in the run-up to Christmas which will also increase the responsible disposal of these types of waste and their diversion from landfill.

RECOMMENDATION OF DIRECTOR ENVIRONMENT AND SUSTAINABILITY

That Council promotes the free drop off of plastic containers, paper, glass materials and vegetation (including Christmas Trees) at Kimbriki in the lead up to Christmas.

REPORT

BACKGROUND

At the meeting of 22 October 2019 Council resolved as follows:

That Council:

- A. *Investigate and provide a report to the November 2019 Council meeting of the potential costs and feasibility of providing Northern Beaches residents with an additional waste collection service between Christmas and New Year 2019.*
- B. *As an alternative to "A" above, investigate and provide a report to the November 2019 Council meeting of the potential costs and feasibility of providing Northern Beaches residents with:*
 - a. *Free disposal of general household waste at the Belrose Transfer Station between Friday, 27 December 2019 and Sunday, 5 January 2020.*
 - b. *Free disposal of recycling material (paper/plastics) at Kimbriki Resource Recovery Centre between Friday, 27 December 2019 and Sunday, 5 January 2020.*
- C. *Investigate the potential for providing an additional waste collection service between Christmas and New Year 2020 and brief Councillors within 6 months on the outcome of these investigations.*
- D. *Council notes that the waste education team has developed an education program that promotes environmentally responsible purchasing practices and tips on how to entertain to minimise food waste and plastic in the lead up to Christmas and over the holiday season. The campaign includes social media, Council's website, print media, workshops and schools education.*

This report addresses Parts A and B of the resolution. Part C will continue to be progressed and will be presented to Councillors at a briefing within the timeframe specified.

Discussion

Staff requested Council's waste collection contractor, URM and waste disposal contractor SUEZ to provide advice on the possibility of additional Christmas services in 2019.

Contractors have not been able to provide a detailed response in time for this report however the following advice is provided by staff.

URM trucks are currently working at or near capacity in order to provide the normal weekly service to residents. Providing additional trucks and staff at this time of year is expected to be very difficult to organise in order to offer this service to all residents and have certainty that it can be delivered at short notice, in a manner that residents find easy to use.

SUEZ have indicated that a specific Council account can be set up quickly at Belrose for residents to dispose of excess garbage at a rate per entry with a limited amount of waste. SUEZ have not been able to provide that rate at the time of writing, which creates a cost risk for Council.

Notwithstanding this, an estimated costing has been calculated using the following assumptions:

- a) the rate is the current minimum entry charge of \$77.00 (including GST)
- b) a maximum weight of 50kg allowed, which is roughly 1.5 times the average 80 litre garbage bin content weight, to qualify for free access, as charges will apply for delivery in excess of 50kg.

- c) the service is promoted to the public
- d) residents transport their own additional waste to Belrose transfer station
- e) residents are required to show proof of residency on entry (Driver's licence or Rates notice)

Estimated Number of entries	Rate/entry (GST inc)	Total cost
1,000	\$77	\$ 77,000
5,000	\$77	\$ 385,000
10,000	\$77	\$ 770,000

NB: Cost and acceptable quantities would need to be confirmed by SUEZ.

In terms of managing putrescible waste at Belrose, it is difficult to forecast demand and therefore difficult to forecast expenditure from increased entries. As set out in the table above 10,000 entries could expose Council to \$770,000 in additional charges. Accordingly, it is not recommended that a free drop off at Belrose be offered at this time because of the financial risk to Council.

Residents are currently able to dispose of paper and comingled containers at Kimbriki anytime of the year at no cost subject to certain limits. This is not widely used however this can be promoted in the lead up to Christmas which would assist in responsible waste disposal during this busy time. Residents are also currently able to dispose of up to 300 kg of garden vegetation per day at Kimbriki free of charge which would assist with the disposal of Christmas trees once they have reached the end of their useful life. The demand for this service is not expected to be high, but by maximising publicity, greater uptake could be expected.

TIMING

Promotion of free drop offs at Kimbriki could commence within a short timeframe and promoted via social media, Council's website and potentially print media before Christmas.

LINK TO COUNCIL STRATEGY

This report relates to the Community Strategic Plan Outcome of Good Governance Goal 20 - Our Council effectively responds to, and delivers on the evolving needs of the community, and Environmental Sustainability Goal 6c – Reduce Waste and improve reuse and recycling.

FINANCIAL CONSIDERATIONS

Funding for this initiative could be provided from the Domestic Waste Management Reserve.

SOCIAL CONSIDERATIONS

Waste staff report that historically there have been very few requests for an additional service at this time of year, however with increased promotion it is hoped that residents will take up the option and increase their contribution to diverting waste to landfill.

ENVIRONMENTAL CONSIDERATIONS

Council's Community Strategic Plan identifies sustainable use of resources and reduction of waste as key goals and strategies in moving towards environmental sustainability. Promotion of disposal at Kimbriki versus other options will increase the diversion from landfill.

GOVERNANCE AND RISK CONSIDERATIONS

The approach outlined above will minimise financial risk to Council by avoiding unknown disposal charges and minimise potential reputation risk in the event that contractors were unable to deliver additional services at short-notice.

ITEM 11.5	REINVIGORATING THE KIMBRIKI BUY BACK CENTRE
REPORTING MANAGER	DIRECTOR ENVIRONMENT AND SUSTAINABILITY
TRIM FILE REF	2019/640994
ATTACHMENTS	NIL

SUMMARY

PURPOSE

To provide a report identifying opportunities to reinvigorate and increase the usage and available materials at the Kimbriki Buy Back Centre and provide opportunities for community groups or individuals to repair and restore items.

EXECUTIVE SUMMARY

At its meeting of 25 September 2018, Council resolved to have a report prepared that provided options to reinvigorate and increase the usage and available materials at the Kimbriki Buy Back Centre and provide opportunities for community groups or individuals to repair and restore items.

Waste management is ever-changing and providing services that resonate with the local community provides challenges and opportunities. Kimbriki Environmental Enterprises Pty Ltd (KEE) has operated a Buy Back Centre for a number of years. A recent review by KEE in 2017/18 resulted in a number of changes to the Buy Back Centre which have resulted in: an increase in customers of 12% per annum, steady increase in revenue which is currently generating over \$20,000 per month, and a decrease in labour costs of approximately 15% per annum.

KEE is undertaking a further review of the operation of the Buy Back Centre and is proposing to relocate the operation to what will be the new Social Enterprise Precinct. The proposed new Social Enterprise Precinct with good amenities, improved access and accessibility, onsite parking provides a more appropriate venue to engage with community groups and individuals. The Precinct will be located outside the leviable area and on the site of the old administration buildings. This will mean goods accepted for donation will not incur the waste levy. Residents wanting to donate goods will have the opportunity to meet and consult with sales staff. If goods are not accepted, residents have the option to continue to the weighbridge and dispose of them to landfill. KEE will continue to recover in demand materials through their onsite recovery operations for the newly relocated Buy Back Centre.

KEE are also working on a number of initiatives to further invigorate the usage and availability of recycled materials including bi-monthly swap meets, mattress collection and drop off services, weekly "repurposing" stories, workshop space set aside for residents to carry out their own repairs. The Precinct is also expected to involve partnerships with Not for Profits, community groups, Government and Agencies that promote the circular economy within the context of KEE and Council's operations.

In addition to relocating the Buy Back Centre to the new Social Enterprise Precinct, KEE proposes in 2020 to outsource its management to a Not for Profit (NFP) via a competitive tender.

RECOMMENDATION OF DIRECTOR ENVIRONMENT AND SUSTAINABILITY

That the report be noted.

REPORT

BACKGROUND

Council at its meeting 25 September 2018 (286/18) resolved in part that:

- B. A report be brought back to Council within four months researching options to reinvigorate and increase the usage and available materials at the Kimbriki Buy Back Centre and opportunities for community groups or individuals to repair and restore items.*

The Current Situation

An initial review of the Buy Back Centre in 2017/ 2018 identified a number of improvements. Operations were insourced, a phone line for improved customer service installed, consistent and transparent pricing was introduced.

Since then staff have assessed the bestselling items and these are the now the focus of ongoing recovery operations. These items include:

- Building materials including timber, corrugated iron, fencing panels, doors, tiles, pipes, conduit etc.
- Kids bikes, boats, outdoor furniture

In doing so, this has changed the type and range of goods offered for sale.



Figure 1. Buy Back Centre example of in demand goods and materials

The net result is:

- Increased customers by 12% per annum
- Increasing revenues – now averaging more than \$20,000 per month
- Decreased labour costs by 15%/annum

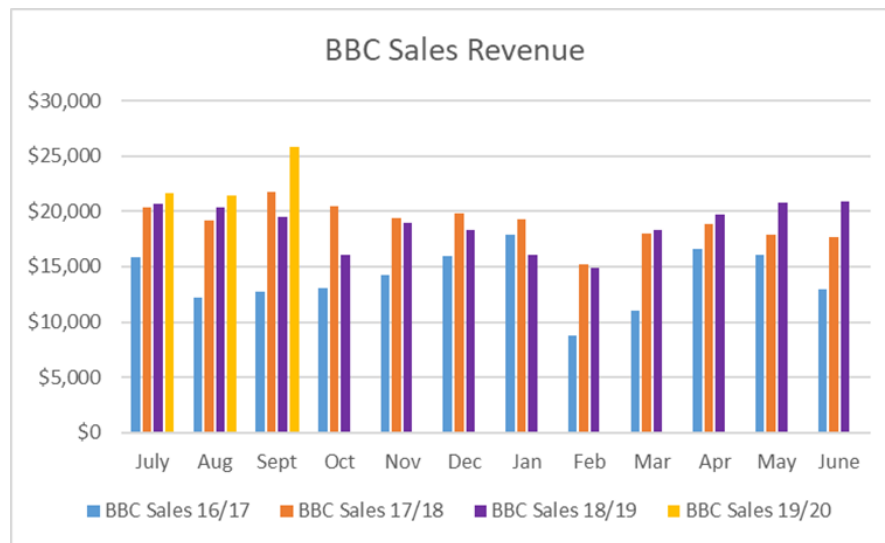


Figure 2 . Buy Back Centre Revenues 2016/2017 onwards

The Protection of the Environment Operations Act 1997 (POEO Act) requires certain licenced waste facilities in NSW to pay a contribution for each tonne of waste received at their facility. Referred to simply as 'Section 88' or 'waste levy'. The location of the Buy Back Centre is inside the licenced area and as such all goods/materials incur the waste levy of \$143.60 per tonne.

The waste levy is a key consideration for the management of Buy Back Centre. To mitigate this risk, the Buy Back Centre does not accept free direct drop offs (donations) and relies upon the recovery of goods and items from the landfill. This has an impact on the range of goods offered at the centre.

Creating a Social Enterprise Precinct – Reinvigorating the Buy Back Centre

KEE is reviewing the operation of the Buy Back Centre and is proposing to relocate the operation to what will be the new Social Enterprise Precinct. This Precinct will be located outside the leviable area and on the site of the old administration buildings.

The site has in place several existing structures, potable water and a substantial power supply, all of which are missing from the current location.

Relocating the Buy Back Centre outside the leviable area provides opportunity to expand the range of items offered for sale. Residents wanting to donate goods will have the opportunity to meet and consult with sales staff. Goods accepted for donation will not incur the waste levy. If goods are not accepted, residents have the option to continue to the weighbridge and dispose of them to landfill.

KEE will continue to recover in demand materials through their onsite recovery operations for the newly located Buy Back Centre.

KEE is engaging with The Bower to expand the range of repair workshops offered and will cater for various trades (carpentry, upholstery, repairing small electrical items etc.) which are proving increasingly popular in the community.

The proposed new Social Enterprise Precinct with good amenities, improved access and accessibility, onsite parking provides a more appropriate venue to engage with community groups and individuals.

This location currently hosts KEE's Artist in Residence program and Bikes 4 Life which is a social enterprise program delivering bikes, bike parts and a repair workshop to communities in need. This provides valuable transport, work experience and skills development (sales, repairs, customer service etc).

In addition to relocating the Buy Back Centre to the new Social Enterprise Precinct, KEE proposes in 2020 to outsource its management to a Not for Profit (NFP) via a competitive tender.

A different business model and relocation outside the leviable area will deliver an expanded offering of goods. Co-locating the Buy Back Centre with the varied mix of artists, social enterprises, trades and service providers delivering practical workshops, and community groups and individuals in a shared workspace will serve to invigorate the Buy Back Centre.

Future Initiatives

Other initiatives proposed by KEE to invigorate operations include:

- Bi-monthly swap meets
- Mattress collection and drop off services
- Weekly “repurposing” stories
- Workshop space set aside for residents to carry out their own repairs
- Skills development
- Community Recycling Centre

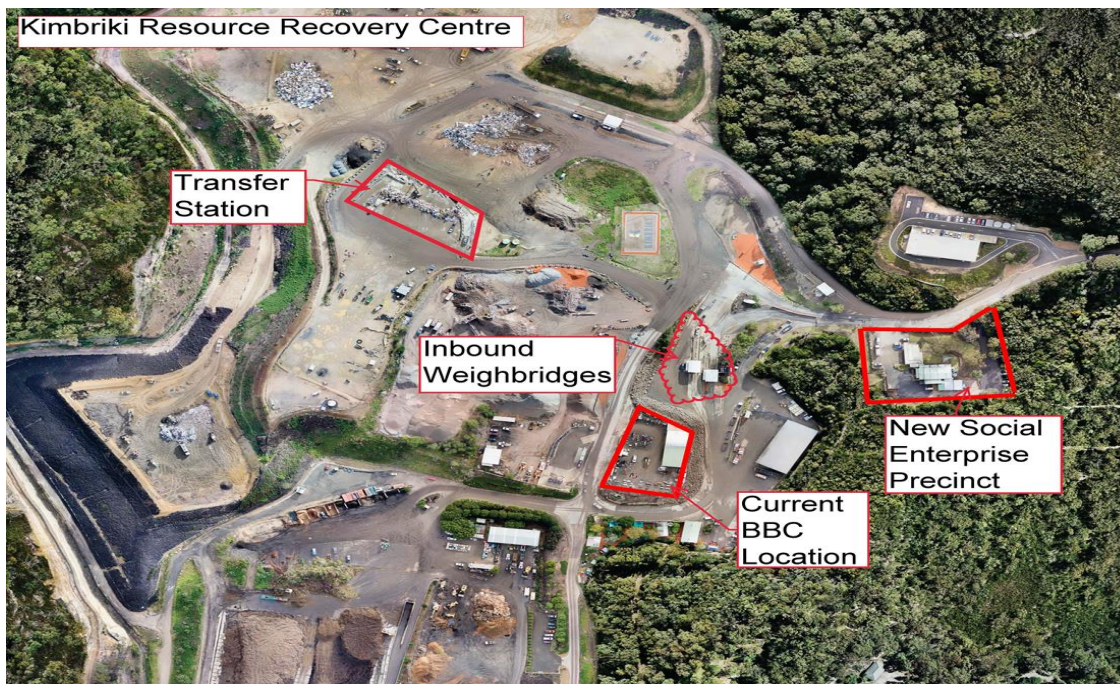


Figure 3. Proposed New Social Enterprise Precinct

Proposed Community Recycling Centre

Community Recycling Centres (CRCs) are permanent drop-off centres for common household problem wastes that can't be collected via council kerbside waste and recycling collection services. They are often established in partnership with the NSW EPA and local councils.

Kimbriki currently has a problem waste drop-off area which caters for e-waste, motor oil, car batteries, toys for repair and clothing drop off for Charities. A proposal to expand this area into a facility similar to the CRC model is under consideration by KEE. Such a facility would recover a much wider range of problem wastes which may otherwise be disposed of to landfill.

The facility could be supported by NSW EPA grants and is proposed to expand to gas bottles, fire extinguishers and other nominated hazardous wastes. These items would be collected and safely recycled under the auspices of the NSW EPA Waste Less Recycle More program at little cost to KEE.

CONSULTATION

KEE will continue to work with all stakeholders including the Shareholder Councils, Government, and other service providers and suppliers, residents, not for profits, environmental groups, business, peak industry groups and technology providers to deliver innovative solutions that drive improved environmental performance and influence behaviour.

LINK TO COUNCIL STRATEGY

This report relates to the following Community Strategic Plan goals:

Goal 3 – Our community is well-supported in protecting the environment.

Goal 4 – Our Council is recognised as a community leader in environmental sustainability.

Goal 6 – Our community will continue to work towards sustainable use of resources.

FINANCIAL CONSIDERATIONS

Funding for Community Recycling Centres is available through the NSW Environment Protection Authority under the Better Waste and Recycling Fund – Grants Program. On site services and Capital Works are funded by KEE through working capital and operational budgets.

SOCIAL CONSIDERATIONS

The Social Enterprise Precinct at Kimbriki will provide opportunities to invest in the circular economy, develop residents' skills through practical informative workshops, encourage responsible procurement, minimise consumption and waste disposed to landfill and encourage resource recovery within a working landfill. This all helps to create a greater understanding of and a sense of shared responsibility towards waste management. It also provides a sense of community and belonging and supports those who want to develop their skills perhaps leading to employment opportunities.

ENVIRONMENTAL CONSIDERATIONS

By engaging with the community and creating accessible workspaces and opportunities to repair, rehome unwanted goods and buy second hand we can extend the life of goods and minimise the volume of waste going to landfill.

The provision of ancillary services such as repair workshops, recovery and recycling services via community recycling centres, drop off for recyclables and the buyback centre provide added opportunities to recover material and goods with value and problem wastes from landfill. All of which contributes to our community's carbon footprint.

GOVERNANCE AND RISK CONSIDERATIONS

Consistent, well executed and phased communications inclusive of all stakeholders will be undertaken to encourage broad scale community, shareholder and stakeholder engagement. KEE has existing regulatory controls and licencing that mitigates their risk in terms of managing pollution and waste on site and would be expected to augment those to encompass any new activities on the site.

12.0 PLANNING AND PLACE DIVISION REPORTS

ITEM 12.1	ADOPTION OF PROPOSED FEES AND CHARGES 2019-20 ENVIRONMENTAL COMPLIANCE
REPORTING MANAGER	EXECUTIVE MANAGER ENVIRONMENTAL COMPLIANCE
TRIM FILE REF	2019/626616
ATTACHMENTS	1 ↓ Submissions - Adoption of Proposed Fees and Charges 2019-20 Environmental Compliance

SUMMARY

PURPOSE

To report on the outcomes of the public exhibition of the proposed amendments to the Environmental Compliance fees and charges for 2019-20 and to seek adoption of the fees and charges.

EXECUTIVE SUMMARY

Council resolved on 24 September 2019 to exhibit proposed amendments to the Environmental Compliance fees and charges for 2019/20. The Environmental Compliance draft fees and charges were exhibited for a 28 day period between 28 September 2019 and 27 October 2019.

Two submissions were received during the exhibition period. A consultation report (Attachment 1) summarises the results from the exhibition period. Both submissions oppose the charging of wastewater/sewerage fees but referred to domestic wastewater/sewerage fees which are not subject to this change. The change of fees relates to commercial wastewater/sewerage systems only. The fees propose to include a commercial wastewater/sewerage fee that has been charged in previous years but was inadvertently omitted in the 2019/20 fees.

No amendments are recommended prior to adoption.

RECOMMENDATION OF DIRECTOR PLANNING AND PLACE

That Council:

1. Note the submissions received during the public exhibition process.
 2. Adopt the fees for Environmental Compliance as outlined in the 24 September Council Report (and summarised in the table on page 2 of this report) and apply from 27 November 2019.
-

REPORT

BACKGROUND

Council's Environmental Compliance unit regulates and enforces environmental and public health legislation to promote the safety of public health and the natural environment of the Northern Beaches community. At the commencement of the 2019/20 financial year, it became apparent that a number of fees and charges had been either omitted or required minor amendments.

At the 24 September 2019 Council meeting, Council approved the exhibition of Environmental Compliance's amendments to the 2019/20 Fees and Charges. The exhibition period for the Fees and Charges amendments closed on 27 October. There were 217 visitors to Council's "Have Your Say" webpage and 2 submissions were received. The two submissions are summarised in the attached Submissions Adoption of Proposed Fees and Charges 2019-20 Environmental Compliance.

Summary of Proposed Fees

Fee	Unit	Rate	GST
Health Approvals - Fee for approval to operate sewer/wastewater system not accredited by NSW Health and/or serves greater than 10 persons	each	\$320	No
Health Approvals and Compliance - Application fee for Extension of Time for Environmental Health Notices	each	\$70	No
Health Compliance - Fee for clean-up, prevention and noise control notices	each	\$563	No
Animal Management - Animal under 6 months old not desexed To be replaced with the following fee and description Animal Management - Non-desexed - not recommended (animal with written notification from a vet that it should not be desexed)	per application	\$58	No
Removal of the following fee and description Animal Management – Late Fee (registration)	per application	\$16	No

Consultation

The proposed changes to Environmental Compliance's Fees and Charges were publically exhibited on Council's "Have Your Say" webpage for 28 days:

<https://www.northernbeaches.nsw.gov.au/council/have-your-say/community-engagement-projects>

An advertisement in the Manly Daily also appeared weekly for four weeks during this period.

LINK TO COUNCIL STRATEGY

This report relates to the Community Strategic Plan Outcome: Good Governance, and links to Goal 20. The focus of this Strategic Plan Outcome is to be transparent and to be trusted to make decisions that reflect the values of the community.

FINANCIAL CONSIDERATIONS

It is not expected that there will be any significant impacts on forecast revenue arising from the proposed amendments.

SOCIAL CONSIDERATIONS

There are no social considerations.

ENVIRONMENTAL CONSIDERATIONS

Decreased risk of negative environmental impact by continuing required Environmental Health inspections.

GOVERNANCE AND RISK CONSIDERATIONS

There are no governance or risk considerations.

ADOPTION OF PROPOSED FEES AND CHARGES 2019-20 ENVIRONMENTAL COMPLIANCE

ATTACHMENT 1 - SUBMISSIONS SUMMARY

Two (2) submissions were received and both refer to domestic wastewater systems, however the fee that is increased (\$5 CPI increase only from 2018-19) is for commercial wastewater systems.

Issues raised	Number of submissions	Council Response
<i>Objected to the increase of fee for sewer/wastewater systems, specifically commenting on the previously lower cost afforded by private certifiers</i>	1	<p><i>The submission refers to domestic wastewater systems, however the fee relates to commercial wastewater systems.</i></p> <p><i>The fee increase from 2018/19 is for CPI only (\$5.00).</i></p> <p><i>The Local Government Act 1993 (NSW) section 68 requires Council, as a mandatory function, to undertake assessment of any approvals to operate sewer/wastewater systems.</i></p>
Objected to increase of fee to on-site sewerage systems on Scotland Island, especially opposed to the fee for Extension of Time for Environmental Health Notices	1	<p>The submission refers to domestic wastewater systems, however the fee relates to commercial wastewater systems.</p> <p>The fee increase from 2018/19 is for CPI only (\$5.00).</p> <p>There are no commercial wastewater systems on Scotland Island.</p> <p>The fee relating to an extension of time sought as part of orders provisions of the <i>Local Government Act 1993</i> is for the administrative review of representations made in response to notices and intent to issue orders. This is a standard fee and process across all Council's compliance functions.</p>

ITEM 12.2	VARIATIONS TO DEVELOPMENT STANDARDS UNDER CLAUSE 4.6 OF LOCAL ENVIRONMENT PLANS - SEPP 1
REPORTING MANAGER	EXECUTIVE MANAGER DEVELOPMENT ASSESSMENT
TRIM FILE REF	2019/644131
ATTACHMENTS	NIL

SUMMARY

PURPOSE

To report to Council the variations to development standards granted under State Environmental Planning Policy No. 1 – Development Standards (SEPP1) or under Clause 4.6 of the Manly Local Environmental Plan (MLEP 2013), Pittwater Local Environmental Plan (PLEP 2014) and Warringah Local Environmental Plan (WLEP 2011), as required by the NSW Department of Planning, Industry and Environment.

EXECUTIVE SUMMARY

During the period 1 July 2019 to 30 September 2019, the following variations were granted:

- 0 variations under State Environmental Planning Policy No. 1 – Development Standards.
- 6 variations under Clause 4.6 of Pittwater Local Environmental Plan 2014.
- 20 variations under Clause 4.6 of Manly Local Environmental Plan 2013.
- 12 variations under Clause 4.6 of Warringah Local Environmental Plan 2011.

RECOMMENDATION OF DIRECTOR PLANNING AND PLACE

That Council notes the development applications approved with variations to development standards during the period of 1 July 2019 to 30 September 2019.

REPORT

BACKGROUND

The following tables show all variations to development standards approved during the period 1 July 2019 to 30 September 2019 for each of the LEPs in the Northern Beaches LGA and whether the determination was made by staff under delegated authority or a determination panel. Northern Beaches Council has two external panels, being the Northern Beaches Local Planning Panel (NBLPP) and the Sydney North Planning Panel (SNPP). The internal determination panel is known as the Development Determination Panel (DDP).

SEPP 1 Variations Granted under PLEP2014

No SEPP1 variations were granted during the period of 1 July 2019 to 30 September 2019.

Clause 4.6 Variations Granted under the PLEP2014

The following applications had a Clause 4.6 variation granted during the period of 1 July 2019 to 30 September 2019.

App. No.	Address	Category of Development	Clause 4.6 Development Standard	% of variation	Determined by
DA2019/0476	106 Iluka Road PALM BEACH NSW 2108	Residential - Alterations and additions	4.3 Height of buildings	8.20% Control 8.5m Approved 8.8m- 9.2m	Delegated Authority
DA2019/0820	19 Woorarra Avenue NORTH NARRABEEN NSW 2101	Residential - Alterations and additions	4.3 Height of buildings	5.60% Control 8.5m Approved 9m	Delegated Authority
DA2019/0649	3 Bynya Road PALM BEACH NSW 2108	Residential - Alterations and additions	4.3 Height of buildings	3.03% Control 10m Approved 10.30m	Delegated Authority
DA2018/1982	313 Hudson Parade CLAREVILLE NSW 2107	Residential - Alterations and additions	4.3 Height of buildings	35.29% Control 8.5m Approved 11.5m	DDP
REV2018/0034	70 McCarrs Creek Road CHURCH POINT NSW 2105	Residential	4.3 Height of buildings	23% Control 10m Approved 11.5m	NBLPP
DA2019/0727	83 Marine Parade AVALON BEACH NSW 2107	Residential - Alterations and additions	4.3 Height of buildings	3.50% Control 8.5m Approved 8.8m	Delegated Authority

SEPP 1 Variations Granted under the MLEP2013

No SEPP1 variations were granted during the period of 1 July 2019 to 30 September 2019.

Clause 4.6 Variations Granted under the MLEP2013

The following applications had a Clause 4.6 variation granted during the period of 1 July 2019 to 30 September 2019.

App. No.	Address	Category of Development	Clause 4.6 Development Standard	% of variation	Determined by
DA2019/0064	11 Kanangra Crescent CLONTARF NSW 2093	Residential - Single new detached dwelling	4.4 Floor space ratio	17.80% Control 0.45:1 Approved 0.53:1	DDP
DA2019/0585	142 Sydney Road FAIRLIGHT NSW 2094	Mixed	4.3 Height of buildings	7.10% Control 8.5m Approved 7.7m-9.1m	Delegated Authority
DA2019/0578	17 Golf Parade MANLY NSW 2095	Residential - Alterations and additions	4.4 Floor space ratio	28% Control 0.6:1 Approved 0.76:1	DDP
DA2019/0464	20 Richmond Road SEAFORTH NSW 2092	Residential - Alterations and additions	4.3 Height of buildings 4.4 Floor Space Ratio	16.4% Control 8.5m Approved 9.7m 20.3% Control 285.52m ² Approved 343.5m ²	DDP
DA2019/0080	34 Beatty Street BALGOWLAH HEIGHTS NSW 2093	Residential - Alterations and additions	4.3 Height of buildings 4.4 Floor Space Ratio	7.5% Control 8.5m Approved 9.14m 32.5% Control 0.4:1	DDP

				Approved 0.53:1	
DA2019/0165	35 Ocean Road MANLY NSW 2095	Residential - Alterations and additions	4.4 Floor space ratio	28.30% Control 0.6:1 Approved 0.77:1	DDP
DA2019/0145	39 Adelaide Street CLONTARF NSW 2093	Residential - Alterations and additions	4.4 Floor space ratio	58.47% Control 0.4:1 Approved 0.64:1	DDP
DA2019/0483	4 Abernethy Street SEAFORTH NSW 2092	Residential - Single new detached dwelling	4.3 Height of buildings	12.90% Control 8.5m Approved 9.6m	DDP
DA2019/0378	50 Grandview Grove SEAFORTH NSW 2092	Other	4.3 Height of buildings	15.29% Control 8.5m Approved 9.8m	DDP
DA2019/0544	6 Ross Street SEAFORTH NSW 2092	Residential - Alterations and additions	4.3 Height of buildings	3.50% Control 8.5m Approved 9.6m	Delegated Authority
DA2019/0297	73 Woodland Street BALGOWLAH HEIGHTS NSW 2093	Residential - Alterations and additions	4.3 Height of buildings	2.30% Control 8.5m Approved 8.7m	Delegated Authority
DA2019/0060	8 A Tutus Street BALGOWLAH HEIGHTS NSW 2093	Residential - Single new detached dwelling	4.4 Floor space ratio area	23.90% Control 0.4:1 Approved 0.5:1	DDP
DA2019/0125	82 - 84 Bower Street MANLY NSW 2095	Residential - Alterations and additions	4.4 Floor space ratio	50.3% Control 0.45:1 Approved 0.676:1	DDP

DA2019/0126	82 Bower Street MANLY NSW 2095	Residential - Alterations and additions	4.4 Floor space ratio	44.1% Control 0.45:1 Approved 0.65:1	DDP
DA2019/0210	9 Adelaide Street BALGOWLAH HEIGHTS NSW 2093	Residential - Alterations and additions	4.4 Floor space ratio	32.10% Control 0.4:1 Approved 0.53:1	DDP
DA2019/0206	9 Monash Crescent CLONTARF NSW 2093	Residential - Single new detached dwelling	4.4 Floor space ratio	16.40% Control 0.4:1 Approved 0.56:1	DDP
DA2019/0213	91 Castle Circuit SEAFORTH NSW 2092	Residential - Alterations and additions	4.3 Height of buildings	7.80% Control 8.5m Approved 9.17m	Delegated Authority

SEPP 1 Variations Granted under the WLEP2011

No SEPP1 variations were granted during the period of 1 July 2019 to 30 September 2019.

Clause 4.6 Variations Granted under the WLEP2011

The following applications had a Clause 4.6 variation granted during the period of 1 July 2019 to 30 September 2019.

App. No.	Address	Category of Development	Clause 4.6 Development Standard	% of variation	Determined by
DA2019/0108	11 - 13 Cook Street FORESTVILLE NSW 2087	Industrial	4.3 Height of buildings	9% Control 9m Approved 6.7-9.8m	DDP
DA2019/0803	13 Allambie Road ALLAMBIE HEIGHTS NSW 2100	Residential - Alterations and additions	4.3 Height of buildings	7.30% Control 8.5m Approved 9.16m	Delegated Authority
DA2019/0178	19 Jindabyne Street FRENCHS FOREST NSW 2086	Residential - Alterations and additions	4.3 Height of buildings	2.30% Control 8.5m Approved 8.7m	Delegated Authority

DA2019/0349	25 Ballyshannon Road KILLARNEY HEIGHTS NSW 2087	Residential - New second occupancy	4.3 Height of buildings	3.50% Control 8.5m Approved 6.4m - 8.8m	Delegated Authority
DA2018/1610	43 Old Pittwater Road BROOKVALE NSW 2100	Residential - New multi unit	4.3 Height of buildings	5.60% Control 8.5m Approved 9m	Delegated Authority
DA2019/0246	49 Greycliffe Street QUEENSCLIFF NSW 2096	Residential - Alterations and additions	4.3 Height of buildings	11.50% Control 8.5m Approved 9.6m	DDP
DA2019/0432	52 Hay Street COLLARROY NSW 2097	Residential - Single new detached dwelling	4.3 Height of buildings	4.70% Control 8.5m Approved 8.9m	Delegated Authority
DA2018/1737	6 Austin Avenue NORTH CURL CURL NSW 2099	Residential - Alterations and additions	4.3 Height of buildings	9.40% Control 8.5m Approved 9.3m	Delegated Authority
DA2019/0583	7 / 118 - 120 Lagoon Street NARRABEEN NSW 2101	Residential - Alterations and additions	4.3 Height of buildings	8.20% Control 8.5m Approved 9.2m	Delegated Authority
DA2019/0582	8 / 118 - 120 Lagoon Street NARRABEEN NSW 2101	Residential - Alterations and additions	4.3 Height of buildings	8.20% Control 8.5m Approved 9.2m	Delegated Authority
DA2019/0842	80 Queenscliff Road QUEENSCLIFF NSW 2096	Residential - Alterations and additions	4.3 Height of buildings	3.09% Control 8.5m Approved 8.763m	Delegated Authority
DA2018/1800	93 McIntosh Road NARRAWEENA NSW 2099	Mixed	4.3 Height of buildings	39.35% Control 8.5m Approved 11.84m	NBLPP

LINK TO COUNCIL STRATEGY

This report relates to the Environmental Sustainability outcome in the Community Strategic Plan, Goal 5: “Our built environment is developed in line with best practice sustainability principles”, Strategy (a): “ensure integrated land use planning balances the environmental, social and economic needs of present and future generations”.

FINANCIAL CONSIDERATIONS

The costs associated with the assessment of variations are part of the Development Application assessment process.

SOCIAL CONSIDERATIONS

All Development Applications are required to consider the social impact through Section 4.15 of the Environmental Planning and Assessment Act 1979.

ENVIRONMENTAL CONSIDERATIONS

All Development Applications are required to consider the environmental impact through Section 4.15 of the Environmental Planning and Assessment Act 1979.

GOVERNANCE AND RISK CONSIDERATIONS

Reporting variations to Council satisfies NSW Department of Planning, Industry and Environment requirements and provides transparency in decision making, in addition to publishing this information on Council’s website, reducing the risk to the organisation.

ITEM 12.3	OUTCOME OF PUBLIC EXHIBITION AND ADOPTION OF DRAFT NORTHERN BEACHES COMMUNITY PARTICIPATION PLAN (PLAN MAKING AND DEVELOPMENT ASSESSMENT) AND ASSOCIATED DRAFT DEVELOPMENT CONTROL PLAN AMENDMENTS
REPORTING MANAGER	EXECUTIVE MANAGER STRATEGIC & PLACE PLANNING
TRIM FILE REF	2019/627440
ATTACHMENTS	<p>1 ☞ Draft Northern Beaches Community Participation Plan (Included In Attachments Booklet 1)</p> <p>2 ☞ Draft Development Control Plan Amendments (Included In Attachments Booklet 1)</p> <p>3 ☞ Consultation Report (Included In Attachments Booklet 1)</p>

SUMMARY

PURPOSE

To report on the outcomes of the public exhibition of the draft Northern Beaches Community Participation Plan (Plan Making and Development Assessment), associated draft Development Control Plan amendments and to seek adoption of both documents.

EXECUTIVE SUMMARY

The Environmental Planning and Assessment Act 1979 (EP&A Act) was amended to require all NSW planning authorities, including local councils, to prepare a Community Participation Plan by 1 December 2019, outlining how Council is to engage with the community when carrying out planning functions.

Council resolved on 24 September 2019 to exhibit the draft Northern Beaches Community Participation Plan (CPP) (Attachment 1) and associated draft Development Control Plan (DCP) amendments (Attachment 2) to meet the requirements of the EP&A Act.

The draft CPP and DCP amendments were exhibited for a 30-day period between 28 September and 27 October 2019. A Consultation Report (Attachment 3) summarises the results from the exhibition period. Seven submissions were received with feedback relating to the legislative requirements associated with the exhibition of development applications and planning proposals, general comments on the submission review process, support for the draft CPP and DCP amendment and other matters. A response to these matters is provided in the Consultation Report. Apart from some minor typographical edits, no amendments are recommended prior to adoption.

RECOMMENDATION OF DIRECTOR PLANNING AND PLACE

That Council:

1. Adopt the Draft Northern Beaches Community Participation Plan (Plan Making and Development Assessment).
 2. Adopt the associated draft amendments to Manly Development Control Plan 2013 (Amendment 13), Pittwater 21 Development Control Plan, Warringah Development Control Plan 2011 and Warringah Development Control Plan 2000.
 3. Upload the Northern Beaches Community Participation Plan to the NSW Planning Portal by 1 December 2019.
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REPORT

BACKGROUND

Community participation is a crucial part of the planning process as it seeks to gather local knowledge, ideas and expertise to create better urban environments while protecting our natural environment and preserving local character. Council is committed to ensuring that community participation is undertaken in an open and transparent manner that provides all participants with an understanding of the process and the range of possible outcomes.

In 2018, the EP&A Act was amended to include a requirement for NSW planning authorities, including local councils, to have a CPP by 1 December 2019. Council resolved on 24 September 2019 to exhibit the draft CPP and associated draft DCP amendments to meet the requirements of the EP&A Act.

The draft CPP applies to Council's plan making and development assessment functions. This includes specifying Council's exhibition requirements for Planning Proposals, Development Control Plans, Contribution Plans, Local Strategic Planning Statements, Planning Agreements, Place Plans and Development Applications.

The draft CPP will replace the exhibition, advertisement and notification of applications provisions within all Northern Beaches DCPs. Accordingly, the four current DCPs are proposed to be amended to remove these sections to avoid duplication and inconsistencies with the draft CPP.

The purpose of this report is to summarise the key issues raised by submissions and to recommend whether amendments are required to the draft CPP and DCPs following consideration of the feedback.

CONSULTATION

The draft CPP and DCP amendments were exhibited for a 30-day period from 28 September to 27 October 2019. The draft CPP was viewed 127 times and draft DCP amendments were viewed 46 times during the exhibition period.

Community engagement included:

- A project landing-page established on Council's 'Your Say' website to facilitate online engagement.
- Four advertisements in the Manly Daily.
- Two Northern Beaches Community Engagement Email Newsletters.
- Distribution to those registered on the Community Engagement Register.
- Hardcopy exhibition documents at all Council Customer Service Centres.

A summary of the consultation activities and results are identified in Table 1.

Table 1: Summary of Consultation Activities and Results

Engagement Activity	Overview
Online Platform	A total of 247 visits (194 unique visitors) to the project's online consultation page.
Submissions Form	Four online submission forms and three (3) emailed submissions were received during this period.
Traditional Media	Four advertisements were published during the engagement period in the Manly Daily.
Electronic Direct Messages (EDMs)	The project was placed in the Council Community Engagement Newsletter on two occasions during the consultation period. The EDM was sent to more than 21,000 subscribers.

Seven responses were received from the public. The themes raised in submissions related to:

- 1) The submission review process.
- 2) Support for the draft CPP and DCP amendments.
- 3) Exhibition of Development Applications.
- 4) Exhibition of Planning Proposals for Local Environmental Plans.
- 5) Selection of Community Reference Group members.

A response to the feedback is identified in Table 2.

Table 2: Feedback from Consultation

Theme	Feedback	Response
Submission review process	<p>Concern was raised that submissions were not considered by Council, with particular reference to the Parking Scheme Permit.</p> <p>Concern was raised that individuals felt 'unheard' and that their concerns were not genuinely taken into consideration by Council. It was suggested that affected parties be involved in the determination phase of a project.</p>	<p>The draft CPP applies only to Council's plan making and development assessment functions. It does not apply to other community consultation or engagement activities conducted by Council.</p> <p>The draft CPP states that in reaching decisions on planning making or development assessment proposals that have been exhibited, Council balances a wide range of factors to ensure that decisions are in the public interest. This includes considering the objects of the EP&A Act, the strategic priorities of Council, the community's input, land use priorities identified in Council's Strategic Plan and applicable policies and guidelines.</p> <p>No change is recommended.</p>
Support for the draft CPP and DCP	Support was provided for the draft CPP and associated DCP	Council notes the support provided for the draft CPP and associated DCP

Theme	Feedback	Response
amendments	<p>amendments.</p> <p>Support was provided on the objectives of community participation in planning.</p> <p>Support was provided on Council's commitment to provide feedback on how submissions influenced decisions.</p>	<p>amendments.</p> <p>No change is recommended.</p>
Exhibition of Development Applications	<p>A. Concern was raised regarding the assessment of development applications and whether applications meet the aims and objectives of the relevant LEP and DCP.</p> <p>B. Concern was raised regarding how exhibition may not be required for the following applications:</p> <ul style="list-style-type: none"> modification applications where there is minimal environmental impact. A set of criteria was recommended to be identified. alterations and additions to advertised development. <p>C. Concern was raised regarding how development applications and modification applications do not require notification to Resident Associations, particularly within Land Release Areas.</p> <p>D. A suggestion was raised regarding a new definition for major and minor development applications.</p> <p>E. A suggestion was raised requesting that notification occurs prior to the</p>	<p>A. Council assesses development applications in accordance with the statutory framework specified under the EP&A Act.</p> <p>B. All current Council DCPs contain provisions for discretionary reduction in public exhibition. Despite this, such applications may still be notified or advertised at the discretion of Council staff.</p> <p>C. Council's website provides live data on Development Applications. Searches can be run which lists applications received this week or this month. In addition, applications under assessment can be displayed by suburb on a map with direct links to the application information. In this regard, residents and groups have the ability to view all applications of interest.</p> <p>D. Minor development is identified on page 11 of the draft CPP, with major development reflected by 'advertised development' outlined on page 15.</p> <p>E. Whilst not specified in the draft CPP, exhibition letters are sent out 4 days in advance of the commencement of the exhibition period to allow for timing</p>

Theme	Feedback	Response
	<p>formal exhibition period.</p> <p>F. A suggestion was raised regarding specifying the following as notified development:</p> <ul style="list-style-type: none"> • tree removal. <p>G. A suggestion was raised regarding the need to advertise the following:</p> <ul style="list-style-type: none"> • minor development applications. • strata subdivision as it affects future land uses e.g. of a local business centre. • subdivision of land for 1-4 additional allotments if the subdivision will affect the surrounding local area, adjoining park or scenic landscape. • non-urban land and applications that affect the environment or require greater public scrutiny. <p>H. A suggestion was raised regarding increasing notification signs for major development applications similar in size to a real estate advertisement with the cost borne by the Proponent.</p> <p>I. A suggestion was raised regarding keeping previous submitters of development applications informed of any modification applications and notifying/advertising the application in the same manner as the original application (x2).</p> <p>J. A suggestion was raised regarding removing the cost of works (\$1</p>	<p>associated with postage.</p> <p>F. Tree removal and pruning is undertaken via a Council Permit which does not involve notification, and is not subject to the CPP. However, development applications which include the removal of trees will be notified or advertised depending on criteria of the CPP.</p> <p>G. The list of advertised development is sufficiently captures development with potential for broader impacts upon the surrounding environment.</p> <p>However, other development may be exhibited at the discretion of Council staff. The list of advertised development exceeds the minimum requirements of legislation.</p> <p>H. The current bright colour and size of the notification sign is considered adequate, noting that the sign for 'advertised development' is one of the three ways that the public are advised of the development.</p> <p>I. The level of environmental impact proposed by changes to the development, will determine how a modification is notified/advertised. Where an application to modify a development consent is made all previous submitters will be notified of the modification application.</p> <p>J. Council has discretion to advertise any development when it does not meet certain criteria, if the impacts are considered to warrant wider exhibition.</p>

Theme	Feedback	Response
	<p>million) as a standard to measure whether the application is advertised development as this could be circumvented if the cost is fractionally below or divided into stages (x2).</p> <p>K. A query was raised regarding the clarification of 'persons who lodge a submission will be notified of Council's determination of the application, proposal or project' and whether this included community organisations who also lodged a submission.</p>	<p>K. Reference to 'persons who lodge a submission' is inclusive of community groups.</p> <p>No change is recommended.</p>
Exhibition of Planning Proposals for Local Environmental Plans	<p>A suggestion was raised regarding increasing the preliminary 14-day notification period to 28 days to allow adequate time before the planning proposal proceeds to a Gateway determination and to consider complex proposals that have implications for land use.</p>	<p>Planning proposals need to be determined within 90 days as per the NSW Department of Planning, Industry and Environment's <i>A guide to preparing local environmental plans</i>. A Proponent is able to commence a Rezoning Review if Council has failed to indicate its support 90 days after the submission of the Planning Proposal.</p> <p>Extending the notification period to 28 days will impact on the ability for Council to meet reporting deadlines. In addition, the 14-day period is a minimum non-mandatory exhibition period and can be extended if required.</p> <p>No change is recommended.</p>
Selection of Community Reference Group members	<p>Concern was raised regarding the methodology behind the selection of members for community reference groups. It was noted that this was not well targeted or inclusive as there were restricted numbers or random selection.</p>	<p>Selection of members for Community Reference Groups is undertaken in accordance with Council Policy – Appointment of Community and Stakeholder Representatives on Committees.</p> <p>No change is recommended.</p>

TIMING

Should Council decide to adopt the draft CPP and DCP amendments they will come into effect on the date specified in the public notice given in a local newspaper and publication on the NSW Planning Portal.

LINK TO COUNCIL STRATEGY

This report relates to the Community Strategic Plan outcomes of:

- Good Governance - Goal 19(a): Demonstrate a high standard of transparency and accountability through community involvement and strong, timely reporting practices.
- Partnership and Participation - Goal 21(c): Undertake innovative and adaptive community engagement.
- Partnership and Participation - Goal 21(d): Improve community understanding of how decisions are made for the local area.

FINANCIAL CONSIDERATIONS

The recommendations of this report pose no financial impact on Council. It is noted that the cost of Council placing the exhibition signs on sites (related to Planning Proposals and Development Applications) will be borne by Council. This cost can be covered under existing 2019/20 operational budgets for the Development Assessment and Strategic & Place Planning Teams.

SOCIAL CONSIDERATIONS

Council recognises that communication with the community is a critical function that underpins understanding and awareness of the decisions of Council and importantly how Council is delivering on the Community Strategic Plan outcomes and goals. The draft CPP ensures that communication between Council and the community is core to our plan making and development assessment functions.

ENVIRONMENTAL CONSIDERATIONS

There are no environmental impacts to consider in the draft CPP and DCP amendments as the policy impact areas will continue to be addressed through existing operational guidance and the risk management framework.

GOVERNANCE AND RISK CONSIDERATIONS

Ensuring a robust, complete and up to date policy environment is key to Council's governance framework. There are no increased risks to the organisation imposed by the draft CPP and DCP amendments. The draft CPP essentially promotes the integration of the exhibition and notification requirements of Council into a single document.

13.0 TRANSPORT AND ASSETS DIVISION REPORTS

ITEM 13.1	OUTCOME OF PUBLIC EXHIBITION AND ADOPTION OF THE LITTLE MANLY RESERVES LANDSCAPE MASTERPLAN
REPORTING MANAGER	EXECUTIVE MANAGER PARKS AND RECREATION
TRIM FILE REF	2019/476230
ATTACHMENTS	<p>1 ⇒ Little Manly Reserves Landscape Masterplan (Included In Attachments Booklet 1)</p> <p>2 ⇒ Community Engagement Report Little Manly Reserves (Included In Attachments Booklet 1)</p>

SUMMARY

PURPOSE

To consider the results of community engagement and adopt the proposed Little Manly Reserves Landscape Masterplan.

EXECUTIVE SUMMARY

Council resolved to undertake community engagement on the draft Little Manly Reserves Landscape Masterplan in June 2019. The draft masterplan was placed on public exhibition for six weeks from 5 July to 18 August 2019. During this period, Council received 157 on-line submissions and with 18 received via other means, and six received from within Council's business units. Council held two drop in sessions at Little Manly Beach Reserve, and attended meetings with members of the Manly Community Forum and Save Little Manly Foreshore Group.

The majority of the draft landscape masterplan proposals received strong support, with the exception of three key issues.

Comments were submitted that the property at 40 Stuart Street should be demolished and utilised as public open space. In consideration of the RE1 land zoning and the acquisition of the property by Council for such purpose, an additional action for 40 Stuart Street is included in the final masterplan that reads "review the future use of 40 Stuart St as either public open space or continued use as a rental property". This action acknowledges that Council receives significant income from the property, which needs to be determined against the potential benefits of increased open space. Council will not consider selling this property as part of this review.

The community prefers the property at 34 Stuart Street to be used for the benefit of the community and not a commercial use. The draft landscape masterplan nominates the use of the land as restricted to recreational and educational activity, subject to economic feasibility and community benefits. This action remains unchanged in the final masterplan.

The proposal to plant shade trees in the lawn area at Little Manly Beach Reserve is not supported by the community. The concern is that tree planting will impact upon views from Stuart Street, the Marshall Street vista, and from residential properties. The final landscape masterplan removes tree planting that may impact views.

If adopted, Council will begin progressing the detailed design of the proposed works at Little Manly Reserve and Point in the 2020/2021 financial year with delivery of the works proposed for 2021/2022.

RECOMMENDATION OF DIRECTOR TRANSPORT AND ASSETS

That Council:

1. Adopt the Little Manly Reserves Landscape Masterplan.
 2. Consider the demolition of the dwelling at 40 Stuart Street, Manly to increase the park area at Little Manly Reserve as part of the development of the 2022/23 Delivery Program.
-

REPORT

BACKGROUND

Little Manly Beach Reserve is a popular harbour beach reserve renowned for its natural and harbourside beauty. Little Manly Point is a large park situated on land that was formerly the former Little Manly Gasworks, successfully remediated in the 1990's and transformed from a derelict industrial site into a large park that celebrates its industrial heritage and natural environmental value.

The landscape masterplan is a land based proposal to be implemented without impact to the Little Penguins community.

Key features of the Beach and Little Manly Point include but are not limited to:

- Popular kiosk with adjacent swing set.
- Boat ramp off Craig Avenue.
- Large tidal pool scheduled for renewal in the 2019/2020 financial year.
- Neighbourhood playground on Little Manly Point.
- Large car park on Little Manly Point.
- Substantial landscaping, path network and heritage items around the Point.

The recreational open space within Little Manly Beach Reserve is separated by residential dwellings, two of which are owned by Council. In 2017 Council proposed to construct a boardwalk around the properties to allow continuous pedestrian connectivity on the waterside. This proposal was not widely supported and Council resolved in December 2017:

That Council:

- A. *Defer the Little Manly Boardwalk project and incorporate considerations of the project as part of the Little Manly Reserve Masterplan planned to commence in May 2018.*
- B. *Reallocate the funding for the Little Manly Boardwalk for the financial year 2017/2018, CN01081, for the implementation of the East Esplanade Landscape Plan.*

Council subsequently engaged with the community in the development of the draft landscape masterplan for the Little Manly Beach Reserves, and undertook the first stage of community engagement in November/December 2018.

Following the second stage of community engagement undertaken from June to August 2019 the Landscape Masterplan has been amended to deliver on the vision for the reserves, the key features proposed by the landscape masterplan include:

- Review of the future use of 40 Stuart Street in 2022, when Manly Council's original strategy to pay off the loan taken out to purchase the site was to be realised, and allocate the land use as either public open space or continued use as a rental property.
- Seek expression of interest for community use at 34 Stuart Street, restricted to recreational and/or educational activity.
- Improved and safe pedestrian access within and connecting Little Manly Beach Reserve and Little Manly Point, including the provision of access through 34 Stuart Street, and in front of the existing kiosk.
- Improved access to the beach from Little Manly Beach Reserve by widening of the stairs.

- Investigate and implement appropriate traffic calming measures along Stuart Street to increase pedestrian safety.
- Maintain and enhance view corridors within open space through crown-lifting of vegetation and careful placement of new trees, as well as not replacing mature trees in locations impacting upon view corridors.
- Platform deck around the Norfolk Island Pine and sandstone walling terraces along the foreshore.
- Additional watercraft storage within Little Manly Reserve at 34 Stuart Street.
- Public amenities at Little Manly Point.
- Upgrade the playground at Little Manly Point.
- Protection and enhancement of landscaping on Little Manly Point including an upgrade to the point area itself to reflect its industrial heritage and increase recreational enjoyment.

CONSULTATION

The public consultation for this project was undertaken in two stages, with the first stage consisting of a scoping document to obtain comments and feedback on the important issues to the community, to initiate the development of a draft landscape masterplan.

The second stage of consultation followed endorsement of the draft landscape masterplan for public exhibition at the 25 June 2019 Council meeting. This involved community and stakeholder engagement during the public exhibition of the draft Little Manly Reserves Landscape Masterplan from 12 July to 18 August 2019, consisting of an online platform with 1087 visits, two face to face information sessions, social media posts on Facebook and Instagram, print media in the Manly Daily, and electronic direct mail including newsletters.

The key findings are presented in Attachment 2: Community and Stakeholder Engagement Report.

TIMING

If adopted the implementation of this landscape masterplan will be implemented as follows:

Stage	Description	Year
Detailed design	Detailed design of landscape works including Little Manly Point playground	2020/2021
Construction	Construction of landscape works in the Masterplan	2021/2022
Public toilets at Little Manly Point	Design and construction of public toilets at Little Manly Point	Subject to consideration in future Delivery Program

LINK TO COUNCIL STRATEGY

This report relates to the Strategic Plan Community Outcome - Places for People - Goal 9 – Our community is healthy, active and enjoys a broad range of creative, sporting and recreational opportunities

FINANCIAL CONSIDERATIONS

Council has budgeted \$650,000 for the delivery of the proposed landscape improvements within the Foreshore New and Upgrade Program in 2021/2022. A further \$120,000 has been allocated to renew the playground at Little Manly Point from the Playground Renewal Program in 2021/2022. A further \$100,000 will be sought to via Grant funding or through the development of the 2021-2024 Delivery Program to realise the full potential of the playground.

The proposed demolition of the dwelling at 40 Stuart Street, Manly to increase the size of the park at Little Manly Reserve will be considered in the development of the 2022/2023 Delivery Program and will need to consider the costs of demolition, conversion of the area to park, writing off the remaining value of the building asset from Council's asset register and offsetting the reduction of recurrent operational income of approximately \$116,000 per annum.

The proposed public amenities at Little Manly Point will need to be considered in the context of other priorities and will be reviewed as part of the development of the 2021-2024 Delivery Program.

SOCIAL CONSIDERATIONS

Little Manly Point and Little Manly Beach Reserve are beloved foreshore park areas that serve the local Manly community. The proposed works have been designed to better facilitate this usage and resolves a number of safety issues in the area.

ENVIRONMENTAL CONSIDERATIONS

Little Manly Point Reserve is comprised of two parcels of land, the old gasworks site (owned by Department of Planning, Industry and Environment (DPEI), but leased to Council in 1998 under a 99-year lease agreement) and the adjacent Council-owned land (see attached map). Council is responsible for the maintenance and operation of two containment systems for contaminated groundwater in the reserve. Historically, the site has recorded low-level concentration of cyanide (a by-product of the gasworks).

Council is currently undertaking repair work on the groundwater containment system. This will not impact on the delivery of the masterplan.

All works on Little Manly Point will comply with the Environmental Management Plan for the site.

GOVERNANCE AND RISK CONSIDERATIONS

The implementation of this landscape masterplan is consistent with adopted policies and procedures for managing procurement, design and construction risk. Significant community engagement occurred throughout the development of the landscape masterplan.

ITEM 13.2	PROPOSAL TO NAME THE PALM BEACH PAVILION THE LIEUTENANT COLONEL DOUGLAS MARKS DSO, MC PAVILION
REPORTING MANAGER	EXECUTIVE MANAGER PARKS AND RECREATION
TRIM FILE REF	2019/629534
ATTACHMENTS	1 ↓ Palm Beach Surf Life Saving Club - Proposal to rename the Palm Beach Pavilion 2 ↓ Palm Beach & Whale Beach Association - Letter of Support 3 ↓ Australia Remembers - Northern Beaches & North Shore - Letter of Support 4 ↓ Marks Family - Letter of Support

SUMMARY

PURPOSE

To place the proposal to name the Palm Beach Pavilion the 'Lieutenant Colonel Douglas Marks DSO, MC Pavilion' on public exhibition and provide an outcome to the Palm Beach Surf Life Saving Club in time for the Centenary Recognition of the death of Douglas Marks.

EXECUTIVE SUMMARY

The 25 of January 2020 marks 100 years since the drowning death of Lieutenant Colonel (Lt. Col.) Douglas Marks DSO, MC, a World War 1 hero who died while trying to save a swimmer at Palm Beach.

The Palm Beach Surf Life Saving Club has proposed (Attachment 1) to rename the Palm Beach Pavilion the 'Lieutenant Colonel Douglas Marks DSO, MC Pavilion' to commemorate his heroic efforts. This tragic event is seen as the primary factor in the formation of Palm Beach Surf Life Saving Club in November 1921.

Given the Centenary is on the 25 January 2020, there is not ample time to exhibit the proposal and bring back to a formal Council meeting in time for event and plaque preparations. The recommendations within this report aim to expedite the process to potentially approve the naming proposal in time for the Centenary.

RECOMMENDATION OF DIRECTOR TRANSPORT AND ASSETS

That:

1. Council place the proposal to name the Palm Beach Pavilion the 'Lieutenant Colonel Douglas Marks DSO, MC Pavilion' on public exhibition for 14 days inviting submissions.
 2. The Chief Executive Officer be given delegated authority to approve the naming of the Palm Beach Pavilion, provided the community comments are considered overall supportive.
 3. Subject to the approval of the renaming of the Palm Beach Pavilion, Council support the supply and installation of a memorial plaque on the Pavilion in memory of Lieutenant Colonel Douglas Marks DSO, MC.
-

REPORT

BACKGROUND

The Palm Beach Surf Life Saving Club has requested to name the Palm Beach Pavilion the 'Lieutenant Colonel Douglas Marks DSO, MC Pavilion' as part of the Centenary of Lt. Cl. Douglas Marks death on the 25 January 2020. The Club is also working with the Australia Remembers Committee Northern Beaches and North Shore to arrange the unveiling of a plaque celebrating Douglas Marks's military achievements at this event.

Douglas Marks was born on 20 March 1895 at Junee, New South Wales. He attended Fort Street Boys' High School, Sydney, becoming a bank clerk, and studied mining engineering part time at Sydney Technical College.

He enlisted in the Australian Imperial Forces in November 1914 and was appointed a second lieutenant in the 13th Battalion. On 25 March 1915, Douglas Marks was promoted to first lieutenant and on April 16, he landed at Gallipoli. Marks was promoted to captain in January 1916 while in Egypt and in June was shipped to France with his battalion. He was awarded the Military Cross in September.

In December 2017, at the age of 22, Marks was promoted to second-lieutenant and commander of his battalion, he was one of the youngest commanders in the Australian forces during World War 1.

In 1918 Douglas Marks was awarded the Distinguished Service Order for his efforts commanding his battalion and over the succeeding months the battalion was involved in battles at Hebuterne, Villers-Bretonneux, Monument Wood, Hamel, Morcourt, Vauvillers and the assault on the Hindenburg line on September 18 near Hargicourt, the battalion's last major battle.

On returning to Australia he was accepted into law at the University of Sydney but deferred for twelve months to study Latin; meanwhile, he was employed as manager of the Continental Paper Bag Co.

In heavy surf at Palm Beach, on 25 January 1920, Marks, a poor swimmer, attempted to save Miss Joanna Mary Rogers. The attempt was unsuccessful and both tragically drowned; his body was never recovered.

In 2013, Will Davies released a book about the life of Lieutenant Colonel Marks titled, '*The Boy Colonel*'.

Both the Palm Beach & Whale Beach Association Inc and the Palm Beach Surf Life Saving Club have recognised that Lt. Cl. Douglas Marks' death was a factor in the formation of Palm Beach Surf Life Saving Club in November 1921.

CONSULTATION

The proposal will be placed on public exhibition for two weeks in December, with advertisements each weekend in the Manly Daily. Council proposes to collect feedback through the Your Say Northern Beaches web page and promote through Council's social media platforms.

Signs will be placed on-site regarding the naming proposal.

A letter of support has been received from the Palm Beach and Whale Beach Association (Attachment 2) and the Australia Remembers Committee Northern Beaches and North Shore (Attachment 3).

Council has also received a letter from Ms. Jan Webb (Douglas Marks' cousin) on behalf of the Marks family supporting the proposal to name the Pavilion after her late Great Uncle (Attachment 4). Ms. Webb specially notes her appreciation that steps are being taken to further commemorate the 'service, valor and great sacrifice of our revered great-uncle' on the centenary of his death.

TIMING

The Palm Beach Surf Life Saving Club would like to hold centenary celebrations to commemorate 100 years since the death of Lt. Cl. Douglas Marks on 25 January 2020.

To be able to approve the naming it has been proposed to open the public consultation for 14 days.

Additionally given there is not a Council meeting between the 17 December 2019 to the 25 January 2020 it is requested the Chief Executive Officer be delegated authority to approve the proposal should the community comments be considered overall supportive.

LINK TO COUNCIL STRATEGY

This report relates to the Community Strategic Plan Outcome of Community and Belonging Goal 12 - Our Community is friendly and supportive.

FINANCIAL CONSIDERATIONS

Depending on the outcomes of the discussions between the Palm Beach Surf Life Saving Club, regarding the request for a Military Plaque, Council may need to supply as well as install a plaque at the venue. Plaque fabrication and installation would cost approximately \$1,100, which could be funded using the existing operational budget.

SOCIAL CONSIDERATIONS

The naming of this building in honour of Lt. Cl. Douglas Marks, a hero for both our country and community, recognises and celebrates the heritage and history of this community including the origins of the Palm Beach Surf Life Saving Club.

ENVIRONMENTAL CONSIDERATIONS

There are no environmental impacts.

GOVERNANCE AND RISK CONSIDERATIONS

This proposal and the recommendations in this report are considered to be aligned with the current Naming our Reserves, Facilities and Roads Policy. This Policy outlines the criteria and process to manage requests to name or rename Council assets.

The naming of facilities such as buildings does not require formal approval of the Geographic Names Board (GNB), although if the proposal is approved the GNB will be notified as part of the implementation of the new name.

The Policy outlines the criteria to assess an individual's contribution although these only apply to naming reserves and roads and not to facilities such as buildings. However, Lt. Cl. Douglas Marks' actions both as a World War 1 soldier and in his attempt to save a drowning stranger (which triggered the formation of the Palm Beach Surf Life Saving Club) could be considered actions that produce long-term improvements for our community.

The Palm Beach Pavilion is a listed heritage item (*Item 2270065 - Change rooms and toilets – Pittwater LEP 2014*). A heritage exemption application will be submitted to obtain approval to install a plaque on the building.

The implementation of the new name will also involve updates to Council's webpage and spatial information systems.



PALM BEACH SURF LIFE SAVING CLUB
CABBAGE TREE BOAT HARBOUR PALM BEACH

November 13 2019

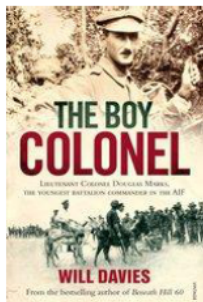
Mr Michael Regan Mayor
Northern Beaches Council
PO Box 82
Manly NSW 1655

Dear Mayor,

Re: Recognition at Palm Beach of Lt Col Douglas Marks DSO MC on the centenary of his tragic death by naming The Pavilion in his honour

Saturday January 25th 2020 is the centenary of the tragic death at Palm Beach of Lt Col Douglas Marks. He died valiantly trying to save a woman caught in the rip near Black Rock. He was on the beach with his fiancé for a picnic.

Lt Col Marks served at Gallipoli in World War I where he was wounded, but remained on the Peninsula until the evacuation of the ANZAC Force. Later on the Western Front he was in battle at Pozieres and Moquet Farm, Flers, Gueudecourt, Stormy Trench and Bullecourt on the Somme. He was then part of the horrendous battles around Ypres in Flanders in 1917: Messines, Polygon Wood, Hollebeke and Passchendaele. Back on the Somme in early 1918, he fought at Villers Bretonneux, Le Hamel, the Battle of Amiens from the 8th August and in the fighting through to the withdrawal of his battalion in September 1918.



By this time he had been wounded a number times, was promoted to Lieutenant Colonel (at the time he was the youngest Lt Colonel in the Allied Forces, being promoted to the rank at the age of 22), was the commander of his battalion and had been decorated with a Military Cross (MC), a Distinguished Service Order (DSO), the Serbian Order of the White Eagle and had been mentioned in despatches.

He returned to Australia and civilian life in late 1918 and commenced a promising corporate career with CSR.

His tragic death was one of the major instigators for the formation by the local community of the Palm Beach Surf Lifesaving Club (who celebrates its centenary on 26th November 2021).

The club and the community are wishing to recognise his gallant military record and the relationship to our beach and community. We are in discussions with the Australia Remembers Committee Northern Beaches and North Shore about the creation and placement of one of their "military recognition" plaques. This will be similar to the plaque placed last December on the North Steyne Surf Lifesaving Club for Cecil Healy. We would like to request that Council agree to the placing this plaque on one of the most prominent structures on the beach, The Palm Beach Pavilion, which was built by council in 1936 for a sum of £3800, £200 under budget.

All correspondence to: THE HONORARY SECRETARY, OCEAN ROAD, PALM BEACH 2108 NSW
(02) 9974 1288 office@palmbeachslsc.com www.palmbeachslsc.com.au ABN 38 070 685 763



The Cecil Healy Plaque on North Steyne SLSC

We would also like to request the council extend this recognition and the local attachment by naming the Palm Beach Pavilion in his honour.



The Palm Beach Pavilion

Subject to Council approval, we are working on the plaque unveiling (and hopefully Pavilion naming) occasion on the morning of the centenary January 25th 2020. This will be followed by morning tea and speeches at the Palm Beach Surf Lifesaving club.

The plaque and the naming of the Pavilion has the support of:

- The Marks family
- The Palm Beach Surf Club group of clubs
- The Palm Beach and Whale Beach Association
- The Australia Remembers Committee Northern Beaches and North Shore
- The author of "The Boy Colonel", Will Davies

We are also will be approaching the Palm Beach RSL Sub Branch and the Club Palm Beach for their involvement.

We are aware that this day is the day prior to The Big Swim and have commenced discussions with Whale Beach SLSC to work together and mutually support each others' events.



We will work with council staff to ensure all aspects of the plaque, its placement and the recognition occasion meet your requirements.

I am hoping the Council will support these recognition endeavours by approving:

- The naming of the Palm Beach Pavilion in honour of Lt Col Douglas Marks
- Allow the plaque placement on the Pavilion

Please contact me if you need more information or have any queries.

Many thanks in anticipation of your support.

Yours in the community

A handwritten signature in black ink that reads "Gordon Lang".

Gordon Lang
Chair
Palm Beach SLSC Centenary Celebrations Working Group

e: gordon@thelangs.com.au
n [REDACTED]



The Palm Beach & Whale Beach Association Inc.

www.pbwba.org.au | PO Box 2 Palm Beach NSW 2108

Councillor Michael Regan Mayor
Northern Beaches Council.

13th November 2019

Dear Councillor Regan,

The Palm Beach strongly supports the proposed placement of a plaque and naming of the Palm Beach Pavilion in honour of Col. Douglas G Marks.

In a heavy surf at Palm Beach, on 25 January 1920, Marks, an indifferent swimmer, was drowned in an unsuccessful attempt to rescue a drowning stranger.

At a meeting of the Palm Beach Progress Association it decided with Marks' drowning and another near drowning shortly after that the association would seek the services of a paid life saver for the next season. Austin Dellit a life saver from the Collaroy Life Saving Club was appointed.

The Surf Life Saving Association proposed that a volunteer surf life saving club be formed to assist and augment the permanent life saver.

With the Palm Beach Progress Association, the Barrenjoey Land Company, and the Warringah Shire Council expressing their support a public meeting was held on the 26th November 1921,

resulting in the formation of the Palm Beach Surf Life Saving Club(PBSLSC).

The PBWBA strongly supports the motion to support the placement of a plaque and the naming of the Pavilion after this heroic “Military Local Hero”

Douglas Marks tragic death resulted in the formation of the PBSLSC. The PBSLSC is part of the culture of Pittwater and must be congratulated on its service to the community.

Yours sincerely,

Richard West AM
President Palm Beach & Whale Beach Association.

Australia Remembers - Northern Beaches & North ShoreC/O Mr James Griffin, MP, NSW Parliamentary Secretary for Veterans
Shop 2

2 Wentworth Street

MANLY NSW 2095

7 November 2019

Mr Michael Regan
Mayor
Northern Beaches Council
PO Box 82
Manly NSW 1655
(through Mr Gordon Lang, Palm Beach SLSC)

Dear Mayor,

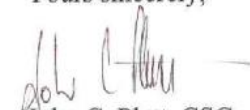
I write to provide the Australia Remembers - Northern Beaches & North Shore Committees strong support for the naming and placement of a plaque to remember Lieutenant Colonel Douglas Marks, DSO, MC on the Pavilion at Palm Beach.

LTCOL Marks served at Gallipoli in World War I where he was wounded, but remained on the Peninsula until the evacuation of the ANZAC Force. Later on the Western Front he was in battle at Pozieres and Moquet Farm, Flers, Gueudecourt, Stormy Trench and Bullecourt on the Somme. He was then part of the horrendous battles around Ypres in Flanders in 1917: Messines, Polygon Wood, Hollebeke and Passchendaele. Back on the Somme in early 1918, he fought at Villers Bretonneux, Le Hamel, the Battle of Amiens from the 8th August and in the fighting through to the withdrawal of his battalion in September 1918. By this time he had been wounded a number of times, was promoted to Lieutenant Colonel, was the commander of his battalion and had been decorated with a Military Cross (MC), a Distinguished Service Order (DSO), the Serbian Order of the White Eagle and had been mentioned in despatches.

He returned to Australia and civilian life in late 1918. Sadly, on the 25 January 1920 LTCOL Marks lost his life whilst attempting to save a young woman caught in a surf undertow at Palm Beach.

As you are aware, the Australia Remembers Committee has already established several plaques within our local Community to honour our distinguished Service Personnel, and one to remember LTCOL Douglas Marks, DSO, MC would continue to compliment this project. The Committee is most grateful for the continuing support from the Northern Beaches Council in setting up these plaques.

Yours sincerely,


John C. Platt, CSC
Chairman


15th November, 2019

Mayor Michael Regan,
Northern Beaches Council,
PO Box 82,
MANLY, NSW 1655

Dear Mayor,

On behalf of various family members of the extended Marks clan I would like to offer my support for the submission currently before Council regarding the placement of a commemorative plaque, & the naming of the Palm Beach Pavilion, in honour of my great-uncle, Lt.-Col. Douglas Gray Marks.

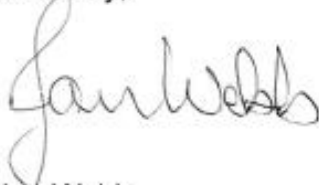
The family was thrilled, & honoured, some years back when the Palm Beach SLSC erected a small plaque in their clubhouse acknowledging the tragic drowning of Douglas & the role it had played in the creation of their club. It was particularly poignant as my father, Malcolm McDonald – who has since died – was present on the occasion & could share his memories of having been a small boy on the beach that fateful day.


Similarly, we were again delighted that Douglas' extraordinary life & contributions were being recognised & honoured when Will Davies wrote his book "the Boy Colonel" & as a result, the Council erected a plaque at Black Rock, the point where Douglas attempted the rescue & drowned.

With the centenary next year of Douglas' loss, the family is deeply grateful that steps are being taken to further commemorate the service, valour & great sacrifice of our revered great-uncle.

Thank you.

Sincerely,



Jan Webb


ITEM 13.3	WATER FACILITIES AND WATER FEATURES FOR DOGS IN OFF-LEASH AREAS
REPORTING MANAGER	EXECUTIVE MANAGER PARKS AND RECREATION
TRIM FILE REF	2019/383272
ATTACHMENTS	1 ↓ Photo of the Dog Pond at Sydney Park, St Peters

SUMMARY

PURPOSE

To consider the report on water features and water facilities for dogs in off-leash areas.

EXECUTIVE SUMMARY

Council has resolved:

That Council come back with a report within five months with options on providing a park with water features for dogs with a range of water supplies from innovative to traditional (Notice of Motion N° 11/2019).

There are 29 dog off-leash areas on the Northern Beaches of which six provide access to water in a lagoon, creek or waterway. None of the 29 off-leash areas have water features or water facilities for dogs, though some have a drinking fountain with a dog water bowl.

A desktop review of water features and water facilities for dogs in Australia and overseas indicates that the following types of facilities are most prevalent:

- Water fountains, sprinklers, splash pools for dogs to play in off-leash areas.
- Hydrotherapy pools for dog rehabilitation and fitness training.
- Swimming pools and large water spray parks for dog recreation.

Hydrotherapy pools, swimming pools and large water spray parks for dogs are generally provided by the private sector. Whereas water fountains, sprinklers and splash pools for dogs to play in off-leash areas are generally provided by government agencies.

Water facilities for dogs are rare in local government dog off-leash areas in Sydney. An exception is the City of Sydney's dog pond in Sydney Park, St Peters (Attachment 1).

Based on the review undertaken and feedback from the City of Sydney on their dog pond - water facilities such as a dog pond, water fountain or sprinkler are more suitable than a hydrotherapy pool, swimming pool or large water spray park for Council's off-leash areas. If Council were of the view to progress the development of dog water facilities a feasibility study would need to be undertaken to identify suitable off-leash areas.

RECOMMENDATION OF DIRECTOR TRANSPORT AND ASSETS

That Council note the report regarding water features and water facilities for dogs in off-leash areas.

REPORT

BACKGROUND

At the Council meeting held 26 March 2019 it was resolved:

That Council come back with a report within five months with options on providing a park with water features for dogs with a range of water supplies from innovative to traditional (Notice of Motion N° 11/2019).

There are 29 dog off-leash areas on the Northern Beaches of which six provide access to water in a lagoon, creek or waterway. None of the 29 off-leash areas have water features or water facilities for dogs, though some have a drinking fountain with a dog water bowl.

Though Council has not received requests for water features or water facilities for dogs our community have told us that our off-leash areas are becoming busier and busier and there is a need for; more off-leash areas, more facilities at existing off-leash areas and to improve the quality of these areas. In some off-leash areas people bring along small plastic baths and pools to allow dogs to cool down on hot days.

There has also been a recent rise in numbers of dogs on the Northern Beaches. The NSW Office of Local Government has reported that the number of micro-chipped dogs on the Northern Beaches has risen from 38,208 in 2012/13 to 57,687 in 2018/19.

The review of water features and water facilities for dogs, that is the subject of this report, aligns with our community's requests for improved off-leash areas.

A desktop review of water features and water facilities for dogs in Australia and overseas indicates that the following types of facilities are most prevalent:

- Water fountains, sprinklers, splash pools for dogs to play in off-leash areas.
- Hydrotherapy pools for dog rehabilitation and fitness training.
- Swimming pools, large water spray parks for dog recreation.

There are Australian and overseas examples of water fountains, sprinklers and splash pools in off-leash areas managed by government agencies. Whereas hydrotherapy pools, swimming pools and large water spray parks for dogs seem to be generally provided by the private sector, examples include:

- Akuna Pet Resort at Sawyers Gully (near Cessnock) - their services include dog and cat boarding. Facilities include a *doggy water fun park*.
- Sydney Animal Physiotherapy at Leichardt, Sydney - their services include; physiotherapy, hydrotherapy and acupuncture for animals (such as dogs). Facilities include a heated swimming pool with an underwater treadmill for dogs.
- Woof Swim Team pool at Narre Warren, Victoria - their services include; rehabilitation, weight loss, sports and show conditioning for dogs. Facilities include a purpose built swimming pool for dogs.
- K9 Swim Hydrotherapy and Wellness Centre, North Richmond, NSW - this centre has been designed for dog rehabilitation, fitness and fun. The hydrotherapy centre includes an indoor heated swimming pool with an underwater treadmill for dogs.

Overseas example:

- Wagington Luxury Pet Hotel and Resort in Singapore - this hotel provides services and facilities for dogs and their owners including a swimming pool for dogs.

Water facilities for dogs are rare in local government off-leash areas in Sydney. An exception is the City of Sydney's concrete dog pond (a type of splash pool) in Sydney Park, St Peters (Attachment 1). Staff from our Parks and Recreation team recently met with City of Sydney staff to inspect this dog pond. Information was provided on its costing, construction, maintenance and success - its features include that:

- It is located in Sydney Park, which is one of the City of Sydney's most popular parks. The park is off-leash at all times except for some prohibited areas.
- The pond was created to assist in preventing dogs swimming in nearby wetlands.
- The community highly value the dog pond and it is very well used. An additional dog pond has been requested.
- Dimensions - 150mm deep, 6.5m wide including a concrete skirt.
- Potable water is used as this avoids the need to add chemicals that can create skin irritations for dogs. The pond is automated and emptied and re-filled twice a day in high use periods in summer. The amount of water to fill the pond is in the order of six kilolitres.
- Grounds staff monitor the pond daily and a contractor undertakes tasks including scrubbing the concrete base as required.
- The facility has been built near the crest of a hill and waste water is gravity fed downhill into bio-swales to remove impurities before entering the wetlands.
- Synthetic grass on one side of the pond reduces the formation of muddy areas.
- The pond cost in the order of \$120,000 to build plus additional funding for facilities such as the bio-swales, synthetic area and park furniture.

Based on the review undertaken, water facilities such as a dog pond, water fountain or sprinkler are more suitable than a hydrotherapy pool, swimming pool or large water spray park for Council's off-leash areas. This conclusion is based on the following:

- Hydrotherapy pools for dog rehabilitation and fitness training
 - Dog rehabilitation and fitness training services are not services provided by local government.
 - These types of facilities are generally provided by the private sector.
- Swimming pools and large water spray parks for dog recreation
 - The capital and ongoing costs would be prohibitive.
 - There is no demonstrated need for this type of facility.
 - These types of facilities are generally provided by the private sector.
- The feedback from the City of Sydney about the success of the dog pond at Sydney Park.

If Council were of the view to progress the development of dog water facilities a feasibility study would need to be undertaken to identify suitable off-leash areas on the Northern Beaches. To note:

- Several of Council's off-leash areas are located on former land-fill sites which will limit the type of facilities that could be considered.
- Notwithstanding the outcome of a feasibility study it advisable that a dog water facilities are not installed until current water restrictions are removed.

CONSULTATION

The City of Sydney was consulted in regard to their dog pond at Sydney Park.

If a feasibility study was undertaken regarding dog water facilities in off-leash areas, consultation would be undertaken with key stakeholders such as local dog advocacy groups.

TIMING

In the order of three months would be required to undertake a feasibility study and provide a report to Council regarding dog water facilities in off-leash areas.

LINK TO COUNCIL STRATEGY

If a feasibility study was undertaken regarding dog water facilities in off-leash areas it would relate to these Community Strategic Plan Outcomes and Goals:

- Places for People
 - Goal 8 - Our neighbourhoods inspire social interaction, inclusion and support health and wellbeing.
 - Goal 9 - Our community is healthy, active and enjoys a broad range of creative, sporting and recreational opportunities.

FINANCIAL CONSIDERATIONS

If a feasibility study was undertaken, it:

- Would include an assessment of the potential financial impacts associated with establishing dog water facilities in off-leash areas on the Northern Beaches.
- Can be undertaken with the existing resources of the Parks and Recreation team.

There are no funds in the 2019/20 Parks and Recreation budget to construct dog water facilities in any off-leash area. Any proposals would be considered through Council's usual budget process.

SOCIAL CONSIDERATIONS

New dog water facilities in off-leash areas would provide further encouragement for dogs and their owners to meet up and to exercise their dogs.

ENVIRONMENTAL CONSIDERATIONS

If a feasibility study was undertaken it would include an assessment of the potential environmental impacts associated with establishing dog water facilities in off-leash areas on the Northern Beaches.

GOVERNANCE AND RISK CONSIDERATIONS

If a feasibility study was undertaken it would include an assessment of the risks associated with establishing dog water facilities in off-leash areas on the Northern Beaches.

Attachment 1: Dog Pond, Sydney Park, St Peters – City of Sydney



ITEM 13.4	PUBLIC EXHIBITION OF THE DRAFT COMMUNITY GARDENS POLICY
REPORTING MANAGER	EXECUTIVE MANAGER PARKS AND RECREATION
TRIM FILE REF	2019/386886
ATTACHMENTS	1 ↓ Draft Community Gardens Policy, November 2019 2 ↓ Draft Guidelines Community Gardens

SUMMARY

PURPOSE

To seek approval to place the draft Northern Beaches Community Gardens Policy on public exhibition.

EXECUTIVE SUMMARY

Council supports the establishment of community gardens on the Northern Beaches and is committed to working in partnership with groups to self-manage community gardens and to consider requests for new gardens. The policy also promotes and supports a commitment to sustainable practices, conserving resources and protection of the environment.

The establishment of community gardens was undertaken in varying ways by the three former Councils. These policies have been reviewed and a draft policy and draft guidelines have been developed which propose a single integrated Northern Beaches approach (Attachments 1, 2).

There are two main differences between the former policies and the draft policy. The draft policy proposes an increased partnership approach in which Council may consider support (where resources are available) to ensure the successful planning, establishment and long-term financial viability of the garden. The definition of a community garden has also been expanded to encompass all kinds of gardens, not just for growing food.

For the purpose of this policy, a community garden is defined as an area of shared land tended to by an organised group where people can learn, relax, meet new people and cultivate a garden. The garden may include, for example, fresh fruits and vegetables, ornamentals, natives including native bush foods and/or sensory plants.

It is proposed to place the draft policy on public exhibition, after which submissions will be considered and the final policy will be reported to Council seeking adoption.

RECOMMENDATION OF DIRECTOR TRANSPORT AND ASSETS

That:

1. Council place the draft Community Gardens Policy and Guidelines on public exhibition for a minimum of 28 days.
 2. The outcomes of the public exhibition be reported to Council.
-

REPORT

BACKGROUND

Since the formation of the Northern Beaches Council in 2016, a policy review project has been underway to ensure a concise, consistent, effective approach on policy matters for the Northern Beaches.

Prior to amalgamation the establishment of community gardens was undertaken in varying ways by the three former Councils. These policies have been reviewed and a draft policy and draft guidelines have been developed which proposes a single integrated Northern Beaches approach (Attachments 1, 2).

PROPOSED POLICY

Council supports the establishment of community gardens on the Northern Beaches and is committed to working in partnership with groups to self-manage community gardens and to consider requests for new gardens. The policy (Attachment 1) aims to ensure a consistent and transparent approach to the planning, establishment, management and operation of community gardens.

Council recognises community gardening as a recreational activity that contributes to the health and well-being of our community as well as providing a range of environmental, social and educational benefits. Council also recognises that community involvement is required in decision-making, planning, management and day-to-day activities to ensure the ongoing success of community gardens on the Northern Beaches.

The policy provides guidance on:

- Assessment criteria for establishing new community gardens.
- Roles and responsibilities of Council and community garden groups in planning, establishment, management and operation of community gardens.

In developing this draft policy, Council has considered the three existing policies from the former Councils, policies and procedures from other Councils and outcomes from recent community engagement activities.

To ensure the long term viability of community gardens the draft policy proposes an increased partnership approach for planning, establishing and managing community gardens where there is a strong business case yet limited funds from the applicant group. Funding by Council is subject to Council's annual competitive budget process. Applications that are 'self-funded' and can demonstrate independent financial viability will be viewed favourably.

The definition of a community garden has also been expanded, when compared to the former Council policies, to encompass all kinds of gardens, not just for growing food. A Northern Beaches community garden is defined as an area of shared land tended to by an organised group where people can learn, relax, meet new people and cultivate a garden. The garden may include, for example, fresh fruits and vegetables, ornamentals, natives including native bush foods and/or sensory plants. This expansion of the definition will allow proposals for other kinds of gardens to be assessed equitably along with the traditional community garden for cultivating food.

EXISTING COMMUNITY GARDENS

The existing community gardens are:

- Manly Vale Community Garden, 6 Innes Rd, Manly Vale
- Balgowlah Community Garden, 100 Griffiths Street, Balgowlah
- Baringa Bush Community Garden, Baringa Avenue Reserve Seaforth
- Freshie Community Garden, 117 Crown Road, Queenscliff
- Curly Community Garden, Abbott Road, North Curl
- Newport Community Garden, 25 Woolcott Rd, Newport

Each of these operates with varying levels of involvement from organised incorporated gardening groups and their volunteers who provide invaluable time and effort in the operation and maintenance of these gardens. These volunteers are the key factor in the on-going success of these gardens.

Volunteering will be critical to the on-going success of future gardens.

CONSULTATION

The draft policy was developed in consultation with internal stakeholders related to the establishment and management of community gardens. Additionally, policies and guidelines from other Councils were considered as part of the investigation process.

The consultation process for the exhibition of the draft policy will include:

- Information on a 'Your Say' project web page including an online submission form.
- Meetings with each existing garden group.

Exhibition of the draft policy will be promoted through an advertisement in the Manly Daily and Council's social media.

Draft guidelines (Attachment 2) and detailed information about the existing gardens will be included as part of the exhibition process.

TIMING

It is proposed to place the draft policy on public exhibition for a minimum of 28 days, after which submissions will be considered and the final policy will be reported to Council seeking adoption.

LINK TO COUNCIL STRATEGY

The draft policy relates to these Community Strategic Plan Outcomes and Goals:

- Places for People
 - Goal 8 - Our neighbourhoods inspire social interaction, inclusion and support health and wellbeing.
 - Goal 9 - Our community is healthy, active and enjoys a broad range of creative, sporting and recreational opportunities.
- Environmental Sustainability
 - Goal 4 - Develop a culture of commitment to environmental sustainability and lead by example.

FINANCIAL CONSIDERATIONS

The cost of developing the policy and public exhibition can be met by the existing 2019/2020 Parks and Recreation operational budget. Future consideration of Council financial or other support of new and existing community gardens will be undertaken on a case by case basis and subject to funding approval and availability.

SOCIAL CONSIDERATIONS

Council recognises community gardening as a recreational activity that contributes to the health and well-being of our community as well as providing a range of environmental, social and educational benefits.

ENVIRONMENTAL CONSIDERATIONS

Council will seek the necessary environmental approvals for all community garden proposals, as part of the garden assessment process.

The policy promotes and supports a commitment to sustainable practices, conserving resources and protection of the environment and the principles of the 'local green grid' and 'green neighbourhoods'.

GOVERNANCE AND RISK CONSIDERATIONS

A single Northern Beaches Community Gardens Policy will improve and streamline the governance for assessing proposals and establishing and maintaining community gardens into the future.

Policy

Community Gardens

Policy Statement

This policy outlines Council's support for community gardens throughout the Northern Beaches. It aims to ensure a consistent and transparent approach to the planning, establishment, management and operation of such gardens.

Council recognises community gardening as a recreational activity that contributes to the health and well-being of the wider community as well as providing a range of environmental, social and educational benefits. Council also recognises that community involvement is essential in decision-making, planning, management and day-to-day activities to ensure the ongoing success of community gardens on the Northern Beaches.

Definition

For the purpose of this policy a community garden is defined as an area of shared land tended to by an organised group where people can learn, relax, meet new people and cultivate a garden. The garden may include, for example, fresh fruits and vegetables, ornamentals, natives including native bush foods and/or sensory plants.

Principles

Council is committed to:

1. Providing safe and accessible public open spaces for the establishment, management and operation of community gardens.
2. Ensuring a consistent, equitable and transparent approach to the establishment of community gardens via an assessment of criteria including but not limited to: location; distribution across the local government area; need; safety; site access; access to sunlight and water; soil suitability; financial viability and 'self-funding'; compatibility with other use; nearby resident support and impacts; community benefit; environmental impacts and alignment with the principles of the 'local green grid' and 'green neighbourhoods'.
3. Ensuring that community gardens integrate with existing use and add value to the park and surrounding area.
4. Supporting a community led approach to the planning, establishment and management of community gardens.
5. Working in partnership with community garden groups to ensure ongoing success of community gardens through developing viable financial models. Partnership support, particularly for planning and establishment, may be considered.
6. Establishing clear roles and responsibilities for Council and community garden groups for the planning, construction, maintenance and management of community gardens.
7. Providing support to community garden groups in ways such as; access to land (if approved), advice, promotion and networking opportunities where resources allow.
8. Promoting and supporting a commitment to sustainable practices, conserving resources and protection of the environment.

Scope & Application

This policy applies to all land owned or managed by Council that either is or could be made available for the establishment of community gardens.

This policy is supported by the Community Gardens Guidelines which sets out the process for assessing requests as well as establishing and operating a community garden.

References and related documents

Local Government Act 1993.

Northern Beaches Council Community Engagement Framework.

Northern Beaches Council Community Garden Guidelines.

Responsible Officer

Executive Manager – Parks and Recreation.

Review Date

At least every four years or as required. Variations to this policy may be sought by making written representation to Council. Any proposal for a variation would be considered on a case by case basis.

Revision History

Revision	Date	Change	HPE CM Ref
1	November 2019	Draft Community Gardens Policy	

Draft Guidelines Community Gardens Introduction

The Guidelines for new community gardens underpins the draft Community Gardens Policy. The Guidelines provide a consistent and transparent approach to the planning, establishment and management of community gardens and will be reviewed at least every four years or as required.

Council supports the establishment of community gardens on the Northern Beaches and is committed to working in partnership with groups to self-manage community gardens and to consider requests for new gardens.

Council recognises community gardening as a recreational activity that contributes to the health and well-being of our community as well as providing a range of environmental, social and educational benefits.

A community garden is defined as an area of shared land tended to by an organised group where people can learn, relax, meet new people and cultivate a garden. The garden may include, for example, fresh fruits and vegetables, ornamentals, natives including native bush foods and/or sensory plants.

Establishing a New Community Garden on Council Land

Establishing a new community garden on Council land requires forward planning and formal Council approval. The process for establishing a new community garden is described below and is intended as a guide for Council and the community. The complexity of applications received will determine the steps applicable from the process.

1. Responding to an enquiry to establish a Community Garden on Council land.

- a) When Council receives an enquiry about establishing a new community garden a Council officer will provide information about the process for establishing a new community garden on Council land including how to submit a formal application. This step may involve multiple discussions and site visits.
- b) A Community Garden Application form is required to be completed and submitted to Council to formally advise Council of a request to establish a new community garden. The application is to include; the proposed site, a concept plan, a garden management plan and information about funding sources. When an application is received, this triggers a formal assessment of the request.
- c) When Council receives a completed application form a Council officer will review the eligibility of the applicant.
 - Eligible applicants include:
 - Not-for-profit incorporated groups.
 - Non-incorporated groups auspiced (sponsored) by an incorporated group.
 - Ineligible applicants include:
 - For profit groups.
 - Individuals.
- d) If ineligible, the application will not progress to the next stage of assessment.

- e) If eligible, the application will progress to the next stage of assessment.
- f) The applicant will be informed of the outcome of the eligibility review.

2. Assessing Eligible Community Garden Applications.

The next stage of assessment involves the following tasks:

- a) The application will be referred to internal stakeholders, for their written advice, including the following business units:
 - Environment and Climate Change.
 - Parks and Recreation.
 - Development Assessment.
- b) A Council officer will meet the applicant at the proposed site.
- c) The proposed site and concept plan will be assessed against the following criteria:
 - Location and proximity to other community gardens
 - Distribution of community gardens across the Northern Beaches.
 - Access to sunlight and water.
 - Soil suitability (Council would at its cost undertake soil testing if required).
 - Potential environmental impacts.
 - Compatibility with existing use and surrounding land-use.
 - Potential impacts on nearby residents.
 - Availability of parking.
 - Vehicle access.
 - Capacity of the site to accommodate the proposed garden activities and future expansion.
 - Safe public access for visitation and viewing with good passive surveillance.
 - Aesthetics.
 - Identified bushland reserves or areas of natural bushland may be excluded.
 - Estimated cost to establish and operate a community garden on the proposed site.
- d) The garden management plan will be assessed against the following criteria:
 - Level to which the plan meets a community need and/or aligns with a Council Strategy.
 - Community and or environmental benefits.
 - The funding or in-kind support the applicant can provide for the planning, establishment and or ongoing operation of the proposed community garden. It is expected that the applicant will have some capacity to 'self-fund' the ongoing operation of the proposed community garden and to contribute to its establishment.
 - The applicant's capacity to operate a community garden.
 - Sustainable practices, conserving resources and protection of the environment.
 - Alignment with the principles of the 'local green grid' and 'green neighbourhoods'.
 - Suitability of the proposed operational days and times.
 - Land use restrictions, controls and planning requirements.
- e) If the proposed site is deemed unsuitable the application will be recommended to be rejected. With the approval of the Executive Manager Parks and Recreation the application will not proceed to the next stage.

- f) If the proposed site is deemed suitable, but the garden management plan does not adequately meet the criteria in d) the applicant will be requested to amend their application and resubmit for further assessment. A Council officer will be available to support the applicant.
- g) If the proposed site is deemed suitable and the garden management plan adequately meets the criteria in d) the application will be recommended to progress to the next stage. With the approval of the Executive Manager Parks and Recreation the application will progress to the next stage.
- h) The applicant will be informed of the outcome of the application assessment.

3. Community Feedback on the Proposed Community Garden

The next stage of assessment involves the following tasks:

- a) A Council officer will develop a draft community engagement plan for public exhibition of the proposed site, concept plan and garden management plan (the community garden proposal). Nearby residents are to be consulted as key stakeholders. Council's Community Engagement Framework applies.
- b) Based on the assessment undertaken in stage 2, a Council officer in consultation with the applicant will amend the concept plan, the garden management plan and prepare an updated estimate of costs. These plans and the costs will be included in the community engagement plan.
- c) A report will be prepared for a Council meeting that includes:
 - Details the outcomes of the assessment of the application.
 - Details the draft community engagement plan.
 - Recommends public exhibition of the proposed community garden.
- d) Should Council not approve public exhibition and reject the proposed community garden the application will not proceed to the next stage.
- e) Should Council approve public exhibition, the draft community engagement plan will be implemented and the proposed site, concept plan and garden management plan will be publically exhibited for a minimum of 28 days.
- f) Following the conclusion of the exhibition period a report will be prepared for a Council meeting that includes:
 - An assessment of the community feedback received.
 - Responses to the community feedback including any required amendments to the proposed community garden.
 - An outline of the conditions of an agreement for the proposed community garden (should such an agreement be supported).
 - Recommends approval, amendment or rejection of the proposed community garden.
- g) Should Council not approve the proposed community garden, the application will not progress to the next stage.
- h) Should Council approve the proposed community garden, the application will progress to the next stage.

- i) The applicant and the community (including those who gave feedback and nearby residents) will be notified of the outcome.

4. Entering into an Agreement for the new Community Garden on the Approved Site.

- a) Council will enter into the agreement with the applicant for the establishment and ongoing management of the garden as approved by Council.

5. Construction of the new Community Garden.

- a) The construction of the community garden will be undertaken by Council or the applicant in stages as funding becomes available (as per the agreement). Funding may be sought through Council's annual budget process and external grants if required. The applicant will be required to seek and / or provide a funding contribution to construction and management.

6. Management of the new Community Garden.

The responsibilities of Council and the applicant (the garden group) for management of a new community garden will be detailed in the agreement between the parties. Key responsibilities for Council and the garden group will generally be as outlined below (or as otherwise agreed).

- a) Council's key responsibilities generally include:
 - Fund and manage asset renewals as per the agreement.
 - Fund and undertake maintenance of garden assets as per the agreement.
 - Undertake an annual asset maintenance inspection.
 - Undertake an annual review of the group's outcomes and adherence with the agreement.
 - Provide advice including about sustainable practices and volunteer management and recruitment.
 - Meeting with the group at least annually to discuss their operations.
 - Promote the new community garden, along with other community gardens, on Council's social media platforms.
 - Invite the garden group to participate in Council's annual community garden forum for sharing ideas.
 - Reviewing the agreement every three years.
- b) Community Garden Group's key responsibilities generally include:
 - The ongoing day to day management and operation of the garden.
 - Be mindful of and pro-active in minimising impacts on nearby residents.
 - Management and recruitment of volunteers.
 - Promotion of the garden.
 - Ensure the garden site remains accessible to the wider public.
 - Sustainable practises, conserving resources and protection of the environment.
 - Meet the WHS requirements for all activities.
 - No livestock or poultry are to be kept on the site.
 - Adhere to the agreement.
 - Provide Council with an annual report.
- c) The relevant Council policies, strategies, regulations along with any relevant legislation also apply to the management of a new community garden.

ITEM 13.5	PUBLIC EXHIBITION OF THE DRAFT ROAD SAFETY PLAN
REPORTING MANAGER	EXECUTIVE MANAGER TRANSPORT AND CIVIL INFRASTRUCTURE
TRIM FILE REF	2019/559709
ATTACHMENTS	1 Draft Northern Beaches Road Safety Plan (Included In Attachments Booklet 1)

SUMMARY

PURPOSE

To seek Council endorsement to release the draft Northern Beaches Road Safety Plan for public exhibition.

EXECUTIVE SUMMARY

The Northern Beaches Road Safety Plan vision “Safe Movement Always” sets out the directions and actions required to help the Northern Beaches local area to be recognised as a place, which provides a safe travel environment for all users.

Safety on our roads is affected by both infrastructure and behaviour. The Northern Beaches Road Safety Plan addresses behaviour. The Plan includes initiatives that contribute to the Northern Beaches local area being recognised as a safe travel environment for all road users.

There is a need to continue promoting, educating and raising community awareness that road safety is a shared responsibility and choices and behaviours affect others on the road network.

New and existing road safety campaigns and projects will focus on all road users with an emphasis on vulnerable road users. Our commitment to road safety is represented within the Community Strategic Plan:

- **Goal 16** - Our integrated transport networks meet the needs of our community: c. Facilitate and promote safe transport options that reduce car-based commuter travel;
- **Goal 17** - Our community can safely and efficiently travel within and beyond Northern Beaches: b. Facilitate and promote safe cycling and walking networks as convenient transport options.

This report relates to the adopted MOVE - Transport Strategy:

- **Action 1.1** - Create and enhance “Places for People” that are integrated with public transport, creating vibrant, connected places with wide footpaths, safe cycling options and where the car is not the first option.
- **Action 2.2** - Deliver safe, active travel across all modes of transport for school aged children and young people.
- **Action 2.3** - Provide a safe environment, both on and off-road for all users and end of trip facilities to make it a realistic option for commuting.
- **Action 4.5** - Support programs to change road user behaviour to improve the safety and efficiency of the network.

RECOMMENDATION OF DIRECTOR TRANSPORT AND ASSETS

That:

1. Council endorse the draft Road Safety Plan to be placed on public exhibition for a minimum of 28 days.
 2. The outcomes of the public exhibition be report to Council.
-

REPORT

BACKGROUND

MOVE – Northern Beaches Transport Strategy identified 7 key plans that provide detailed actions for improvements across the broad transport network. One part of the Transport Strategy Vision is a safe transport network that enables freedom of movement.

Council is proposing to use a safe systems approach to provide overarching guidance in the development of the network, education and engagement with the community to improve their perception of the behaviour when on and around the network.

The plan has been developed to provide our local guidance to respond to the NSW Government's Road Safety Plan 2021 and the directions in Future Transport 2056. Council has a role at a local level to provide education in partnership with Transport for NSW, NSW Police and the Northern Beaches Community as a whole to achieve a reduction in risky behaviour leading to a reduction in the local cost of road trauma.

The Northern Beaches Council Road Safety Plan uses the four pillars of the safe systems approach:

- **Safe Speeds** In partnership with TfNSW investigate the appropriate speed.
- **Safe People** Council can influence through education and built environment.
- **Safe Roads** Council can provide improvements to the local road network and advocate on state roads.
- **Safe Vehicles** Lead by example in our Community by raising awareness of the ANCAP.

The focus of the program is Safe People and Safe Vehicles, with the actions for the Safe Speeds and Safe Road being shared between the Road Safety Plan and the Road Network Plan, to be developed in 2020 using the adopted principles of the safe systems approach.

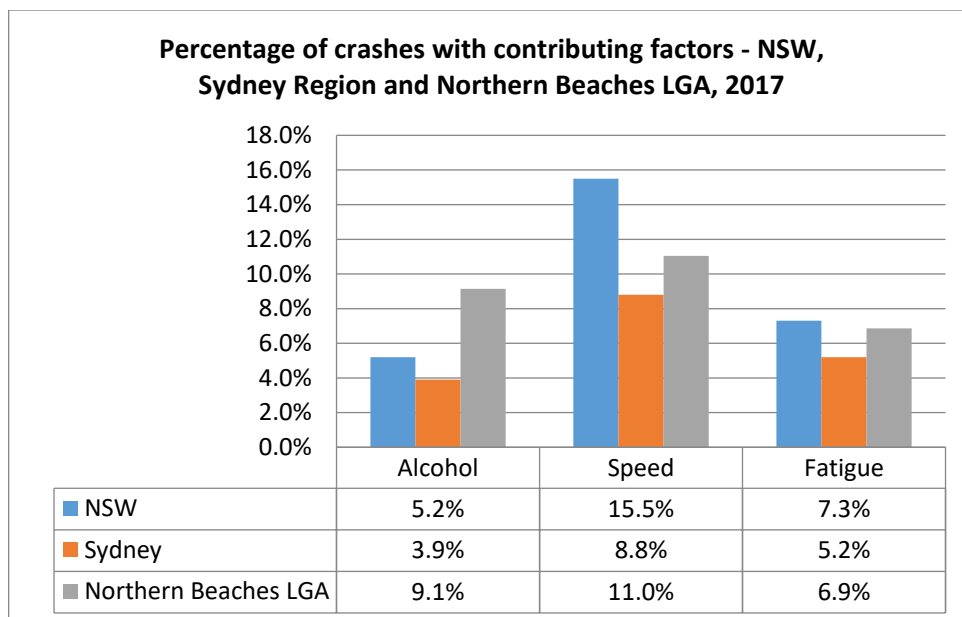


Figure 1. Source – NSW Centre for Road Safety / RMS

The three main contributing factors to accidents across the state (alcohol, speed, and fatigue) are the measures used by the Centre for Road Safety. This data demonstrates that the Northern Beaches Community are represented above the Sydney Region average for all categories and above the state average for alcohol related accidents.

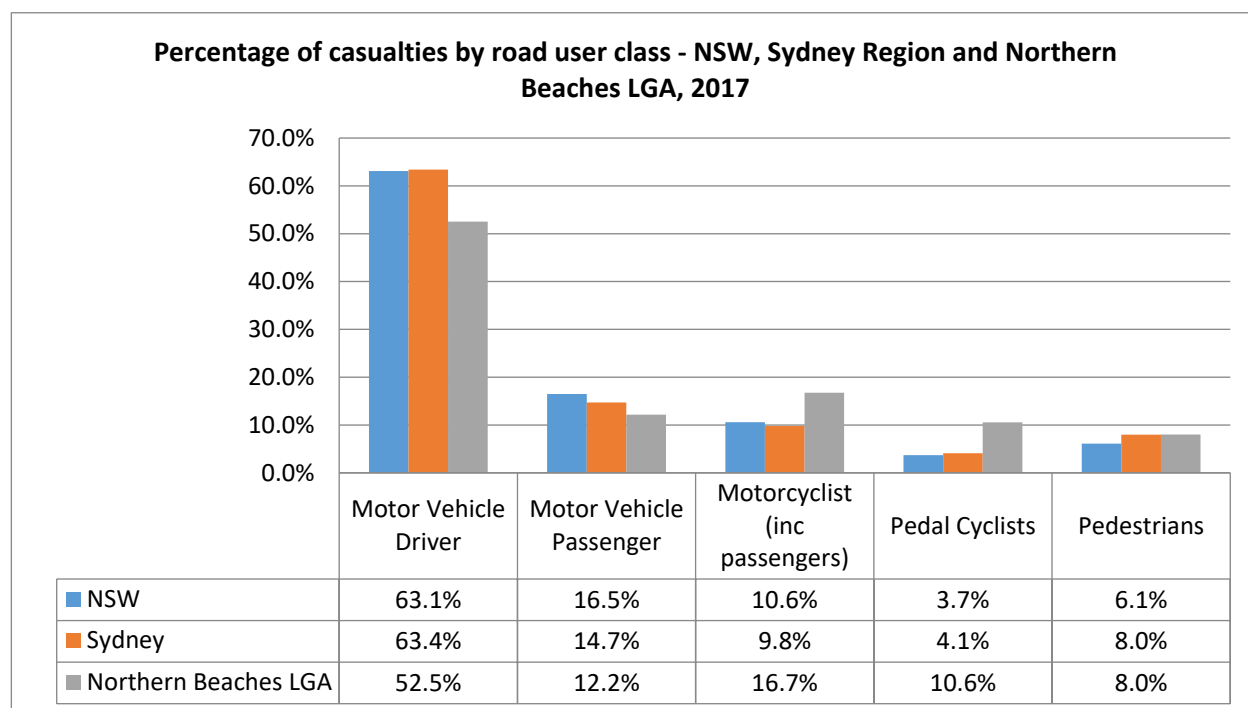


Figure 2. Source – NSW Centre for Road Safety / RMS

Whilst the casualty figures show we are less likely to be injured in the event of an accident if the person is a driver or passenger in a motor vehicle the exception is vulnerable road users, such as cyclists and pedestrians. Council and the community need to work together to ensure that these vulnerable members of our Community are protected. This can be achieved through better education and programs that improve the amenity of the area and assist in reducing the over representation of the Northern Beaches in the vulnerable road user categories shown in the table above. The draft Northern Beaches Road Safety Plan is the first step to improve these outcomes. We will continue to review the results of the programs and refocus the way we deliver these programs.

Two of the keys to success in this area are the Safer Schools and Active to Schools programs that instill road safety at an early age as part of the program with Transport for NSW and Department of Education and Training. This draft plan will allow Council to unlock further funding opportunities in the future to accelerate these long-term projects.

CONSULTATION

The road safety vision has been workshopped with the Transport and Travel Strategic Reference Group to develop the “Safe Movement Always” statement.

Further community consultation is planned through a range of activities with some opportunities and popup events around the Northern Beaches. There was the pre-launch event with Crash Car display in partnership with the Centre for Road Safety and the NSW Police on Saturday 9 November 2019. The Manly Beachfront was chosen for this year’s event to provide a timely message as we approach the summer peak period.

A range of other engagement methods will be utilised to obtain maximum community reach and response to this important plan.

TIMING

The draft Northern Beaches Road Safety Plan is to be exhibited for a period of at least 28 days prior to being returned to a future Council meeting to be considered for adoption.

LINK TO COUNCIL STRATEGY

This report relates to the adopted MOVE - Transport Strategy actions 1.1, 2.2, 2.3, and 4.5. From the Community Strategic Plan, Goals 16 - Our integrated transport networks meet the needs of our community: c. Facilitate and promote safe transport options that reduce car-based commuter travel and 17 - Our community can safely and efficiently travel within and beyond Northern Beaches: b. Facilitate and promote safe cycling and walking networks as convenient transport options.

FINANCIAL CONSIDERATIONS

The recommendations of this report have no additional impact on the current budget with all actions to be undertaken within existing operational budgets and funding grants provided by Transport for NSW under the road safety funding agreement.

SOCIAL CONSIDERATIONS

The outcomes from this report provide a range positive social benefits, through improved community safety and enhanced social contact. As our population ages the concerns relating to safety on the road network, whether as drivers, bike riders, or pedestrians increasingly lead to a feeling of vulnerability. The actions we plan on undertaking as part of this plan aim at addressing some of these concerns.

ENVIRONMENTAL CONSIDERATIONS

The Northern Beaches Road Safety Plan has no actions that have adverse environmental outcomes and where possible can contribute to improvements through increases in active travel journeys, by making the road environment safer for all users.

GOVERNANCE AND RISK CONSIDERATIONS

There are no adverse governance or risk considerations from the plan being placed on exhibition.

14.0 WORKFORCE AND TECHNOLOGY DIVISION REPORTS

ITEM 14.1	ANNUAL REPORT 2018/19
REPORTING MANAGER	EXECUTIVE MANAGER STRATEGY AND PERFORMANCE
TRIM FILE REF	2019/632913
ATTACHMENTS	<ol style="list-style-type: none">1 Annual Report 2018 - 2019 (Included In Attachments Booklet 2)2 Financial Statements 2018 - 2019 (Included In Attachments Booklet 2)

SUMMARY

PURPOSE

To present the 2018/19 Annual Report.

EXECUTIVE SUMMARY

Council is required to prepare an Annual Report on its achievements against objectives and performance targets set out in the Operational Plan 2018/19.

The Annual Report 2018/19 details Council's financial position as well as achievements over the last 12 months in delivering on actions in the Operational Plan 2018/19. It has been prepared in accordance with the Local Government Act 1993 and the Local Government (General) Regulations 2005, Circular No 18-28 of September 2018 and other relevant legislation and guidelines.

The Annual Report is required to be submitted to the Minister for Local Government by 30 November 2019.

RECOMMENDATION OF DIRECTOR WORKFORCE AND TECHNOLOGY

That Council note the Annual Report of 2018/19.

REPORT

BACKGROUND

The Northern Beaches Council's Delivery Program 2018-2021 and Operational Plan 2018/19 was adopted in June 2018. The Local Government Act 1993 (The Act) and Local Government (General) Regulations 2005 (The Regulation) require Council to prepare an Annual Report on the implementation of the Operational Plan. The Report must:

- Be prepared within five months of the end of the financial year, and detail achievements against objectives and performance targets set out in the Operational Plan.
- Include the audited General Purpose and Special Purpose Financial Statements.
- Be submitted to the Minister and the Office of Local Government by 30 November; and provided to the Information and Privacy Commissioner of NSW, the State Library of NSW and placed on Council's website.
- Detail progress in implementing Council's Disability Inclusion Action Plan (Disability Inclusion Act 2014 NSW) and be provided to the Minister for Disability Services and the NSW Disability Council.
- Meet all legislative requirements as well as guidelines and checklists from the Office of Local Government.

Annual Report at a Glance

The Annual Report 2018/19 details Council's achievements over the last year in line with the Operational Plan 2018/19.

In summary:

- 96% of targets were met for community satisfaction measures
- 85% of targets were met for performance measures
- 85% of operational projects were completed or on schedule at 30 June
- 82% of capital projects were completed or on schedule at 30 June
- 26 industry awards for collaboration, communications, customer service and heritage restoration.
- 39 actions delivered to make the Northern Beaches and Council more accessible for persons with a disability.

Over \$102.5 million in capital works were delivered. The Tramshed Arts and Community Centre reopened and was complimented by improvements to nearby Berry Reserve playground, carpark and new paving on the western side of Pittwater Road. An additional inclusive playground also opened at Tania Park as well as upgrades to four other playgrounds at Frenchs Forest, Narrabeena and Manly Vale.

Town centres in Dee Why, Manly and North Narrabeen received attention, improving the amenity for locals and visitors. Streetscape improvements in Howard and Oaks Avenues, Dee Why, were finalised including new pavements, more trees, new furniture and upgraded drainage and lighting. These works along with those on private land have transformed Dee Why. The pavement in front of the shops on Powderworks Road, North Narrabeen, was also improved; and we undertook cleaning and fix-it blitzes at Mona Vale and Manly centres.

Over 8 km of new footpath was built extending the active travel network with improvement to a further 5.5 km of existing footpath. Council also adopted Northern Beaches' Transport Strategy and Walking Plan to prioritise and guide delivery of new footpaths across the region.

Investment in infrastructure to improve the availability, resilience and quality of our sporting fields and facilities continues. A new, full-sized playing field at St Matthews Farm was established by reconfiguring existing fields. Newport Oval, Beacon Hill Oval, St Matthews Farm, Rheub Hudson and Denzil Joyce Ovals were renovated and minor returfing at other sites was undertaken to improve the playing surface. Lighting improvements have also occurred to make training more enjoyable, and evening competition possible.

Our childcare centres met or exceeded National Quality Standards. The Harbour View Children's Centre at Seaforth was refurbished. As well as updating the centre, the works increased the spaces available for children under three years from 44 to 52 per day.

A range of programs supported a healthier environment. This included improvements at Kimbriki and to our stormwater network, extensive bush regeneration and sustainability education programs and advice. Nearly 300,000 new bins were delivered to households and old bins collected and recycled ahead of the new collection service. The new waste contracts commencing on 1 July 2019 will divert 70% of household waste away from landfill.

Navigating the Document

The Annual Report consists of three sections:

- Overview - provides a progress report on delivering on the community's priorities as well as a snapshot of the performance of our services, including programs, projects and performance indicators as well as highlights for the year. The information is structured consecutively by the seven community priorities and 16 key services in the Delivery Program.
- Statutory Returns - provides detailed responses to meet Council's statutory reporting requirements under various Acts and Regulations.
- Financial Statements – The audited Financial Statements and Auditor's Report for 2018/19 as presented to the Council meeting on 22 October 2019.

Disability Inclusion Action Plan Update

Council is now mid-way through implementing this four-year plan, and a full progress report is included in the Statutory Returns section. Some 65 actions in the plan were worked on in 2018/19 and 12 have been completed. Many of the actions have become part of our ongoing efforts across all our services to create more inclusive and livable communities. Some of the highlights include:

- The establishment of a new Inclusion Award as part of the Northern Beaches Local Business Awards to recognise businesses that accommodate the needs of all community members regardless of ability.
- Improved access to Collaroy rockpool by repairing the ramps and providing accessible toilets.
- The opening of accessible playground at Berry Reserve, Narrabeen and Tania Park, Balgowlah.
- The Council website achieving AA rating under the Web Content Accessibility Guidelines.
- Online forms are in a range of formats and meet standards for visual content readability and ease of use.

- Accessibility and inclusion are integrated into Council's project management methodology and templates.
- Children's services support 78 children with high needs as well as programs offered by Library services.

CONSULTATION

There has been no consultation.

TIMING

The Annual Report is required to be submitted to the Minister for Local Government by 30 November 2018.

LINK TO COUNCIL STRATEGY

This report relates to the Community Strategic Plan Outcome of Good Governance - Goal 19 - Our Council is transparent and trusted to make decisions that reflect the values of the community.

FINANCIAL CONSIDERATIONS

The recommendations of this report pose no financial impact on Council.

SOCIAL CONSIDERATIONS

The delivery of social programs and projects is detailed in the report.

ENVIRONMENTAL CONSIDERATIONS

The delivery of environmental programs and projects is detailed in the report.

GOVERNANCE AND RISK CONSIDERATIONS

The report has been prepared in accordance with the relevant legislation and guidelines and informs the community on the progress in implementing the Operational Plan.

ITEM 14.2

SEPTEMBER 2019 QUARTERLY REPORT - STRONGER COMMUNITIES FUND AND NEW COUNCIL IMPLEMENTATION FUND

REPORTING MANAGER EXECUTIVE MANAGER STRATEGY AND PERFORMANCE

TRIM FILE REF 2019/561664

ATTACHMENTS 1 [Quarterly Report on Service Performance - September 2019](#)
(Included In Attachments Booklet 2)

SUMMARY

PURPOSE

To provide a progress report on the outcomes delivered and expenditure of funds from the \$36.1 million Stronger Communities Fund and \$10 million New Council Implementation Fund.

EXECUTIVE SUMMARY

Council received \$36.1 million from the NSW Government's Stronger Communities Fund (SCF) to provide funding to kick-start the delivery of improved infrastructure and services to the community. The SCF funding has been broken into streams including \$1million for a Community Grants Program, \$14 million into the Connecting Communities Program and a further allocation of \$21.1 million of tied funding across 11 projects.

An additional \$10 million was provided to Council under the New Council Implementation Fund (NCIF) to assist with the upfront costs of implementing the new council.

A summary of the program of work and expenditure to 30 September 2019 is below:

Program	Funding	Expenditure to 30 September 2019
Community Grants Program (SCF)	\$1,025,599	\$1,025,599
Connecting Communities Program (SCF)	\$14,000,000	\$11,794,386
Tied Grants Program (SCF)	\$21,100,000	\$3,891,461
NCIF	\$10,000,000	\$9,424,798
Total	\$46,100,000	\$26,136,244

The Community Grants Program is now finalised with the 53 grant recipients completing their projects and final reports. The last three projects were completed this quarter. The additional \$25,599 in expenditure on the Community Grants Program is funded from interest earned on the SCF funds.

The Foreshores Improvement projects under the Tied Grants Program is also finalised. Final reports on both will be provided to the Office of Local Government.

RECOMMENDATION OF DIRECTOR WORKFORCE AND TECHNOLOGY

That Council:

1. Note the Stronger Communities Fund and New Council Implementation Fund report for the quarter ending September.
 2. Note the following Program/Projects will no longer be reported as they are complete with final reports to be provided to the Office of Local Government.
 - A. Community Grants Program.
 - B. The Foreshore Improvement projects under the Tied Grants Program:
 - i. Hudson Parade, Clareville - footpath between Clareville Beach and Taylors Point.
 - ii. George Street, Avalon - extended the seawall.
 - iii. South Palm Beach - landscaping works.
-

REPORT

BACKGROUND

The Stronger Communities Fund (SCF) was established by the NSW Government to provide new councils with funding to kick-start the delivery of improved infrastructure and services to the community. Northern Beaches Council received \$36.1 million from the SCF for the following programs:

- Community Grants Program - \$1 million
- Connecting Communities Program - \$14 million
- Tied Grant Program - \$21.1 million.

In addition, a New Council Implementation Fund (NCIF) was established by the NSW Government to cover the up-front costs of implementing the new council. Northern Beaches Council received \$10 million from the NCIF.

Under the terms of the funding agreement, quarterly progress reports are required to Council on the expenditure and outcomes until these funds are spent.

COMMUNITY GRANTS PROGRAM - \$1 MILLION

The Community Grants Program was allocated to 53 community projects across a variety of focus areas including disability, art and culture, the environment, sporting, supporting people at risk and volunteer organisations with successful applications announced at Council meetings on 16 December 2016 and 25 July 2017. All 53 projects are now complete with three finalised this quarter.

The grant recipients are required to report on the outcomes of their project. The reports on the three remaining projects are below:

Recipient	Project & Outcomes as Reported by the Recipients
Lifeline Northern Beaches \$22,584	This grant covered the salaries during a trial of the Suicide Call Back Service. The service has directly benefited 5,300 people and provided faster response rates to callers requiring immediate action and referral as well as reduced stress on volunteer counsellors. The service has directly resulted in a reduction in the number of suicides during this period. One of the highest indicators of risk of suicide is a past attempt. We have been able to identify callers at higher risk of suicide and with their agreement they have been contacted by the call back service and very closely monitored. Following their safe plan plus referrals has assisted many people through a crisis
The Cottage Counselling Centre \$5,000	This grant funded the creation of an education and support program for children in K-2 with anxiety. During the program, facilitators could see a difference in confidence levels for children in the group. It was clear that the children enjoyed themselves and learnt lots as shown by their answers in group discussions, activities and homework tasks. Informal conversations with some parents and carers after each session helped measure how successful the program had been for the children. A feedback survey at the end of the program also showed that parents had seen a positive impact in helping their children cope with their worries/fears, increasing their confidence and providing them with an appropriate language and coping strategies to use when managing anxiety.

<p>Friends of Freshwater</p> <p>\$29,769</p>	<p>This grant funded a public art project in Freshwater village depicting its history, indigenous heritage and early settlement and development. Three primary elements that were completed include a mural, painted by an award-winning aboriginal artist, Leanne Tobin, on the surrounds of a Pod in Freshwater Village Plaza. A second mural to depict local environmental activities such as the annual migration of whales along the coast, was commissioned by artists, Miguel and Jaimee Lee from Bayapa Studio in Brookvale. It also involved an artistic competition held by Harbord Public School with the winning student's artwork being included on the Mural and signed by the student. Three Bronze Plaques depicting the service of members of the community in WWI are installed in the recently completed heritage footpath in Soldiers Avenue.</p>
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All community Grant projects will be submitted to the Office of Local Government prior to 31 December 2019 in accordance with the funding conditions.

A total of \$1,025,599 was paid to grant recipients under this Program. This exceeds the \$1 million allocated by the NSW Government under the SCF. The additional \$25,599 is interest earned on the SCF funds as permitted under the Funding Agreement.

The SCF, Community Grants program has now been finalised and will no longer be reported in future SCF Quarterly Reports to Council.

CONNECTING COMMUNITIES PROGRAM - \$14 MILLION FROM SCF

The *Connecting Communities Program* is a \$32.6 million multi-year program of works partially funded by SCF (\$14 million). It will deliver a spectacular world class coast walk and cycleway stretching from Manly to Palm Beach and west into the Frenchs Forest hospital precinct, a network of inclusive playgrounds and improvements to sporting and surf life saving facilities. There has been significant progress with cycleway connections and shared paths with many of the Active Play projects already completed. Works on playgrounds are in various stages of consultation, design and delivery and are progressing well.

The Program comprises:

1. The \$22.3 million *Connecting the Northern Beaches* program, providing a continuous all-weather walkway from Palm Beach to Manly and an extensive Council-wide cycleway and shared path network focused on the B-Line. This will deliver 35.5km of new cycleway and shared paths (12.4km off road and 23.1km on-road) and 36km of continuous all weather coastal walkways including 8km of new boardwalks, stairs, footpaths and tracks as well as the Palm Beach Walkway from Palm Beach Wharf to Beach Road.
2. The \$10.3 million *Connecting All Through Play* program features a regional network of inclusive accessible playgrounds including a major new all abilities playground at Lionel Watts Reserve, accessibility upgrades and new playgrounds at Manly Dam and Clontarf Reserve and upgrades to play areas across the Northern Beaches. It also includes \$4 million for sporting facilities and surf lifesaving clubs.

Progress on these programs is below:

Connecting the Northern Beaches – Cycleways and Shared Paths

Since the program commenced 32kms of cycleways and shared paths have been delivered. During this quarter, progress was made at the following locations:

- Further consultation and revision of designs for Newport to Avalon cycle link.

Connecting the Northern Beaches – Coast Walk

Construction of the Coast Walk is well advanced with 5.8kms delivered since the program commenced. Below is the status of the work this quarter on the Coast Walk:

- Further consultation and revision of designs for Whale Beach Road.
- Completion of concept design for Governor Phillip Park, Palm Beach to Palm Beach Pavilion.
- Further consultation and revision of Newport to Avalon pedestrian link.
- Upgrade to Bilgola carpark and completion of pedestrian link through carpark will commence in October.

Connecting All Through Play - Inclusive Play

Below is the status of work this quarter on Inclusive Play projects:

- Lionel Watts Playground – Installation of play equipment, furniture and shade structures completed. Construction of all concrete paths, car park and play deck also finalised. Completion of park expected mid-November 2019.
- Clontarf Reserve Playground – public exhibition of the concept plan for Clontarf Beach Reserve including the playground has concluded and Council adopted the plan. The detailed design for the playground has commenced with construction expected to start in winter 2020 to minimise impacts on park users.
- Manly Dam Playground – public exhibition of the revised design has concluded and responses to the construction tender are being assessed with work expected to commence in early 2020.

Connecting All Through Play - Active Play

Below is the status of work this quarter on Active Play sporting facilities:

- Lionel Watts West Sporting Amenities – work has commenced with expected completion in March 2020.
- The development applications for the proposed lighting at Passmore Reserve and Frank Gray/Mike Pawley is underway and expected to be lodged in November.

Below is the status of work this quarter on Surf Life Saving Clubs:

- South Narrabeen – Contract works to the lift installation are due to be complete in October 2019.
- North Steyne – The building is heritage listed. Discussions are underway with the club and heritage planner on how accessibility improvements can be delivered without lengthy heritage negotiations.
- Warriewood – Architects have produced an initial draft for the masterplan focussing on internal works. Some internal works will be able to proceed relatively quickly.
- Queenscliff – Staff have been working with the club representatives to determine what work can be carried out under existing Das.
- Mona Vale – A Modification to the DA for the changes to the floor plan was submitted in September. Community engagement on the changes is complete and a report on responses is being prepared. Tender documentation is underway and an Expression of Interest is being

prepared for the selection of a panel of suitable contractors to invite to tender. Works are expected to commence in May 2020.

- Long Reef – Following extensive community engagement, the documentation is now being finalised for lodgement of the DA in November 2019.

Tied Grants Program - \$21.1 Million

The Tied Grants Program commenced in October 2017 whereby the NSW Government allocated \$21.1 million for the following 11 projects:

1. Church Point Community Park (Pasadena)
2. Wakehurst Parkway flood mitigation
3. Mona Vale Public School – Regional Performing Arts Centre
4. Mona Vale Surf Life Saving Club (SLSC) refurbishment
5. Long Reef Surf Life Saving Club refurbishment
6. Currawong Beach heritage refurbishment
7. North Pittwater foreshore improvements – this project has been acquitted with Office of Local Government.
8. Scotland Island wastewater feasibility study
9. Northern Pittwater permanent netball courts
10. Newport Surf Club refurbishment (planning)
11. Barrenjoey Community Performance Space.

The Church Point Community Park (Pasadena) project was abandoned and the funds disbursed among a number of other tied grant projects with confirmation on the reallocation from the Office of Local Government received in October 2018.

Progress on the remaining 10 projects is below.

Wakehurst Parkway Flood Mitigation

Council has been investigating options to reduce the smaller but more frequent floods on Wakehurst Parkway. During the 2018/19 a comprehensive feasibility study was completed to inform the selection and potential impacts of a range of flood mitigation options. Last quarter consultation and briefing were completed on the study outcomes with the elected Council and local stakeholders to determine funding pathways and appropriate future direction of this study. Discussions are now underway with State Government agencies on the options feasibility and funding impacts. A decision about the extent of works can then be made by Council.

Mona Vale Public School: Regional Performing Arts Centre

Discussion with the Department of Education is ongoing. The Department of Education is undertaking a review of the schools projected student numbers. The preliminary business case is expected shortly and will identify whether an upgrade of the school hall is required.

Mona Vale Surf Life Saving Club refurbishment

A Modification to the DA for the changes to the floor plan was submitted in September. Community engagement on the changes is complete and a report on responses is being prepared. Tender documentation is underway and an Expression of Interest is being prepared for the selection of a panel of suitable contractors to invite to tender. Works are expected to commence in May 2020.

Long Reef Surf Life Saving Club refurbishment

Following extensive community engagement, the documentation is now being finalised for lodgement of the DA in November 2019.

Currawong Beach Heritage: refurbishment and upgrade of existing infrastructure

The development application for the second round of six cabins was lodged in July and is still being assessed. Tender documents have been prepared for the landscaping works as well as works to the Games Room and all the cabins. They will be advertised in October.

The building works tender contains three options to enable Council to select as many projects as the budget will allow.

North Pittwater Foreshore Improvements

This involved works at various locations all of which are complete:

- Hudson Parade, Clareville: improve pedestrian safety and provide a footpath between Clareville Beach and Taylors Point
- George Street, Avalon: extended the seawall at George Street to the end of the road
- South Palm Beach: Landscaping works including restoring grassed area amenity, improving access and drainage, completing a stone flagged plaza opposite shops and pathways between the pavilion and culvert

A final report on the North Pittwater Foreshore Improvement projects was been submitted to the Office of Local Government. The Foreshore Improvement projects will no longer be reported in future SCF quarterly reporting updates.

Scotland Island Wastewater Feasibility Study

This study is assessing the feasibility of providing a reticulated water and/or wastewater service to Scotland Island. The high-level review of social and environmental factors and options assessment is complete. The options assessment process and the preferred options were discussed with and endorsed by the Community Working Group. Costings have been complete and the options are being assessed for commercial feasibility. This is the final step of the project. Professional peer review of the project is continuing.

Northern Pittwater Permanent Netball Courts

This includes four new hardcourts, lighting and ancillary infrastructure at Avalon Beach for training.

Council has adopted a revised Plan of Management (following exhibition) that provides for two multi-purpose hardcourts, a grass court and half-court basketball court. All courts will be lit to Australian Standards.

Construction of the hardcourts will commence in late 2019 with the lighting and bridge to follow in 2020.

Newport Surf Club Refurbishment

Geotechnical investigations works are complete and the Coastal Engineer is preparing a report for presentation to key stakeholders for feedback. Heritage feedback is being incorporated into the proposed plans to extend the Club.

Barrenjoey Community Performance Space

This involves the development of a multi-use community facility and performance space within the grounds of Barrenjoey High School managed by the NSW Department of Education.

The construction is on schedule for completion in December 2019.

New Council Implementation Fund (NCIF) - \$10 Million

The NCIF has been fully committed in accordance with the fund guidelines. The following are examples of activities eligible for funding from the NCIF:

- The provision of expert implementation advice, either from a panel of providers established by Department of Premier and Cabinet, or procured locally
- Integrating systems to support the operation of the new council
- Redundancy payments for staff
- Signage for the new council
- Development and release of the website for the new council
- Change management programs of staff to support implementation
- Councils may also use the NCIF to contribute to the cost of system upgrades.

The NCIF is not to be used for:

- Merger costs incurred prior to the commencement of the new council
- Other existing or ongoing staff costs
- Upgrades to the councils administrative buildings.

Operational priorities such as integrating core systems, signage, development of Council's website, and operational policy harmonisation have all been funded through NCIF.

Remaining funds and any accrued interest will be spent on the following operational areas:

- Continued signage rollout
- Internal website.

CONSULTATION

Consultation on individual projects funded by the SCF is ongoing.

LINK TO COUNCIL STRATEGY

This report relates to the Community Strategic Plan Outcome of Good Governance; Goal 19 - Our Council is transparent and trusted to make decisions that reflect the values of the community.

FINANCIAL CONSIDERATIONS

At 30 September 2019, a total of \$21,861,371 has been spent on the *Connecting Communities Program*, *Community Grants Program* and *Tied Grants* of which \$16,711,446 is from the SCF as follows:

Program	Total Expenditure	SCF
Community Grants	\$1,025,599	\$1,025,599
Connecting Communities		
• Cycleways	\$6,642,435	\$2,658,444
• Pathways	\$5,257,207	\$4,910,919
• Inclusive play	\$3,870,264	\$3,170,138
• Active Play	\$1,174,405	\$1,054,885
Tied Grants	\$3,891,461	\$3,891,461
Total Expenditure	\$21,861,371	\$16,711,446

Any interest earned will be applied to the balance of available funds to be expended against the approved projects.

At 30 September 2019, a combined total of \$9,424,798 has been spent on the up-front costs of creating the new council from the NCIF as follows:

Expenditure Category	Total Expenditure
Expert Advice	\$268,393
Systems Integration	\$4,290,079
Redundancy	\$3,169,961
Signage	\$211,612
Website	\$675,252
Change Management	\$601,158
System Upgrades	\$20,563
Other	\$187,780
Total Expenditure	\$9,424,798

Remaining funds and any accrued interest will be spent on the following operational areas:

- Continued signage rollout
- Internal website

SOCIAL CONSIDERATIONS

The entire Northern Beaches community will benefit from significant social, health and well-being improvements derived from use of this community infrastructure. It will connect people and places through improved active and public transport links and upgraded community infrastructure, this includes programs implemented by our community groups.

ENVIRONMENTAL CONSIDERATIONS

Environmental impact assessments form part of the detailed design for the major projects. Where possible works will be undertaken to minimise environmental impacts. The anticipated number of users of the new cycleways and footpaths as well as the lighting upgrades across a number of sporting facilities will have a positive impact on air quality and is another step towards reducing our community's greenhouse gas emissions. The foreshore improvement projects and the Scotland Island wastewater project will improve water quality within the Pittwater estuary upon implementation.

GOVERNANCE AND RISK CONSIDERATIONS

Funds continue to be expended in line with the commitments previously outlined to the Office of Local Government.

ITEM 14.3	OUTCOME OF PUBLIC EXHIBITION AND ADOPTION OF THE MANLY WEST ESPLANADE HERITAGE ACTIVATION PLAN
REPORTING MANAGER	EXECUTIVE MANAGER STRATEGY AND PERFORMANCE
TRIM FILE REF	2019/615851
ATTACHMENTS	<ol style="list-style-type: none"> 1 Manly West Esplanade Heritage Activation Plan (Included In Attachments Booklet 2) 2 Manly West Esplanade Community Submissions Summary (Included In Attachments Booklet 2)

SUMMARY

PURPOSE

To seek Council endorsement of the Manly West Esplanade Heritage Activation Plan.

EXECUTIVE SUMMARY

On 27 August 2019 Council endorsed public exhibition of the draft Manly West Esplanade Heritage Activation Plan for a minimum of 28 days. The draft plan was placed on public exhibition from 31 August 2019 to 29 September 2019 with 64 submissions being received.

The objective of the Manly West Esplanade Heritage Activation Plan is to provide Council and the NSW Department of Planning, Industry and Environment with a Heritage Activation Plan for Manly West Esplanade. The plan takes into account social, cultural and environmental factors that affect this sensitive and popular site. The plan aims to:

- Highlight the history of the area pre and post European settlement.
- Identify ways to help the community appreciate the heritage of the area.
- Give guidance on how to activate the area in general to improve its amenity.
- Identifies potential projects for Council to deliver in the future.

The main objective of the community engagement for this project was to raise awareness of the heritage of the West Esplanade area and gain an understanding of the community's view of the West Esplanade area. Community engagement was undertaken in two stages. The first stage was used to establish the community's views on West Esplanade to develop a Draft Manly West Esplanade Heritage Activation Plan as reported to Council in August. The second stage was the public exhibition of the Draft Manly West Esplanade Heritage Activation Plan for comment.

This report provides a summary on the second stage of community engagement.

RECOMMENDATION OF DIRECTOR WORKFORCE AND TECHNOLOGY

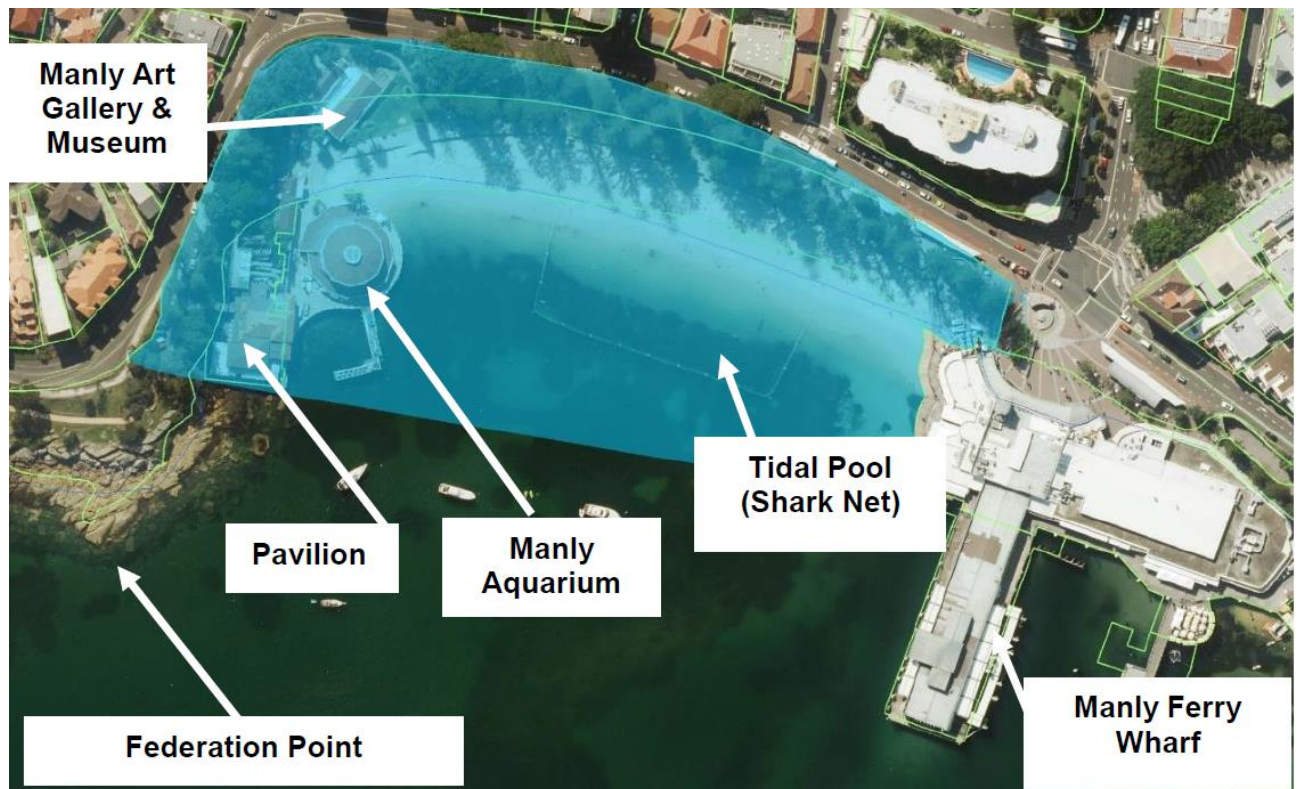
That Council:

1. Note the community feedback received during the public exhibition of the Manly West Esplanade Heritage Activation Plan.
 2. Adopt the Manly West Esplanade Heritage Activation Plan.
 3. Write to the Minister for Transport and Roads, The Honourable Andrew James Constance, MP to express the Northern Beaches Community's desire to have the aquarium site returned to community open space.
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REPORT

BACKGROUND

West Esplanade is located within the western section of Manly Cove; stretching from Manly Wharf, west to the Manly Pavilion and includes land managed by Northern Beaches Council, Crown Lands (managed by Northern Beaches Council) and Roads and Maritime Services (The Manly Pavilion, Aquarium and Ferry Wharf).



In early September 2018, Northern Beaches Council received a grant from the (then) Office of Environment and Heritage for \$100,000 to undertake a Heritage Activation Study of Manly West Esplanade, to develop an environment and heritage plan.

The objective of the Manly West Esplanade Heritage Activation Plan (Attachment 1) is to provide Council and the (now) NSW Department of Planning, Industry and Environment with a plan that focuses on and addresses the local and state significant heritage and environmental features of the site.

The objectives of the project are:

- To define opportunities and initiatives to increase public utilisation and appreciation of the West Esplanade site.
- To highlight the Aboriginal history both pre and post settlement of the West Esplanade area.
- To investigate showcasing the Manly Art Gallery and Museum former façade.
- To investigate the future of the vacant Manly Aquarium.
- To investigate as a proof of concept the restoration of the former boardwalk.
- To ensure the Plan provides an implementation framework.

The Plan will provide guidance for Council to deliver outcomes and improvements in the area in a planned and staged approach that will promote activation and provide historical context that will reflect the Aboriginal cultural heritage and the significance of the natural environment including the endangered species that reside in the area of the Manly West Esplanade and the Manly Cove Coastal Zone.

Community feedback was sought on the draft Manly West Esplanade Heritage Activation Plan through public exhibition. Overall, there was strong interest in the plan.

An analysis of the community feedback identified a number of key themes in the submissions.

These themes are as follows:

- Indigenous Heritage – The community supports highlighting the indigenous heritage of the area.
- Public Art – The community does not want public art to dominate the space.
- Boardwalk Reinstatement – There is nostalgia and some support for the former boardwalk, however there are a number of concerns within the community on the potential negative impact of reinstating the boardwalk.
- Former Aquarium Building – There is support for demolition of the existing building and creating public space.
- Shared Pedestrian and Bicycle Path – Improvements to the safety of the path should be explored.
- Bicycle Storage – Increasing bicycle parking in the area should be explored.
- Landscaping and Street Furniture Improvements – Improvements to landscaping and street furniture would improve the space.
- Manly Art Gallery and Museum – The community supports design elements, such as façade changes, to help highlight the Manly Art Gallery and Museum.

Attachment 2, provides a more detailed summary of the submissions received by theme and Council's response in the Final Heritage Activation Plan.

CONSULTATION

The public exhibition of the Draft Manly West Esplanade Heritage Activation Plan involved a number of engagement methods including online project interface (Your Say), print promotion and email communication.

- Draft Manly West Esplanade Heritage Activation Plan opened for public comment Saturday 31 August – Sunday 29 September 2019 (30 days).
- An online project interface (Your Say) was set up for the project. 1362 people visited the page during the public comment period 31 August – 29 September 2019.
- An email was sent to individuals and groups who signed up to be on the contact list for the project.
- Advertising was done via a public notice published in the Manly Daily on Saturday 31 August 2019 and a sign was placed outside Manly Wharf 4 September – 27 September 2019. As shown below:



A total of 64 submissions were received during public exhibition of the Draft Manly West Esplanade Heritage Activation Plan. Overall, the response from the community was positive. Some examples of comments received include:

- Congratulations on the draft plan. I think it provides a sound range of actions that will significantly enhance the area.
- I would like to compliment the Council on the extraordinary detailed and intelligent draft plan.
- I congratulate Council on the initiative to update the Manly West Esplanade Park Plan.
- The plan in general will result in good improvements to the area and hopefully make it more accessible for all users.
- This is, with a couple of exceptions, a thorough and helpful analysis of this important and complex public space. I have lived nearby for 12 years and walk the area 4-6 times a day. The area could benefit from thoughtful design interventions and the plan makes good suggestions.
- Thanks you for the chance to have a say on the Heritage Action Plan. It is great to see that the West Esplanade area will be getting a facelift.

In the main, community feedback focused either support or opposition to elements of suggested works within the Plan such as the boardwalk and not on amendments to the document itself. Accordingly, only minor edits were required in the preparation of the Final Plan.

Note: The attachments referred to in the Manly West Esplanade Heritage Activation Plan, being the original Community Engagement Report, Heritage Report, Boardwalk Feasibility Report and Safety Strategy Report have not been resubmitted to Council due to their size. These attachments were provided in the Council papers of 27 August 2019.

TIMING

The Manly West Esplanade Activation Plan is a multi-year plan (4 years plus) that, based on community feedback, aims to assist Council in activating the site.

To date, some minor on ground works have been completed with respect to replacement of aging street furniture and paving within the area. These works align with the intent of the Plan.

LINK TO COUNCIL STRATEGY

The following Community Strategic Plan (CSP) goals are the major goals that align with the project:

- Goal 1 – Our bushland, coast and waterways are protected to ensure safe and sustainable use for present and future generations.
- Goal 8 – Our neighbourhoods inspire social interaction, inclusion and support health and wellbeing.
- Goal 9 - Our community is healthy, active and enjoys a broad range of creative and recreational activities.
- Goal 10 – Our community is stimulated through a diverse range of cultural and creative activities and events.

FINANCIAL CONSIDERATIONS

Resourcing the implementation of projects associated with the embellishment of amenity or heritage activation will be included for consideration in Council's annual operational budget process.

Of the \$100,000 grant that was given to Council for the preparation of the Activation Plan and associated studies some \$47,000 was not required. Council staff requested that unspent funds be re-directed towards on ground works, however this request was denied by NSW Department of Planning, Industry and Environment, who have requested that unspent funds be returned.

SOCIAL CONSIDERATIONS

Social considerations has been a core factor in the preparation of the Manly West Esplanade Activation Plan to ensure that a historical understanding was given as to the heritage timeline both pre and post European settlement of the site and looking forward as to how Council may wish to activate the site in future years in order to enhance the social amenity and use for its community.

ENVIRONMENTAL CONSIDERATIONS

Environmental considerations are a part of the design principles of the Plan and are noted throughout the document however due to the environmental significance of the site most future projects may need to undertake their own environmental assessment and studies prior to commencement of works to ensure the protection of the surrounding environment.

GOVERNANCE AND RISK CONSIDERATIONS

There are no specific governance and risk considerations associated with the Manly West Esplanade Activation Plan.

15.0 NOTICES OF RESCISSION

ITEM 15.1 NOTICE OF RESCISSION NO 03/2019 - COUNCILLOR APPOINTMENTS - COMMITTEES AND STRATEGIC REFERENCE GROUPS

TRIM FILE REF 2019/636302

ATTACHMENTS 1 [Signed Rescission Form - Item 9.4 Councillor Appointments - Committees and Strategic Reference Groups](#)

Submitted by: Councillors Candy Bingham, Sarah Grattan, Ian White

MOTION

That Council rescind resolution 344/19 – Item 9.4 Councillor Appointments - Committees and Strategic Reference Groups adopted at the Council meeting of 22 October 2019, being:

That Council determine councillor representation effective from 23 October 2019 to 11 September 2020 as follows:

Strategic Reference Groups	Representation	Council Representative
<i>Community and Belonging</i>	<i>Mayor (or delegate) plus 3 Councillors</i>	<i>Councillor Ferguson (Chair) Councillor Philpott Councillor Bingham Councillor Grattan</i>
<i>Economic and Smart Communities</i>	<i>Mayor (or delegate) plus 3 Councillors</i>	<i>Councillor Regan (Chair) Councillor Heins Councillor Walton Councillor Sprott</i>
<i>Environment</i>	<i>Mayor (or delegate) plus 3 Councillors</i>	<i>Councillor Sprott (Chair) Councillor Warren Councillor Daley OAM Councillor McTaggart</i>
<i>Transport and Travel</i>	<i>Mayor (or delegate) plus 3 Councillors</i>	<i>Councillor Grattan (Chair) Councillor Regan Councillor Amon Councillor Ferguson</i>
<i>Partnership and Participation</i>	<i>Mayor (or delegate) plus 3 Councillors</i>	<i>Councillor Heins (Chair) Councillor Regan Councillor Philpott Councillor Ferguson</i>
<i>Places for People</i>	<i>Mayor (or delegate) plus 3 Councillors</i>	<i>Councillor White (Chair) Councillor Regan Councillor Sprott Councillor Bingham</i>
Statutory Committees		
<i>Audit Risk and Improvement Committee</i>	<i>3 Councillors</i>	<i>Councillor Walton Councillor Heins Councillor Grattan</i>
Council Joint Stakeholder Committees		
<i>Ingleside Community Reference Group</i>	<i>2 Councillors</i>	<i>Councillor Ferguson (Chair) Councillor De Luca</i>
<i>Northern Beaches Flood Plain Management Committee</i>	<i>Mayor or delegate and 2 Councillors</i>	<i>Councillor McTaggart (Chair) Councillor Warren Councillor Heins</i>
<i>Community Safety Committee</i>	<i>5 Councillors (up to 1 per</i>	<i>Councillor Regan (Chair) Councillor Bingham</i>

	ward)	Councillor Heins Councillor Sprott Councillor Ferguson
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NOTICE OF MOTION 40/2019

Submitted by: Councillors Candy Bingham and Sarah Grattan

Should the rescission motion be ADOPTED, the following motion is submitted:

That Council determine councillor representation effective from 27 November 2019 to 11 September 2020 as follows:

Strategic Reference Groups	Representation	Council Representative
Community and Belonging	Mayor (or delegate) plus 3 Councillors	Councillor Ferguson (Chair) Councillor Philpott Councillor Bingham Councillor Grattan
Economic and Smart Communities	Mayor (or delegate) plus 3 Councillors	Councillor Regan (Chair) Councillor Heins Councillor Walton Councillor Sprott
Environment	Mayor (or delegate) plus 3 Councillors	Councillor Warren (Chair) Councillor Sprott Councillor Daley OAM Councillor McTaggart
Transport and Travel	Mayor (or delegate) plus 3 Councillors	Councillor Grattan (Chair) Councillor Regan Councillor Amon Councillor Ferguson
Partnership and Participation	Mayor (or delegate) plus 3 Councillors	Councillor Heins (Chair) Councillor Regan Councillor Philpott Councillor Ferguson
Places for People	Mayor (or delegate) plus 3 Councillors	Councillor White (Chair) Councillor Regan Councillor Sprott Councillor Bingham
Statutory Committees		
Audit Risk and Improvement Committee	3 Councillors	Councillor Walton Councillor Heins Councillor Grattan
Council Joint Stakeholder Committees		
Ingleside Community Reference Group	2 Councillors	Councillor Ferguson (Chair) Councillor De Luca
Northern Beaches Flood Plain Management Committee	Mayor or delegate and 2 Councillors	Councillor McTaggart (Chair) Councillor Warren Councillor Heins
Community Safety Committee	5 Councillors (up to 1 per ward)	Councillor Regan (Chair) Councillor Bingham Councillor Heins Councillor Sprott Councillor Ferguson



Notice of Motion to Rescind or Alter a Resolution

in accordance with s372(1) of the Local Government Act, 1993.

Passed By Council on 22.10.2019

and Notice of Motion Local Government Act 1993

Clauses 18.3 to 18.13, Northern Beaches Council Code of Meeting Practice

To: The Chief Executive Officer
Northern Beaches Council

MOTION TO RESCIND OR ALTER A RESOLUTION

We hereby give notice of the following motion to rescind or alter a resolution of Council:

"That the Council's resolution relating to ITEM NO 9.4

POINT/S _____ passed at the meeting of the Council held on _____ be and is hereby rescinded.

NOTICE OF MOTION

Should the motion to rescind or alter a resolution be ADOPTED we give notice that it is our intention to move the following motion in lieu thereof of which due notice is hereby given:

<u>CANDY BINGHAM</u>	<u>[Signature]</u>	<u>02/10/19</u>
Name of Councillor	Signature of Councillor	Date
<u>SARAH CRATTAN</u>	<u>[Signature]</u>	<u>22/10/19</u>
Name of Councillor	Signature of Councillor	Date
<u>IAN WHITE</u>	<u>[Signature]</u>	<u>22/10/19</u>
Name of Councillor	Signature of Councillor	Date

To be dealt with according to clauses 18.1 to 18.13 of Northern Beaches Council Code of Meeting Practice.

16.0 NOTICES OF MOTION

ITEM 16.1	NOTICE OF MOTION NO 41/2019 - WASTE COMPACTING TRIAL
TRIM FILE REF	2019/633170
ATTACHMENTS	NIL

Submitted by: Councillors Stuart Sprott; Kylie Ferguson

MOTION

That:

1. Council recognises the logistical difficulties of waste removal from an offshore island and remote communities (for example, Scotland Island).
2. Staff prepare a Councillor Briefing in six months with a view to reducing transportation costs, increasing efficiency and improving environmental outcomes for our offshore communities with the installation of waste and recycling compactors on Scotland Island, with the view to a possible future rollout to all our remote communities.

BACKGROUND FROM COUNCILLORS STUART SPROTT; KYLIE FERGUSON

Recently I attended the Australasian Waste & Recycling Expo here in Sydney with staff and fellow members of the Environment SRG, and we learned about the exciting new and innovative ways of dealing with our waste. There are enormous economic and environmental benefits of recycling and reducing the waste going into landfill.

Whilst on a field trip to Scotland Island with Cllr Ferguson, we discussed the difficulties encountered by Island life with the community. We noted the huge cost to Council and the added risk to the environment of transporting waste from our offshore communities across the water on a regular basis. We came to the conclusion that by compacting our waste onsite, we could reduce the waste pick up trips – reducing our transport costs and the risks to the environment.

ITEM 16.2	NOTICE OF MOTION NO 42/2019 - MANLY DAM
TRIM FILE REF	2019/637498
ATTACHMENTS	NIL

Submitted by: Councillors Stuart Sprott; David Walton

MOTION

That Council:

1. Recognises the New South Wales State Government's strategy to solve the housing shortage in Sydney by building priority precincts and a new town centre at Frenchs Forest.
2. Acknowledges the difficulties involved in finding such sites to facilitate such precincts.
3. Seeks assurances from the State Government that the most stringent environmental practices will be in place if it chooses a new site for the new Frenchs Forest school to be at the head waters of the Manly Dam Memorial Park so as not to damage the sensitive environment of the Manly Dam catchment area.

BACKGROUND FROM COUNCILLOR STUART SPROTT; DAVID WALTON

The Manly Dam Memorial Park is a unique site both for its environmental and heritage values. It is the largest freshwater swimming hole in Sydney, and it is a place of remembrance and environmental wonder and is now being considered to be listed on the heritage register. The fresh water streams that lead into the dam need to be protected to maintain its environmental credentials and its value to the community.

There are major concerns that due to the previous disregard to the wonders of this unique place, and the building of a tip many years ago at the head waters of Manly Dam that any disturbance by the way of new building foundations for a large school could have a devastating effect on the water quality leading into the park area.

ITEM 16.3	NOTICE OF MOTION NO 43/2019 - BIKE PARKING RACKS
TRIM FILE REF	2019/640705
ATTACHMENTS	NIL

Submitted by: Councillor David Walton

MOTION

That:

1. Council immediately investigate the cancellation of the purchase of double tier bike parking racks for the Manly Wharf area that have been ordered from Holland and negotiate a refund on that purchase as a result of its delayed delivery which may be in breach of the purchase contract.
2. Council then commence obtaining quotes from local Northern Beaches metal and steel fabrication company(s) and other NSW companies, for the production and/or installations of double tier bike parking racks for the Manly Wharf area, in a competitive procurement process in compliance with our procurement policy.

BACKGROUND FROM COUNCILLOR DAVID WALTON

As a result of reading a response to a Councillor request about the delayed installation of bike racks to be installed at the Manly Wharf, where Council management's advice was that the delay relates to "unforeseen packing issues the racks have not yet departed Holland", the following issues have driven the movement of this motion:

- Why after much discussion and debate on supporting local businesses, local Northern Beaches businesses appear not to be prioritised in our procurement processes in a reasonable and financially responsible way, to produce and/or purchase metal bike racks, over a supplier from Europe which is more than 16,000 kilometres away?
- Why after listening to constant calls to reduce carbon emissions, including the Northern Beaches Environment and Climate Change Strategy 2040 plan, we are having bike racks shipped from Holland by ship/air, of simple metal products that can be produced on the Northern Beaches, probably from new or recycled metal from Australian suppliers?
- A review of Yellow Pages produced a find of 24 local metal/steel fabrication companies that may be capable of producing bike racks.

ITEM 16.4	NOTICE OF MOTION NO 44/2019 - ZERO WASTE TO OUR WATERWAYS
TRIM FILE REF	2019/665457
ATTACHMENTS	NIL

Submitted by: Councillor Stuart Sprott; David Walton

MOTION

That Council:

1. Acknowledges the great work that staff have already done in installing gross pollutant traps in the Local Government Area
2. Becomes the third council and joins both Ryde and Burwood Councils in setting a Zero Waste to Ocean target by 2030
3. Develop a "Zero Waste to Ocean" Charter and invite other councils to sign
4. Identifies a sustainable source of funding for the appropriate implementation and management of principal and supplementary actions
5. Investigates the modification of existing stormwater treatment assets
6. Installs stormwater treatment assets to all new developments areas
7. Continues to appropriately manage new and existing stormwater treatment assets
8. Investigates the latest technologies and procedures to eliminate waste from our stormwater and waterways.

BACKGROUND FROM COUNCILLOR STUART SPROTT; DAVID WALTON

In recent meetings I moved and spoke for gross pollutant traps to stop plastics from entering our waterways but I feel we can take this further.

Our beaches are an important and integral part of our heritage and we as Councillors are charged with being the custodians of our beaches, oceans, rivers and lands. These beaches are not only our beaches but are the beaches for the people of Sydney, Australia and indeed the world and are not just here for us but for generations to come.

Not only should we leave these beaches clean but we should strive to leave them better than how we found them.

I believe that we should lead the way in stormwater management, we should strive to be world leaders with innovation in procedures in stormwater management to protect our oceans from plastic pollution.

The world is covered by 75% by water and by 2050 we will have more plastic in the ocean than we will have fish. Plastics that we as the human race have created and then deposited in our oceans. These plastics will break down into micro plastics and have and will enter our food chain. These plastics will kill and continue to kill our sea life for decades to come. I believe as a Council this is an area we can make a real difference and put Northern Beaches Council on the map, set the standard and show we are a community and a Council that cares about our oceans and our environment.

ITEM 16.5	NOTICE OF MOTION NO 45/2019 - WAKEHURST PARKWAY TREE MANAGEMENT
TRIM FILE REF	2019/649021
ATTACHMENTS	NIL

Submitted by: Councillor Rory Amon

MOTION

That Council:

1. Calls on the Roads and Maritime Services to ensure that the safety of the Wakehurst Parkway (Narrabeen to Frenchs Forest) corridor is maintained in relation to risks present by trees and to provide assurances regarding the nature and frequency of their maintenance program.
2. Writes to the Roads and Maritime Services, the State Members of Parliament for Pittwater, Davidson and Wakehurst regarding this matter.

BACKGROUND FROM COUNCILLOR RORY AMON

Together with Warringah Road, Mona Vale Road, Pittwater Road through to the Spit, the Wakehurst Parkway (Narrabeen to Frenchs Forest) is a vital transport corridor. With the new Frenchs Forest Hospital and a new town centre on the way, the Parkway becomes even more significant for residents on the Coast. Twenty thousand cars travel the Parkway each day.

The Parkway is home to significant tree life. Along the roadside, there is a significant number of trees which pose risk to community safety - leaning trees, overgrown branches which, in high winds or other conditions, can break fall and cause harm, including impeding the road way.

The Roads and Maritime Services is responsible for maintaining the safety of the Wakehurst Parkway. However, the effectiveness of this program is not clear. See, for example, the recent article in the November Pittwater Life edition which can be accessed on page 12 of the below link <https://www.yumpu.com/en/document/read/62894765/pittwater-life-november-2019-issue>.

ITEM 16.6	NOTICE OF MOTION NO 46/2019 - WARRIEWOOD DEVELOPMENT CONTROL PLAN BREACHES
TRIM FILE REF	2019/652644
ATTACHMENTS	NIL

Submitted by: Councillor Rory Amon

MOTION

That:

1. Council opposes the continued use of the Exempt and Complying Development Codes 2008 SEPP (Codes SEPP) within the Northern Beaches LGA. Council remains concerned about the impacts that buildings approved under the Codes SEPP have on local character, streetscapes and residential amenity. The state wide (generic) planning provisions undermine local site and locality based development controls.
2. Council writes to The Minister for Planning and Public Spaces and Member for Pittwater, the Hon. Rob Stokes, The Hon. Brad Hazzard MP, The Hon. Jonathan O'Dea MP, James Griffin MP informing them of Council's opposition and concerns relating to the operation of the Codes SEPP.

BACKGROUND FROM COUNCILLOR RORY AMON

Development Control Plans (DCP) are in place to provide detailed planning and design guidelines to support the planning controls in the Local Environmental Plan developed by a council. A major purpose of a DCP is to ensure development occurs consistent with the character of a local area. For example, a DCP can require that the roof and building colours of new developments can only be a certain kind.

Unfortunately, where an application is made pursuant to the Exempt and Complying Development Codes 2008 SEPP (SEPP), the provisions of the relevant DCP can be overridden. This defeats the purpose of a DCP and the orderly planning it is meant to facilitate. It is important to note that the DCP is a product of community consultation and a decision of a democratically elected Council. That community consultation process and the decisions of the elected Council can be disregarded where developments made pursuant to the SEPP conflict with the requirements of the DCP.

The SEPP can be valuable in allowing non-controversial development to occur quicker and more cheaply, but this should not occur at the expense of a DCP's requirements.

The issue of a DCP conflicting with the SEPP is particularly relevant to the Warriewood Valley. It is no doubt applicable elsewhere around the Northern Beaches. The latest example in Warriewood is a new build, which was approved as a development pursuant to the SEPP, on Garden Street between Orchard and Macpherson. The relevant Warriewood Valley DCP mandates certain colours for buildings and rooves to maintain the local character and streetscape. This new development in Warriewood is essentially a white box, which is in breach of the DCP but compliant with the SEPP. This is not the first such example and will not be the last. The SEPP needs to be amended so that applications pursuant to the SEPP are not inconsistent with the relevant DCP.

ITEM 16.7

**NOTICE OF MOTION NO 47/2019 - BIKE SHARE OPERATIONS
EXPRESSION OF INTEREST**

TRIM FILE REF

2019/666050

ATTACHMENTS

NIL

Submitted by: Councillor Stuart Sprott; David Walton; Rory Amon

MOTION

That Council:

1. Immediately suspend the expression of interest for Bike Share Operations and resubmit it with the inclusion of a "docking station only" option.
 2. Prepare a briefing on the advantages and disadvantages of GPS positioning systems verses docking station for bike share systems and to be presented to Council before a decision is made to proceed with the expression of interest process.
-

BACKGROUND FROM COUNCILLOR SPROTT

Recently an Expression of Interest (EOI) was issued out to the public, and this EOI allows for the introduction of electric scooters and bikes with satellite positioning system to be introduced into the community. This type of system allows for the user to drop the bike at any one spot to be collected within a time frame by the participating company. This system allows for a bike to be dropped off in the middle of the Manly Corso for example for a period of 24 hours causing nothing but a hazard to shoppers and pedestrians. These types of systems have recently caused problems in Melbourne and Brisbane and are a major problem for councils in Europe. Dedicated docking stations are now being retro fitted in high tourist areas in Europe to combat this growing problem. Docking stations organise the bikes away from a busy area so as not to cause pedestrian hazards. This will reduce the visual pollution of bikes and the real time pollution of bikes being dumped in our creeks, rivers oceans and bush land. This EOI is for a period of 5 years, this is a system we need to get right now before we go out to tender.

Below is a photo taken Thursday 14th November 2019, at circular key at the entrance of wharf 2, and photo 2 is of the docking stations that are now being used in Europe due the dangers and pollution caused by these bike share systems.



Photo 1



Photo 2

ITEM 16.8	NOTICE OF MOTION NO 48/2019 - RECOGNITION FOR NETBALL AND COMMUNITY CONTRIBUTION
TRIM FILE REF	2019/663284
ATTACHMENTS	NIL

Submitted by: Councillor Stuart Sprott; Vincent De Luca OAM

MOTION

That in recognition of the long service and outstanding work for the people of Frenchs Forest in the area of netball, Council writes to the Geographical Names Board of NSW and associated State Government departments requesting the newly refurbished netball courts at Melwood Oval be named the Margaret Cliff Netball Courts.

BACKGROUND FROM COUNCILLOR STUART SPROTT; VINCENT DE LUCA OAM

Margaret Cliff is a Life Member and a stalwart of Forest Netball Club, where she has served for 49 years and is also a current committee member of the Forestville RSL Memorial Playing Fields Committee (formerly a section 534A Local Government Act committee). She has held a position on this Committee in excess of 23 years.

Margaret has also been a valued Executive Member of Manly Warringah Netball Association for in excess of 25 years, retiring this year, but is still an "Active Lwive Member," on various sub-committees and looking after the Association's history.

With the recent completion of the new courts at Forestville, the Club's Committee thought it would be a worthy gesture to acknowledge her for her contribution to both Forest Netball Club and the community.

As the "memorial bench" is now out of the question, this motion seeks support to name the netball complex, which is within the boundaries of the Memorial Playing Fields, in her honour, with something along the lines of "The Margaret Cliff Netball Courts".

CHIEF EXECUTIVE OFFICER REPORT

In accordance with Council's Code of Meeting Practice Clause 4.15(a) I offer the following report on this matter to assist Council in the deliberation of this motion:

A plaque will cost approximately \$1,500. This can be funded from the Parks Budget, subject to meeting the requirements of the "Naming our Reserves, Roads and Facilities Policy".

ITEM 16.9	NOTICE OF MOTION NO 49/2019 - VOLLEYFEST FUNDING
TRIM FILE REF	2019/663317
ATTACHMENTS	NIL

Submitted by: Councillor Rory Amon; Pat Daley OAM

MOTION

That:

1. Council calls on Destination NSW to renew a level of funding for the 2020 VolleyFest tournament.
2. Council calls on the Federal Government to provide funding to support the continuation of VolleyFest.
3. Council write to Destination NSW, the Member for Manly, and the Member for Warringah regarding this issue.

BACKGROUND FROM COUNCILLOR RORY AMON

VolleyFest is an annual volleyball festival held in Manly attracting the best Australian talent, serving as a nursery for past, present and future Olympians. It is an event of local, national and international importance.

Destination NSW has supported VolleyFest since 2016 as part of a four-year additional funding commitment made by the NSW Government to the agency in 2015, which has now expired.

Destination NSW has contracted many other events to drive tourism in NSW over the 2019-20 financial year, and unfortunately the investment requested for Volleyfest cannot be accommodated in this year's events budget.

Volleyball is an Olympic sport, and whilst the State Government, side by side with Council in most cases, supports and funds the entire events calendar at Manly - it would be great to see some Federal/Commonwealth funding to help support events that people want.

Destination NSW recently announced that it will not provide funding of \$400,000 funding cut to the event in 2020, as the funding commitment has expired. This event is important, not only to our volleyball community but our local economy. Hosting major events requires a partnership between Federal, State and Local governments. Council has been a dutiful partner, contributing \$230,000 support, by way of in-kind support and grants, and the State Government has provided vital support over the past four years. To date, no Federal Government funding has been provided to support VolleyFest.

In 2019, VolleyFest attracted 60,000 spectators, 1,200 event participants, \$1.66million in gross value added, arising from the creation of 23 full time jobs, overnight stayers, and a \$29 average spend locally per day.

Losing VolleyFest would be a great shame and it should be saved.

ITEM 16.10	NOTICE OF MOTION NO 50/2019 - CHILD SAFEGUARDING
TRIM FILE REF	2019/651281
ATTACHMENTS	NIL

Submitted by: Councillor Sarah Grattan

MOTION

That Council prioritise the development of a policy position in respect of Child Safeguarding and report back to Council in March 2020 with a progress report.

BACKGROUND FROM COUNCILLOR SARAH GRATTAN

1. Children are not only our future, but importantly they are citizens today with unique experiences and perspectives which are often overlooked. As a Council we need to ensure we create places where children have a voice and are involved with opportunities for decision making to allow creativity and safety for generations to come. We can then embed children's participation in Council decision making processes that impact them, including community engagement and consultation processes.
2. Child Safeguarding is defined as the duty of care and responsibility of private and public organisations to adopt preventative and responsive systems, policies and practices to safeguard from harm and abuse all the children they come into direct and indirect contact with in their day-to-day operations and work.
3. Ten Child Safe Principles were developed by the National Children's Commissioner (upon request of the Australian Government, following recommendation from the Royal Commission) and as of February 2019, the National Principles have been endorsed by members of the Council of Australian Governments, including the Prime Minister and state and territory First Ministers. Council need to develop a commitment to including children which reflect the National Principles For Child Safe Organisations:

National Principles for Child Safe Organisations

1. Child safety and wellbeing is embedded in organisational leadership, governance and culture.
2. Children and young people are informed about their rights, participate in decisions affecting them and are taken seriously.
3. Families and communities are informed and involved in promoting child safety and wellbeing.
4. Equity is upheld and diverse needs respected in policy and practice.
5. People working with children and young people are suitable and supported to reflect child safety and wellbeing values in practice.
6. Processes to respond to complaints and concerns are child focused.
7. Staff and volunteers are equipped with the knowledge, skills and awareness to keep children and young people safe through ongoing education and training.
8. Physical and online environments promote safety and wellbeing while minimising the opportunity for children and young people to be harmed.

9. Implementation of the national child safe principles is regularly reviewed and improved.
 10. Policies and procedures document how the organisation is safe for children and young people.
4. With many of these principles already being acted upon within Council, we are well placed to develop an overarching framework that would enable NB Council to be recognised as a leader in child-safeguarding space.
- a. The NB Council have specific organisational policies and procedures in place for identified areas of the business (Children's Services, Community Centre hirers, Pools etc) where council offers a direct service or use of a space. The development of a Child Safeguarding Policy, which considers the ten Child Safe Standards resulting from the Royal Commission, would provide a holistic approach that builds on our current good practice in these areas of Council operations.
 - b. Well thought out physical spaces and environments promote safety and wellbeing while minimising the opportunity for children and young people to be harmed. We need to expand into the design of places and spaces to facilitate Child safeguarding within a framework – an example is new parks and reserves where toilet facilities for children are linked to playgrounds, lighting and safety, sustainability messaging. Cross-departmental coordination is integral to building a child-friendly city.
 - c. A child friendly approach is informed by evidence and by community participation, in particular children and young people having a voice in decisions that affect their lives. Council already have a youth council and an active youth engagement team.
5. Inclusive participation is a fundamental right of all children and lies at the heart of building a child-friendly city. The active engagement of children, particularly including those that are marginalised and vulnerable, is essential if the policies, services and facilities that they use or that affect them are to reflect and address their concerns, ideas and priorities. A Child Safeguarding Framework could encompass inclusion as part of a child-safe community. Council are already well on the way of providing inclusive places for children through its playground developments but more could be done.

CHIEF EXECUTIVE OFFICER REPORT

In accordance with Council's Code of Meeting Practice Clause 4.15(a) I offer the following report on this matter to assist Council in the deliberation of this motion:

This motion if adopted can be implemented with existing funds.

ITEM 16.11	NOTICE OF MOTION NO 51/2019 - SAFETY REVIEW OF JUMP ROCK
TRIM FILE REF	2019/665786
ATTACHMENTS	NIL

Submitted by: Councillor Candy Bingham

MOTION

That Council undertake a complete safety review of Jump Rock and related jump sites at Collins Beach.

BACKGROUND FROM COUNCILLOR CANDY BINGHAM

It is estimated that every summer thousands of teenagers (and many adults) descend on the area known as Jump Rock at Collins beach in Manly to jump from the rock platform. This activity has been going on for decades.

The jump is promoted extensively on the web and Facebook, including in a list of “The 5 Best Jumping Spots in Australia”.

You can view people jumping here: <https://youtu.be/sdoGNx0Rgeg>

Due to the danger of this activity and a number of injuries, in 2007 Manly Council tried to discourage jumpers by building a number of fences to block pedestrian access to the rock overhanging and a number of platforms.

However, this has been unsuccessful and in fact has made the activity more dangerous. People still jump by climbing around the fence and jumping from the narrow ledge that provides no run-up. Even worse, they climb on the top of the fence – a slippery metal rail – that is used as a high-risk eight metre jumping tower by people who find the natural five metre drop too tame.

A different set of problems applies to a lower three metre drop rock overhang, a few metres below and to the side of Jump Rock. This area is completely fenced off, meaning that people no longer have the option of a low jump.

There are also reports of people being injured jumping from an alternative rock hanging about 25 metres closer to the beach, where they land in shallow water that the original jump rock site.

In 2009 the Manly Council considered, but did not pursue, alternative to the current fencing arrangement, including removing the fence completely, making the fence harder to get around or harder to use as a high-dive tower. It also considered demolishing the rock platform entirely by decided that was inappropriate.

CHIEF EXECUTIVE OFFICER REPORT

In accordance with Council’s Code of Meeting Practice Clause 4.15(a) I offer the following report on this matter to assist Council in the deliberation of this motion:

Council will engage an external risk consultant to consider some options for jump rock. The likely cost is in the vicinity of \$20,000.

This can be funded from Parks Operational budget.

18.0 RESPONSES TO QUESTIONS WITH NOTICE

ITEM 18.1 RESPONSE TO QUESTION WITH NOTICE NO 17/2019 - DALWOOD CHILDREN'S HOME PLANNING PROPOSAL

TRIM FILE REF 2019/600800

ATTACHMENTS 1 [Letter from NSW Health - Dalwood Site dated 21 August 2014](#)

Submitted by: Councillor Sarah Grattan

QUESTION

In August 2014, the former Manly Council received a letter from NSW Health regarding undeveloped land at Dalwood Children's Home at Seaforth regarding agreement for zoning as E2 Environmental Protection. This letter was referenced in August 2014 by the Manly Daily reporter John Morcombe reporting on 2 September 2014 in the below article:

<https://www.dailytelegraph.com.au/newslocal/northern-beaches/no-residential-development-at-manly-hospital-site-after-it-closes/news-story/fe2411333b959a6af5d51b98f23e5fbf>

The former Manly Council finally received a letter from NSW Health in August (2014). NSW Health also agreed to undeveloped land at the Dalwood Children's Home at Seaforth being zoned E2 Environmental Protection.

1. Please provide Council with a copy of this 2014 letter from NSW Health to Manly Council.
2. Why has NSW Health proposed a change in the need for the high quality E2 land in Gurney Crescent to be rezoned to the lower standard E4 Environmental Living?
3. Can Council please request from NSW Health a copy of the Trust Deed for Dalwood Homes Trust and the current names of the Trustees.
4. What was the specific purpose of the Dalwood Homes Trust? Was it established for the specific purpose of delivery of services to children?
5. Can the land identified for Rezoning and sale fit within the purpose of the Dalwood Homes Trust?
6. What documents are contained in Council's Dalwood Homes' records (inherited from the former Manly Council)?
7. What documents are held by Council regarding the Dalwood Homes Trust? In particular, former Manly Council files regarding the legal position of the trust.
8. How much has Northern Beaches Council spent on the rehabilitation of Gurney Reserve, Seaforth?
9. Residents report significant wildlife in the area of Gurney Reserve and Dalwood Homes site - including lyre-birds, wallabies and echidnas. What impact would redevelopment of the Dalwood Homes site have on the wildlife corridor from the national park along Bantry Bay to Gurney Reserve.

RESPONSE

1. The former Manly Council received a letter from NSW Health in August 2014 confirming their support for zoning of part of the Dalwood Site to E2 Environmental Protection (Attachment 1).

2. As part of the Planning Proposal application lodged in 2019 (which has subsequently been withdrawn by the applicant), APP Corporation Pty Ltd on behalf of NSW Ministry of Health submitted a Flora and Fauna Assessment. This report maintained that the areas proposed to be rezoned from E2 Environmental Protection did not contain any significant ecological constraints and therefore development of the nature proposed could be carried out.
3. A request for information has been made with NSW Ministry of Health – any information received in relation to this request will be forwarded to all Councillors once received.
4. A request for information has been made with NSW Ministry of Health – any information received in relation to this request will be forwarded to all Councillors once received.
5. A request for information has been made with NSW Ministry of Health – any information received in relation to this request will be forwarded to all Councillors once received.
6. A request for this information was made with Council's Information Management team which revealed numerous documents on file. Access may be provided to the relevant party under the Government Information (Public Access) Act 2009 (GIPA).
7. A request for this information was made with Council's Information Management team. Preliminary searches revealed nothing specific on this topic.
8. A request for this information was made with Council's Bushland & Biodiversity team. The following response has been received:

Gurney Reserve is scheduled to be maintained by a team of bush regenerators once a month. Last year and this year the value of works in the reserve was \$17,000 p.a.

In addition, last year and this year \$5,500 p.a. from the NSW Rural Fire Service Local Government Program was allocated to the reserve to undertake hazard reduction works.

The site has a long history of maintenance with the former Manly Council undertaking bush regeneration works in the reserve for over 10 years prior to amalgamation, including a local bushcare group working in the reserve.

9. As part of the assessment of the Planning Proposal (subsequently withdrawn), the Bushland & Biodiversity team was asked to review the application and provide comment. With regard to the proposed rezoning and any potential development of the site, the comments provided can be summarised as follows:

Planning proposals should be designed to avoid and minimise impacts on areas of high environmental and biodiversity value. The requirement to create and manage an APZ on what is currently E2 zoned land for proposed Lot 7A does not sufficiently satisfy this requirement, as clearing and management of native vegetation and fauna habitat within the E2 zoned land would be required.

Given that the western portion (as well as adjoining lots to the west of the subject site) include some of the higher quality habitat on the Dalwood site, the establishment of APZs would likely result in a net loss of biodiversity values on the site.

Given the site's current zoning and identified contribution to habitat connectivity within the broader landscape, the proponent has not clearly demonstrated why it is considered that the objectives of the E2 zoning should not apply to the lot, and why rezoning a portion to E4 is considered justified.



Health
Northern Sydney
Local Health District

File: 14/ 736
Our Ref: NSHN/14/14995
Doc No: NSHN/14/15001

Mr Nayeem Islam
Manager, Land Use Planning
Manly Council
PO Box 82
MANLY NSW 1655

Dear Mr Islam

RE: Rezoning of land associated with Manly Hospital and Dalwood Children's Home

We write in response to Manly Council's desire to rezone the two remaining sites from the Comprehensive Manly Local Environmental Plan 2013 and are currently controlled by the repealed Local Environmental Plan 1998.

The ecological values of the two sites at Manly Hospital would be consistent with the land being zoned as E2 Environmental Protection.

The ecological values of the Dalwood Home site are similarly considered to be consistent with this zoning.

On this basis, Northern Sydney Local Health District has no objection to the proposed rezoning.

Yours sincerely



Adj. Assoc. Professor Vicki Taylor
Chief Executive

Date: 21.08.2014

Northern Sydney Local Health District is located on the traditional lands of the Eora Nation

All correspondence to be emailed or sent to:
NSLHD-Mail@health.nsw.gov.au

Northern Sydney Local Health District
ABN 63 834 171 987

PO Box 4007
Royal North Shore Hospital LPO
St Leonards NSW 2065
Tel (02) 9462 9955 Fax (02) 9463 1029

ITEM 18.2**RESPONSE TO QUESTION WITH NOTICE NO 18/2019 - LOST
RESIDENTIAL PARKING STICKER FEE****TRIM FILE REF****2019/637133****ATTACHMENTS****NIL**

Submitted by: Councillor David Walton

QUESTION

After receiving a complaint about the costs of the fee for replacement of lost residential parking fees, and the below comparison of fees published in the broad media, the following question is asked:

How were the fees for replacement residential parking stickers determined? Are the fees that are being charged by Northern Beaches Council for replacement residential parking stickers consistent with that determination?

RESPONSE

The current fee for the replacement of the Residential Permit Parking Scheme stickers is \$545.00 as adopted in the 2019/20 fees and charges. The CEO has delegation to reduce the fee in unforeseen instances, such as, vehicles stolen or written off etc. The current fee is high to deter the onselling of the permits.

With the Resident Parking Schemes being currently under review and potentially new eligibility criteria being put in place, the replacement permit fees maybe decreased as part of the next financial years fee and charges, subject to Council approval.

ITEM 18.3 **RESPONSE TO QUESTION WITH NOTICE NO 19/2019 - BULKY
GOODS COLLECTION**

TRIM FILE REF **2019/575739**

ATTACHMENTS **NIL**

Submitted by: Councillor Vincent De Luca OAM

QUESTION

1. Since the new Contract with URM, how many bookings have been made for Bulky Goods Collections?
2. How many of these bookings have been completed:
 - A. Within seven days following the booking?
 - B. Within fourteen days following the booking?
 - C. Within 28 days following the booking?
3. How many bookings are yet to be completed since being booked?
4. Will Council ask URM to put extra resources on, at their expense, to ensure all bookings are undertaken and in an expeditious way?
5. Since the execution of the new URM Contract, how many complaints have been received by Council concerning delays/non pick ups of Bulky Goods or the new system?

RESPONSE

1. Since the new Contract with URM, how many bookings have been made for Bulky Goods Collections?

9,612 bookings have been made for a bulky goods collection.
2. How many of these bookings have been completed:
 - A. Within seven days following the booking?
 - B. Within fourteen days following the booking?
 - C. Within 28 days following the booking?

There is some difficulty responding to the three parts of question B as there is little correlation between the timing of the making the booking and the completion of the booking. When residents go online to make a booking, they are presented with available dates within a twelve month period and the number of remaining collections for the property. Residents may select any available date, which may fall into any of the above timeframes. They may select a date 11 months in advance.

3. How many bookings are yet to be completed since being booked?

There are 3,316 remaining bookings in the system up until 30 November 2020 – as at 12/11/2019.
4. Will Council ask URM to put extra resources on, at their expense, to ensure all bookings are undertaken and in an expeditious way?

URM is required to collect all services on the nominated collection day. Where the service is reported as missed, it is to be collected within 24 hours of the time of reporting. Council

requires URM to comply with the service standards provided in the contract.

5. Since the execution of the new URM Contract, how many complaints have been received by Council concerning delays/non pick ups of Bulky Goods or the new system?

756 complaints have been received concerning delays/non pick-ups of Bulky Goods or the new system.

ITEM 18.4 **RESPONSE TO QUESTION WITH NOTICE NO 20/2019 -
ADDITIONAL RUBBISH COLLECTIONS OVER CHRISTMAS /
NEW YEAR PERIOD**

TRIM FILE REF **2019/637171**

ATTACHMENTS **NIL**

Submitted by: Councillor Vincent De Luca OAM

QUESTION

In view of the significant number of residents' complaints that the red garbage bins are not large enough to take average residential waste, will Council request URM to increase collections over the Christmas and New Year periods when waste will increase significantly?

RESPONSE

Council has made requests of its waste collection contractor in relation to additional pick ups during the Christmas and New Year periods. This information has been summarized in another report to this Council meeting titled "*Waste Collections – Christmas*".

ITEM 18.5	RESPONSE TO QUESTION WITH NOTICE NO 21/2019 - DEFECTS IN NEW BINS
TRIM FILE REF	2019/575800
ATTACHMENTS	NIL

Submitted by: Councillor Vincent De Luca OAM

QUESTION

1. Since the new bins have been introduced, how many complaints have been received by Council regarding defects in these new bins?
2. Please outline what defects have been reported?
3. What has been done to address such defects and at who's expense?

RESPONSE

1. Since the new bins have been introduced, how many complaints have been received by Council regarding defects in these new bins?

Of the more than 310,000 bins delivered to local residents, ten (10) complaints have been registered from residents regarding defects in the new bins. This does not include the two reported incidences of non-Council bin lids that had been inadvertently left on two bins and were subsequently rectified.

2. Please outline what defects have been reported?

Nine (9) reports of leaking bins and one (1) recent report of a defective bin handle have been received by Council.

3. What has been done to address such defects and at who's expense?

Residents who reported defects were contacted and site inspections offered. One bin was replaced and one lid replaced. The recently reported bin with the defective handle is to be replaced. The remaining bins were found not to be defective. The bins and/or parts that were found to be defective were replaced at the Contractor's cost.

**ITEM 18.6 RESPONSE TO QUESTION WITH NOTICE NO 22/2019 - UPTAKE
OF SOLAR ON THE NORTHERN BEACHES****TRIM FILE REF 2019/588053****ATTACHMENTS NIL**

Submitted by: Councillor David Walton

QUESTION

1. As a result of reading that the Mayor, as the official spokesperson for the Council under the Local Government Act, said in Pittwater Life October 2019 that he “wants a 100% return” uptake of solar on the Northern Beaches. Can you please answer the following questions to understand Council’s liability and/or reputational risks?
2. Should Council promote solar systems for a number of properties on the Northern Beaches that have a roof space that even the smallest 2kW system, which is approximately 8m x 1.7m, or 4m x 3.4m, is too large for the roof space and appropriate solar panels cannot be installed on those roofs?
3. Should Council promote solar systems if a Northern Beaches resident’s roof is significantly shaded for most of the day, for example from a neighbouring building or trees, thus solar power may not be suitable for those houses or businesses?
4. Should Council promote solar panels to Northern Beaches households that have an owner’s corporation such as unit blocks are often not permitted to use a common roof area for a solar power system?
5. Should Council promote solar panels to any houses that may have heritage restrictions that ban the installation of solar panels on the street-facing roof?
6. Should Council promote solar panels when the primary benefit of solar power is to reduce the daytime component of their power bill and Northern Beaches resident’s power bills are under \$250 a quarter and they use most of your power at night, as solar power can only at best save you around \$100 per quarter, therefore may not be economically appropriate depending on your financial circumstances?
7. What is the modelling of approximate costs to Council and approximate cost to the community of the Northern Beaches as a whole, to move to 100% solar?

RESPONSE

In response to points B, C and D, Council staff are developing the program to meet the adopted target of 50% of suitable premises with solar panels installed by 2030. It is not expected that all homes on the Northern Beaches will be suitable. During the development of the program information available from the Australian Photovoltaic Institute (APVI), and SunSPoT Solar Potential Tool, is being used to provide an indication of suitable premises.

These tools take into account solar radiation and weather at the site, solar panel system area, tilt and orientation of the roof and shading from nearby buildings and vegetation. While the installation of solar panels in multi-unit situations may present more difficulties, installing solar can be beneficial, especially where there is a high consumption in the common areas (e.g. where there is a lift or a pool).

In response to point E, solar installations must comply with all relevant planning policies that relate to heritage, including the relevant Local Environment Plans and Development Control Plans. In order to provide the community with clear information on the planning requirements for the

installation of solar, staff are currently revising Council's website to include a series of frequently asked questions, including questions about heritage properties.

In response to points F and G, in their Solar System Fact Sheet (July 2018), the Department of Planning and Environment states that, as of July 2018, a solar system generally has a payback period between 4-7 years and can have a life span of more than 25 years. Following the payback period, the Australian Photovoltaic Institute has calculated that an average home on the Northern Beaches with solar will save up to \$1,138 per year.

Part of the community education process is to encourage and empower participants to undertake their own cost/benefit for their properties, and to consider their energy consumption, load profile, and affordability. This principle has been adopted by Council when it determines where to install solar and how much to install.

ITEM 18.7 **RESPONSE TO QUESTION TAKEN WITH NOTICE NO 08/2019 -
LOCAL ENTRY MARKER DESIGN****TRIM FILE REF** 2019/610606**ATTACHMENTS** NIL

Taken on notice at the Council meeting on 22 October 2019 from: Councillor Rory Amon; Sarah Grattan

QUESTION

1. In regard to the level of impact under the International Association for Public Participation (IAP2) matrix, what was identified as the relevant level for this project?
2. In terms of the contract Council has signed for the delivery of this project, are there any risks or penalties incurred by Council if we do not meet the deadlines and are required to terminate the contract?

RESPONSE

1. The engagement approach for this project was workshopped at the Partnership and Participation SRG in September 2018 and an approach was recommended. The project was assessed as a Level 4 Project, i.e. low level impact at three locations.

The SRG felt that given the complexity of the design process and technical requirements that a hybrid approach be taken. This included a SRG working group that all 80 members were invited to join and this engagement approach is in excess of the minimum engagement for a level 4 project. These SRG participants represented the views of the broader community and were able to gain a greater in-depth understanding of the issues and opportunities. The process included qualitative and quantitative feedback as detailed in the Engagement Summary Report.

In addition, Council adopted a tender in May 2019 that supported the Design, Engage and Construct process to ensure that we were able to develop a design, within budget to meet RMS requirements. Councillors were briefed twice on this approach prior to finalising the Council report.

2. This tender was adopted by Council in May 2019, recommending a Design, Engage and Construct Contract to ensure that we were able to develop a design, within budget to meet RMS requirements. Significant work has already been completed by SMS as per the contract. There is a termination clause in the contract and Council would need to pay for all work / goods undertaken to date. This would need to be determined at the time of cancellation but could be in excess of \$30,000. In this contract there is a risk that termination for our convenience could result in a legal challenge from the Contractor, associated legal costs for Council and more importantly significant reputational damage to both parties

19.0 MATTERS PROPOSED TO TAKE PLACE IN CLOSED SESSION

RECOMMENDATION

That:

1. In accordance with the requirements of Section 10A of the *Local Government Act 1993* as addressed below, Council resolve to close the meeting to the public to consider and discuss:
 - A. Item 19.1 RFT 2019/110 - Security Services on the basis that it involves the receipt and discussion of commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it [10A(2)(d(i)) *Local Government Act 1993*].

This report discusses/provides advice concerning security services. On balance, the public interest in preserving the confidentiality of the information about the matter outweighs the public interest in maintaining openness and transparency in Council decision-making because the disclosure of this information would prejudice the commercial position of the organisation who supplied it.
 - B. Item 19.2 RFT 2019/155 - Website Hosting and Support on the basis that it involves the receipt and discussion of commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it [10A(2)(d(i)) *Local Government Act 1993*].

This report discusses/provides advice concerning the purchase and supply of website hosting and support. On balance, the public interest in preserving the confidentiality of the information about the matter outweighs the public interest in maintaining openness and transparency in Council decision-making because the disclosure of this information would reveal details of a quotation provided as commercial in confidence.
 - C. Item 19.3 RFT 2019/181 - Lease, Licence and Fit-out of the Little Manly Beach Cafe on the basis that it involves the receipt and discussion of commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it [10A(2)(d(i)) *Local Government Act 1993*].

This report discusses commercial in confidence information with details of tender submissions and the disclosure of this matter in open meeting would, on balance, be contrary to the public interest in maintaining openness and transparency in council decision-making because the disclosure of this information would not meet Council's legal requirements as per the documented tender process and would prejudice the commercial position of the person who supplied it.
 - D. Item 19.4 RFT 2019/195 - Intranet in a box using Microsoft SharePoint Online Modern sites on the basis that it involves the receipt and discussion of information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business [10A(2)(c) *Local Government Act 1993*].

This report discusses/provides advice concerning RFT 2019/195 Intranet in a box using Microsoft SharePoint Online Modern Sites. On balance, the public interest in preserving the confidentiality of the information about the matter outweighs the public interest in maintaining openness and transparency in Council decision-making because the disclosure of this information would prejudice the commercial positions of the organisations who supplied it.
 2. The resolutions made by the Council in closed session be made public after the conclusion of the closed session and such resolutions be recorded in the minutes of the Council meeting.
-

20.0 REPORT OF RESOLUTIONS PASSED IN CLOSED SESSION

In accordance with Part 15 of the Code of Meeting Practice, resolutions passed during a meeting, or a part of a meeting, that is closed to the public must be made public by the chairperson as soon as practicable. The resolution must be recorded in the publicly available minutes of the meeting.



northern
beaches
council

