





Quarterly Report on Business Actions - March 2018





This report on business actions provides updates on all Council's actions under the Operational Plan 2017/18, for the quarter of 1 January to 31 March 2018.

Of the 225 current projects, 83 are operational and 142 are capital projects. Overall, 79% of projects were either completed or progressing on schedule at the end of the quarter.

The Operational Plan is structured around the eight 'Community Outcome' areas of the Community Strategic Plan, with a suite of projects allocated to each. The table below outlines the number of projects for each outcome, along with their progress.

Community Outcome	Project Type		Status 		
Protection of the Environment	4 Operational		4		
	11 Capital	1	5	4	1
Environmental Sustainability	2 Operational		2		
	13 Capital	1	5	5	2
Places for People	10 Operational	1	5	4	
	51 Capital	11	25	14	1
Community and Belonging	28 Operational	6	22		
	22 Capital	4	14	4	
Vibrant Local Economy	5 Operational	1	4		
	6 Capital	2	4		
Transport, Infrastructure and Connectivity	6 Operational	1	4		1
	26 Capital	1	16	7	2
Good Governance	21 Operational	1	18	2	
	13 Capital	3	10		
Participation and Partnerships	21 Operational (no Capital)		7		





The status is defined as:

-  **Completed:** practical completion of planned actions, including any site handover
-  **Progressing:** on schedule, and planned actions will be completed this financial year
-  **Behind schedule:** project still proceeding but will continue into next financial year
-  **Delayed:** planned project will not proceed this financial year.

The following pages provide updates on each of the 225 projects for the March quarter.

QUARTERLY REPORT - BUSINESS ACTIONS

Protection of the Environment

Key:  Complete  Progressing  Behind Schedule  Delayed

OPERATIONAL PROJECTS



Deliver programs to protect, preserve and manage bushland and biodiversity to benefit future generations. - Executive Manager Natural Environment & Climate Change

120 bushland contracts were managed, along with onground maintenance works and response to 120 customer requests for bushland areas. Proactive fire mitigation included hazard reduction in more than 50 reserves this quarter. Fire and Rescue and the Rural Fire Service worked with Council to control two unplanned fires in Council reserves. Biodiversity management involves pest plant and animal control programs, and responding to customer requests (26 requests were actioned for weeds and pest animals). Pest animals were controlled in Manly Dam, Middle Creek and Dee Why Lagoon areas, with 35 rabbits culled.

Substantial progress has been made integrating our DA referral systems, improving the assessment of over 130 biodiversity and bushland development applications this quarter.

At Dee Why Lagoon a Local Land Services (LLS) grant of \$18,000 was received, and a micro bat survey commenced. Another \$20,000 LLS grant will fund works, habitat restoration and creekline water monitoring in Nareen Reserve, North Narrabeen.



Deliver programs to protect, preserve and manage our coasts, estuaries and waterways to benefit future generations - Executive Manager Natural Environment & Climate Change

Council undertakes an extensive program to protect, preserve and manage our coast and waterways.

A significant water pollution incident occurred this period at Endeavour Drive, Beacon Hill, resulting in death of aquatic life and dieback of vegetation. Council staff undertook significant clean-up operations, costing around \$150,000. Investigations into the source of the pollution are continuing.

A number of actions to improve the understanding and condition of our aquatic environments were delivered this month. The estuary monitoring program (which commenced in 2013/14, providing long term data to assist with decision making and management of the coastal lagoons), began for 2017/18 as an expanded program to include the Pittwater waterway.

Bush regeneration activities continue for coastal dunes, creeks and lagoon riparian areas, as well as groundwater monitoring and bird surveys, and removal of litter from Curl Curl and Dee Why Lagoons.



Natural hazard management planning, mitigation works, warning systems and awareness campaigns - Executive Manager Natural Environment & Climate Change

Council undertakes natural hazard management planning, mitigation works, warning systems and awareness campaigns. These programs encompass flood, coastal, bushfire, geotechnical and creek bank erosion natural hazards.

Council continued to work with the Department of Industry (Crown Lands) and residents to allow coastal protection works on private and Crown Land at Collaroy - Narrabeen Beach to be approved. In addition monitoring of cliff instability at coastal headlands is ongoing.

The flood program is progressing with the Manly to Seaforth Flood Study and Manly Lagoon Floodplain Risk Management Study and Plan finalised for public exhibition, and included in the April Council Meeting agenda. A tool to estimate peak flooding conditions in Manly and Narrabeen Lagoon has been developed to assist Council and the NSW SES in flood emergency response.



Deliver targeted environmental sustainability engagement and education to assist in protection of the natural environment - Executive Manager Natural Environment & Climate Change

Lights were turned off at key Council sites for Earth Hour, plus various community activities to celebrate the event. An Earth Hour lantern making activity and a night walk at Stony Range Reserve was successful, with 95% of participants indicating better knowledge on how to live more sustainably. Cabbage Tree Bay volunteers joined the 'Asia Women at Work' and Land Services Office (Urban Waterways) on Clean-Up Australia day in a collaboration with Fisheries NSW, to clean up Little Manly Beach.

Manly Environment Centre (MEC)

Over 1300 volunteer hours were provided this quarter to MEC. Over 2,554 MEC resources have now been catalogued to date, in partnership with the University of Technology, volunteers and interns. The website is being improved for use with mobile devices. Community groups and peak environment groups met with Whale Spotter's founding member David Jenkins to discuss promotion of Whale watching from Northern Beaches Headlands. Macquarie University PACE presented their new Student Project Teams at the Computer Partner Induction Night, to support the production of a mobile device application for local Heritage Walks. The North Head Discovery Day focussed on local biodiversity, with displays, Valerie Taylor guest author, and Karleen Green running Native Grass Weaving workshops.

Coastal Environment Centre (CEC)

Various community events were held and booked to capacity, including rock platform tours, escarpment walk, Manly Dam Walk and a nature play activities for families. The CEC is continuing in partnership with Health NSW to offer a sustainable gardens program to 10 local schools, and Year 6 leadership teams to encourage environmental actions in schools. The CEC revamp and improvement has started, while the update of the Fisherman's Beach room at Long Reef has been completed. High school and primary school programs have proved extremely popular with over 1000 students learning about local our biodiversity, coast or sustainable living. A workshop on micro-plastics trained staff on sampling and identifying, part of a initiative to be trialled by four northern beaches high school groups.

Environmental Volunteers

Good weather conditions have meant a great turnout from volunteers in the reporting period and great success with weeding, planting and follow up maintenance. The 2,000

plants held at the community nursery are in the process of being distributed and planted. Volunteer enquiries increased during this period and new volunteers were inducted on-site.

CAPITAL PROJECTS

Coastal Protection Works

Collaroy-Narrabeen coastal protection works - Executive Manager Natural Environment & Climate Change

To deliver Collaroy Narrabeen coastal protection works in a coordinated and integrated manner, Council is undertaking a number of actions to ensure the construction of protection works on public land is coordinated with the works to occur on private property.

The construction of works on public land has been delayed while issues relating to the use of Crown land for private works are resolved and applications for private works are approved. Public works are now not expected to commence until the 2018/19 financial year.

Fairy Bower sea wall Project - Executive Manager Natural Environment & Climate Change

The preliminary investigations for the seawall upgrade options at Fairy Bower are being finalised and Council has received the final report from consultants. Emergency response activities are also being investigated for implementation. The project involves multiple internal and external stakeholders including Sydney Water, NSW Department of Primary Industries (Fisheries) and Office of Environment and Heritage. This has extended this phase of consultation and design, both of which are continuing.

Stormwater Program

Manly Oval Stormwater Upgrade - Executive Manager Capital Projects

The project has been deferred, as its business case is directly linked to other projects which are no longer proceeding

Planned stormwater new works program - Executive Manager Natural Environment & Climate Change

This Program provides upgrades and improvements to the existing stormwater network, in order to reduce incidences of flooding. Council is undertaking investigations and significant data gathering, to help prioritise works with the greatest benefit. Current works include Kuyora Place, North Narrabeen; The Crown of Newport Reserve; Palm Beach; Quarter Sessions Road, Church Point, and various minor improvements. Design and investigation works are continuing for delivery in the later part of 2017 /18.

Further new works are deferred until next financial year, as staff resources are allocated to integrating asset information, doing high priority reactive works.

Warriewood Valley Creekline works - Executive Manager Natural Environment & Climate Change

Staff from a number of Council departments are working together to better coordinate and streamline water management in Warriewood Valley. This is especially in regard to how creek management works are timed, coordinated and delivered with development activity. Delays in development have resulted in this year's creek works being deferred to 2018/19.

Stormwater Program



Planned stormwater renewal program - Executive Manager Natural Environment & Climate Change

This Program renews the existing stormwater network to help maintain its condition and reduce flooding. Tenders have closed and are being assessed for major works at Jackson Road, Warriewood (culvert replacement) and Ilford Road, Frenchs Forest (network replacement and upgrade). Construction is expected to commence in late April.

A draft design is being prepared to renew the outlet pipe at South Manly Beach, with considerations for amenity, structural design and detailing.

Data collection and analysis of the network continues, including condition and risk, to help prioritise critical infrastructure and plan the forward program of capital works.



Reactive stormwater renewals program - Executive Manager Natural Environment & Climate Change

This Program is for the minor renewal of the existing stormwater network, to help maintain its condition and reduce flooding. During the quarter various works were completed:

- Pipe relining at Anzac Avenue, Collaroy Plateau
- Pit reconstruction/ repairs at Avalon Beach, Clareville, and Frenchs Forest
- Drainage works at Dee Why headland carpark; Serpentine Crescent, North Balgowlah; Elvina Avenue, Newport; Cottage Point; and Tallowood Way, Frenchs Forest.

Works commenced in Darius Street, Narrabeen and Cross Street, Brookvale. Closed Circuit TV inspections and pipe jetting works were also completed on a number of key stormwater pipes across the Northern Beaches.



Gross Pollutant Traps - renewals - Executive Manager Natural Environment & Climate Change

This program enables minor renewals for Gross Pollutant Traps to be undertaken. The gross pollutant traps work to trap litter, floating pollutants and sediment from Council's stormwater assets, and prevent them from entering our creeks, waterways and beaches.

The works undertaken to renew these traps is important in ensuring they continue to protect our local water quality and wildlife. A program of works is currently being finalised and works will be implemented in May and June.

Bushland Program



New community nursery - North Curl Curl Community Centre - Executive Manager Natural Environment & Climate Change

The project team has been working to develop the draft concept design for the Community Nursery at Curl Curl. The draft concept design will be exhibited in April, noting that the community has been consulted and feedback sought on the design for the whole site including the skate park, community garden, nature play area and community nursery.

Rural Fire Service Program

Rural Fire Service Program



Rural Fire Service Buildings Works Program - Executive Manager Property



This program of works focuses on upgrades and minor refurbishments to Northern Beaches RFS buildings.



Davidson RFS - Building Extension - Executive Manager Property

This project extended and refurbished the building. Project is completed.

Environmental Sustainability

Key:  Complete  Progressing  Behind Schedule  Delayed

OPERATIONAL PROJECTS



Align domestic waste and recycling services across the new Council area consistent with selected resource recovery infrastructure - Executive Manager Waste Management & Cleansing

Collection Tenders were advertised on 27 February 2018 on Tenderlink and the Sydney Morning Herald.



Develop a Northern Beaches Waste Strategy - Executive Manager Waste Management & Cleansing

Preliminary work was completed with the Waste Strategic Reference Group in 2017. A holistic strategy is being developed to address the environment, sustainability and waste, to be discussed with the new Environment Strategic Reference Group in April.

CAPITAL PROJECTS

Kimbriki Improvements

 **Kimbriki Road, Terrey Hills - new access road - Executive Manager Capital Projects**

The project has been deferred, to allow the Mona Vale West upgrade to be undertaken by Roads and Maritime Services.

 **Kimbriki new excavator - Executive Manager Waste Management & Cleansing**

Plant acquisition not proceeding.

 **Kimbriki high level drain - Executive Manager Waste Management & Cleansing**

This project was delayed due to uncertainties in another Kimbriki project, affecting the design and investigations needed for the high level drain. The design phase has now commenced.

 **Kimbriki western bund wall on Area 3B - Executive Manager Waste Management & Cleansing**

This bund wall is used to contain waste within the current active landfill cell in Area 3A and is constructed in 1.5m lifts as the filling plan requires. Work has been behind schedule due to slower than expected filling of the cell with waste. It is anticipated that the next lift will be finalised in May.

 **Kimbriki landfill cell development Area 4A - Executive Manager Waste Management & Cleansing**

This work is behind schedule due to delays in planning, re-design and seeking approvals.

The Development Application for the construction of Cell 4A is being prepared for Council's consideration.

 **Kimbriki Leachate Treatment Plant - Executive Manager Waste Management & Cleansing**

Behind schedule due to delays in the contractor commencing. Expected that works will commence in May 2018.

 **Kimbriki Gas Capture System - Executive Manager Waste Management & Cleansing**

Gas capture work has been completed. The existing gas capture system was expanded with extra collection lines and wells. This improves the environmental performance of the landfill, by capturing extra methane gas for reuse.

 **Kimbriki Cell Develop Area 4B - Executive Manager Waste Management & Cleansing**

Actual cell 4B development work is not set to commence for several years but this preliminary design work has been accelerated as part of contingency planning for area 4A.

 **Kimbriki vehicles - Executive Manager Waste Management & Cleansing**

Fleet replacement as per schedule

 **Kimbriki renewal program - Executive Manager Waste Management & Cleansing**

Renewal program on target

 **Kimbriki other - Executive Manager Waste Management & Cleansing**

Works as per schedule

Energy Savings Initiatives



Energy saving initiatives works program (SRV) - Executive Manager Natural Environment & Climate Change




Project managers have prepared documentation for the energy efficient upgrade of sports grounds. This lighting will be installed during the next quarter. This is funded by a special rate variation (SRV).



Energy saving initiatives works program (revolving energy fund) - Executive Manager Natural Environment & Climate Change

The supplier was appointed for the design and supply for the lighting upgrade for two Manly car parks. The designs were delayed to ensure compliance with lighting standards, but have been submitted and are under review. Staff prepared documentation for solar panel installation at two priority Council sites. These projects are expected to be completed by the end of the financial year, however are currently behind schedule due to phasing issues.

Places for People

Key:  Complete  Progressing  Behind Schedule  Delayed

OPERATIONAL PROJECTS

Implement the Ingleside Land Release project - Executive Manager Strategic & Place Planning

The Department of Planning and Environment (DPE) is the project lead, and affects how quickly this proceeds. Continuing work with DPE in March included:

- Reviewing submissions received on the Draft Structure Plan (closed Feb 2017) to determine the additional inputs needed from the consultant team to finalise the next iteration of the Plan
- Reaching agreement to Ingleside-specific provisions for the Local Environmental Plan
- On-site meeting with landowner to discuss how the draft Structure Plan will affect their property
- Answer enquiries on status of the program.

Council has received the Ingleside Sustainability Forum Outcomes Report from the consultants, which is being reviewed.

Implement the Northern Beaches Hospital Precinct Structure Plan - Executive Manager Strategic & Place Planning

Detailed financial analysis being undertaken as part of the preparation of the Aquatic Reserve Masterplan. This will be presented to the Project working Group in April.

In relation to the precinct planning process, the Department of Planning have now engaged all consultants to prepare the relevant technical studies. Preparation of these studies has now commenced.

Complete the Pittwater Waterway Strategy - Executive Manager Strategic & Place Planning

This is a holistic planning review, to improve the sustainability of various activities on and around the waterway. Following a discussion paper and community engagement, the draft Pittwater Waterway Strategy is in the final phases of preparation.

Review the Manly Wharf Master Plan - Executive Manager Strategic & Place Planning

Progress has halted, as Roads and Maritime Services (RMS) has revised the scope of its plans. The project will be reviewed in the context of these plans. RMS is preparing a brief for Minister on options for potential future works for the Wharf, redevelopment of Manly Aquarium, and the West Esplanade precinct.

Implement the Affordable Housing Policy - Executive Manager Strategic & Place Planning

An Expression of Interest was released for a Community Housing provider to manage affordable housing obtained by Council. Implementing Council's policy is more viable now

that the Government has proposed Council inclusion in State Environmental Planning Policy 70 (Affordable Housing). Council prepared draft guidelines for an affordable housing program, and submitted this to Department of Planning and Environment for initial consideration.



Complete the Brookvale Structure Plan - Executive Manager Strategic & Place Planning

Council staff have met with all relevant consultants to confirm the project briefs for the additional technical studies that are being undertaken to address matters relating to affordable housing and traffic and transport issues. In addition, Council staff have discussed the Brookvale Structure Plan with relevant State Agencies to gain important feedback. Council staff are awaiting written confirmation from a number of State Agencies on the advice and direction that was provided during these meetings.



Commence a review of Land Use Strategy for the Northern Beaches - Executive Manager Strategic & Place Planning

Project has been delayed, by the late release of the final North District Plan by the Greater Sydney Commission during March. The Department of Planning have also advised Council not to commence a Housing Strategy, until their guidelines and a template are released. Council is undertaking reviews of Local Planning Strategies from other councils, including the former Pittwater Council, as groundwork for the project.



Implement the actions of the adopted District Plan - Executive Manager Strategic & Place Planning

This has been delayed by the late release of the Plan by the Greater Sydney Commission in March 2018. While a detailed review of the Plan will be undertaken to consider the actions needed by Council, progress is dependent guidelines yet to be provided by Department of Planning.



Review the Manly Section 94 Plan - Executive Manager Strategic & Place Planning

Administrative changes to the Manly Section 94 Plan completed 9 September 2017 and available on Council's website.



Review and update the Warringah Section 94A Plan - Executive Manager Strategic & Place Planning

The draft Warringah Section 94A Plan has been prepared, to apply to the area of the former Warringah Council. This Plan will be reported to the Council meeting on 17 April.

CAPITAL PROJECTS

Public Amenities Improvements



Collaroy Beach - new accessible public amenities and ramp upgrades - Executive Manager Parks & Recreation

Works have commenced on site. Ausgrid have agreed to the redesign works to remove the pole on Beach Road. The early electrical works are complete



Public amenities works program - Executive Manager Property

This program of works sees the refurbishment of North Harbour Public Amenities, including the construction of an accessible amenity within the footprint of the existing building. This work is behind schedule due to other competing works on amenities across the Council area, but is due for completion in mid-2018.



Manly Dam - public amenities works - Executive Manager Property

This project sees the refurbishment of public amenities adjacent to the playground at Manly Dam to provide improved facilities to users of the recreation area. The refurbished amenities building will consist of improved male, female and accessible amenities as well as change rooms and showers. Works are expected to commence mid 2018 and be complete by late 2018, and have been delayed due to other competing works on amenities across the Council area.



Nolans Reserve - sports amenities works - Executive Manager Property

This project sees the replacement of the two run down existing sports amenities buildings in Nolan's Reserve with a new building adjacent to the pedestrian track. The Development Application for the works has been approved, the construction package is out for public tender with an expected commencement of works in mid 2018. The project is behind schedule due to other competing works on amenities across the Council area.



Cromer Park - sports amenities west works - Executive Manager Property

The sporting amenities adjacent to the sportsfields at Cromer were refurbished. This provides improved male, female and accessible amenities, as well as change rooms and showers. Construction commenced in February, with practical completion achieved in March 2018.



Church Point - public amenities works - Executive Manager Property

This project sees the renewal of the existing male and female public amenities. Given the proposed purchase of the Pasadena site and the need for the development of a Master Plan these works have been forecast into a future year's capital works program.



North Narrabeen Rock Pool - public amenities works - Executive Manager Property

This project sees the renewal of the existing male and female public amenities, the construction of an accessible amenity within the existing footprint, and refurbishment of the swimming club on the top level. Council resolved at its meeting of 27 March 2018 to not include a proposed cafe, but to proceed with a larger accessible amenity and family room in its place. As such, design amendments are occurring to progress this refined concept.



Marine Parade, Manly public amenity building - Executive Manager Capital Projects

The new amenities building is complete

Public Amenities Improvements



Public Amenity Renewal - Tramshed - Executive Manager Property

Stormwater connection is completed. Wifi has been installed to Tramshed Hall, Berry Hall and Lakeview Hall. Work is proceeding on rectifying any building defects.

Playgrounds Improvements



Berry Reserve Inclusive Playground Upgrade - Executive Manager Parks & Recreation

A preferred contractor to deliver the playground has been selected and all equipment has been procured and manufactured. The community engagement period has closed and resulted in overwhelming positive feedback for the project. It is expected that the project will be completed in late June 2018.



Allambie Oval Upgrades - new playground, multi-use court and pathway - Executive Manager Parks & Recreation

Site analysis has been completed and a concept design is being prepared. It is expected that community engagement will commence before the end of financial year.



Parkes Road, Collaroy - playground and pathway lighting - Executive Manager Parks & Recreation

All investigations and a draft concept plan for the site have been completed. Works have been put on hold, pending the development of a new Open Space Strategy for the Northern Beaches.



Connecting all Through Play - Inclusive Play - Executive Manager Capital Projects

Detailed designs being finalised for playgrounds for Lionel Watts and Manly Dam following consultation.



Playgrounds - new and upgrades - Executive Manager Parks & Recreation

A contractor has been engaged to install shade sails at Village Park, Mona Vale and Wingara Reserve, Belrose. Both sites are scheduled for completion in May 2018.



Connecting Communities - Pilot Project Local Parks - Executive Manager Capital Projects

Playgrounds at Lindrum, Maple, Pusan, Wentwoth and Windrush Reserves completed.



Playground renewal program - Executive Manager Parks & Recreation

Minor playground renewals have been completed. Soffall renewal at Wimmerenny Bay is due for commencement in April 2018 and will be completed in May 2018. Details for quoting for Tania Park works have almost been finalized, and work is scheduled for commencement in July 2018.

Sportsgrounds Improvements



Connecting all Through Play - Active Play - Executive Manager Capital Projects

Works are progressing at a number of sporting facilities, and expected to commence at South Narrabeen surf life saving club (SLSC). Other SLSC works at have been rephased to 2018/19 to enable design work, final consultation and approvals to be completed.

Sportsgrounds Improvements



Sportsgrounds - new and upgrades - Executive Manager Parks & Recreation

Works progressed well for this broad program. Highlights have been the completion of Jackson Road car park, the completion of lights at Balgowlah Park and the installation of irrigation at Seaforth Oval. Following a prolonged engagement period, the Tristram Road lighting component is being delayed to next financial year, along with the related budget.



Sports Club capital assistance program - Executive Manager Parks & Recreation

The Grant program has been advertised and the submission period has closed. Submission are currently being assessed and successful submissions will be presented to Council in May for awarding of the Grants. Due to the delayed commencement of this program the majority of the budget is proposed to be rolled over into next financial year.



Lionel Watts Oval Frenchs Forest - synthetic sportsfield design and preparatory works - Executive Manager Parks & Recreation

enders are due back in mid April to design and construct synthetic fields no. 3 and 4. A three- month design period will be followed by seven months of construction period, to commence in late August 2018.



Forestville War Memorial Playing Fields - netball court upgrade - Executive Manager Parks & Recreation

Council has approved a contractor to undertake the revised scope of works in May 2018. A lighting tender has been recommended but the works cannot commence until early next financial year due to the long lead time to procure the poles.



Cromer Park Field 2 - synthetic sportsfield - Executive Manager Parks & Recreation

All work completed and the new facility has been very warmly received by the users.



Youth play space - new - Executive Manager Parks & Recreation

Works have progressing well at Terrey Hills Skate Park. An opening event is being organised to promote the new facility and to also informally call the site "Plunks Skate Park".



Sportsfield renewal program - Executive Manager Parks & Recreation

All cricket net renewal works are scheduled for completion in April 2018, lighting renewal projects are scheduled for completion in June 2018 and other minor fencing projects are to be completed this financial year



Sport buildings works program - Executive Manager Property

This program provides works at various sports buildings such as Manly and Brookvale Ovals. The works at Brookvale Oval are currently behind schedule, awaiting action of the Sea Eagles and others, but will include replacement of the scoreboard and upgrade to the existing housing structure.



Warriewood Rugby Park Clubhouse - sports amenities works - Executive Manager Property

This project sees the delivery of a replacement sports amenities building at Pittwater Rugby Park. The concept design has undergone community consultation, and tenders have been received. A report to Council in April will address issues in relation to the quotes received.

Foreshore and Building Improvements

Foreshore and Building Improvements



Narrabeen Beach Viewing Tower - Executive Manager Property

This project sees the construction of a new lifeguard hut at Narrabeen Beach. The hut is currently being utilised by the lifeguards, however the roof structure is yet to be completed. The hut is expected to be fully complete by June 2018.



Dinghy Storage - New - Executive Manager Property

This projects is identifying suitable locations for additional dinghy storage and working with stakeholders. Additional grant funding has been received for the installation of additional dinghy racks at Billarong Reserve and dragon boat storage at Jamieson Park, which will be completed next financial year.



Foreshores - new and upgrades - Executive Manager Parks & Recreation

Design and preparatory work for South Palm Beach Masterplan implementation is progressing well and works are due to commence in late May after the George Street, Avalon project is completed.



Foreshores renewal program - Executive Manager Parks & Recreation

There has been a delay in the East Esplanade Renewal project due to the production of design plans and procuring of resources not being completed on time. A contractor has been engaged to undertake the lifting of the kerb on the road for East Esplanade and work is scheduled to commence in mid May.



Rockpool renewal program - Executive Manager Parks & Recreation

A preferred tenderer has been selected and a contract is likely to be executed in late April 2018. Due to delays in tendering, it is likely that the work will continue into next financial year.



Beach buildings works program - Executive Manager Property

Minor roof works at Collaroy surf life saving club (SLSC) are progressing to schedule. Improvements at South Curl Curl SLSC Public Amenities are due to commence in May.



Mona Vale Surf Life Savings Club - design works - Executive Manager Property

This project aims to deliver a new Surf Life Saving Club building at Mona Vale. Significant consultation has taken place on the design and scope of the project, with a preliminary concept costed and reviewed by key stakeholders. This concept will be presented to the elected Council in April for approval to proceed to DA and construction.



Swim Club buildings works program - Executive Manager Property

This budget is being utilised for design investigations for the redevelopment of various swim club buildings only. Any construction works identified will be completed in the following financial years.



Dinghy Storage - replacement of racks - Executive Manager Property

Project works to improve Council's dinghy storage racks have been completed at Regatta Reserve, with other works on track to be completed this year.



Manly Beach Controls Office and Viewing Platform - Executive Manager Property

Project is completed. The steel frame fabrication was installed in February 2018, and the shade sails installed in March 2018.

Foreshore and Building Improvements



Tidal Pools refurbishment - Executive Manager Property

This program focuses on the renewal of the communities tidal pools. Minor works have already been completed to renew pools impacted by storm damage with further renewal works to be completed on the Pickering Point tidal pool at the end of the swimming season.



Marine Parade, Manly upgrade - Executive Manager Capital Projects

Contractor engaged, works to start in April.



Beach equipment renewals - Executive Manager Parks & Recreation

This project is complete. All equipment has been delivered and is operational.



Beach Accessibility Renewals - Executive Manager Parks & Recreation

Council is investigating the feasibility and location of a beach access ramp at Collaroy.



Long Reef Surf Lifesaving Club Renewal - Executive Manager Property

This project sees the construction of a new Surf Life Saving Club, public amenities and cafe at Long Reef Beach. Council and a design consultant are working with the key stakeholders on concept design, prior to Stage 2 of community engagement.

Reserves and Parks Improvements



Reserves - new and upgrades - Executive Manager Parks & Recreation

This project covers works at various locations. The proposed lighting system through Manly Lagoon Park has undergone prolonged engagement, resulting in the actual works being delayed until next financial year, along with the related budget for this component.



Warriewood Valley - public space and recreation - Executive Manager Parks & Recreation

A Request for Quotation will be issued in April for the demolition and capping of the site at 3 Boondah Road, in preparation to construct five netball courts and associated facilities. A concept plan is being prepared. Regarding a central local park off Fern Creek Road, Warriewood, a design and construct tender is being prepared for the site of underground of high voltage power cables.



Walter Gors Reserve and Shared Walkway Dee Why Parade - Executive Manager Capital Projects

Landscaping works completed in December.



Reserves renewal program - Executive Manager Parks & Recreation

A contractor has been engaged to undertake the fencing works at Careel Bay dog park and this is likely to commence in May 2018. The renewal of the retaining wall adjacent at Queenscliff beach is progressing on schedule with further renewal works at Snapperman Beach and Sandy beach to be undertaken by the end of financial year.



Recreational trails renewal program - Executive Manager Parks & Recreation

Renewal works on trails at Dee Why Headland and Manly Dam are on schedule and are scheduled for commencement in April 2018, all works are scheduled for completion by June 2018.

Aquatic Centre Improvements

Aquatic Centre Improvements



Warringah Aquatic Centre - accessibility works - Executive Manager Property

This project involves making accessibility improvements for Council's aquatic centres. Council has recently purchased two Aquachairs (wheelchairs for swimming pool use) for use at Manly Andrew Boy Charlton Aquatic Centre.



Manly Aquatic Centre - Andrew Boy Charlton - Executive Manager Capital Projects

Final works at the aquatic centre were completed in August 2017.



Warringah Aquatic Centre Renewals - Executive Manager Property

CCTV upgraded. Pool Grates replaced.



Manly Aquatic Centre Renewals - Executive Manager Property

Pool plant room Stage 1 upgrade works have been completed. In addition, new dosing pumps have been installed for the indoor pool plant room.





Cemetery Works




Cemetery works program - Executive Manager Property

An initial concept design for Mona Vale Cemetery upgrade works has been completed and the project detailed design is being finalised prior to the project moving to the construction stage.

Community and Belonging

Key:  Complete  Progressing  Behind Schedule  Delayed

OPERATIONAL PROJECTS

 **Investigate options to relocate the Youth and Family Counselling Service to enhance access for the Northern Beaches community - Executive Manager Community, Arts & Culture**

A review of the operation of this service was undertaken, in consultation with the Department of Family and Community Services. As a result, the service will not move, but will provide outreach services across the local government area. In March the following were held:

- 'Developing Healthy Connections with Teens' workshops in Manly and Mona Vale, over a four week period with 13 parents attending.
- 'Managing Difficult Students' workshop for 26 teachers.

 **Implement a single Community Centre booking system for the Northern Beaches - Executive Manager Community, Arts & Culture**

Project commenced in February 2018, with detailed documentation on requirements commenced.

 **Review and harmonise fees for Council's 41 community centres - Executive Manager Community, Arts & Culture**

Fee harmonization and review has been completed for 2018/19. All fee changes are to commence on 1 January 2019, with the exception of Seaforth Village Community Centre which will change from 1 July 2018.

 **Deliver an entrepreneur conference for young people on the Northern Beaches - Executive Manager Community, Arts & Culture**

Young Entrepreneur Conference is scheduled for Thursday 28 June 2018.

 **Undertaken Ingleside Land Release community development planning - Executive Manager Community, Arts & Culture**

Research into community development requirements for the land release has commenced.

 **Review opportunities to expand the Manly Meals on Wheels service - Executive Manager Community, Arts & Culture**

This project is to ensure the Meals on Wheels service adapts to customer needs, and assists people to remain living at home, connected with the community.

Initiatives in progress include:

- Identifying areas of need outside the current catchment area, for service expansion.
- Preparations for a trial community lunch in Seaforth Village in April, and potential venues for another in Brookvale/Dee Why/Narraweena.
- Investigating the need for weekend deliveries to dementia clients.



Support for one Northern Beaches Club grants committee to assist licenced clubs with providing grants to local organisations - Executive Manager Community, Arts & Culture

One Northern Beaches ClubGrants process has commenced, with Round 1 opening February and closing on 13 April 2018. Advertised on Council and ClubGrants NSW websites.



Establishment of an expert access panel - Executive Manager Community, Arts & Culture

Draft Terms of Reference for the group to be completed by early-April.



Develop an online disability inclusion and access information hub - Executive Manager Community, Arts & Culture

This project is progressing, to develop an information hub on the website with practical information on inclusion and disability access across the Northern Beaches. This will cover transport, accessible playgrounds and precincts, disability services, events and employment opportunities, and links to resources and support.



Development of a Community Safety issues paper in consultation with key stakeholders. - Executive Manager Community, Arts & Culture

This issues paper was completed by the interim Community Safety Strategic Reference Group and presented to Council in July 2017. It provides information and direction to the new Community Safety Committee, which held its first meeting in April 2018. This committee will be instrumental in working on more detailed Community Safety and Crime Prevention Plans.



Development of a Creative Strategy - Executive Manager Community, Arts & Culture

Foundational ideas were captured in an Arts Culture and Heritage Directions Paper, prepared by the interim Strategic Reference Group, and presented to Council in July 2017. Development of a Creative Strategy is proceeding, with initial research and consultation, which will include the newly formed Strategic Reference Groups.



Trial place making activations in identified village and town centres - Executive Manager Community Engagement & Communications

Villages and town centres are undergoing 'place audits' to describe their features, using new tool kits and recently trained staff. Audits help prioritise sites for more 'activation', for social connections, safety, amenity and bringing life to the streets. Place Co-ordinators will provide assistance and advice for activations in town and village centres eg. more art, food, play, markets, walking and biking options.



Undertake a strategic review of the annual program of events - Executive Manager Community Engagement & Communications

The Events Strategy project is nearing completion with feedback being compiled and reviewed, following the exhibition period.



Develop accessibility and inclusion guidelines and toolkit for Council events - Executive Manager Community Engagement & Communications

Project yet to commence.



Cater for children from diverse and socio-disadvantaged backgrounds in our long day care, occasional care, vacation care, family day care and pre-school - Executive

Manager Children's Services

Children's Services supports 33 children and families with additional needs across early childhood services. Eleven (11) children with additional needs have been approved for funding from the Inclusion Development Fund (IDF) provided to address barriers to inclusion.

Government funding supported two children from families at risk or facing difficult circumstances to receive early childhood education and care, while child care fees for four children are paid for by other organisations while parents work, study or attend training. Four families with children at pre-school are eligible for reduced fees through the Government's Start Strong program and four parents are receiving assistance with fees to support their entry into the workforce.



Meet National Quality Framework standards in providing service to children - Executive Manager Children's Services

National Quality Framework Updates

- Professional development for staff included a national forum on inclusion, and the Children's Service Conference on topics such as learning environments, music, professionalism, and STEM learning (Science, Technology, Engineering, and Mathematics).
- Staff are being equipped to implement current practices, such as a revised policy on sleep and rest, and the Child Care Subsidy System. The Roundhouse Children's Centre tested its emergency evacuation and lock down practices.

Community and Service Achievements

- Council received a number of nominations for the 2018 Australian Education and Care Awards, including Service of the Year, Director of the year, and Educator of the Year.
- Belrose Children's Centre Pre-school room commenced a pilot program in ELSA (Early Learning Stem Australia).
- The new program of the ELLA (Early Learning Language Australia) was commenced at Brookvale Pre-school, Narrabeen, Roundhouse and North Harbour centres.
- Special activities this month include Harmony Day, Kindi Farm (Dee Why Children's Centre), a Twilight Tour for local families (North Harbour Children's Centre), and YARNUP with Tjimpuna an indigenous event for staff.

Upgrades to Children's Services

- New resources include various books, furnishing and cushions, and equipment for measuring, building and sand play. Other new learning aids include gross motor equipment for the Roundhouse.
- Sustainability learning is enhanced with new recycling bins and gardening equipment (Ivanhoe Park and Manly), vegetable garden beds (Dee Why), soft plastics recycling (Narrabeen), and a worm farm donated by Bunnings along with training (Ivanhoe Park).



Amalgamate pre-schools to Kangaroo Street centre from Ivanhoe Park - Executive Manager Children's Services

Plans are being finalised to ensure all needs are met at the Kangaroo Street Centre, for both the pre-school expansion and the community space. Families have been kept informed and the actual move will occur next financial year.



Promote all library services at all the public library branches - Executive Manager Library Services

All the public libraries have consistent promotions about the library services on offer on the TV screens, posters and flyers as well as the library website.



Review library opening hours across all the public libraries - Executive Manager Library Services

The information gathered on library opening hours has been analysed. A report on future opening hours has been presented to the Council Executive Team, with Councillors to be briefed in April.



Continue to support and promote the provision of community library services - Executive Manager Library Services

The Community Librarian commences in late April, to develop a plan of support and ongoing development for the community libraries. A visit to the Seaforth Community Library was conducted in late March to introduce relevant support staff from the library service.



Implement a single on-line booking system for all library events and programs held at the public libraries - Executive Manager Library Services

An on-line booking system for all library events and programs (Eventbrite) has been implemented. This is active now, for customers to book any library event or program.



Review customer services processes and practices in all the public library branches - Executive Manager Library Services

Library customer service practices have been reviewed and made consistent across the library service. Processes will continue to be monitored next financial year after the Library transitions to a new library management system in June.



Operate Glen Street Library as part of the Glen Street Cultural Hub - Executive Manager Library Services

With the commencement of the new Director of Glen Street Theatre, discussions have commenced on collaborative ways to activate the hub. Planning is underway to deliver initiatives including specialised youth programs.

'Energize' Health Club works closely with the library through cross promotional activities both in house and online. For example, Seniors Week encouraged new members to join a range of activities to enhance their well being in both the Library and the gym. A framework for the rest of the year has been developed to facilitate better synergies and targeted marketing of events.



Implement an on-line customer suggestion process across all the public libraries - Executive Manager Library Services

The online customer suggestion, feedback and enquiry processes are currently operational through the library website. Work continues on ensuring all library staff know how to assist customers to use the system as required.



Implement a single library card to access all library services across the Northern Beaches public libraries - Executive Manager Library Services

The single library card for all Northern Beaches libraries is in progress. It is scheduled to be available in June 2018, to coincide with the launch of the new library management

system. There will be four designs available depicting elements from the Council logo - the Grevillea, whale tail, sunshine and Blue Tongue lizard.



Establish a single library management system for customers to access all library loanable items across the Northern Beaches public libraries - Executive Manager Library Services

The overall status of the Library Management System project is on target with the Data Conversion milestone achieved on 6 March 2018, plus training and familiarisation.

Go Live has been rescheduled from 25 May to 5 June 2018 to better suit Library Service operations and existing system vendor availability.



Develop and implement a process to book use of the beach FreeWheeler - Executive Manager Parks & Recreation

Discussions are underway to transfer the bookings process for the Free Wheeler to the Reserve Bookings team.



Establishment of inclusion conditions in funding agreements - Executive Manager Transformation & Performance

Inclusion requirements have been included in the Guidelines for Sporting Infrastructure grants. This grant program will be reported to Council (in May 2018), and then the funding agreement will be prepared. This will be used as a template for subsequent programs.

CAPITAL PROJECTS

Library Upgrades



New library technology - Executive Manager Library Services

The assessment of ageing library technology identified the need to upgrade the listening devices used by Home Library Service customers. The new listening devices are in progress, to be received by the end of April 2018.



Mona Vale Library - new works - Executive Manager Property

This program of works sees the refurbishment of the existing Mona Vale Library to improve the functionality of the space, and meet the identified needs of the community and staff. A design consultant has been engaged and has commenced the preparation of a Masterplan for the internal library area.



New library books - Executive Manager Library Services

Funds continue to be used to ensure the libraries collection is expanded equitably across the service.



Library Buildings Works Program - Executive Manager Property

A Development Application has been lodged for the Dee Why Library outdoor space. Funding is planned to be allocated to next financial year for the works.



Mona Vale Library - upgrades - Executive Manager Property

This program of works sees the refurbishment of the existing Mona Vale Library to improve the functionality of the space, and meet the identified needs of the community and staff. A design consultant has been engaged to prepare a Masterplan for the internal library area.



Replacement of library books - Executive Manager Library Services

During the quarter, major additions were made primarily to the library collections for junior fiction books, adult non-fiction books and adult eAudio stock. Investment was also made in adult fiction, e-books and DVD's; and junior picture books. Around a third of the funds for this quarter were spent across other categories in the library's collection.

Cultural Improvements



Public art purchases - Executive Manager Community, Arts & Culture

The "Oceanides" sculpture at Fairy Bower pool, dubbed the 'Sea Nymphs' by locals, was reinstalled following fundraising by the community and supported by Northern Beaches Council.



Gallery Art Work Purchases - Executive Manager Community, Arts & Culture

A Herbert Badham painting was purchased at auction in Melbourne on 29 November, 2017.



Glen Street Theatre Revitalisation Stage 2 - Executive Manager Property

Construction work was completed in 2017, followed by some work on minor defects. The Glen Street cultural hub now house the Belrose library, a new state of the art library.

Cultural Improvements



New creative art space - northern end of the Northern Beaches local government area - Executive Manager Property

This project aims to identify the scope and location of creative arts space in the northern end of the Northern Beaches. Extensive community engagement has commenced, including an on line survey and a Community Working Group. This Working Group will provide advice to Council on the development of options and models, including potential sites, for the creative arts space. This has provided invaluable input to options and design.



New public art installations - Executive Manager Community, Arts & Culture

The second meeting of the Public Art Trail Working Party was held on 15 February 2018, and an audit of existing artworks along the trail has been commenced. A brief for a Strategic Plan for the Northern Beaches Coastal Walkway Public Art Trail was developed, with Tenders closing on 29 March 2018.



Manly Art Gallery and Museum - accessibility investigations - Executive Manager Property

This project focuses on the refurbishment of the Manly Art Gallery. This is a two year project with this year's deliverables including the preparation of a masterplan for the site, project scoping and design works.



Glen Street Theatre renewal works - Executive Manager Property

This budget provides for ongoing minor upgrades to Glen Street theatre and is being used this year to install upgraded audio equipment, paint the auditorium, renew components of the flying system and replace old theatre seating.

Community Centre Upgrades



Warriewood Valley New Community Centre - Executive Manager Capital Projects

This project involves the design and construction of a new Warriewood Valley Community Centre. Preliminary feasibility and investigation work have commenced. Detailed designs and construction due in 2018/19.



Dee Why Town Centre Parking and Community Facility - Executive Manager Property

Most of the works have been undertaken, the remainder will be completed in June 2018.



Community buildings works program - Executive Manager Property

This program of works focuses on the renewal of Council's community buildings including Community Centres and Youth Centres. This year's program has seen improvement works completed at the Nelson Heather Centre, the Seaforth Village Community Centre and YoYo's.

Further works are currently being investigated, including the roof at the Manly Vale Community Centre and the kitchen at the Harbord Literary Institute.



Community centres minor works program - Executive Manager Property

This program delivers a range of minor refurbishments within Council's various Community Buildings, including the installation of synthetic grass at Cromer Community Centre, which is scheduled for April 2018.

Community Centre Upgrades



Beacon Hill Community Centre and Youth Club - building works - Executive Manager Property

This project sees a major refurbishment of the Beacon Hill Community Centre and Youth Club to meet the needs of local users of the site. This project has already unsuccessfully been to tender, and has now been bundled in the tender with the Nolan Reserve Amenities and North Harbour Reserve Amenities project with the intent of getting a more competitive price. This joint construction public tender closes in April 2018.



Avalon Community Centre - building works - Executive Manager Property

This project sees the repair of the steel roof including additional protective measures to extend the life of the building. Stage 1 of this project has been completed with Stage 2 works due to start on 9 April 2018.



Allambie Public Hall - Renewal - Executive Manager Property

Project is completed for internal refurbishment.

Child Care Buildings



Children's Centres works program - Executive Manager Property



The initial renewal of the Brookvale Preschool playground has been completed. Additional funds have been made available for phase 2 and includes further playground works at Brookvale Preschool, and works to the North Harbour Preschool Ce



Harbourview Preschool / Community Centre - building works - Executive Manager Property

This project sees the modification of the existing Harbourview Childrens' Centre to bring to an appropriate level of service, and allow for improved layout and supervision. The construction contractor commenced works on site on 19 February 2018 and is on schedule.

Vibrant Local Economy

Key:  Complete  Progressing  Behind Schedule  Delayed

OPERATIONAL PROJECTS



Host and/or support business events and networks across the region - Executive Manager Community Engagement & Communications

Undertaking planning and hosting of business events:

- Breakfast event on 14 March with Warringah Chamber of Commerce, opened by the Mayor and Chamber President. The theme was the vision for the northern beaches and Council's partnership with business
- Preparation for a business seminar 'Strategies to Remain relevant'
- Planning for a business lunch and a youth career workshop for local school leavers.



Work with local communities and businesses to identify ways to improve town centres - Executive Manager Community Engagement & Communications

Place Co-ordinators continue to build relationships and contacts in town centres and villages, across all five wards of the Council area. This included meeting and liaising with Chambers of Commerce and businesses. Monthly meetings commenced with Council staff in various teams, to discuss town and village centre issues and potential improvements. Plans are being finalised for better activation of Manly CBD.

A guide is in preparation to help businesses to continue to trade during surrounding construction works. Plans are also underway for a future business lunch and a breakfast workshop.



Develop policies and issue papers with appropriate actions to promote the regions economy - Executive Manager Community Engagement & Communications

Research into industry trends and business mapping across the Northern Beaches, include manufacturing in Brookvale



Finalise the Manly Destination Management Plan and commence a similar Plan for the whole region - Executive Manager Community Engagement & Communications

Draft Destination Management Plan is being finalised in partnership with Manly Business Chamber



Coordination of Meet Your Street program - Executive Manager Community Engagement & Communications

This program invites applications from the community, for Council to organise Meet Your Street events to help build community connection. A total of 20 events were held this year, mostly during the summer season, and finishing in February 2018.

CAPITAL PROJECTS

Town Centre and Village Upgrades



Dee Why Town Centre - Redman Road Plaza East - Stage 1 - Executive Manager Capital Projects

The works were completed in December 2017, and have provided new, green community space to activate the western side of Pittwater Road. This includes paving, seating and a water feature, along with hanging gardens and public art. The area also provides a link to the nearby shops and carpark, and with elevated lighting makes the Plaza safe and attractive at night.



Dee Why Town Centre - Design - Executive Manager Capital Projects

Final detailed designs are ready for issuing a tender, for works at Oaks Avenue and Howard Avenue. Detailed design is completed for Pittwater Road works.



Dee Why Town Centre - Construction - Phase 1 - Executive Manager Capital Projects

Streetscape works on Pittwater Road west have commenced. Tenders were called for Oaks and Howard streetscape upgrades. Tenders have been called for minor works panel for streetscape paving.



Balgowlah Plaza - Executive Manager Capital Projects

Paving, landscaping and plaza lighting works have been completed.



Manly Laneways - Executive Manager Capital Projects





Works are due to commence in April along Belgrave Street. Remedial works on Whistler Street carpark will also commence in April / May.



Place Making Infrastructure (Enliven) - Executive Manager Community Engagement & Communications

Installation of new bins in Newport has been put on hold until design is finalised. Quotes have been received for new seating pods at Freshwater. Paving works are being extended at Narrabeen in front of the shops, on the western side of Pittwater Road. Other potential improvements are being identified, using place audit assessments in villages and centres.

Transport, Infrastructure and Connectivity

Key:  Complete  Progressing  Behind Schedule  Delayed

OPERATIONAL PROJECTS

 **Undertake a review and detailed assessment of the location of bus stops for the Hop Skip Jump Bus Service to improve travel times, reliability and support safety at bus stops - Executive Manager Community, Arts & Culture**

Project completed Feb 2018, no further action required.

 **Commence the development of a Northern Beaches Bike Plan identifying key strategies and programs to encourage bike riding throughout the area - Executive Manager Transport & Civil Infrastructure**

The Bike Plan has been deferred to financial year 2018/19.

 **Commence the development of a Northern Beaches Pedestrian Access and Mobility Plan (PAMP) to ensure accessibility throughout the Northern Beaches - Executive Manager Transport & Civil Infrastructure**

Walk Strategy and Action Plan ongoing. Forecast delivery to be early 2019

 **Develop and deliver active travel projects in accordance with the Active Travel Strategy including the development of walking and cycle networks. - Executive Manager Transport & Civil Infrastructure**

The Northern Beaches Council Transport Strategy is under development, and will encompass active travel. A discussion paper will be released for public comment in April.

In March, works continued on a cyclist "Way finder" plan to connect the B-Line transport hubs with the Northern Beaches Hospital precinct.

 **Continue to work with State Government on the roll out of the B-line Service on the Northern Beaches - Executive Manager Transport & Civil Infrastructure**

B-line services have commenced.

The connectivity works delivered by Council are proceeding according to schedule.

The final infrastructure continues to be delivered by TfNSW.

 **Commence a review of accessible parking provision - Executive Manager Transport & Civil Infrastructure**

Parking capacity across the Council area is currently being assessed, including accessible parking for those with a disability, in line with our Disability Inclusion Action Plan. This information will help in the preparation of a Parking Plan next financial year.

CAPITAL PROJECTS

Active Travel – Cycleways and Footpaths



Footpaths new - Executive Manager Transport & Civil Infrastructure

Footpath works have now been completed in:

Mona Vale (Maxwell Street); Avalon Beach (Ruskin Rowe); Brookvale (Pine Street and Shackel Avenue); Wheeler Heights (Ambleside Street) and Seaforth (Redman, Munooro and Curban Streets).



Bike plan implementation - new works - Executive Manager Transport & Civil Infrastructure

The design is being updated for the shared user path on Blackbutts Road, Frenchs Forest between Pringle Avenue and Prince Charles Road. Further consultation is required in relation to the trees along the alignment of this shared path. Construction of this shared path is now expected to commence in May 2018.



Connecting Communities - Footpaths Programs - Executive Manager Capital Projects

Palm Beach Wharf to Governor Phillip Park walkway is underway, and anticipated to be completed mid-2018. Design work is underway for Whale Beach Road between Norma Road and Florida Road, Palm Beach. Public consultation has been underway for Narrabeen Park Parade, Mona Vale SLSC area, Hillcrest Street Mona Vale. The Curl Curl shared path from Griffin Parade to Surf Road has been completed.



Connecting Communities - Cycleways Program - Executive Manager Capital Projects

Shared paths were completed in Brookvale, Manly Vale, Dee Why west, Collaroy, Narrabeen, Mona Vale and Beacon Hill. Shared paths are currently being constructed in Newport and Warriewood Valley.

On-road cycleways were completed from Avalon to Palm Beach, Newport to Mona Vale, Brookvale, Cromer, Dee Why to Long Reef and Warriewood Beach.



Warriewood Valley - pedestrian and cycleway network - Executive Manager Parks & Recreation

Geotechnical investigations for Brand Lanes Bridge have been conducted and a survey has been arranged. A design and construction tender is likely to be issued in late May. Due to the over subscription of the Warriewood Valley Section 94 plan and the high environmental risks Council will no longer be proceeding with widening the section of track between Jackson Road and the path to the Angus Gordon Walkway.



Narrabeen Lagoon Trail - aquatic boardwalk - Executive Manager Parks & Recreation

This project is currently being considered through community engagement, and tenders have been invited. Delays were experienced as additional time was needed to ensure all factors of environmental impact were considered in the construction methodology. Significant funding from this project has now been proposed to be rolled into next financial year.

Active Travel – Cycleways and Footpaths



Little Manly Boardwalk - Executive Manager Parks & Recreation

Council has resolved to defer this project pending the development of a holistic Landscape Plan for the Little Manly Beach area. Funding was diverted to the Foreshore Upgrade Program for improvements to East Esplanade through the second quarter review approved in February 2018.



Footpath renewal - Executive Manager Transport & Civil Infrastructure

During the quarter, footpath renewals were completed at:

- Manly: Quinton Road, Sydney Road, Birkley Road, James Street, North Steyne
- North Balgowlah: Bangaroo Street
- Collaroy: Stuart Street
- Dee Why: Avon Road

Road and Related Infrastructure Upgrades



New traffic facilities - Executive Manager Transport & Civil Infrastructure

Various works and engineering designs have been completed during the quarter:

- A pedestrian refuge at Oliver Way, Mona Vale
- Design of the Vuko Place and Warriewood Rd, Warriewood roundabout
- Design of traffic calming devices on McCarrs Creek Road, Church Point

Other designs progressed for:

- Blackbutts Road, Frenchs Forest raised pedestrian crossing
- Starkey Street, Killarney Heights pedestrian crossing upgrade
- Balgowlah Heights Public School pedestrian crossings at Radio Avenue and Abbott Street



Scotland Island roads and drainage improvements - Executive Manager Transport & Civil Infrastructure

The procurement process is completed and the works for the Scotland Island roads and drainage improvements will commence in late April 2018



Warriewood Valley - new bridge MacPherson Street - Executive Manager Transport & Civil Infrastructure

The bridge itself was completed and reopened to traffic in December 2017. Ancillary works progressed during March, such as handrails, access driveways, footpath, landscaping, as well as asphaltting on Warriewood Road.



Warriewood Valley - traffic and transport infrastructure - Executive Manager Transport & Civil Infrastructure

Key infrastructure was completed in March for Garden Street North Narrabeen, including the construction of new angled parking bays and shared footpath. The signal and intersection upgrades tender was awarded. Design commenced for signals at the intersection of Warriewood Road and Pittwater Road, as well as the intersection of Jackson Road and Pittwater Road.

Road and Related Infrastructure Upgrades



Parking station and meters infrastructure - Executive Manager Transport & Civil Infrastructure

The Manly CBD parking stations upgrade contract has been awarded and works are expected to commence in May 2018

The scope of work for the pay and display contract will be released to the market in April.



Church Point - new carpark - Executive Manager Transport & Civil Infrastructure

The Church Point car park is near completion and will open in May. During March the ramps were completed, the facade was close to completion and landscaping and the internal fit-out are commencing. Ausgrid high voltage and lighting cut-over is complete which allows installation of lighting on the top floor of the car park.



Bus stop renewal - Executive Manager Transport & Civil Infrastructure

During the quarter the following was undertaken:

- Community consultation on the Palm Beach Heritage Bus shelter
- Renewal works completed at McIntosh Road Narrabeena, and Ocean Street Narrabeen
- Renewal works commenced at Forest Way Belrose.



Car park renewal - Executive Manager Transport & Civil Infrastructure

This project has delivered the renewal of car parking surfaces at Clontarf Reserve. For other locations, a request for quotation was issued for the following renewals in March:

- Cromer: Truman Reserve; Comer Community Centre Car Park
- North Curl Curl: Surf Road; Abbott Road
- Manly Dam Car Park

Following delays in reaching the quotation stage, a successful contractor is expected to be appointed in April to commence construction.



Kerb and gutter renewal - Executive Manager Transport & Civil Infrastructure

During the quarter, renewal were completed at:

- Avalon Beach: Queens Avenue
- Newport: Nooal Street, Bardo Road, Princes Lane
- Seaforth: Clontarf Street
- North Balgowlah: Manning Street, Ellen Street
- Balgowlah: Wanganella Street, Balgowlah
- Manly: Collingwood Street, Bonner Street



Retaining wall renewal - Executive Manager Transport & Civil Infrastructure

Construction was completed during March on the Battle Boulevard, Clontarf retaining wall. Construction of The Esplanade (Narrabeen) retaining wall is behind schedule due to delays in reaching the tendering stage. Tenders closed in March and the tender review process is close to completion, with a successful tenderer to be appointed in April.

Road and Related Infrastructure Upgrades



Road resheeting program - Executive Manager Transport & Civil Infrastructure

During the quarter this program has delivered road resheeting at:

- Avalon Beach: Harley Road, Queens Avenue
- Newport: Nooal Street, Bardo Road, Princes Lane, Newport
- Mona Vale: Cook Terrace
- Terrey Hills : Beltana Avenue
- Bayview: Minkara Road



Bridge renewal - Executive Manager Transport & Civil Infrastructure

Proposals have been obtain from consultantsfor investigations on scour protection of the Ocean Street, Narrabeen bridge abutments. Review of received proposals is still in progress with the appointment of a successful consultant now expected in April.



Commercial Car Parks Upgrade - Executive Manager Transport & Civil Infrastructure

The Commercial Car Park Upgrade project is progressing on schedule and will be combined with the Parking Stations and Meters Infrastructure project after March. This project aims to upgrade and enhance parking infrastructure within pay and display car parks and commercial parking stations.

Wharf Upgrades



Church Point - wharf extension - Executive Manager Transport & Civil Infrastructure

This project is running behind schedule due to longer stages of design and consultation, with Roads and Maritime and other stakeholders. Tenders have closed and have been evaluated for the boardwalk and commuter tie-ups. A report to accept the preferred candidate is scheduled for April, with construction to commence shortly afterwards.



Currawong Wharf - access works - Executive Manager Property

This project looks to renew and upgrade the Currawong Wharf to meet accessibility and other functional requirements. The project is contingent on funding being provided by the Roads and Maritime Service and is on hold pending the provision of that funding.



Mackerel Beach Wharf - access works - Executive Manager Property

This project aims to fully renew the Mackerel Beach Wharf to modern standards and to the needs of the community. Currently this project requires co-funding from the Roads and Maritime Service which is not currently available and as such is on hold until these funds become available.



Wharves works program - Executive Manager Property




This renewal program is planned to be used in the urgent rectification works required at Cargo Wharf, Church Point, which is currently out for public tender.



Rowland Reserve Boating Facilities Renewal - Executive Manager Property

This project aims to improve the access and quality of boating facilities in Rowland Reserve. A new wash down bay and gross pollutant trap have been completed, with parking bays concreted and ramp tops re-asphalted. Works are also progressing well to have the new pontoons in place this year.

Good Governance

Key:  Complete  Progressing  Behind Schedule  Delayed

OPERATIONAL PROJECTS



Research the user experience of systems and processes - Executive Manager Customer Service

Development continues on different aspects to ensure unified communication, ease-of-use, accessibility, and usability especially for all abilities. A front counter and call centre for Mona Vale is to be costed. Attention is also being given to the Customer Request system, with changes to be tested and implemented regarding the map functionality, presentation of information, and user interface.



Preparation of the Long Term Financial Plan 2018-2028 - Chief Financial Officer

Draft budget for 2018/19 has been developed, along with the Long Term Financial Plan has been drafted. A Councillor briefing was held on 13 March to present this progress. The Draft Operational Plan, Delivery Plan and Long term Financial Plan will be presented to Council on 17 April 2018.



Review Councils light fleet policy - reduction in vehicles, fuel and emissions - Executive Manager Transport & Civil Infrastructure

Work is currently being undertaken on the choice of vehicle to be supplied as to standard to our Rangers. It is currently proposed that the vehicle be of smaller capacity than those currently supplied with a subsequent reduction in fuel consumption and emissions.



Review and implementation of templates for procurement across the Northern Beaches Council in accordance with provisions of the Local Government (General) Regulation - Chief Financial Officer

All procurement templates have undergone an initial review and are available to staff on the intranet. Further review is being undertaken by key stakeholders through the Capital Works Procurement review project on an ongoing basis.

Legal are reviewing the insurance and indemnity clauses which require redrafting to incorporate market feedback and ongoing issues with compliance.



Review and update tendering documentation guidelines to ensure procurement processes are inclusive and accessible - Chief Financial Officer

Project delayed due to competing demands and the lower priority of this project.



Develop an effective Internal Audit Plan and conduct audits accordingly and ensure an effective Audit, Risk and Improvement Committee - Executive Manager Governance & Risk

Internal audit activity underway in accordance with the Internal Audit Plan. Further internal audits are under discussion, pending finalisation of the scope. Tenders were invited for Internal Audit Services, due to close in April.

The Audit, Risk and Improvement Committee and Internal Audit Report for the period October 2016 to December 2017 was tabled. This was adopted by Council at its meeting on 27 March 2018.



Ensure Local Government elections are conducted as required in conjunction with the NSW Electoral Commission - Executive Manager Governance & Risk

The local government elections were held on 9 September 2017 and 15 councilors were elected to represent the Northern Beaches Council.

The NSW Electoral Commission ran the election with Council providing support which included the preparation of the non-residential electoral roll, statutory advertising and additional community awareness advertising about the election, running candidate information sessions, and the appropriate direction of queries relating to the election and voting. All legislative regulations, procedures and requirements were met to ensure a fair and equitable election.



Implement an induction program for elected representatives and committee members and provide ongoing training and development programs - Executive Manager Governance & Risk

Appointments have been completed and SRG meetings have now commenced.



Implement an Enterprise Risk Management Framework based on best practice and Australia Standards - Executive Manager Governance & Risk

The project is behind schedule following delays in appointing key staff, but work is progressing for the development of the Framework. Internally, the respective components comprising the overall risk management framework have been identified. The key strategic risks areas have been incorporated into Council's Strategic Risk Register, which is undergoing further development. The majority of Business Unit Operational Risk Registers have been now completed.



Ensure effective business continuity processes are in place incorporating a Business Continuity Plan - Executive Manager Governance & Risk

The project is progressing steadily with a number of business continuity plans being developed during March.



Relevant Codes and Policies developed and reviewed to meet legislation and/or organisational requirements. Including staff training and awareness raising - Executive Manager Governance & Risk

The project has commenced and is on track with the project plan.



Review the accessibility and inclusiveness of Council meetings - Executive Manager Governance & Risk

The project is on target with the project plan.



Ensure that a complaint management framework including training and awareness activities, is developed and implemented to meet organisational need, best practice and Australian Standards - Head of Integrity & Complaints

The Office of Integrity and Complaints Resolution (OICR) strategic plan is being refined in line with the Corporate Strategy. Some objectives in the plan have already been delivered. The OICR is considering an improved system for complaints management and reporting, to provide increased visibility of trends and causes.



Preparation of the Workforce Management Plan 2018-2028 - Executive Manager Human Resources

A draft Workforce Plan has been developed, in consultation with business units across the organisation. It identifies strategies to ensure Council's workforce is equipped to deliver on the directions in the Community Strategic Plan.



Develop guidelines for inclusive recruitment and workplace practices - Executive Manager Human Resources

Council's Recruitment and Selection Policy was launched in February, along with the suite of supporting documents and forms for the recruitment and selection process. The organisation will continue to embrace EEO for all of our people, to attract a diversity of job applicants, and fair and equitable recruitment.



Develop disability awareness education and training for staff - Executive Manager Human Resources

Disability awareness education and training forms part of Council's Equal Employment Management Plan (EEO Plan). Work is under way to incorporate EEO in to our training programs, such as Recruitment and Selection training for People Leaders, which rolls out in April, June, September and November this year as well as our induction program for both existing and new employees, which is currently in development.



Preparation of the Asset Management Strategy - Executive Manager Property

The draft Asset Management Strategy has undergone internal review by the Asset Owners and Managers, with further review in progress by senior Managers.



Preparation of Asset Management Plans for all asset classes - Executive Manager Property

The project is progressing on schedule, with each of the infrastructure units working to review current practices, and improve technical and GIS data on Council's assets.



Preparation of the Northern Beaches Community Strategic Plan (SHAPE 2028) - Executive Manager Transformation & Performance

The submissions received on the draft Community Strategic Plan have been assessed. Minor changes are recommended and a revised Community Strategic Plan will be reported to the Council meeting on 17 April 2018 for adoption



Preparation of Delivery Program 2018-2021 - Executive Manager Transformation & Performance

Final changes are being made to the draft Delivery Program. The draft will be reported to the Council meeting on 17 April for approval to place on exhibition.



Preparation of the Operational Plan 2018/19 - Executive Manager Transformation & Performance

Final changes are being made to the draft Operational Plan 2018/19. The draft will be reported to the Council meeting on 17 April for approval to place on exhibition.

CAPITAL PROJECTS

IT Improvements



IT Infrastructure - new works - Chief Information Officer

Infrastructure storage has been ordered. It will be delivered and paid for in May.



IT Software - new works - Chief Information Officer

Library Management System - on schedule to be delivered by 2 June 2018
Document Scanning System - Quotation received
WHS Management System (SafeHold) - On schedule to be rolled out April 2018
Injury and Claims Management System - contractor engaged, to be rolled out by end May
Goal and Performance software for Human Resources - vendor chosen on track to be implemented this financial year.



New IT Systems - Chief Information Officer

The implementation of an integrated Property and Rating System has been completed. The project is in the post implementation support phase, the project is closed. The budget code will be closed once all invoices are paid.



IT Infrastructure - replacements - Chief Information Officer

The IT Infrastructure replacement rollout for this financial year is underway.

Civic Building and Compliance Works



3 Boondah Road Warriewood - Executive Manager Property

This project saw the purchase of 3 Boondah Road, Warriewood for future recreation and sports use. This use and acquisition was identified and forecast in the Warriewood Valley Section 94 Developer Contributions Plan, with the demolition of the existing buildings and construction of sports courts to commence in the 2018/19 financial year.



Manly Soldiers Building - Executive Manager Property

This project saw the care, control and management of the Manly Soldiers Memorial Hall come to Council in September 2017. This building had been underutilised for a number of years and, in discussion with Crown Lands, it was agreed that the management and renewal of this building would be undertaken by Council.



Operational buildings works program - Executive Manager Property

This project has involved concrete repair works to the Civic Centre in Dee Why, the replacement air conditioning system for Manly Town Hall and refurbishment and restoration works to the Manly Soldiers Memorial Building.



Disability Access (DDA) Compliance Works - Executive Manager Property

Works are completed for the year. The funds have been expended on DDA compliance works to Council buildings to improve accessibility.



Building Code of Australia (BCA) compliance works - Executive Manager Property

Works are completed for the year. These funds have been expended undertaking BCA compliance works to various Council buildings.



Council Chambers renewal program - Executive Manager Property

This project involved the renewal of the Council Chambers and associated facilities to meet the need of an increased number of Councillors.

Civic Building and Compliance Works



Sydney Lakeside Holiday Park Renewal Works - Executive Manager Property

Kitchen and bathroom replacements have been costed and contractors arranged. Works are due to commence in May and June 2018.

Plant and Fleet



Major plant replacement program - Executive Manager Transport & Civil Infrastructure




This program ensures the renewal of our major plant and heavy vehicles. So far it has delivered 6 heavy commercial vehicles, 4 tip trucks, 2 excavators, 1 bulldozer, 1 compact street sweeper and 4 other equipment/vehicles. An additional 5 heavy commercial vehicles have been ordered with an expected delivery over the next two months.



Light fleet replacement program - Executive Manager Transport & Civil Infrastructure

This project ensures the renewal and sustainability of Council's light fleet.

Participation and Partnerships

Key:  Complete  Progressing  Behind Schedule  Delayed

OPERATIONAL PROJECTS



Launch a new Northern Beaches Council website and content management system - Executive Manager Community Engagement & Communications

Ongoing training is being offered to web editors to ensure best practice in content creation and user experience.



Continue to implement the Northern Beaches Council identity - Executive Manager Community Engagement & Communications

Studio have have helped to organise printing for ANZAC Day. We are in the process of finalising Taste of Manly. We are also working on five large documents for the Resource Strategy, and the roll out of Salesforce. Uniforms are continuing to roll out.



Continue to develop the signage style guide and rollout across Council assets - Executive Manager Community Engagement & Communications

The re-skin project and the supply of new permanent signs has commenced with new signage being rolled out across the Council. A dedicated signage coordinator has been working on the project.



Conduct a document and media accessibility audit - Executive Manager Community Engagement & Communications

Secured supplier for training for web editors and writing staff in creating accessible content for web and documents.



Develop and integrate inclusion participation guidelines into Council's community engagement framework - Executive Manager Community Engagement & Communications

This project is progressing, and aims to improve the inclusion of disability and disadvantaged groups in our future engagement processes.



Build networks with key contacts regarding the best way to engage people with disability - Executive Manager Community Engagement & Communications

Following research in early 2018, internal consultation is being planned for April-May 2018. This will be followed by broader consultation with key disability and disadvantaged groups.



Integrate accessibility and inclusion considerations into early stage project planning - Executive Manager Community Engagement & Communications

Internal research has been undertaken to better understand the project team needs, and any potential issues. Early stage planning has been reviewed.