

# Quarterly Exception Report on Business Actions – March 2017

This is a progress report as at 31 March 2017 on the actions by exception in the Operational Plan 2016/17.

Of the 633 actions in the Operational Plan 41 are complete, 553 are progressing and 39 are deferred. The report provides further detail on complete and deferred actions

Action	Executive Manager	Source	Status	Comments
Kerb and Gutter Works Program	Transport and Urban	Former Warringah LGA	Completed	The Kerb and Gutter Renewal Program was been completed in November in preparation for the Road Resheeting Program. Over 230m of damaged kerb and gutter was replaced.
Implement recommendations from the Warriewood Valley Strategic Review	Strategic Land Use Planning	Former Pittwater LGA	Completed	Recommendations from the Warriewood Valley Strategic Review have been implemented via amendments to the Pittwater LEP and Pittwater DCP.
Introduce a green waste collection bin to all residents	Resource Recovery	Former Manly LGA	Completed	Rollout of green bins in former Manly LGA completed
Bringa Womens Centre Works	Property Management and Commercial	Former Warringah LGA	Completed	The refurbishment and extension of the Bringa Women's Refuge was completed in 2016 and delivers increased capacity for the service as well as renewing the grounds and refreshing the existing buildings up to a modern standard.
Terrey Hills Rugby Club - Public Amenities Works	Property Management and Commercial	Former Warringah LGA	Completed	This project delivered the refurbishment of the existing male and female toilets in the Terrey Hills Rugby Club building.
Beacon Hill and Davidson RFS Building Works	Property Management and Commercial	Former Warringah LGA	Completed	As part of Council's program of works updating and renewing the Rural Fire Service buildings, the roof and gutters of the Beacon Hill and Davidson buildings were replaced.
Beverley Job Park, Narraweena - Public Amenities Works	Property Management and Commercial	Former Warringah LGA	Completed	This project delivered the refurbishment of the existing male and female amenities at Beverly Job Park, added accessible amenities and made these toilets accessible to the general public through the installation of remote timed access control.
Dee Why Library Refurbishment	Property Management and Commercial	Former Warringah LGA	Completed	The projects delivered an upgraded balcony area with modern seating, décor and lighting and also added various study desks
Implement actions from the 2012-2016 Economic Development Plan	Place Management	Former Pittwater LGA	Completed	Actions in the 2012-2016 Economic Development Plan have been completed. A new plan will be developed to cover Northern Beaches
Coordination of Meet Your Street program	Place Management	Former Manly LGA	Completed	18 Meet Your Street events held
Complete stage one of the Mona Vale Skate Park and secure funding for stage two	Parks and Reserves	Former Pittwater LGA	Completed	Mona Vale Skate Park was officially opened on Saturday 3 September 2016. Mona Vale Golf Course 17th hole has been realigned and the public path way works have been completed.
Install outdoor exercise facilities in appropriate reserves	Parks and Reserves	Former Pittwater LGA	Completed	All planned works for 2017 have been completed with the installation of exercise equipment at Bilarong Reserve.
St Matthews Farm - new skate park	Parks and Reserves	Former Warringah LGA	Completed	St Matthews Farm Skate Park opened in February 2017 to very high community satisfaction and use.
Fisherman's Beach Seawall	Parks and Reserves	Former Warringah LGA	Completed	Completed in August 2016. The project has received substantial praise from the local community
South Curl Curl Beach Sea Wall Works	Parks and Reserves	Former Warringah LGA	Completed	Completed in July 2016.
Forestville Sportsfield – Synthetic Surface and Ancillary Works	Parks and Reserves	Former Warringah LGA	Completed	The remaining works related to the creation of a dog park which was completed and is proving highly popular.

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Foreshore Works Program	Parks and Reserves	Former Warringah LGA	Completed	All works including the new walking track at Curl Curl beach, and accessible boardwalk connection to South Curl Curl Beach promenade.
Parks Major Works Program	Parks and Reserves	Former Warringah LGA	Completed	This project was carried over from 2015/16 and the works on the Griffith Park Trails have been completed.
Review methodology of sportsfields user fees and charges	Parks and Reserves	Former Warringah LGA	Completed	At the Council meeting held 25 October 2016 Council approved the revised Northern Beaches seasonal sportsground user fees. Seasonal sportsground user fees are now equalised across the Northern Beaches. The Sporting Union was involved in the review of these fees.
Implementation of scheduled projects from playgrounds strategy	Parks and Reserves	Former Manly LGA	Completed	The northern section of the fenced play area at Weeroona Reserve Fairlight has been refurbished and the swings at Forty Baskets Balgowlah and Lagoon Park West Queenscliff reserves have been replaced.
Maintain and service 35 playgrounds to maintain Australian Standard Manage and work with Playground Committee Updating Council's Playground Strategy to incorporate natural play areas, in accordance with early childhood experiential learning	Parks and Reserves	Former Manly LGA	Completed	Repairs undertaken on 24 Playgrounds (19 minor and 5 major repairs) carried out this quarter. Playground strategy has been amended to incorporate natural play areas.
Construction and maintenance of facilities that cater to young people in line with community consultation Maintain standard of surfaces on sports ovals and grass playing fields	Parks and Reserves	Former Manly LGA	Completed	Change of season renovation program completed. Restoration of Manly Oval after stormwater installation complete. Appointment of contractors for Manly Oval and Graham Reserve completed. Restoration of the outfields and surrounds areas at LM Graham Reserve complete.
Little Manly Beach Community Park - continue to apply for grant funding for the preparation of a Landscape Plan Implement improvements as funding permits	Parks and Reserves	Former Manly LGA	Completed	Little Manly Boat Storage area relocation and refurbishment completed.
Seek alternative funding sources for the Coastal Environment Centre (CEC)	Natural Environment and Climate Change	Former Pittwater LGA	Completed	Funding of \$15,000.00 has been secured through sponsorship provided by the NRMA.
Mitigate flood risks through the management of the Narrabeen Lagoon Entrance in line with the Narrabeen Lagoon Floodplain Risk Management Study and Plan.	Natural Environment and Climate Change	Former Pittwater LGA	Completed	Large excavation works to remove 40,000m3 of sand from the entrance of Narrabeen Lagoon started in August 2016 were completed in November 2016. The works have reduced flood risks around the lagoon, increased tidal flow and have provided sand to nourish Collaroy-Narrabeen Beach, improving access and amenity.
Improve stormwater quality treatment devices to manage and protect creeks and waterways as part of the Capital Improvement Program	Natural Environment and Climate Change	Former Pittwater LGA	Completed	The capital works program has been completed. The water quality treatment devices installed and upgraded have been placed on a monitoring and maintenance cycle to ensure the longevity of the assets.

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Drainage Works: Lot 383 Wyong Road Duffys Forest	Natural Environment and Climate Change	Former Warringah LGA	Completed	These works relate to uncompleted developer works and are being funded from a developer bond. Works are now complete.
Narrabeen Lagoon Trail works	Natural Environment and Climate Change	Former Warringah LGA	Completed	The final section of works on the Narrabeen Trail project has now been completed with the construction of a new reserve for public use. Maintenance of all facilities is ongoing.
Oaks Avenue, Dee Why - Stormwater Drainage	Natural Environment and Climate Change	Former Warringah LGA	Completed	The upgrade of stormwater along Oaks Avenue has been completed. This has reduced the depth of overland flow during storm events.
Develop and implement an annual Employee Wellness Program	Human Resources	Former Pittwater LGA	Completed	A harmonised policy was endorsed effective from 13 March 2017
Review Council practices in relation to agenda and minute preparation incorporating electronic systems	Governance and Enterprise Risk	Former Pittwater LGA	Completed	The Secretariat function continues to be provided as required to support Council and its committees. An electronic agenda and minute system is currently being used to produce Council and committee papers.
Adopt a Code of Meeting Practice for the new Council	Governance and Enterprise Risk	Former Warringah LGA	Completed	Code of Meeting Practice was adopted at the 22 November Council Meeting.
Create an Issues Paper (social) to help inform the development of the Community Strategic Plan	Corporate Strategy and Planning	Former Pittwater LGA	Completed	An Issues Paper was completed and exhibited to the community in Sep-Nov 2016. Feedback from over 1,000 people was used to prepare Draft Vision, Aspirations and Priorities for further engagement and development of the Community Strategy Plan.
Create an Issues Paper (environmental) to help inform the development of the Community Strategic Plan	Corporate Strategy and Planning	Former Pittwater LGA	Completed	An Issues Paper was completed and exhibited to the community in Sep-Nov 2016. Feedback from over 1,000 people was used to prepare Draft Vision, Aspirations and Priorities for further engagement and development of the Community Strategy Plan.
Create an Issues Paper (economic) to help inform the development of the Community Strategic Plan	Corporate Strategy and Planning	Former Pittwater LGA	Completed	An Issues Paper was completed and exhibited to the community in Sep-Nov 2016. Feedback from over 1,000 people was used to prepare Draft Vision, Aspirations and Priorities for further engagement and development of the Community Strategy Plan.
Progress Council's Fit for Future submission in accordance with Office of Local Government's requirements	Corporate Strategy and Planning	Former Manly LGA	Completed	Council's Fit for the Future submission was completed as per the requirements of the Office of Local Government.

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Promotion and support of the International Day for People with a Disability	Community Services	Former Manly LGA	Completed	Promotion and support of the International Day for People with a Disability - Wheely Big Walk - 3rd December. Northern Beaches Council partnered with National Parks Association of NSW to promote bushwalking amongst people with disabilities. This was a marquee event to launch a wider program of walks by National Parks for people with disabilities across the State, and the event contributed to the promotion of Narrabeen Lagoon as an excellent example of how Council has provided a facility that is accessible to the whole community. Northern Beaches Council partnered with nine organisations and community groups to deliver the Wheely Big Walk and over 60 people attended the event.
Maintain the community consultation database	Community Engagement	Former Pittwater LGA	Completed	Since May 2016 we have been consolidating Community Engagement Databases and registered community groups across the region. We have over 10,000 contacts on the engagement email register.
Ensure that the GIS is available to staff to assist Council business and customer service functions Compile a comprehensive list of existing databases and datasets, and identify additional data required, including mapping geodiversity elements	Chief Information Officer	Former Manly LGA	Completed	GIS available to Council staff as required to perform their duties. This included a review of existing database and datasets and providing additional data such as geodiversity elements within the spatial information.
Annual Financial Reports and Auditors Reports delivered to Division of Local Government and Bureau of Statistics	Chief Financial Officer	Former Manly LGA	Completed	Annual Audited Financial Statements reported to Council 13 December 2016 and lodged with the Office of Local Government.
Finalise Construction of new indoor complex at the Manly "Boy" Charlton Aquatic Centre and; Progress planning and development of Water Polo Facility if funding is obtained	Aquatic Services	Former Manly LGA	Completed	Construction and opening of the Manly "Boy" Charlton Aquatic Centre was completed August 2016. Planning and development for a new Water Polo Pool has not progressed.

Action	Executive Manager	Source	Status	Comments
Implementation of SHOROC regional directions and participate in the Northern Metropolitan Council of Mayors	Transport and Urban	Former Manly LGA	Deferred	Priorities in the SHOROC regional directions paper will continue to be pursued by the Northern Beaches Council. Participation in the Northern Metropolitan Council of Mayors will be determined by council post the elections in September 2017.
Council to progress the detailed planning, design and construction phases of Manly2015 Masterplan including: - The construction of the new 500 space carpark underneath Manly Oval and the full reinstatement of the oval afterwards.	Transport and Urban	Former Manly LGA	Deferred	The construction of a carpark underneath Manly Oval and the redevelopment of Whistler Street carpark is on hold following the 23 August Council meeting. Council remains committed to pursuing the overall vision of the Manly2015 Masterplan that seeks to re-energise the Manly CBD.
Undertake a review of the Pedestrian Access and Mobility Plan (PAMP)	Transport and Urban	Former Warringah LGA	Deferred	The review of the former Warringah Council Pedestrian Access and Mobility Plan (PAMP) will now be undertaken in 2017/18 and extended across the Northern Beaches.
Develop a local planning strategy to respond to the NSW Government's District Plan	Strategic Land Use Planning	Former Warringah LGA	Deferred	This project has been deferred to allow the preparation of a local planning strategy for the entire Northern Beaches.
Implement the findings of the Council carparks review	Strategic Land Use Planning	Former Warringah LGA	Deferred	This will be reviewed following the preparation of a wholistic approach across the Northern Beaches.
Review Civic Plant and Equipment Fleet Purchasing Policy to: (a) incorporate green fuel reductions (carbon footprint reduction strategy); (b) undertake a fleet rationalisation/ usage; and (c) undertake a biodiesel review	Procurement	Former Manly LGA	Deferred	The policy on plant and equipment is being reviewed following the creation of the Northern Beaches Council.
Chair SHOROC Economic Development Group to investigate sub-regional employment opportunities	Place Management	Former Pittwater LGA	Deferred	The SHOROC Economic Development Group is currently not operational
Commence Avalon Village Place Plan	Place Management	Former Pittwater LGA	Deferred	Currently on hold due to ongoing planning and consultation for draft Mona Vale Place Plan.
Review outcomes of 2011-2013 Crime Prevention Plan in consultation with key stakeholders and the Community Safety and Place Management Advisory Committee with view to developing a renewed Community Safety plan	Place Management	Former Manly LGA	Deferred	Stakeholder groups disbanded due to amalgamation. Currently working with Community Safety Strategic Reference Group to develop content for CSP.
Research and development of community safety needs and actions in consultation with the Community Safety and Place Management Advisory Committee	Place Management	Former Manly LGA	Deferred	Stakeholder groups disbanded due to amalgamation. Ongoing operational response to community needs continues as required.
Provide leadership in the establishment of community gardens in the Ingleside Precinct	Parks and Reserves	Former Pittwater LGA	Deferred	A community garden has been identified within the Ingleside land release which is currently on exhibition. Once adopted Council will work closely with the community to establish a community garden.

Action	Executive Manager	Source	Status	Comments
Berry Reserve and Jamieson Park, Narrabeen - New Works	Parks and Reserves	Former Warringah LGA	Deferred	Project deferred until work is completed at Berry Reserve Carpark by Transport for NSW to upgrade infrastructure for the B-line service.
Condamine Street Planting	Parks and Reserves	Former Warringah LGA	Deferred	This project in its current form is not feasible and will be discussed with the new Council post September 2017
Review of Commercial Use of Beaches and Reserves Policy	Parks and Reserves	Former Warringah LGA	Deferred	This project has been deferred while the Sportsground Strategy is being developed.
Implement any approved actions from endorsed recreation strategy Rationalise existing facilities to project best cost effective maintenance	Parks and Reserves	Former Manly LGA	Deferred	Action deferred until a new recreation strategy for all Northern Beaches is developed.
Feasibility Study prepared to investigate innovative beach furniture, lockers and solar showers to accommodate wider sporting groups	Parks and Reserves	Former Manly LGA	Deferred	Action deferred pending finalisation of Sportsground Strategy.
Develop a strategy to reduce water usage	Parks and Reserves	Former Manly LGA	Deferred	Action deferred pending integration of Manly Assets into Northern Beaches Council asset management system.
Implement the following programs and projects: Ivanhoe Park Landscape Masterplan for botanic gardens; Maintain trees as per Council's Norfolk Island Conservation Management plan	Parks and Reserves	Former Manly LGA	Deferred	The establishment of a botanic garden at Ivanhoe Park has been put on hold until the Masterplan has been adopted by Council.
Explore business case for undertaking more tree work services in-house (e.g. small tree works under 5m in height) including staff training required to expand tree maintenance services Review services unit rates to improve services	Parks and Reserves	Former Manly LGA	Deferred	Action deferred pending finalisation of Northern Beaches Council restructure and following service reviews.
Update Manly Council Education for Sustainability Strategy and projects undertaken to reflect best practice in education for sustainability	Natural Environment and Climate Change	Former Manly LGA	Deferred	Review completed however forward actions will need additional resources.
Develop and implement a staged Climate Change Plan of Action	Natural Environment and Climate Change	Former Pittwater LGA	Deferred	The Climate Change Plan of Action 2015 will be reviewed as part of the Northern Beaches Council transformation projects.
Consider the impacts of climate change and sea level rise into Council's policies, strategies and plans	Natural Environment and Climate Change	Former Pittwater LGA	Deferred	The review of climate change policies within the Northern Beaches Council will occur as part of the transformation projects. A coordinated, whole of Council, review of policies, strategies and plans will enable climate change issues to be considered appropriately.
Finalise the Coastal Environment Centre (CEC) Business and Strategic Plan	Natural Environment and Climate Change	Former Pittwater LGA	Deferred	A draft strategic plan is in place however it will be reworked and finalised upon the adoption of the Northern Beaches Community Strategic Plan which is currently under consultation.

Action	Executive Manager	Source	Status	Comments
Review outcomes of the Energy and Water Savings Action Plan	Strategic Land Use Planning	Former Warringah LGA	Deferred	In order to harmonise energy and water usage monitoring and reporting across the new Northern Beaches Council, a Request for Quotation was put out for a whole-of-council contract. "Greenhouse" won the contract. Data is in the process of being transferred to the new platform.
Develop an industry capacity development model and sustainability program for the Ingleside Green Star certification	Natural Environment and Climate Change	Former Pittwater LGA	Deferred	This action is aligned to a proposed credit in the Green Star certification of Ingleside land release. Determination on final credits sought will occur in 2017/18.
Review outcomes of the Transport and Environment Sustainability Strategies	Strategic Land Use Planning	Former Warringah LGA	Deferred	Whilst a number of actions within the Strategy are continuing e.g. pilot car share program, a review of the strategy has not been commenced. It is anticipated that a review of this strategy would be undertaken in the preparation of any similar strategy for the Northern Beaches Council.
Review library opening hours	Library	Former Warringah LGA	Deferred	This action has been deferred due to other priorities with the amalgamation and will be reviewed in 2017/18.
Undertake process improvement reviews across Council by providing and implementing an efficient Internal Audit Plan	Governance and Enterprise Risk	Former Pittwater LGA	Deferred	Audits on current plan placed on hold short term until the issues relating to structure and finance are resolved as well as core 25 project work has significantly progressed
Report on governance systems implemented, policies and procedures reviewed, and updates/revisions made	Governance and Enterprise Risk	Former Manly LGA	Deferred	A review is currently underway focussed on harmonising policies for the Northern Beaches Council.
Establish and maintain Council's Compliance Framework	Governance and Enterprise Risk	Former Manly LGA	Deferred	This matter will be progressed in mid-2017 after the project on harmonising policies has significantly progressed.
Trial of electronic permit parking system	Environmental Compliance	Former Manly LGA	Deferred	A parking working group has been established to consider the future beach pass and related parking systems.
Conduct regular compliance inspections of public health premises such as cooling towers, skin penetration, boarding houses, hairdressing salons	Environmental Compliance	Former Manly LGA	Deferred	Work is being undertaken to harmonise the inspection programs of the three former Councils.
Conduct Public Swimming Pool Inspections	Environmental Compliance	Former Manly LGA	Deferred	Work is being undertaken to harmonise the inspection programs of the three former Councils.
Conduct Ocean Beach Testing	Environmental Compliance	Former Manly LGA	Deferred	Work is being undertaken to harmonise the inspection programs of the three former Councils.
Provide information packs to new rate payers	Customer Services	Former Pittwater LGA	Deferred	This is on hold and will be reviewed as part of the amalgamation of the Northern Beaches Council.
Continue integration of all Council plans within the integrated planning and reporting framework	Corporate Strategy and Planning	Former Pittwater LGA	Deferred	A new Integrated Planning & Reporting framework is being developed as part of a priority implementation project. Once established, Council plans will be integrated into the new framework.



Action	Executive Manager	Source	Status	Comments
Refine strategies in working with SHOROC Executive, and assist with those being pursued through the new Northern Metropolitan Council of Mayors, or similar regional organisation	Corporate Strategy and Planning	Former Manly LGA	Deferred	Priorities in the SHOROC regional directions paper will continue to be pursued by the Northern Beaches Council. Participation in the Northern Metropolitan Council of Mayors will be determined by council post the elections in September 2017.
IT Software - New Works	Chief Information Officer	Former Warringah LGA	Deferred	Software postponed to 2017/18 due to other priorities with amalgamation of Council.
IT Software - Upgrades and Replacements	Chief Information Officer	Former Warringah LGA	Deferred	Software upgrades and replacements for former Warringah Council deferred to 2017/18 and undertaken as part of integration of Northern Beaches Council systems.