
R50. Reserves – Outdoor Furniture – Dedication

Title: Reserves – Outdoor Furniture - Dedication Policy

Policy No: R50

Keywords: Reserves, Outdoor Furniture, Dedication, Plaque

Responsible Officer: Divisional Manager – Civic and Urban Services

1. PURPOSE AND AUTHORITY

The purpose and overall objective of this policy is to set out Manly Council's considered and adopted policy statement with respect to the provision of public seats on public reserves owned or managed by Manly Council.

2. POLICY STATEMENT

Council's considered and adopted policy statement with respect to the provision of public seats on public reserves is as follows:

- (a) Any person is welcome to fund the dedication of a public seat in a location that has availability and determined in consultation with Council.
- (b) Cost will be determined by set Fees and Charges and shall apply as at the time of application.
- (c) The donor will submit the wording for the plaque for approval by Council officers.
- (d) Any commemorative/memorial plaque shall be a minor feature of the donated item and shall not be visually unattractive in the situation.
- (e) The item of furniture and location for installation shall meet the approval of the General Manager or such officer delegated by the General Manager in accordance with the guidelines of the Landscape Management Plan.

*(O.M. 26.5.92)
(Confirmed 20.10.97)*

3. PRINCIPLES

The underlying philosophical principle behind this policy is that public reserves belong to the public, with the public having a genuine interest in the maintenance, promotion, and enhancement of those reserves. This policy seeks to give recognition and encouragement to a useful and tangible means by which the public can assist in the enhancement of reserves owned or managed by Council so that others can derive increased benefit from the use and enjoyment of those reserves.

4. SCOPE

This policy applies to all Council officials (including Councillors and Council staff and consultants engaged by Council) who are involved, directly or indirectly, in decision-making (including preparatory and recommendatory decision-making) with respect to the subject-matter of this policy.

Insofar as land is concerned, this policy applies to all reserves in the Manly local government area that are either owned or managed by Council.

5. DEFINITIONS

See the Dictionary at the end of the Local Government Act 1993 for definitions of various terms and expressions used in this policy.

6. IMPLEMENTATION

This policy will be implemented without delay once adopted by Council. Upon adoption this policy will be entered into Council's policy register, made available online and provided to all staff and any other people directly affected by this policy.

Council and/or the General Manager may, during a civil emergency only, set aside any policy terms to ensure public safety.

7. MONITORING AND BREACHES

Regular monitoring of compliance with this policy, relevant legislation and Manly policies and procedures will be undertaken and documented by the responsible officer for this policy.

Breaches of this policy are considered to be breaches of Manly Council's Code of Conduct and therefore invoke the relevant sanctions outlined in that Code. Persons in breach of any legislation may be subject to relevant criminal action.

8. REPORTING

No specific reporting is required by this policy.

9. POLICY REVIEW

This policy will be subject to a review every two (2) years.

For the purposes of carrying out and giving effect to this policy, the General Manager may from time to time prepare, adopt or vary, and otherwise issue to Council staff, guidelines and directions relating to any aspect of this policy.

Any recognised change to relevant legislation; or directives or guidelines issued by agencies including the NSW Ombudsman and the Division of Local Government; or to Manly Council's related guidelines and procedures will activate an immediate review of this policy to ensure it remains current and aligned to best practice policies.

10. RELEVANT REFERENCES AND LEGISLATION

Local Government Act 1993

Crown Lands Act 1989

11. RELEVANT COUNCIL POLICIES

R40 Reserves – Exclusive Use for Private Functions.

12. REVISION SCHEDULE

Minute No	Date of Issue	Action	Author	Checked by
PS53/11	2 May 2011	Periodic Review	Secretariat, Corporate Services	Manager, Administration
	June 2013	Comprehensive Review	Manager Corporate Governance	General Counsel
PS16/14	3 March 2014	Periodic Review	OM CSS	Manager Governance