

# AGENDA

## **OPEN SPACE & RECREATION STRATEGIC REFERENCE GROUP MEETING**

Notice is hereby given that a meeting of the Open Space & Recreation Strategic Reference Group will be held in the Council Chambers, Civic Centre, Dee Why on

**THURSDAY 16 FEBRUARY 2017**

Beginning at for the purpose of considering and determining matters included in this agenda.

## **To Committee Members**

Jean Hay (Chair)	Social Local Representative Committee
Duncan Kerr	Social Local Representative Committee
Bob Giltinan	Social Local Representative Committee
Stephen Beatty	Manly Warringah District Cricket Club
Jim Buda	Manly Warringah Cycle Club
James Channon	Tennis Northern Beaches
Lynne Czinner	Warriewood Residents Association
Caroline Ghatt	Resident – Frenchs Forest Ward
Marissa Gidall	Resident – Pittwater Ward
Brent Manieri	Surf Life Saving NSW/Surf Life Saving Services
Lisa Matthews	Manly Rugby Football Club
Steve McInnes	Surf Life Saving Sydney Northern Beaches Inc.
Antony Pecar	Northern Beaches Cricket Council
Paul Smith	Resident – Narrabeen Ward
Chris Stead	Resident – Pittwater Ward
Wayne Stevenson	Resident – Frenchs Forest Ward
Matthew Ward	Resident – Curl Curl Ward
Julie Whitfield	Resident – Narrabeen Ward

## **Council Officer Contacts**

Beth Lawsen	Deputy General Manager Public Affairs
Steven Lawler	Executive Manager Parks and Reserves
Sherryn McPherson	Administration Officer Governance

## **Quorum**

Majority of members (excluding vacant positions)

**Agenda for a meeting of the Open Space & Recreation  
Strategic Reference Group  
to be held on Thursday 16 February 2017  
in the Council Chambers, Civic Centre, Dee Why  
Commencing at 5pm**

- 1.0 APOLOGIES**
- 2.0 DECLARATION OF PECUNIARY AND CONFLICTS OF INTEREST**
- 3.0 REVIEW OF MEETING NOTES**
  - 3.1 Notes of Open Space & Recreation Strategic Reference Group held 3  
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- 4.0 AGENDA ITEMS ..... 7**
  - 4.1 Community Strategic Plan Development Workshop ..... 7
  - 4.2 Northern Beaches Sportsgrounds Strategy ..... 12
  - 4.3 Recreation Planning Framework Project ..... 13
- 5.0 GENERAL BUSINESS**
  - NEXT MEETING Thursday 20 April 2017**

**2.0 CONFIRMATION OF NOTES OF PREVIOUS MEETINGS**

**2.1 NOTES OF OPEN SPACE & RECREATION STRATEGIC REFERENCE GROUP HELD  
3 NOVEMBER 2016 .....1**

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**RECOMMENDATION**

That the Notes of the Open Space & Recreation Strategic Reference Group held 3 November 2016, copies of which were previously circulated to all Members, be confirmed as a true and correct record of the proceedings of that meeting.

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# NOTES

## **OPEN SPACE & RECREATION STRATEGIC REFERENCE GROUP MEETING**

held in the Council Chambers, Civic Centre, Dee Why on

**THURSDAY 3 NOVEMBER 2016**

**Notes of the Open Space & Recreation  
Strategic Reference Group Meeting  
held on Thursday 3 November 2016  
in the Council Chambers, Civic Centre, Dee Why  
Commencing at 5.00pm**

**ATTENDANCE:**

**Members**

Jean Hay, AM (Chair)	Implementation Advisory Group
Bob Giltinan	Local Representation Committee - Social
Stephen Beatty	Manly Warringah District Cricket Club
Jim Buda	Manly Warringah Cycle Club
James Channon	Tennis Northern Beaches
Caroline Ghatt	Resident – Frenchs Forest Ward
Marissa Gidall	Resident – Pittwater Ward
Brent Manieri	Surf Life Saving NSW/Surf Life Saving Services
Antony Pecar	Northern Beaches Cricket Council - Late
Paul Smith	Resident – Narrabeen Ward
Wayne Stevenson	Resident – Frenchs Forest Ward
Matthew Ward	Resident – Curl Curl Ward
Julie Whitfield	Resident – Narrabeen Ward

**Council Officers**

Steve Lawler	Executive Manager Resource and Recovery
Sherryn McPherson	Governance Administration Officer (Notes)

**Visitors**

Michael McDermid	Corporate Strategy & Planning
Damian Ham	Recreation Management Manager
Christine Deaner	Senior Recreational Service Planner

## 1.0 ACKNOWLEDGEMENT OF COUNTRY

### DISCUSSION

Jean Hay, AM opened the meeting, welcomed all the committee members and gave an acknowledgement of Country.

## 2.0 APOLOGIES

### DISCUSSION

That the apologies from Duncan Kerr, Chris Stead, Lisa Matthews, Lynne Czinner and Steve McInnes be noted.

NOTE: The following documents were distributed to all members to sign and acknowledge to assist with the execution of the Open Space and Recreation Meeting:

1. Replacement of Organisations Representatives (Process and Notification to SRG).
  - The opportunity for an organisation who is represented on an SRG for an appointed person and in the absence of that person being available to attend:
    - The organisation can send a representative to the SRG on that occasion.
    - An apology and the name of the interim representative and the person they are representing on that occasion is to be forwarded to the Governance team.
2. Sign and return the form which confirms their contact details are correct, provides permission for details to be distributed to the SRG and that they have read and adhere to the Code of Conduct.

## 3.0 DECLARATIONS OF PECUNIARY AND CONFLICTS OF INTEREST

Nil

## 4.0 WELCOME AND INTRODUCTIONS

### 4.1 INTRODUCTIONS AND ROLE OF STRATEGIC REFERENCE GROUPS - MICHAEL MCDERMID

### DISCUSSION

Michael McDermid, Corporate Strategy & Planning circulated a copy of the Strategic Reference Group Guidelines (*Attachment 1*) to members and briefly commented.

NOTE: *Members are advised to forward any comments to [katie.kirwan@northernbeaches.nsw.gov.au](mailto:katie.kirwan@northernbeaches.nsw.gov.au) before the next meeting.*

## 4.2 PROFILE OF NORTHERN BEACHES - MICHAEL MCDERMID

### DISCUSSION

M McDermid gave a presentation (*Attachment 2*) to members and highlighted the following points:

- Local demographic
- Context within the Greater Sydney Commission:  
<http://www.greatersydneycommission.nsw.gov.au>
- LGA (Local Government Area) population
- Local housing implications
- Social, income and housing
- Community Profile
- Economic Characteristics
- Natural Environment (Highly valued by residents, water quality for swimming, waterway health and biodiversity)
- Built Environment (Transport & mobility, domestic waste, water and energy footprint and affordable housing).

Members briefly discussed the difference between the Northern Beaches Local Government Areas.

NOTE: Mr Jim Buda joined the meeting at 5.21pm.

## 5.0 COUNCIL UPDATES

### 5.1 OVERVIEW OF STRATEGIC REFERENCE GROUP'S ROLES – MICHAEL MCDERMID

#### DISCUSSION

M McDermid discussed the Community Strategic Plan (CSP) and the priorities that have been identified, and noted the following:

- CSP will be prepared in readiness for election of the new Council
- Council will begin work on the delivery program in July 2017
- Followed by the operational plan in 2018

Implementation Plan:

<https://www.northernbeaches.nsw.gov.au/sites/default/files/pdf/nbc-implementation-plan-fa-web.pdf>

NOTE: Mr Antony Pecar joined the meeting at 5.28pm.



## 5.2 REVIEW OF ISSUES PAPER – MICHAEL MCDERMID

### DISCUSSION

M McDermid provided an overview of the Issues Paper which was circulated with the outcomes of the workshop from Strategic Reference Group meeting on 28 September.

Members participated in a workshop to identify their 10 individual challenge and issues that need to be addressed across the key themes: Social, Economic and Environment.

Members participated in a further workshop and were to identify the top priorities arising from the challenges and issues as discussed above.

A summary of the workshop is attached (*Attachment 3*).

NOTE: Julie Whitefield joined the meeting at 5.34pm

## 5.3 NORTHERN BEACHES COUNCIL SPORTSGROUND STRATEGY AND GOLF COURSE REVIEW – CHRISTINE DEANER AND DAMIAN HAM

### DISCUSSION

Christine Deaner, Senior Recreational Service Planner and Damian Ham Recreation Management Manager provided an overview of the Northern Beaches Council Sportsground Strategy and Golf Course Review (*Attachment 4*) and highlighted the following points:

- Background to the strategy
- Strategy objectives
- Key milestones for the strategy
- Current status
- Sportsground Strategy Discussion Paper

Members briefly discussed the key issues for our sportsgrounds and facilities for the Northern Beaches.

Members briefly discussed the key opportunities for improving our sportsgrounds and facilities for the Northern Beaches.

### ACTION

That the Open Space and Recreation Strategic Reference Group Members email Council staff with feedback on the presentation provided on the Sportsground Strategy and Golf Course Review to by 8 January 2017 to [christine.deaner@northernbeaches.nsw.gov.au](mailto:christine.deaner@northernbeaches.nsw.gov.au)

## 6.0 GENERAL BUSINESS

Nil.

## 7.0 NEXT MEETING

The next meeting will be held in February 2017. Details will be circulated shortly.

*The meeting concluded at 7:00PM*

*This is the final page of the Notes comprising 6 pages  
numbered 1 to 6 of the Open Space and Recreation Strategic Reference Group  
meeting held on 3 November 2016*

## 4.0 AGENDA ITEMS

<b>ITEM 4.1</b>	<b>COMMUNITY STRATEGIC PLAN DEVELOPMENT WORKSHOP</b>
<b>REPORTING OFFICER</b>	<b>EXECUTIVE MANAGER CORPORATE STRATEGY &amp; PLANNING</b>
<b>TRIM FILE REF</b>	<b>2017/033792</b>
<b>ATTACHMENTS</b>	<b>1 <a href="#">↓</a> Draft goals and strategic considerations for CSP</b>

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### EXECUTIVE SUMMARY

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#### PURPOSE

That the Open Space and Recreation Strategic Reference Group participate in a workshop to assist in the development of the Community Strategic Plan.

#### BACKGROUND

Council at its meeting on 13 December 2016 considered the results of Stage 1 of community engagement for the Community Strategic Plan and approved for exhibition a draft vision statement, aspirations and priorities. Links to the Council report and Engagement Report are provided below for your information:

[View Council Report](#)

[View Engagement Report](#)

The workshop will focus on the development of the framework (outcomes and goals) in the Discussion Paper.

Attached is some information for members to read in preparation for the workshop.

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#### RECOMMENDATION OF EXECUTIVE MANAGER CORPORATE STRATEGY & PLANNING

That the Open Space and Recreation Strategic Reference Group participate in a workshop to assist in the development of the Community Strategic Plan.

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## DRAFT GOALS AND STRATEGIC CONSIDERATIONS FOR CSP

### For LRCs and SRGs consideration

Community Outcomes	DRAFT Goals	DRAFT Strategic considerations (key words for LRC)
VIBRANT LOCAL ECONOMY	1. Our businesses are well-connected and thrive in a progressive environment of innovation and economic growth	<ul style="list-style-type: none"> <li>- Improved access to information, incentives and support</li> <li>- Innovative environments (e.g. start-ups, creatives)</li> <li>- Support local business networks</li> </ul>
	2. Our local economy provides for a range of employment and education opportunities to better match the skills and aspirations of the population	<ul style="list-style-type: none"> <li>- Higher education opportunities locally</li> <li>- Reduce need for commuter traffic through flexible work options</li> <li>- Attract higher skilled jobs</li> <li>- Better employment and education opportunities for youth and disadvantaged</li> </ul>
	3. Our local businesses create a diverse range of opportunities for work, education, leisure, and social life	<ul style="list-style-type: none"> <li>- Diverse job growth in strategic and district centres</li> <li>- Evening economy that is respectful of local character</li> <li>- Sustainable and well-distributed tourism economy</li> </ul>
TRANSPORT, INFRASTRUCTURE AND CONNECTIVITY	4. Our community is connected to a broad range of work, education, leisure and social opportunities across Sydney	<ul style="list-style-type: none"> <li>- Promote sustainable commuter travel</li> <li>- Connect to destinations beyond CBD (e.g. universities, business centres)</li> </ul>
	5. Our community and visitors are able to easily access and enjoy the diverse villages and places within the Northern Beaches	<ul style="list-style-type: none"> <li>- Better and more connected public transport for travel within the Northern Beaches</li> <li>- Cycling and walking as safe and convenient options</li> <li>- Parking</li> <li>- Provide and maintain assets and infrastructure</li> </ul>
	6. Our community and visitors are able to easily connect and communicate through reliable and innovative communication technologies	<ul style="list-style-type: none"> <li>- Public spaces connected with communications and WiFi technology</li> <li>- Digital and physical communication infrastructure</li> </ul>

<b>Community Outcomes</b>	<b>DRAFT Goals</b>	<b>DRAFT Strategic considerations (key words for LRC)</b>
<b>ENVIRONMENTAL PROTECTION AND NATURAL HAZARDS</b>	<b>7. Our bushland, coasts and waterway assets are protected and managed for their natural values, allowing for appropriate and safe use and enjoyment</b>	<ul style="list-style-type: none"> <li>- Local indigenous biodiversity</li> <li>- Ecological condition of bushland and natural water systems</li> <li>- Natural and cultural value of council managed land with sustainable visitor access</li> <li>- Enable community participation</li> </ul>
	<b>8. Our environment is resilient to natural hazards, ensuring a balance between essential ecological services and the built environment</b>	<ul style="list-style-type: none"> <li>- Risk management of natural hazards</li> <li>- Partnerships to manage natural hazards</li> <li>- Natural hazard management and warning systems</li> <li>- Community's ability to respond effectively before, during and after emergencies</li> <li>- Better planning of urban environments to improve resilience to natural hazards</li> </ul>
<b>SUSTAINABILITY</b>	<b>9. Our community is prepared for future climate change and we will work collaboratively to mitigate our impacts</b>	<ul style="list-style-type: none"> <li>- Climate change mitigation and monitoring</li> <li>- Respond to risks posed by expected changes to climate to protect community</li> </ul>
	<b>10. Our urban centres and assets are managed sustainably and 'greener developments' actively encouraged</b>	<ul style="list-style-type: none"> <li>- Improve environmental standards in residential and precinct developments</li> <li>- Water, energy and resources sustainability within built environment</li> </ul>
	<b>11. Our community will be resource efficient and will continuously work towards resource sustainability</b>	<ul style="list-style-type: none"> <li>- Reduce waste</li> <li>- Cleaner urban environments</li> </ul>

<b>Community Outcomes</b>	<b>DRAFT Goals</b>	<b>DRAFT Strategic considerations (key words for LRC)</b>
<b>PLACES FOR PEOPLE</b>	<b>12. Our future is well planned with respect for the diverse communities and villages across the Northern Beaches</b>	<ul style="list-style-type: none"> <li>- Balanced and holistic planning for future population growth</li> <li>- Diverse &amp; quality housing options</li> <li>- Housing choice and affordability</li> <li>- Infrastructure development that keeps up with population growth</li> </ul>
	<b>13. Our well-designed public spaces inspire social interaction and inclusion and support our healthy, active Northern Beaches lifestyle</b>	<ul style="list-style-type: none"> <li>- Urban design that supports health, wellbeing, safety and inclusion, particularly for our elderly and people who live with a disability</li> <li>- Activate public domain</li> <li>- Improve look and feel of public spaces</li> </ul>
	<b>14. Our vibrant Northern Beaches culture is stimulated through the arts and a variety of cultural and creative events</b>	<ul style="list-style-type: none"> <li>- Support local artists &amp; culture (creative industry, live music, performance space, venues, public art, workshop spaces etc)</li> <li>- Expand public events and nightlife across Northern Beaches</li> <li>- More opportunities for youth</li> </ul>
<b>COMMUNITY AND BELONGING</b>	<b>15. Our community feels safe and supported</b>	<ul style="list-style-type: none"> <li>- Quality services and facilities for diverse needs of community</li> <li>- Equal opportunity and inclusion</li> <li>- Stronger communities where neighbours know each other</li> </ul>
	<b>16. Our community is healthy, active and enjoys the Northern Beaches lifestyle</b>	<ul style="list-style-type: none"> <li>- Public spaces equitably support active and passive recreation</li> <li>- Partnerships to encourage healthy, active living</li> <li>- Promote social interaction &amp; wellbeing</li> </ul>
	<b>17. Our community is open and friendly, providing social and cultural opportunities for everyone</b>	<ul style="list-style-type: none"> <li>- Volunteer opportunities</li> <li>- Enabling broad engagement in civic life (across all demographics)</li> </ul>

<b>Community Outcomes</b>	<b>DRAFT Goals</b>	<b>DRAFT Strategic considerations (key words for LRC)</b>
<b>GOOD GOVERNANCE</b>	<b>18. A transparent Council that the community confidently trusts to make decisions on its behalf</b>	<ul style="list-style-type: none"> <li>- Embed transparency and accountability throughout Council</li> <li>- Transparent and regular reporting</li> <li>- Ethical and equitable decision-making that balances local needs with strategic priorities</li> </ul>
	<b>19. A unified Council that efficiently and effectively responds to the evolving needs of the community</b>	<ul style="list-style-type: none"> <li>- Streamlined systems and processes</li> <li>- Long term financial sustainability (ie. ability to maintain assets and service levels over time)</li> <li>- Survey the community regarding service levels and satisfaction on a regular basis</li> </ul>
<b>PARTICIPATION AND PARTNERSHIPS</b>	<b>20. Our community is actively engaged in decision-making processes</b>	<ul style="list-style-type: none"> <li>- Community capacity to be involved</li> <li>- Innovative engagement that connects with and involves a broad audience</li> <li>- Build confidence in the community that their input is considered and responded to</li> </ul>
	<b>21. Our Northern Beaches Council builds and maintains strong partnerships and advocates effectively on behalf of the community</b>	<ul style="list-style-type: none"> <li>- Collaboration on priority services</li> <li>- Collaboration between community, business and NGOs</li> <li>- Represent the views of the community and advocate on their behalf</li> </ul>

<b>ITEM 4.2</b>	<b>NORTHERN BEACHES SPORTSGROUNDS STRATEGY</b>
<b>REPORTING OFFICER</b>	<b>SENIOR RECREATION PLANNER</b>
<b>TRIM FILE REF</b>	<b>2017/030894</b>
<b>ATTACHMENTS</b>	<b>NIL</b>

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### **EXECUTIVE SUMMARY**

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#### **PURPOSE**

To provide the Open Space and Recreation Strategic Reference Group with an update on the Northern Beaches Sportsgrounds Strategy project.

#### **REPORT**

A presentation on the Northern Beaches Sportsground Strategy was made to the Open Space and Recreation Strategic Reference Group at its meeting held 3 November 2016. As discussed at this meeting the objectives of this project include:

- Determine current sportsground and facility use.
- Determine future sportsground and facility demands.
- Inventory of sportsgrounds and facilities.
- Identify any gaps between sportsground, facility supply and demand including need for more sportsfields.
- Prepare a Strategy that provides a sustainable 15 year plan to bridge gaps identified.

The first stage of this project is complete. A Sportsground Needs Analysis report and a Golf Market Assessment report have been prepared by specialist sports planners. Key findings of this research support the assertions of local sports groups and associations that there is a need for more sportsgrounds and new and improved facilities. Analysis suggests that some of the shortfall in sportsgrounds could be met with investment in existing sportsfields for example in new lighting and synthetic surfaces. However, if sufficient supply is to be provided then additional land will be needed.

In February 2017 it is planned to seek the community's view on these reports and Council's proposed strategic directions that will be outlined in a Discussion Paper. Community engagement will include:

- A Your Say project page on Council's website with an on-line survey and access to the Discussion Paper and consultants reports.
- Community drop-in sessions and a sports forum.
- Invitations to stakeholders to provide feedback.

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#### **RECOMMENDATION OF SENIOR RECREATIONAL SERVICE PLAN**

That the Open Space and Recreation Strategic Reference Group note the Sportsgrounds Strategy project update and participate in a discussion to inform the Strategy.

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<b>ITEM 4.3</b>	<b>RECREATION PLANNING FRAMEWORK PROJECT</b>
<b>REPORTING OFFICER</b>	<b>RECREATION MANAGEMENT MANAGER</b>
<b>TRIM FILE REF</b>	<b>2017/036641</b>
<b>ATTACHMENTS</b>	<b>NIL</b>

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**EXECUTIVE SUMMARY**

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**PURPOSE**

To provide the Open Space and Recreation Strategic Reference Group with an overview of the Recreation Planning Framework Project and to seek feedback on planning priorities.

**REPORT**

Council has identified the need to develop a single, consistent approach to the management, planning and provision of sport and recreation land and facilities. The former Manly, Pittwater and Warringah Councils had different approaches to sport and recreation planning. These approaches are outlined in a variety of documents, for example:

- Playground and Open Space Planning
  - Draft Playground Strategy 2016 (Pittwater)
  - Draft Playgrounds and Playscapes Strategy 2015 to 2025 (Manly)
  - Open Space Strategy 2016 (Warringah)
- Sportsground and Recreation Planning
  - Public Space and Recreation Strategy 2014 (Pittwater)
  - Unstructured Recreation Strategy 2012 (Manly)
  - Recreation Strategy 2009 (Warringah)
  - Mountain Biking 2012 (Warringah)

In response to approaches from the local sports sector, Council's current priority is the Sportsground Strategy currently underway.

To guide Council's future planning program the Recreation Planning Framework project was implemented in January 2017. The outcomes of this project include:

- Collation and audit of sport and recreation planning documents, strategies and plans of management of the three former Councils.
- Identification and mapping of Council's sport and recreation assets.
- Developing a forward sport and recreation planning program and framework.

This project will be completed by June 2017 and funds have been included in the 2017/18 draft budget for sport and recreation planning projects. Feedback will be sought from the Strategic Reference Group on planning priorities.

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**RECOMMENDATION OF RECREATION MANAGEMENT MANAGER**

That the Open Space and Recreation Strategic Reference Group note the overview of the Recreation Planning Framework Project and participate in a discussion about priorities.

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