



northern  
beaches  
council

**December 2023**

**Quarterly Report on service  
performance –**

**Implementing the  
Operational Plan 2023/24**

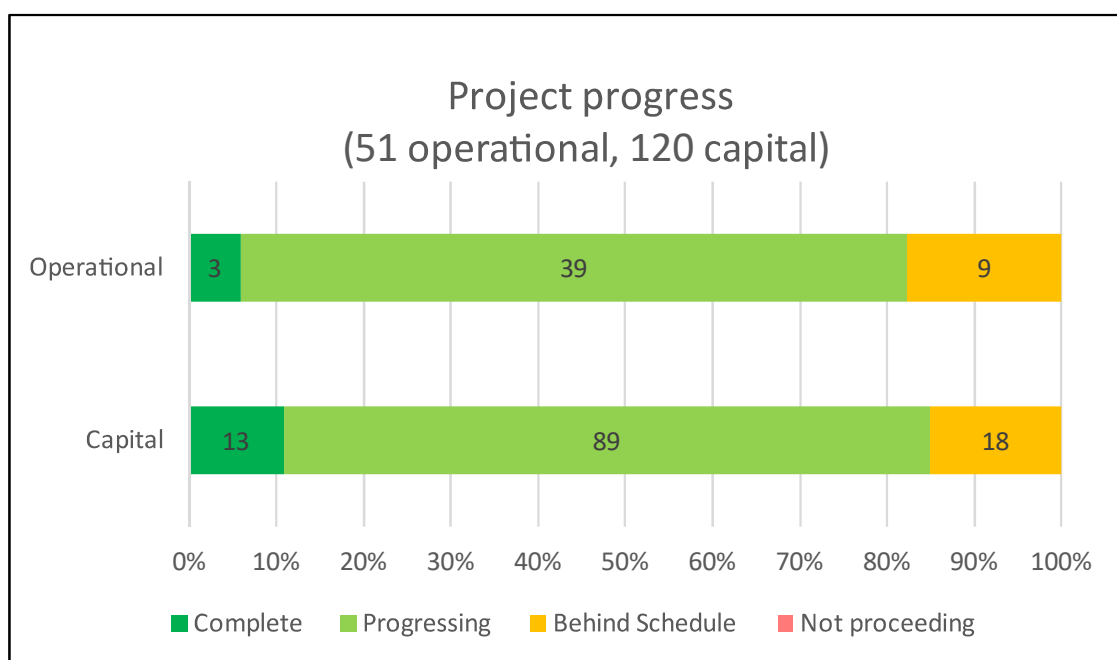
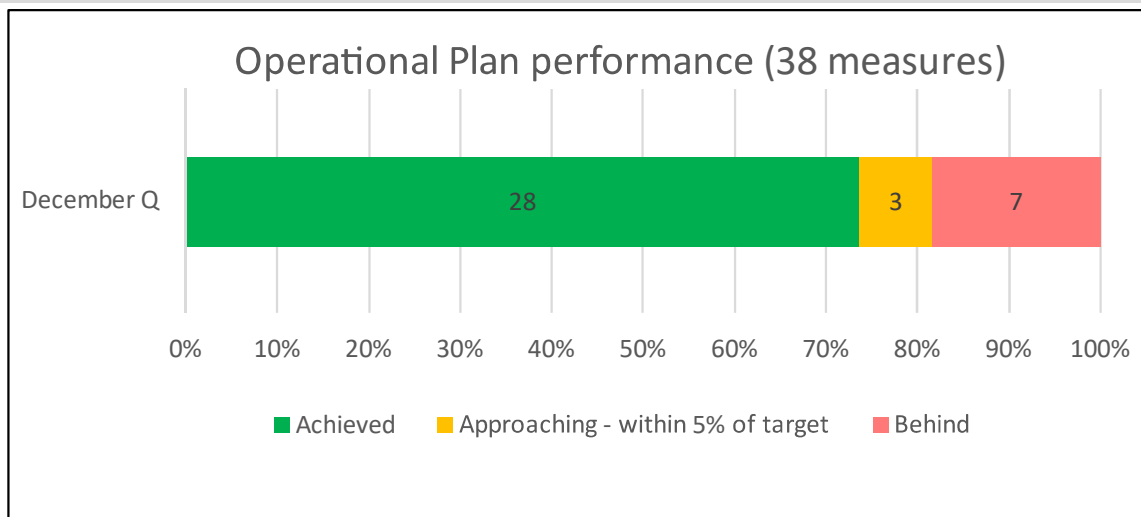
## Executive summary

This is a report on progress in implementing the Operational Plan 2023/24 for the quarter ending 31 December 2023. It is structured by the four sustainability elements – environmental, social, economic, and civic - with a total of 16 key services. This report details each service’s highlights, progress of projects, and the performance of services and finances. An overview of progress and performance is below.

Of the 171 projects, 84% were either progressing or completed (comprised of 82% of operational and 85% of capital projects). Council’s target is for 80% of all projects to be completed or progressing on schedule by 30 June 2024. In total, 16 projects have been completed. Over half of the projects that are behind schedule are due to delays caused by third-party issues out of Council’s control, additional data being needed for decision making, resources being committed to other projects or further community consultation being required.

Results for 38 performance measures are included. Overall 82% of targets were met or approaching, and 18% were behind target. Most results that were behind target were impacted by factors such as time of year, dependencies effected by limited opportunities, and lack of staff resources.

### Performance at a glance



## CONTENTS

Executive summary .....	2
ENVIRONMENTAL.....	4
Environment and Sustainability .....	4
Waste and Cleansing .....	15
Kimbriki Resource Recovery Centre.....	21
SOCIAL .....	26
Community, Arts and Culture .....	26
Children’s Services .....	34
Library Services .....	39
Strategic Land Use Planning .....	44
Development Assessment.....	50
Environmental Compliance.....	53
Parks and Recreation.....	57
ECONOMIC.....	67
Economic Development, Events and Engagement.....	67
Transport Traffic and Active Travel.....	71
Property and Facilities .....	82
CIVIC.....	89
Customer Service.....	89
Governance and assurance services .....	93
Corporate Support Services .....	96

# ENVIRONMENTAL

## Environment and Sustainability

### HIGHLIGHTS

#### Biodiversity

Staff participated in surveys for the Urban Rewilding - Australian Research Council - linkage grant project with University of Sydney. The initial works involved surveying 14 Bushland Reserves designated as Wildlife Protection Areas and aims to get a better understanding of wildlife species assemblages and predation risks. A total of 45 wildlife camera traps have been deployed over 20-week period (November – April). Over 20,000 pictures including native and introduced fauna have been captured so far.

Initiatives to conserve and monitor threatened species included a community engagement campaign to raise awareness of the impacts of boat strike on Little Penguins. This included a chalk art event at Manly Wharf, penguin-themed signage installed through penguin habitat areas, a news story, and social media posts asking people to report their penguin sightings.

Other progress during the quarter:

- Continued development of the Northern Beaches LEP and DCP program, with focus on the C-zones pilot project.
- Continued assessment of development applications involving bushland and biodiversity with over 230 development application referrals completed and eight development application pre-lodgements completed.
- Provided biodiversity referral advice on a number of internal and external proposals, including the new Forest High School at Allambie Heights, Transport for NSW (TfNSW) Wakehurst Parkway Upgrades, the Parks for People project at Nandi Reserve in Frenchs Forest, and a planning proposal at Mona Vale.
- Staff responded to 19 native animal community enquiries, 15 weed enquiries and 20 vertebrate pest enquiries.
- Staff helped organise and attended a Weeds Round Table Forum with community stakeholders from across the Northern Beaches.
- Undertook 99 priority weed inspections on public and private property.
- Removed 18 foxes and 168 rabbits.

#### Bushland management

Bushland restoration projects underway included revegetation at David Thomas Reserve with 170 plants including 60 trees planted to provide increased shade coverage. Burnt Bridge Creek site preparation for mulching and planting in the new year has been completed. Work including initial selective control of the invasive native vine - Cissus, along Barrenjoey Road to prevent impact and loss of the Eucalypt canopy. Staged Lantana removal and habitat enrichment was undertaken at Crown of Newport Reserve. Restoration of an unauthorised bike track within Deep Creek Bushland was also undertaken.

Progress during the quarter also included:

- Works to restore endangered ecological communities including bush regeneration across 260 sites.

- 574 local native plants were planted as part of scheduled revegetation and canopy enrichment across our contract areas.
- Responded to 214 customer requests, primarily in relation to vegetation management, hazardous trees & weed control, noting the recent increase in bushfire related requests as we move into the summer season.

## **Bush fire management**

Council continued to work hard on the 2023/24 bush fire management program throughout the quarter. Favourable weather conditions allowed seven prescribed burns to be completed on Council land throughout the second quarter. These burns have seen approximately 10 hectares of Council bushland subject to hazard reduction, protecting 470 nearby properties, as well as achieving important ecological outcomes. Another 15 priority Council sites are prepared and awaiting fire agencies to undertake the controlled burns, with Council finalising preparations at four other priority sites.

Council's contractors have been working on maintaining the Asset Protection Zone (APZ) network leading into the fire season. First quarter maintenance works have been completed on all priority APZs in addition to 159 priority sites which have also been completed in the second quarter. Council's contractors are now finalising remaining priority sites from the second quarter and looking to commence third quarter maintenance early into the new year. To support both ongoing APZ works and the hazard reduction burning program, Council recently secured \$1,394,700 (ex GST) in grant funding through funding programmes administered by the NSW Rural Fire Service (RFS).

Council has been continuing to target maintenance works on the fire trail network to ensure that any trails which cross Council land are open and accessible for firefighters during the fire season. Council is working closely with the RFS and the Bush Fire Management Committee (BFMC) to seek grant funding support to conduct minor maintenance works to multi-tenure trails throughout Manly Dam, Elvina Bay and Towler's Bay. In addition, Council is organising minor maintenance works to trails on Council land throughout Great Mackerel Beach, Duffys Forest, Ingleside, Belrose, Forestville and Cromer early in the new year.

## **Corporate sustainability and climate change adaptation**

Council received grant funding under Sydney Water's Water Efficiency Grant Program which enabled the completion of water audits at Keirle Park, Seaforth Village Community Centre, and Kangaroo Street Youth & Community Centre. Rainwater harvesting and leak repairs were conducted at Keirle Park, and investigations undertaken for further rainwater harvesting upgrades at Warringah Aquatic Centre.

Plans for additional rooftop solar progressed along with energy efficient upgrades. Procurement is underway for rooftop solar at Beacon Hill. An energy efficient lighting upgrade at Newport Community Centre was also completed.

The application for Palm Beach Headland to be designated as an Urban Night Sky Place was finalised with support from National Parks and Wildlife Service and subsequently submitted to DarkSky International for consideration. The project celebrates the night sky and acts as a demonstration site to Greater Sydney of good lighting practices that allow for safe public use.

## **Community sustainability & education**

The Coastal Environment Centre (CEC) had 3,723 students attending our programs and ran nine nature-based school holiday programs with 200 local children attending.

The CEC also ran its annual open day with local community groups hosting stalls, groups in attendance were Permaculture, Boomerang Bags, Sydney Wildlife Rescue, Canopy Keepers, Surf Rider, PNHA, Stony Range Volunteers. In addition, other Council teams including Active Transport, Bushland and Biodiversity, Bushcare Volunteers and Community sustainability also hosted stands. Various talks and workshops ran including two from Bush to Bowl on bush tucker. There were also numerous activities for families to participate in, music, face painters painting native animals and the local scouts running a sausage sizzle. Mayor Heins, Councillors Korzy and local members Dr Sophie Scamps and Rory Amon were all in attendance.

Our Coastal Environment Centres were host to multiple events, including:

- the whale census at Long Reef in collaboration with ORCCA, something both parties agree to build on next year
- environments stalls at Taste of Manly and Stony Range Festival
- students from CASE – California Association of Science Educators as well as OZ Green's Youth saving the World leadership program.

Environment Centre Staff attended the 2023 AACC conference in Wollongong.

CEC collaborated with local high schools – Manly Selective, Mackellar Girls and Cromer High to mentor and judge 70 students who participated in the week-long Illuminate Challenge, this year the focus was Environmental problems in the Northern Beaches – working in teams students identified environmental issues and created solutions.

CEC continues to run its preschool program with two preschools participating this quarter. CEC continues to collaborate with Kimbriki and Narrabeen Sports High to find solutions to their waste issues through composting. CEC also collaborated with Australian Museum and ran a Frog walk through Warriewood Wetlands with Dr Jodi Rowley to highlight the importance of citizen science programs such as Frog ID.

Manly Environment Centre (MEC) ran a series of walks and talks called the Manly Dam Series focusing on engaging our local community through the local flora and fauna found at the Dam. 243 community members attended eight talks and night walks. Guest speakers included Dr Jodi Rowley and Dr Brad Law.

## **Stormwater and floodplain**

Stormwater Operations:

- Stormwater rectification works completed at the Manly Corso.
- Stormwater Investigation open Customer Requests fell below 100 for the first time since pre-amalgamations.
- Multiple pipeline rectification and pit remediation packages completed across the LGA.

Stormwater Design and Delivery:

Planned Renewal programme is ahead of schedule for the first time in many years with various projects in execution stage. Over 44% of the budget has been spent and 24% is currently in committed funds. More purchase orders ready to be raised in January.

Planned New programme has picked-up with multiple projects now in planning and execution stage. Over 21% of the budget has been spent and 35% is currently in committed funds. More purchase orders will be raised for several catchment studies, multiple asset capacity inspection packages, and construction-ready projects that are expected to commence next quarter.

Project highlights:

- Pipe remediation - multiple packages have been awarded. Works have already been completed and invoiced on some packages. Evaluation for additional packages is being finalised with contract awards expected in January
- Marine Parade - majority of upgrade works completed
- Whale Beach - majority of renewal works completed
- South Creek - headwall renewal works completed
- Freshwater Beach Outlet - pipework renewal detailed design completed
- Bligh Crescent - concept design report finalised
- Lindley Avenue - concept design finalised
- Holmes Avenue - concept design finalised
- Willandra Road - detailed design finalised. Construction planning underway
- Surf Side Avenue - contracted engaged. Works scheduled after summer
- North Harbour - background works completed. Preliminary concepts developed
- Walker Avenue - detailed design finalised. Construction planning underway.

## Coast and catchments

Public consultation on the Concept Designs and draft Review of Environmental Factors (REF) for the Stuart and Ramsey Street road ends (public works) closed on the 3 December 2023. The Review of Environmental Factors and Community Engagement Report have now been approved with detailed designs in the process of being finalised. Construction anticipated to commence towards the end of the financial year, however, is dependent on the progress of the adjoining private works.

For the 12th consecutive year, water quality monitoring to inform the estuarine health of Pittwater and our coastal lagoons has commenced, building a valuable record to help better manage them.

Other progress included:

- The new bioretention wetland at Prosperity Place Warriewood has been completed which will improve habitat and water quality in Narrabeen Creek and Lagoon.
- Council is also developing or partnering in a number of coastal management programs (CMPs) that establish the long-term strategy for the coordinated management of our coastal environments. CMPs currently being prepared include:
  - Open Coast and Lagoons
  - Significant Open Coast Hazard Locations (Collaroy-Narrabeen & Fishermans, Bilgola and Basin Beaches)

- Sydney Harbour Catchment, and
- Hawkesbury-Nepean Catchment.
- Council continues to work with residents regarding their development applications and private construction works for permanent protection at Collaroy-Narrabeen beach
- Continued development of the Northern Beaches Conservation Zone review, LEP and DCP program
- Preparation of a Catchment Rehabilitation Plan that aims to improve water quality, reduce litter and single use plastics, improve natural waterways, enhance sustainable recreation and enjoyment, manage risk and compliance and deliver research, collaboration and innovation
- Collaborating with Sydney Institute of Marine Science to improve marine habitats in Sydney Harbour
- Partnering with CSIRO to install low-cost AI sensors installed inside gross pollutant traps to determine when they are approaching capacity and require cleaning, in addition to identifying pollutant types
- Investigation of sand recycling projects at Currawong and Fisherman's beaches are continuing
- Bush regeneration and weed control in dunes, headlands and riparian areas across 93 hectares of bushland
- Continued assessment of development applications involving coastal and waterway environments and their impact on water quality.

Environment and Sustainability - Performance measures	Target	December quarter
Volunteer bushland regeneration (hours)	1,575	1,863
No. sustainability education events	40	58
No. invasive pest animals controlled to protect native flora and fauna	125	186
- Workload measures		
Gross pollutants removed from stormwater networks (tonnes)	-	119
No. DA referrals for assessment of environmental controls <sup>†</sup>	-	393

**Results Key:** ■ Achieved ■ Approaching - within 5% of target ■ Behind - more than 5% off target

**Notes on results:**

<sup>†</sup> DA referrals for assessment of environmental controls include those for coastal protection works, development engineering, stormwater/ floodplain/ creek works, or others that affect the natural environment or its biodiversity. This is a subset of all applications that Council receives and assesses.



## OPERATIONAL PROJECTS

**Key:**  Complete  Progressing  Behind schedule



### **Expand and optimise volunteer, sustainability, and environment centre programs in response to community priorities - Executive Manager Environment & Climate Change**

Our Environment Centres at Manly and Narrabeen hosted over 3,000 students during the school terms, with the Kids on the Coast program proving ever popular with over 150 children attending the vacation programs focusing on nature-based education.

The Centres collaborated with ORCCA (Organisation for the Rescue and Research of Cetaceans in Australia) and ran a very popular Whale census at Long Reef. We also hosted OzGREEN's Youth Leading the World leadership program. Environment Centre Staff attended the 2023 Australian Association of Environmental Education conference held in Wollongong.

We collaborated with Manly Selective, Mackellar Girls and Cromer High to mentor and judge 70 students who participated in the annual Illuminate Challenge. This year the focus was Environmental issues on the Northern Beaches, and students worked in teams to identify environmental issues and created solutions.

The Centres continue to run their preschool program with two preschools participating this quarter and we continue to partner with Kimbriki and Narrabeen Sports High to find solutions to their waste issues through composting.

The Centres also collaborated with Australian Museum and ran a frog finding walk in Warriewood Wetlands with Dr Jodi Rowley to highlight the importance of citizen science programs including Frog ID. In the lead up to Christmas we trialled a successful adults natural Christmas decorations workshop demonstrating how to both plant natives in the garden and create Christmas decorations from them.

The Manly Environment Centre continued its Manly Dam Series with 4 more events - a series of walks and talks focusing on engaging our local community through the local flora and fauna found at the Dam. Guest speakers included Dr Brad Law from the CSIRO.

Environmental Volunteering continues with great vigour with over 290 active Lagoon, Creek, Dune and Bushcare volunteers contributing their time and skills to improve our reserves and natural areas, with 60 sites now operational across the beaches and groups meeting 364 days of the year. The Friends of Cabbage Tree Bay continue to educate the community every weekend about what is to be found below the water and appropriate behaviour above the water in Cabbage Tree Bay Aquatic Reserve. The recent Ocean Festival and Underwater! Photo Celebration also attracted many local residents to celebrate our oceans.

Much of the Community Sustainability Team's energy was placed into launching and promoting the 100% Renewables PPA (Power Purchase Agreement) for businesses whilst also resourcing the community education Charge Ahead programs around solar, energy, EVs & batteries. Planning has also begun in earnest for the Net Zero Expo to be held at later this year.



### **Investigate and implement viable options to reduce minor flooding on Wakehurst Parkway - Executive Manager Environment & Climate Change**

Transport for NSW (TfNSW) funding approval and concurrence about the ownership of the works at Oxford Falls on Wakehurst Parkway has been resolved with TfNSW agreeing to take on these works in parallel with other safety and congestion works to be undertaken at the same site later this year.

Council will now progress with developing final designs and securing a contractor to undertake culvert works at Oxford Falls Road West as soon as possible.

Concurrently with the above, Council is working on refining the newly identified options for The Bends and will be progressing these in consultation with TfNSW to understand the potential construction impacts on traffic before finalising designs and associated State required approvals. Once that work is complete, these will also be shared with the community. Council will make every effort to coordinate works with Transport for NSW in a complementary way to minimise the impacts of construction on the community.

As design progresses for the preferred option identified for The Bends site, design work can also progress at the Academy site, along with relevant approvals.



### **Develop and review flood, bushfire and coastal management strategies and plans - Executive Manager Environment & Climate Change**

#### **Coastal Management update:**

Planning and designs for coastal protection works at Collaroy-Narrabeen beach street ends has progressed including the completion of the community consultation regarding the concept designs for the Ramsey and Stuart Street road ends. The Review of Environmental Factors has now been approved with works to commence towards the end of the financial year.

Council continues to work with residents regarding their development applications and private construction works for permanent protection at Collaroy-Narrabeen beach. Council is also developing or partnering in a number of coastal management programs (CMPs) that establish the long-term strategy for the coordinated management of our coastal environments. CMPs currently being prepared include:

- Open Coast and Lagoons
- Significant Open Coast Hazard Locations (Collaroy-Narrabeen)
- Sydney Harbour Catchment, and
- Hawkesbury-Nepean Catchment.



### **Develop and implement a Transition from Gas Plan for Council facilities - Executive Manager Environment & Climate Change**

A review of the Draft Transition for Gas Plan for Council facilities has been completed and preparation of a Final Report is underway.



### **Develop a Northern Beaches Recovery Plan - Director Environment & Sustainability**

Project planning and initial stakeholder engagement has commenced for this project. A scoping meeting was undertaken with key staff from Council and NSW Reconstruction Authority to better understand the State framework underpinning disaster recovery planning. The Northern Beaches Local Emergency Management Committee was also briefed on the project, the State recovery framework and associated recovery planning

principles. This project was also discussed with Council's Better Together Community of Practice and flagged as a project requiring stakeholder input for 2024.



### **Develop a catchment rehabilitation plan - Executive Manager Environment & Climate Change**

The development of the Catchment Rehabilitation Plan project is continuing, however there has been pause in its progress due to staff vacancies. A draft framework has been created with field work to commence soon to verify catchment condition and value.

## **CAPITAL PROJECTS**

**Key:**  Complete  Progressing  Behind schedule

### **Coastal Protection**



### **Collaroy-Narrabeen Coastal Protection Works - Executive Manager Environment & Climate Change**

Public consultation on the Concept Designs and draft Review of Environmental Factors (REF) for the Stuart and Ramsey Street road ends (public works) closed on the 3 December 2023.

The proposed works have been approved with detailed designs being finalised. Construction is anticipated to commence towards the end of the financial year, however, is dependent on the progress of the adjoining private works and seasonal conditions.

Property owners with constructed works continue to submit applications for funding assistance which are currently being assessed.

### **Stormwater Program**



### **Planned stormwater new works - Executive Manager Environment & Climate Change**

Projects are in various stages of planning and delivery with 21% of the program budget expended and another 35% committed in purchase orders. Multiple packages for asset capacity inspections are being prepared. Catchment studies are currently being combined (where practical) and are planned to be tendered as packages in the next quarter.



### **Warriewood Valley Creekline works - Executive Manager Environment & Climate Change**

Works are now complete with site safety fencing removed with vegetation continuing to establish. Maintenance of the planting area will continue particularly through the warmer months.



### **Planned stormwater renewal works - Executive Manager Environment & Climate Change**

The program is ahead of schedule. Projects are in various stages of delivery with 44% of the program budget expended and another 24% committed in purchase orders. Pipe and pit

remediation sub-programs are progressing well with the remaining major work packages for this financial year to be awarded in January.



### **Reactive stormwater renewal works - Executive Manager Environment & Climate Change**

The reactive stormwater renewal project covers customer requests, emergency works, and high-risk minor construction works for Council's stormwater assets.

The number of open stormwater investigation customer requests has been trending downward since the 2022 storms, with 103 currently open and 10 being received during December.

Lower than average rainfall is permitting the delivery of various reactive minor works across the LGA, including reactive pipeline relining, pit modification packages, and CCTV investigations.



### **Gross Pollutant Trap renewal works - Executive Manager Environment & Climate Change**

There is a total of 287 Water Quality Devices across Northern Beaches Council LGA. This project manages the renewals of the Gas Pollutant Traps within this group.

Total Waste Removal to date this financial year is 356.56 tonnes.

## **Water and Energy Saving initiatives**



### **Energy saving Initiatives works program - special rate variation - Executive Manager Environment & Climate Change**

The application for Palm Beach Headland to be designated as an Urban Night Sky Place was finalised with support from National Parks and Wildlife Service and subsequently submitted to DarkSky International for consideration. The project celebrates the night sky and acts as a demonstration site to Greater Sydney of good lighting practices that allow for safe public use.



### **Energy Savings Initiatives Program - Revolving Energy Fund - Executive Manager Environment & Climate Change**

This program of works delivers energy savings initiatives for Council's assets and facilities. During December, the Dee Why Library structural assessment for proposed solar rooftop was completed and determined to be structurally sound. Evaluation of quotations completed for solar at Beacon Hill Memorial Hall.



### **Water saving and re-use initiatives - Executive Manager Environment & Climate Change**

This program of works delivers water savings and re-use initiatives across Council's assets and facilities. During December, grant funding was received under Sydney Water's Water Efficiency Grant Program for completed Water Audits at Keirle Park, Seaforth Village Community Centre and Kangaroo Street Youth and Community Centre. Grant funds also received towards completed rainwater harvesting and leak repairs at Keirle Park.

## FINANCIALS - Environment and Sustainability

### Income and Expenditure Statement 01 July 2023 to 31 December 2023

	Year to date			Annual		
	YTD	YTD	YTD	Annual	Approved	Current
	Actual	Forecast	Variance	Budget	Forecast	Forecast
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Income from Operations</b>						
User Charges and Fees	1,262	1,164	98	2,293	2,293	2,293
Investment Fees and Revenues	2	-	2	0	0	0
Other Revenues	-	-	-	-	-	-
Grants and Contributions - Operating Purposes	792	3,148	(2,355)	3,638	4,724	4,202
Other Income	-	-	-	-	-	-
Gains on disposal of Assets	-	-	-	-	-	-
<b>Total Income from Operations</b>	<b>2,057</b>	<b>4,312</b>	<b>(2,255)</b>	<b>5,932</b>	<b>7,018</b>	<b>6,496</b>
<b>Expenses from Operations</b>						
Employee Benefits and Oncosts	(4,540)	(4,719)	179	(9,516)	(9,486)	(9,395)
Borrowing Costs	-	-	-	-	-	-
Materials and Services	(4,039)	(5,032)	993	(9,871)	(10,525)	(10,014)
Depreciation and Amortisation	(3,521)	(3,521)	-	(7,252)	(7,252)	(7,252)
Other Expenses	(4,649)	(5,399)	750	(9,358)	(10,058)	(10,158)
Internal Charges	(1,398)	(1,398)	(0)	(2,797)	(2,797)	(2,797)
Overhead Allocation	(1,676)	(1,676)	-	(3,354)	(3,354)	(3,357)
<b>Total Expenses from Operations</b>	<b>(19,822)</b>	<b>(21,745)</b>	<b>1,922</b>	<b>(42,148)</b>	<b>(43,471)</b>	<b>(42,973)</b>
<b>Surplus / (Deficit) from Operations</b>	<b>(17,766)</b>	<b>(17,433)</b>	<b>(333)</b>	<b>(36,216)</b>	<b>(36,454)</b>	<b>(36,477)</b>
<b>Income from Capital Grants and Contributions</b>						
Grants and Contributions - Capital Purposes	95	184	(89)	1,566	543	268
<b>Surplus / (Deficit) from Operations including Capital Grants and Contributions</b>	<b>(17,671)</b>	<b>(17,249)</b>	<b>(422)</b>	<b>(34,651)</b>	<b>(35,911)</b>	<b>(36,210)</b>
<b>Rates and Annual Charges</b>						
Rates and Annual Charges	17,121	17,122	(1)	36,216	36,216	36,216

## **Budget commentary - year to date actuals and annual forecast**

### **Year to Date Actuals**

The Total (Deficit) from Operations of (\$17.8)m is higher than forecast by (\$0.3)m at the end of the quarter.

Total Income from Operations of \$2.1m is lower than forecast by (\$2.3)m.

User Charges and Fees are higher by \$0.1m as a result of higher than forecast income received for Development Engineering fees.

Grants and Contributions for Operating Purposes are lower by (\$2.4)m due to delays in the receipt grant funding including the RFS Local Govt Program (\$1.1m), and Currawong (\$0.55m) and Collaroy-Narrabeen private works contributions (\$0.35m)

Total Expenses from Operations of (\$19.8)m are lower than forecast by \$2.0m.

Employee Benefits and Oncosts are lower by \$0.2m as a result of vacancies within the Service.

Materials and Services are lower by \$1.0m as a result of delayed expenditure on grant funded projects including the Currawong Environmental Project along with the timing of Bush Regeneration, Coast, Waterway and Natural Hazards expenditure.

Other Expenses are lower by \$0.8m as a result of timing of Collaroy-Narrabeen Coastal Protection Private Works grant expenditure.

Grants and Contributions for Capital Purposes are lower by (\$0.1)m as a result of timing of Collaroy Narrabeen Coastal Protection Public Works grant funding.

### **Annual Forecast**

For the full financial year, the Total (Deficit) from Operations is forecast to remain at (\$36.5)m. Expenditure and grant income on the Currawong Environmental project has been rephased into future years.

# Waste and Cleansing

## HIGHLIGHTS

### **A comprehensive Waste and Circular Economy Strategy**

A comprehensive Waste and Circular Economy Strategy was finalised and approved for public exhibition and community engagement at the October 2023 Council meeting. Community engagement was open from 27 October to 10 December 2023. During this time a number of engagement events were held, including drop-in events, webinar, digital communications and information via the project your say page.

Review of submissions received during the exhibition period is underway and will continue through January 2024.

### **Waste Education and community impact**

The waste education team delivered a broad program of events including second-hand markets and reuse collection days at Dee Why and Avalon and collection days for polystyrene packaging at Beacon Hill and Kimbriki.

In December the team won the overall winner award for Local Government NSW, Excellence in the Environment Awards 2023, as well as winner of Division C of the Awards for Transition to a Circular Economy.

A comprehensive program of community engagement about the new Waste and Circular Economy Strategy, which included the following engagement activities was also delivered.

- Narraweena World Food Markets - Cutlery Packs
- Reuse & Recycling Event - North Narrabeen
- Manly Artwork Engagement
- Polystyrene Collection – Kimbriki
- Dee Why Artwork Engagement
- Collab Collective Meeting
- Beaches Markets Warriewood
- Belrose - Glen St Theatre - Plant Giveaway
- Palm Beach Markets - Plant Giveaway
- Engagement Pop Up Stall - Corso Manly
- Engagement Pop Up Stall – Forestville Shopping Centre

A Bush Fire Risk Mitigation 'fine fuels' vegetation collection was provided to the offshore communities of Pittwater and Scotland Island in consultation with the resident associations and RFS brigades ahead of the approaching bush fire season.

Council's Waste Services Calendar for 2024 was finalised printed and delivered to residential premises and completed in December.

### **Waste Service provision**

Domestic waste collection continued with increasing volumes of waste and recycling being collected as the holiday season arrived.

Discussion continued with our contractors regarding potential improvements to services and draft proposals will be reviewed and specifications developed, analysed, and costed for presentation to

Council.

Public place litterbin services deployed additional bins at high use areas for the summer and increased frequency of servicing bins along the coast and popular visitor locations. A program of improving recycling signage and recovery in litter bins continued in the Manly Corso and South Steyne areas. The changes have made significant improvements in the quality of recycling being recovered.

### Cleansing Services

Street sweeping service for the Manly precinct is transitioning to in-house service from January 2024. In the lead up to the transition, service profile including mapping, schedule and staffing have been gradually mapped out and ready for the service change.

Performance measures – Waste and Cleansing	Target	December quarter
No. participating in education events on waste and circular economy solutions	1,000	10,500*
Reports of missed waste collection and litterbin services	< 0.5%	0.19%

**Results Key:** ■ Achieved ■ Approaching - within 5% of target ■ Behind - more than 5% off target

#### Notes on results:

\* The number of engagements increased during the quarter with the consultation on the Waste and Circular Economy Strategy

### OPERATIONAL PROJECTS

**Key:** ✔ Complete ✔ Progressing ! Behind schedule



#### **Investigate and trial options for increased diversion of organics from red waste bins - Executive Manager Waste Management & Cleansing**

New Waste and Circular Economy Strategy was placed on public exhibition until 10 December. Results and submissions are being analysed prior to reporting to Council - expected in March 2024.

A new position for a Food and Garden Organics Project officer was advertised and expected to be filled in January 2024.



#### **Deliver education campaigns to maximise resource recovery from domestic waste, cleansing and litterbin service - Executive Manager Waste Management & Cleansing**



Waste Education delivered several events including second-hand markets and Reuse Collection days.

Community engagement about the new Waste and Circular Economy Strategy included the following engagement activities:

Narraweena World Food Markets - Cutlery Packs
Reuse & Recycling Event - North Narrabeen
Manly Artwork Engagement
Polystyrene Collection - Kimbriki
Dee Why Artwork Engagement
Collab Collective Meeting - 5.30 to 8pm
Beaches Markets Warriewood
Belrose - Glen St Theatre - Plant Giveaway
Palm Beach Markets - Plant Giveaway
Engagement Pop Up Stall - Corso Manly
Engagement Pop Up Stall – Forestville Shopping Centre

A Bush Fire Risk Mitigation 'fine fuels' collection was provided to the offshore communities of Pittwater in consultation with the resident associations and Rural Fire Service brigades ahead of the approaching bush fire season.

Delivery of Councils Waste Calendar for 2024 to residential premises was completed in December.



### **Finalise and implement a new long-term waste and circular economy strategy - Executive Manager Waste Management & Cleansing**

The Waste & Circular Economy Strategy was approved for community engagement at the October 2023 Council meeting.

Community engagement was open from 27 October to 10 December 2023. During this time several engagement events were held, including drop-in events, webinar, digital communications and information via the project your say page.

Review of submissions is currently underway, with the final report to be present to Council at the March 2024 meeting.



### **Promote innovative opportunities for the community to recycle a broad range of recoverable waste types - Executive Manager Waste Management & Cleansing**

The main focus for the quarter was the promotion and engagement with the community for the development of Council's new Waste and Circular Economy Strategy.

Collection days were also delivered for recycling of polystyrene packaging.

## **CAPITAL PROJECTS**

**Key:** Complete Progressing Behind schedule

## Waste and Cleansing



### **Public place bin enclosures - Executive Manager Waste Management & Cleansing**

Detailed planning of site locations has been completed.

---

## FINANCIALS - Waste and Cleansing Services

### Income and Expenditure Statement 01 July 2023 to 31 December 2023

	Year to date			Annual		
	YTD	YTD	YTD	Annual	Approved	Current
	Actual	Forecast	Variance	Budget	Forecast	Forecast
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Income from Operations</b>						
User Charges and Fees	28	30	(2)	60	60	60
Investment Fees and Revenues	63	25	38	50	50	50
Other Revenues	294	325	(31)	650	650	650
Grants and Contributions - Operating Purposes	198	97	102	-	148	207
Other Income	-	-	-	-	-	-
Gains on disposal of Assets	-	-	-	-	-	-
<b>Total Income from Operations</b>	<b>583</b>	<b>476</b>	<b>107</b>	<b>759</b>	<b>907</b>	<b>966</b>
<b>Expenses from Operations</b>						
Employee Benefits and Oncosts	(4,743)	(4,583)	(160)	(8,876)	(9,196)	(9,309)
Borrowing Costs	(108)	(103)	(4)	(206)	(206)	(206)
Materials and Services	(24,564)	(26,703)	2,139	(54,568)	(54,629)	(53,981)
Depreciation and Amortisation	(1,357)	(1,357)	(0)	(2,715)	(2,715)	(2,715)
Other Expenses	-	(8)	8	(16)	(16)	(6)
Internal Charges	(1,667)	(1,675)	8	(3,226)	(3,291)	(3,316)
Overhead Allocation	(942)	(942)	-	(1,885)	(1,885)	(1,887)
<b>Total Expenses from Operations</b>	<b>(33,380)</b>	<b>(35,371)</b>	<b>1,991</b>	<b>(71,493)</b>	<b>(71,940)</b>	<b>(71,421)</b>
<b>Surplus / (Deficit) from Operations</b>	<b>(32,797)</b>	<b>(34,895)</b>	<b>2,098</b>	<b>(70,733)</b>	<b>(71,033)</b>	<b>(70,455)</b>
<b>Income from Capital Grants and Contributions</b>						
Grants and Contributions - Capital Purposes	-	-	-	-	-	-
<b>Surplus / (Deficit) from Operations including Capital Grants and Contributions</b>	<b>(32,797)</b>	<b>(34,895)</b>	<b>2,098</b>	<b>(70,733)</b>	<b>(71,033)</b>	<b>(70,455)</b>
<b>Rates and Annual Charges</b>						
Rates and Annual Charges	64,412	64,166	246	70,733	70,733	70,733

## **Budget commentary - year to date actuals and annual forecast**

### **Year to Date Actuals**

The Total (Deficit) from Operations of (\$32.8)m is lower than forecast by \$2.1m at the end of the quarter.

Total Income from Operations of \$0.6m is higher than forecast by \$0.1m.

Grants and Contributions for Operating Purposes are higher by \$0.1m as a result of grant funding received for Litter Prevention and Waste Solutions projects.

Total Expenses from Operations of (\$33.4)m are lower than forecast by \$2.0m.

Materials and Services are lower by \$2.1m primarily due to lower than anticipated tonnages in general waste, bulky goods, recycling and vegetation and the delayed commencement of some waste projects.

### **Annual Forecast**

For the full financial year, the Total (Deficit) from Operations is forecast to decrease by \$0.6m to (\$70.5)m principally due to lower than forecast waste tonnages collected along with an extension to 1 September 2024 of the exemption of mixed waste organic outputs from the EPA's Waste Levy.

# Kimbriki Resource Recovery Centre

## HIGHLIGHTS

Over 100,000 vehicles visited the Kimbriki site in the December quarter averaging over 1,100 vehicles per day.

Kimbriki's newly completed Clean Water Diversion System has provided immediate benefits by reducing leachate (water contaminated by contact with waste) generated on site by up to 30% and diverting the clean storm water it captures into downstream creeks.

Kimbriki held its inaugural Hub Open Day on 4 November to showcase our four on site Not-For-Profit enterprises, Bikes4Life, Reverse Garbage, Boomerang Bags and the Peninsular Senior Citizens Toy Repair Group and their promotion of reuse and repair. The Open Day coincided with the Eco House and Garden's participation in the Edible Garden Trail, which provided the hundreds of attendees the opportunity to take part in both events. During National Recycling Week Kimbriki held a Tradie Breakfast on 17 November to promote waste reduction and source separation of recyclable materials.

Performance measures – Kimbriki	Target	December quarter
Total waste from all sources diverted from landfill onsite	82%	80.3%*
Waste diverted from landfill in the Mixed Waste section onsite from all sources	10%	6.1%**

**Results Key:** ■ Achieved ■ Approaching - within 5% of target ■ Behind - more than 5% off target

### Notes on results:

\* Awaiting results of waste audit to inform business plan for construction of resource recovery facilities to increase recovery from mixed waste.

\*\* Awaiting results of waste audit to inform business plan for construction of resource recovery facilities to increase recovery from mixed waste

## OPERATIONAL PROJECTS

Key:  Complete  Progressing  Behind schedule



### **Improve on-site systems for more efficient separation of recoverable waste loads - Executive Manager Waste Management & Cleansing**

New Forklift purchased to assist with waste separation activities.



### **Research and develop improved resource recovery for specific waste types, consistent with the endorsed annual Business Plan - Executive Manager Waste Management & Cleansing**

Awaiting Waste Audit Report.



### **Develop and improve waste avoidance, reuse, and repair initiatives to enhance social enterprise opportunities - Executive Manager Waste Management & Cleansing**

Hub Open Day 4 November 2023 promotes reuse and repair.

Tradie Info Day 17 November 2023 as part of National Recycling Week. promote source separation, recycling and reuse.

Agreement reached with Boomerang Bags to hold regular textile repair workshops, sewing bees, etc in 2024.

## CAPITAL PROJECTS

### **Kimbriki improvements**



### **Kimbriki clean water diversion system - Executive Manager Waste Management & Cleansing**

Construction complete.



### **Kimbriki gas capture system - Executive Manager Waste Management & Cleansing**

Consultant engaged to develop plan for Cell 3B gas capture.



### **Kimbriki future cell development - Executive Manager Waste Management & Cleansing**

Construction Complete.



### **Kimbriki vehicles - Executive Manager Waste Management & Cleansing**

All Purchases complete.



### **Kimbriki renewal program - Executive Manager Waste Management & Cleansing**

### **Kimbriki improvements**

Installation of fencing of Eco Garden and Recyclables Area to improve litter control.  
Purchase of Water fill barriers for traffic management.



### **Kimbriki other - Executive Manager Waste Management & Cleansing**

Replacement of Office Equipment as needed.

---

## FINANCIALS - Kimbriki Resource Recovery Centre

### Income and Expenditure Statement 01 July 2023 to 31 December 2023

	Year to date			Annual		
	YTD	YTD	YTD	Annual	Approved	Current
	Actual	Forecast	Variance	Budget	Forecast	Forecast
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Income from Operations</b>						
User Charges and Fees	19,433	19,282	151	38,982	39,010	39,161
Investment Fees and Revenues	575	508	67	675	1,005	1,072
Other Revenues	1,821	1,810	11	3,852	3,828	3,839
Grants and Contributions - Operating Purposes	-	-	-	-	-	-
Other Income	140	142	(2)	274	279	277
Gains on disposal of Assets	8	13	(5)	-	13	8
<b>Total Income from Operations</b>	<b>21,976</b>	<b>21,755</b>	<b>222</b>	<b>43,783</b>	<b>44,135</b>	<b>44,357</b>
<b>Expenses from Operations</b>						
Employee Benefits and Oncosts	(2,576)	(2,693)	117	(5,345)	(5,267)	(5,150)
Borrowing Costs	(1,010)	(1,012)	2	(2,025)	(2,025)	(2,088)
Materials and Services	(9,641)	(9,706)	65	(19,658)	(19,813)	(19,690)
Depreciation and Amortisation	(1,684)	(1,771)	87	(3,784)	(3,649)	(3,513)
Other Expenses	(5,152)	(5,067)	(84)	(10,315)	(10,225)	(10,309)
Internal Charges	-	-	-	-	-	-
Overhead Allocation	-	-	-	-	-	-
<b>Total Expenses from Operations</b>	<b>(20,063)</b>	<b>(20,250)</b>	<b>187</b>	<b>(41,127)</b>	<b>(40,980)</b>	<b>(40,750)</b>
<b>Surplus / (Deficit) from Operations</b>	<b>1,914</b>	<b>1,505</b>	<b>409</b>	<b>2,656</b>	<b>3,155</b>	<b>3,606</b>
<b>Income from Capital Grants and Contributions</b>						
Grants and Contributions - Capital Purposes	-	-	-	-	-	-
<b>Surplus / (Deficit) from Operations including Capital Grants and Contributions</b>	<b>1,914</b>	<b>1,505</b>	<b>409</b>	<b>2,656</b>	<b>3,155</b>	<b>3,606</b>
<b>Rates and Annual Charges</b>						
Rates and Annual Charges	-	-	-	-	-	-



## **Budget commentary- year to date actuals and annual forecast**

### **Year to Date Actuals**

The Total Surplus from Operations of \$1.9m is higher than forecast by \$0.4m at the end of the quarter.

Total Income from Operations of \$22.0m is higher than forecast by \$0.2m.

User Charges and Fees are higher by \$0.2m as a result of YTD higher than forecasted demolition and landfill income that offsets the shortage on vegetation and recycables.

Investment Fees and Revenues are higher by \$0.1m as a result of high interest rates on term deposits which brought a better return on investment revenue.

Total Expenses from Operations of (\$20.1)m are lower than forecast by \$0.2m.

Employee Benefits and Oncosts are lower by \$0.1m as a result of reductions in staff headcount.

Materials and Services are lower by \$0.1m as a result of the saving on the processing costs of vegetation and comingled in line with the lower inbound tonnages.

Depreciation and Amortisation is lower by \$0.1m as a result of the delays in the CWDS and Landfill 4B construction projects which have now been capitalised and depreciated from December.

Other Expenses are higher by (\$0.1)m as a result of higher-than-expected EPA levies due to higher net volumes of leviabile material received during the period.

### **Annual Forecast**

For the full financial year, the Total Surplus from Operations is forecast to increase by \$0.5m to \$3.6m principally due to the catch up of the YTD variance between the actual and the previous forecast, along with the adjustments on remediation expenses to align with the latest Site Closure and Post Closure model and a decrease in depreciation expenses as a result of the recent assessment of the useful life of CWDS.

# SOCIAL

## Community, Arts and Culture

### HIGHLIGHTS

#### **Socially sustainable Northern Beaches**

The Better Together 2040 Social Sustainability Strategy is now in its third year of implementation. The second Better Together Forum was delivered in November 2023 with over 50 participants representing more than 25 social services from across the Northern Beaches, discussing the impacts on social sustainability on the Northern Beaches.

Council endorsed the draft Multicultural Inclusion Plan – Championing Diversity, being placed on public exhibition in January and February 2024.

#### **Community Centres**

The tender for Warriewood Community Centre was approved by Council with works to commence in April 2024.

The Mona Vale Performance Space has opened for hire and recently hosted a dance concert, author talk, piano concerts and a community meeting.

Regular community group bookings for 2024 in all community centres were allocated to a range of business, not-for-profit and community groups and organisations.

#### **Arts and Culture**

During the December quarter, the Arts and Creativity grants were awarded to 27 projects across a range of artforms including visual arts, music, creating writing, theatre, film and dance. Avalon Creative Space, Curl Curl Creative Space, and Mona Vale Creative Studios & Gallery hosted six exhibitions and 61 associated workshops and events, while Sharing Threads, part of Sydney Craft Week 2023, attracted 48 participants across four workshops.

Multi-media performance artist, Katherine Butcher was selected as the Eramboo Artist in Resident for 2024 and Council received a grant of \$25,000 to participate in the Live and Local program in 2024 to grow a local live music culture on the Northern Beaches.

The Manly Art Gallery & Museum (MAG&M) presented the critically well-received *Adam Cullen: Art is Pain Relief* and opened its summer exhibition program including *Lost in Palm Springs*, *Collection 100: Gifted*, and *Surface Effect: Ceramics Collection Stories*. The MAG&M Volunteer Program continued to grow, and public programs included curator talks, artist panel discussions and Life Drawing sessions at Manly and Mona Vale. The Design Shop continued to support and promote 35 local designers, makers, and artists.

The construction of the mili mili project at McKillop Park Freshwater is near completion.

## **Glen Street Theatre**

Community use of the venue was high, making up 64% of overall utilisation including 21 local dance schools presenting 35 end of year dance concerts. Overall, the venue staged 91 events to 18,691 audience members.

The 2024 Season was launched for 2024 Members priority booking from 20 November to 18 December. The release of the Act One brochure focused on shows being staged in the January to June 2024 period and includes children's entertainment, film, drama, live music and comedy being presented for the community to access. Initial membership program re- engagement is high with 60% of 2023 Members already re-engaged for the coming year.

The 2024 Education program was released for local school engagement with 1,207 students and teachers already booked to attend a range of performances for early childhood to Year 12. This curated education program support classroom learning while engaging young people in live theatre and developing live long learning for engagement in arts and cultural activity.

## **Empowering young people and families**

The Adolescent and Family Counselling Service provided over 250 free client counselling sessions to young people and their families. The service also hosted a youth social club to provide social capacity building and connection.

The 24/7 Youth Film Festival was held over September and October. Returning for the first time since 2019, the annual program drew 20 filmmakers aged 12-24, with an audience of 80 people watching the six finalist films at Glen Street Theatre.

Council continues to support the Beaches Leadership Team, made up of local School Captains, to start planning the next annual Have Your Say Day in 2024 with over 12 local high schools involved to date. Council staff presented on Have Your Say Day and our work in street art with young people at the Youth Action NSW annual conference in October showcasing our work with young people to councils and youth service organisations across the state.

Council has been an active contributor to the Northern Sydney Youth Council collective, supporting the planning of a Northern Sydney planning day for 2024 to increase the voice of young people across the Northern Sydney region.

The *Need a Lift* youth photography competition focusing on positive mental health held an awards presentation in October with six young people receiving prizes. This was delivered by a partnership of councils and youth services in the Northern Sydney area.

Council completed the final two murals in October from a Graffiti management Grant including *Coastal Mona* by Sofles in Mona Vale Village Green and *Beneath the Waves* by Sindy Sinn in Peninsula carpark, Manly.

## **Supporting Seniors**

Meals on Wheels delivered over 5,100 meals to older people in the community to enable them to live at home for longer and prevent social isolation. This included more than 260 community lunch meals that increase social connections for older people. Meals on Wheels was recognised by the NSW Meals on Wheels Association with the inaugural Helping Hands Award for the staff and volunteers contribution in supporting the association.

Carers Week activities included a Celebrating Carers Week Morning Tea at Warriewood on Thursday 19 October, with 31 attending including two webinars on Planning Ahead for Carers with Carers NSW.

## Valuing volunteers

5 December marked International Day of the Volunteer and Council celebrated this with social media coverage recognising the contribution of our amazing volunteers. Many teams across Council held Christmas gatherings with volunteers to say thank you for the year past.

Volunteers were active in all programs across Council to continue delivering valued services to our community including Bushcare, Community Gardens, Cemeteries, Libraries, Meals on Wheels, Manly Art Gallery & Museum, Manly Environment Centre, Manly Visitor Information Centre, and the Aboriginal Heritage Office.

## Community Safety

Council continues to lead a coordinated response to community safety in the Northern Beaches through consultative meetings with local Police, local agency and interagency representatives and other stakeholders. The Community Safety Advisory Committee considered the natural hazards and shocks in the Northern Beaches and the emergency management frameworks in place to address them.

Council has made progress on actions within the Community Safety Plan 2021-26, including undertaking consultations with key stakeholders to improve safety on public transport and to identify strategies that promote a safe, inclusive and welcoming environment for LGBTQIA+ individuals and community through a new Northern Beaches LGBTQIA+ Working Group. The Sexual Assault Prevention and Response Working Group has established a new online information hub in support of community members experiencing sexual assault and the local services responding to their disclosures.

A pilot Community Safety Update was launched to support communication of public safety messaging through the Community Safety Advisory Committee networks.

## Community Development

Council approved the 2023/24 Community Development Grants Program at the October Council Meeting with 30 community organisations receiving a total of \$159,642 in funding including \$90,000 for the Community Development Grants Program, \$30,000 for a new Small Grants Program supporting new and smaller community groups and \$39,642 for the Youth Voice Grants program supporting young people at the Northern Beaches PCYC.

There were 30 *Meet Your Neighbour* street parties with over 2,000 residents participating over weekends held in November and December under Council's *It takes a Village* program. A Disability Services Expo was held on 6 December at Dee Why RSL to mark The International Day for People with Disability with 49 exhibitors and over 80 community members.

Council supported the 16 Days of Activism and *Beaches Says No To Violence* campaign by displaying seven printed banners across the Northern Beaches, online messaging including social media posts and newsletters and with three schools participating in the 16 Days of Activism including fundraising for local domestic violence services. Council supported the 16 Days of Activism Walk coordinated by Rotary Warringah alongside the Northern Beaches Domestic Violence Network and Zonta Northern Beaches, with over 100 participants.

Council collaborated with the Mental Health Interagency to hold a Services Expo for Mental Health Month on 20 October with 20 local mental health service providers held at the North Narrabeen Farmers markets.

Community Arts and Culture - Performance measures	Target	December quarter
Volunteers who actively participate in ongoing programs across Council	650	541*
Community centre bookings	8,450	8,922
No. Meals services	4,500	5,193
- Workload measures		
No. information and referral enquiries	-	131

**Results Key:** ■ Achieved ■ Approaching - within 5% of target ■ Behind - more than 5% off target

**Notes on results:**

\* Below target as there were less key community events needing volunteers this quarter

## OPERATIONAL PROJECTS

**Key:** ✔ Complete ✔ Progressing ! Behind schedule



### Implement the Youth Voice Grants Program - Executive Manager Community, Arts & Culture

Council approved funding to four organisations at the November Council meeting, with activities and programs to be conducted by the end of 2024. This included grant funding to KYUP! Project Limited, StreetWork Australia Limited, The Burdekin Association Incorporated and Young Change Agents Limited.



### Develop a Community Connection Action Plan - Executive Manager Community, Arts & Culture

The project has commenced.



### Plan for an integrated community and cultural hub at Mona Vale Framework and associated actions - Executive Manager Community, Arts & Culture

Report complete outlining options for the integration of community and cultural activities at Mona Vale. Investigation into co-locating activities is ongoing.



### Develop a Multicultural Inclusion Plan - Executive Manager Community, Arts & Culture

The project was taken to the November Council Meeting and is proposed to go on a public exhibition period, requesting submissions from the 15 January to 28 February.

## CAPITAL PROJECTS

**Key:**  Complete  Progressing  Behind schedule  Not proceeding

### Art Works



#### **Theo Batten Bequest purchases - Executive Manager Community, Arts & Culture**

There were no artwork purchases during the quarter.

### Community Centre Improvements



#### **Warriewood Valley Community Centre - Executive Manager Capital Projects**

Council has formally entered into a contract for the construction of the new facility.



#### **Community buildings works program - Executive Manager Property**

This program of work is allocated to community buildings projects. This financial year, the main project is for the playground upgrade works at the Harbord Literary Institute which commenced in late December 2023. The Stage 2 Air-conditioning upgrade at Glen Street Theatre will commence at the backend of the financial year.



#### **Community centres minor works program - Executive Manager Property**

This program of works includes for minor renewal works to community centres buildings.

Works include concept design updates for the Dee Why Women's Refuge (currently waiting for the outcome of a grant application), minor works to the ex-Computer Pals room at Forestville Memorial Hall for a new hirer (now completed) and building stabilisation works at Ted Blackwood Community Centre where works will commence in early 2024.

### Cultural Improvements



#### **Coast walk - art trail - Executive Manager Community, Arts & Culture**

Coast Walk Public Art Strategic Plan implementation continues, with installation underway in Freshwater at McKillop Park.



#### **Glen Street Theatre - renewal works**

This program generally includes for minor renewal works and the replacement of equipment at Glen Street Theatre, to improve the customer experience.

The replacement of the soft AC duct in the auditorium is scheduled to be undertaken early 2024.

The contract for Stage 2 air-conditioning upgrade work was executed in September 2023; procurement of equipment is under way and works on site are scheduled to commence towards the end of the financial year 2024.

The recommended tenderer for Stage 2 air-conditioning upgrade work was approved by Council and the work is scheduled to be undertaken in July 2024. The contract for the work was executed on 20 September.



**Creative Arts Space - Mona Vale design works - Executive Manager Property**

This project relates to making changes at Mona Vale Admin building/customer services/library connected with implementing improvements for arts uses. A study into options has been received and those options are being assessed.

---

## FINANCIALS - Community, Arts and Culture Service

### Income and Expenditure Statement 01 July 2023 to 31 December 2023

	Year to date			Annual		
	YTD	YTD	YTD	Annual	Approved	Current
	Actual	Forecast	Variance	Budget	Forecast	Forecast
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Income from Operations</b>						
User Charges and Fees	1,852	2,015	(162)	4,450	4,450	4,382
Investment Fees and Revenues	-	-	-	-	-	-
Other Revenues	600	395	205	814	781	942
Grants and Contributions - Operating Purposes	609	353	256	679	679	660
Other Income	22	22	(0)	43	43	43
Gains on disposal of Assets	-	-	-	-	-	-
<b>Total Income from Operations</b>	<b>3,083</b>	<b>2,784</b>	<b>299</b>	<b>5,986</b>	<b>5,954</b>	<b>6,026</b>
<b>Expenses from Operations</b>						
Employee Benefits and Oncosts	(3,805)	(3,716)	(89)	(7,421)	(7,421)	(7,406)
Borrowing Costs	-	-	-	-	-	-
Materials and Services	(1,276)	(1,505)	229	(3,229)	(3,292)	(3,419)
Depreciation and Amortisation	(310)	(310)	-	(621)	(621)	(621)
Other Expenses	(509)	(431)	(78)	(578)	(567)	(567)
Internal Charges	(34)	(33)	(1)	(55)	(65)	(65)
Overhead Allocation	(429)	(429)	-	(858)	(858)	(859)
<b>Total Expenses from Operations</b>	<b>(6,362)</b>	<b>(6,424)</b>	<b>61</b>	<b>(12,762)</b>	<b>(12,824)</b>	<b>(12,937)</b>
<b>Surplus / (Deficit) from Operations</b>	<b>(3,280)</b>	<b>(3,640)</b>	<b>360</b>	<b>(6,775)</b>	<b>(6,870)</b>	<b>(6,910)</b>
<b>Income from Capital Grants and Contributions</b>						
Grants and Contributions - Capital Purposes	22	-	22	-	-	22
<b>Surplus / (Deficit) from Operations including Capital Grants and Contributions</b>	<b>(3,258)</b>	<b>(3,640)</b>	<b>382</b>	<b>(6,775)</b>	<b>(6,870)</b>	<b>(6,888)</b>
<b>Rates and Annual Charges</b>						
Rates and Annual Charges	3,553	3,553	-	6,668	6,668	6,668



## **Budget commentary- year to date actuals and annual forecast**

### **Year to Date Actuals**

The Total (Deficit) from Operations of (\$3.3)m is lower than forecast by \$0.4m at the end of the quarter.

Total Income from Operations of \$3.1m is higher than forecast by \$0.3m.

User Charges and Fees are lower by (\$0.2)m as a result of reduced Community Centre hire.

Other Revenues are higher by \$0.2m as a result of increased in Glen Street Theatre sales of beverages and Manly Art Gallery donations received.

Grants and Contributions for Operating Purposes are higher by \$0.3m as a result of the timing of Meals on Wheels and Community & Youth Development grants.

Total Expenses from Operations of (\$6.4)m are lower than forecast by \$0.1m.

Employee Benefits and Oncosts are higher by (\$0.1)m as a result of higher Glen Street casual, overtime and shift penalties related directly to increase usage.

Materials and Services are lower by \$0.2m as a result of the timing of contract payments associated with theatre hire and advertising at Glen Street Theatre and social planning and public art expenditure.

Other Expenses are higher by (\$0.1)m as a result of timing differences associated with the PYCY Merger Savings funded grants program.

### **Annual Forecast**

For the full financial year, the Total (Deficit) from Operations is forecast to increase to (\$6.9)m principally due to a reduction in Community Centre hire income. Higher beverage sales at Glen Street Theatre were offset by increased expenses to purchase goods for sale and ticket sale charges.

# Children's Services

## HIGHLIGHTS

### National Quality Framework

All Early Learning Services have completed Transition to School Statements for children going to school in 2024 and end of year developmental summaries for all other children.

Family Day Care focused on the importance of maintaining assessments of learning on children's development and participation in the program as a tool to help guide their decisions, inform their practices, and help develop programs that best fit each child's individual needs within their service. Educators also reviewed and updated their annual risk assessments for their service including:

- Sleep and rest
- Evacuation and emergency situations
- Visitors
- Pets
- Excursion and in-service events

Statewide Eyesight Preschooler Screening (StEPS) Eye Vision testing for 4 years old children has taken place across the services to support early detection.

Narrabeen Children's Centre celebrated the 2023 School leavers farewell with a number of extended family members joining us. One of the highlights were the songs sung in a number of languages including Spanish (as a result of the Ella program) and the Indigenous language, (Yawuru) in "We are Australian" and a Torres Strait Islander song. The children also displayed their skills in using Auslan to sign some songs.

Narrabeen Children's Centre has refurbished UV meters for upgrade and recalibration. Understanding of the role the UV ratings is part of the routine information shared between Pre-schoolers and their Educators and enhances maths and climate knowledge as part of that exchange.

The Roundhouse Children's Centre recently purchased My Nook couches for each room. The My Nook couches are modular so the children can use their creativity to create and build using the cushions.

Vacation Care obtained high-vis vests for excursions to support best supervision practices. Staff attended training for supporting children with additional inclusion rights.

### Embedding cultural safety into our programs

Educators attended a Safe Series – Protective Behaviours Workshop and workshop. Plans are in place for implementing an intentional teaching program from NSW Office of Children's Guardian on the SAFE series books.

Brookvale Preschool was successful in obtaining grant funding to create a sensory space in a quiet area for those children requiring extra self-regulation support or those with additional sensory sensitivity.

Four representatives attended the Early Childhood Australia Conference titled Kumarnintha — which had as its theme, Becoming one: Old ways, new wisdom. The theme title reinforced that

although we still hold on to and value old ways, theoretical perspectives and knowledge, there is and can be a contemporary approach to implementing this in our services.

Narrabeen Children’s Centre was visited by the support worker for a child in receipt of NDIS funding to assess the child in a larger play environment and provided feedback/strategies to Educators on how to best support the child.

### Community Connections

Our Early Learning Services are partnering with parents, children and staff and a number of community organisations to support those in need. The Give Hub was selected as they support organisations with whom we have a close connection in Northern Beaches including Women and Children First - Women's refuge and Dalwood Spilstead.

Harbour View Children's Centre collected donations from families for mothers and babies in Galiwin’ku, a remote Aboriginal community as part of the Yothu Basket Project.

Each year Council’s Early Learning team seek input from families utilising our services through an annual satisfaction survey. The survey results for 2023 indicate a very high level of satisfaction with an overall parent satisfaction rating of 4.8 out of five, or 96%.

New families who are starting in 2024 have been visiting for tours and orientation sessions.

Harbour View Children's Centre have planted the and vegetable trees received from Bunnings through the Landcare Australia Environment Grant. These have been planted at the front of the service to help our families access herbs, fruits and vegetables to take home.

Manly Community Pre-school recently enjoyed their Christmas Party and Transition to School Celebration for all our school leavers with a huge turnout of families and friends attending. It was a wonderful to further develop the children's and families sense of belonging

North Harbour Pre-school held our end of year celebration for our children and families. It included presenting the children with a certificate, face painting, lots of food, cakes and a little concert performance by the children for the families.

Performance measures – Children’s Services	Target	December quarter
No. children attending Long Day Care programs	700	894
No. children attending Family Day Care programs	340	325*
No. children attending Preschool programs	150	204
No. children attending Vacation Care Programs	350	425

**Results Key:** ■ Achieved ■ Approaching - within 5% of target ■ Behind - more than 5% off target

#### Notes on results:

\* Reduced number of FDC educators due to Council's requirement for COVID vaccination, and constraints on affordable suitable premises for new FDC sites. This has affected the service capacity in terms of Educator numbers and locations. There has been a slight increase this quarter in number of Educators providing Family Day Care.

## CAPITAL PROJECTS

**Key:**  Complete  Progressing  Behind schedule

### Childcare Buildings



#### Children's centres works program - Executive Manager Property

This program delivers renewal works on Council owned and operated Children's Centres. This financial year the program will see improvements to staff facilities at Narrabeen Children's Centre. Minor improvements have been delivered at North Harbour Preschool.

---

## FINANCIALS - Children's Services

### Income and Expenditure Statement 01 July 2023 to 31 December 2023

	Year to date			Annual		
	YTD	YTD	YTD	Annual	Approved	Current
	Actual	Forecast	Variance	Budget	Forecast	Forecast
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Income from Operations</b>						
User Charges and Fees	7,241	6,816	425	14,740	14,346	14,346
Investment Fees and Revenues	-	-	-	-	-	-
Other Revenues	6	2	4	4	4	4
Grants and Contributions - Operating Purposes	2,179	1,840	339	2,416	2,712	2,862
Other Income	-	-	-	-	-	-
Gains on disposal of Assets	-	-	-	-	-	-
<b>Total Income from Operations</b>	<b>9,426</b>	<b>8,658</b>	<b>768</b>	<b>17,160</b>	<b>17,062</b>	<b>17,212</b>
<b>Expenses from Operations</b>						
Employee Benefits and Oncosts	(7,738)	(6,783)	(955)	(13,666)	(13,603)	(14,208)
Borrowing Costs	(3)	(6)	3	(6)	(6)	(6)
Materials and Services	(744)	(1,060)	316	(2,062)	(2,068)	(1,681)
Depreciation and Amortisation	(27)	(27)	(0)	(54)	(54)	(54)
Other Expenses	(0)	-	(0)	-	-	-
Internal Charges	(277)	(286)	9	(584)	(573)	(573)
Overhead Allocation	(393)	(393)	-	(787)	(787)	(785)
<b>Total Expenses from Operations</b>	<b>(9,182)</b>	<b>(8,556)</b>	<b>(627)</b>	<b>(17,159)</b>	<b>(17,092)</b>	<b>(17,308)</b>
<b>Surplus / (Deficit) from Operations</b>	<b>243</b>	<b>102</b>	<b>141</b>	<b>1</b>	<b>(31)</b>	<b>(97)</b>
<b>Income from Capital Grants and Contributions</b>						
Grants and Contributions - Capital Purposes	-	-	-	-	-	-
<b>Surplus / (Deficit) from Operations including Capital Grants and Contributions</b>	<b>243</b>	<b>102</b>	<b>141</b>	<b>1</b>	<b>(31)</b>	<b>(97)</b>
<b>Rates and Annual Charges</b>						
Rates and Annual Charges	-	-	-	-	-	-

## **Budget commentary- year to date actuals and annual forecast**

### **Year to Date Actuals**

The Total Surplus from Operations of \$0.2m is higher than forecast by \$0.1m at the end of the quarter.

Total Income from Operations of \$9.4m is higher than forecast by \$0.8m.

User Charges and Fees are higher by \$0.4m primarily as a result of changes to Start Strong Fee Relief payments to support families and a slightly higher occupancy level than anticipated.

Grants and Contributions for Operating Purposes are higher by \$0.3m as a result of increased Start Strong funding to offset the fee paid by families and preschool funding received.

Total Expenses from Operations of (\$9.2)m are higher than forecast by (\$0.6)m.

Employee Benefits and Oncosts are higher by (\$1.0)m as a result of higher casual salaries filling vacant positions.

Materials and Services are lower by \$0.3m as a result of lower than anticipated spending on Agency Personnel, Materials, Minor Office Equipment, Maintenance & Servicing, Childcare Supplies.

### **Annual Forecast**

For the full financial year, the Total (Deficit) from Operations is forecast to increase by (\$0.1)m to (\$0.1)m principally due to additional costs associated with the 'Additional Award Payment' prescribed in the Local Government (State) Award 2023.

# Library Services

## HIGHLIGHTS

### Valued social institutions

Receiving more than 220,000 visits during the last quarter, Northern Beaches Libraries are one of the most valued social institutions in the Northern Beaches. Northern Beaches Libraries supports 66,700 active members of our library service, with over 2,000 new members in the last quarter. These members borrow from our collection, attend programs and events, use our Home Library Service or simply visit our spaces for work, education or recreation.

Our library service delivers a wide variety of contemporary, popular collections in both print and digital formats, with more than 220,000 physical loans and over 111,000 eLoans from our service this quarter.

### Experience – Explore and Engage

Second quarter saw a diverse and exciting events calendar with libraries holding more than 725 programs and events which equates to approximately seven programs held every single day across the service.

These events included our regular daily early literacy sessions held across all branches, to events supporting community connection such as Mental Health Month talks, Scrabble and Scones, a new initiative supporting social inclusion and several events supporting adults living with a disability including author talks, art workshops and exhibitions.

Children and young people continue to be supported through the delivery of HSC takeovers, literacy and art workshops and our perpetually popular school holiday programs including slime labs, comedy shows and robotics sessions.

Author talks have developed considerable momentum with libraries hosting a variety of diverse evening talks with sold out events such as Richard Glover, Nedd Brockman, Deborah Fitzgerald and Benjamin Stevenson.

### Connection – Belonging and Pride

Supporting Mental Health Month and International Day of Disability were key areas of focus during the last quarter with libraries hosting a variety of events, programs and exhibitions. Events were designed to invite in members of the community including Artability workshops for adults living with a disability, carers information sessions and author talks supporting mental health.

Dr Jessica Kirkness delivered an AUSLAN supported author talk for the d/Deaf community and Services Australia offered information sessions in Spanish.

Artability, a local program providing art classes for people living with a disability worked collaboratively with libraries to host exhibition works across branches showcasing creativity and imagination.

The exhibitions program continues to grow with a kids bookmark design competition held during school holidays, showcased winners across all branches. Other exhibitions included local artists, and Voices of Insight Collection illuminating the unseen narratives of domestic and family violence.

Our local studies team delivered eight talks featuring local history resources and migrant experiences on the Northern Beaches. With a continued focus on the preservation of our rich local studies collections, over 495 items were digitised this quarter and a total 29,612 items accessible on History Hub. An online portal, History Hub provides instant access to photographs, videos and oral histories.

### Together – Partnerships and Collaboration

Ongoing partnerships with external organisations allow libraries to provide a wide range of education and information sessions. Services NSW hosted a wide range of information sessions in multiple languages including scams awareness, disability and carer support, gamble aware and MyGov.

Carers Gateway held sessions supporting carers including young people supporting people with a disability. November saw a new program hosting Speech awareness talks for parents and caregivers hosted by Speech Pathology Australia and the Australian Library & Information Association.

Our volunteers continue to take an invaluable role in the delivery of library services with 118 volunteers providing support to operate our Justice of the Peace service, Tech Help, Family History Fridays and Home Library service deliveries. Working with our volunteers, more than 576 of our community members received home library deliveries, providing valuable recreational and education material to those in our community unable to visit our libraries.

### Leadership – Excellence and Innovation

In October 2023 Council endorsed the Library Strategic Plan 2023-2028, outlining the vision for the future of public library services on the Northern Beaches. Over the next five years we will focus on four strategic directions to strengthen the service, strive for innovation, and continue to push the boundaries of what it means to be a modern library.

Launching permanent ongoing 24/7 service in March 2023, Forestville 24/7 continues to grow in popularity within the Forestville community. More than 360 members have signed up for 24/7 access with 10,800 visits outside of staffed hours during the last quarter.

Minor refurbishments and layout changes have continued at Mona Vale and Warringah Mall Libraries providing more efficient and flexible spaces for community use including improving promotion and usage of the collection.

Library Services - Performance measures	Target	December quarter
No. Home Library customers	525	576
No. library programs and activities	400	725
No. of physical visits to libraries	175,000	223,732
- Workload measures		
No. events, programs and exhibitions that align with diverse and inclusive programming	-	23

**Results Key:** ■ Achieved ■ Approaching - within 5% of target ■ Behind - more than 5% off target



## OPERATIONAL PROJECTS

**Key:**  Complete  Progressing  Behind schedule



### **Develop a Library Strategy - Executive Manager Library Services**

Library Strategic Plan 2023-2028 adopted.



### **Review and implement opportunities for 24/7 access to the physical library space - Executive Manager Library Services**

Project Steering Committee has endorsed the Project Working Group to commence early 2024.

## CAPITAL PROJECTS

**Key:**  Complete  Progressing  Behind schedule  Not proceeding

### **Library Upgrades**



#### **Mona Vale Library - upgrades and new works - Executive Manager Property**

This project will deliver improvements to the Mona Vale Library in line with recommendations from the study into arts uses for the library/admin building/ memorial hall precinct.



#### **Library buildings works program - Executive Manager Property**

Project is scheduled to start early in 2024.

### **Community Space and Learning**



#### **Library local priority grant purchases - Executive Manager Library Services**

Purchase orders raised for furniture and digital screens. Planning for Manly 24/7 continues.



#### **Library books - replacement - Executive Manager Library Services**

Of the physical items received, Adult Fiction comprised 54% of stock, Adult Non-Fiction 16%, Junior items 26%. The remaining 4% of stock received was Young Adult and Audiovisual items.

## FINANCIALS - Library Services

### Income and Expenditure Statement 01 July 2023 to 31 December 2023

	Year to date			Annual		
	YTD	YTD	YTD	Annual	Approved	Current
	Actual	Forecast	Variance	Budget	Forecast	Forecast
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Income from Operations</b>						
User Charges and Fees	89	61	28	121	121	121
Investment Fees and Revenues	-	-	-	-	-	-
Other Revenues	60	65	(6)	131	131	131
Grants and Contributions - Operating Purposes	770	20	750	826	770	770
Other Income	-	-	-	-	-	-
Gains on disposal of Assets	-	-	-	-	-	-
<b>Total Income from Operations</b>	<b>918</b>	<b>146</b>	<b>772</b>	<b>1,078</b>	<b>1,022</b>	<b>1,022</b>
<b>Expenses from Operations</b>						
Employee Benefits and Oncosts	(3,672)	(4,028)	356	(8,056)	(8,037)	(7,848)
Borrowing Costs	-	-	-	-	-	-
Materials and Services	(693)	(720)	27	(1,423)	(1,435)	(1,435)
Depreciation and Amortisation	(1,000)	(1,000)	-	(2,001)	(2,001)	(2,001)
Other Expenses	(97)	(98)	1	(118)	(125)	(125)
Internal Charges	(44)	(44)	-	(88)	(88)	(88)
Overhead Allocation	(488)	(488)	-	(976)	(976)	(973)
<b>Total Expenses from Operations</b>	<b>(5,993)</b>	<b>(6,378)</b>	<b>385</b>	<b>(12,661)</b>	<b>(12,661)</b>	<b>(12,470)</b>
<b>Surplus / (Deficit) from Operations</b>	<b>(5,075)</b>	<b>(6,232)</b>	<b>1,157</b>	<b>(11,583)</b>	<b>(11,639)</b>	<b>(11,448)</b>
<b>Income from Capital Grants and Contributions</b>						
Grants and Contributions - Capital Purposes	38	84	(47)	169	205	72
<b>Surplus / (Deficit) from Operations including Capital Grants and Contributions</b>	<b>(5,037)</b>	<b>(6,147)</b>	<b>1,110</b>	<b>(11,414)</b>	<b>(11,434)</b>	<b>(11,376)</b>
<b>Rates and Annual Charges</b>						
Rates and Annual Charges	6,211	6,211	-	11,583	11,583	11,583

## **Budget commentary- year to date actuals and annual forecast**

### **Year to Date Actuals**

The Total (Deficit) from Operations of (\$5.1)m is lower than forecast by \$1.2m at the end of the quarter.

Total Income from Operations of \$0.9m is higher than forecast by \$0.8m.

Grants and Contributions for Operating Purposes are higher by \$0.7m as a result of timing differences associated with the receipt of the Library subsidy.

Total Expenses from Operations of (\$6.0)m are lower than forecast by \$0.4m.

Employee Benefits and Oncosts are lower by \$0.4m as a result of vacant positions within the Service.

### **Annual Forecast**

For the full financial year, the Total (Deficit) from Operations is forecast to decrease by \$0.2m to (\$11.4)m principally due to vacancies held within the Service offset by additional costs associated with the 'Additional Award Payment' prescribed in the Local Government (State) Award 2023.

# Strategic Land Use Planning

## HIGHLIGHTS

### **Northern Beaches Local Environmental Plan and Development Control Plan**

Council continues work on the Planning Proposal for the new Local Environmental Plan (LEP) and the new Development Control Plan (DCP). Council received final detailed comments from the Department of Planning and Environment on the Conservation Zones Review methodology and Local Housing Strategy actions to be implemented via the new LEP in November. Amended zoning maps are currently being prepared in accordance with that advice.

A Councillor briefing was held on 12 December 2023 to outline these changes. A Councillor workshop was held on 28 October 2023 to discuss other key Local Environmental Plan issues and proposed controls.

Work continues on preparing Council's new Development Control Plan (DCP), incorporating Local Character Statements. This has involved reviews of other Council DCPs, meetings with internal and external experts, and drafting of new controls. It is proposed to exhibit the draft DCP together with the Planning Proposal for Council's new LEP following Gateway Determination from the Department of Planning and Environment.

### **Local Housing Strategy and Affordable Housing**

A review of Council's Affordable Housing Policy has commenced. SGS consultants provided a briefing to Councillors on the current state of play in affordable housing on 21 November 2023, including high level options that Council might wish to consider in the preparation of a more detailed affordable housing strategy.

Council's Local Housing Strategy continues to be implemented through:

- The establishment of "Housing Diversity Areas" allowing for dual occupancy and boarding house development in limited areas around identified local centres as part of the new Northern Beaches Local Environmental Plan-making process.
- Separate "structure plan" processes either completed or in-train for Frenchs Forest, Brookvale, and Mona Vale to provide additional housing supply.
- Requiring a percentage of all new housing in areas re-zoned to permit higher residential densities to be given to Council for use in perpetuity as affordable housing units (including Frenchs Forest, Brookvale, and Mona Vale).

### **Morgan Road Planning Proposal (Lizard Rock)**

In October 2022 Council received notice from the Department of Planning and Environment of a Planning Proposal by the Metropolitan Local Aboriginal Land Council to rezone land in Morgan Road, Oxford Falls Valley, to permit a 450-allotment subdivision of their land.

Despite detailed submissions by Council opposing the Planning Proposal, in December 2022 the Sydney North Planning Panel determined that the Planning Proposal should be submitted to the Minister for Planning and Public Spaces for a "Gateway" determination.

In January 2023 Council resolved not to be the Planning Proposal Authority (PPA) for the proposal – that is, to be responsible for its governance including preparation, submission for a

Gateway determination, public exhibition, and finalisation. The Sydney North Planning Panel was subsequently appointed to this role.

In June 2023 the Department issued a Gateway Determination for the Planning Proposal to proceed to public exhibition, subject to conditions.

The Planning Proposal was placed on public exhibition from 26 September to 7 November 2023 without significant change. Council made a detailed submission opposing the Planning Proposal during the exhibition period. It is anticipated that the Sydney North Planning Panel will make a recommendation to the Minister regarding the Planning Proposal in the first quarter of 2024.

### **Brookvale Structure Plan**

Council endorsed the Brookvale Structure Plan at its meeting on Tuesday 28 November.

The plan will shape the future development of Brookvale over the next 15 years. More than 1,350 new homes will be built, with at least five per cent set aside as affordable housing, and 900 jobs created under the new plan. There will be more diverse housing, including much needed affordable housing, in one of the most accessible areas on the Northern Beaches.

Additional highlights of the plan include:

- 5,000 sqm town square/greenspace and improvements to streetscapes
- a new town centre around the B-line stop
- 2,000-2,500 sqm of community facilities in the proposed town square
- improved pedestrian and bike connectivity throughout Brookvale.

The plan balances the need for parking in future development in Brookvale as well as promoting the use of sustainable forms of transport. It is underpinned by rigorous traffic, transport, employment and housing studies and strategies. Feedback from extensive community consultation was taken into consideration in developing the final plan.

### **Manly Place Plan**

The Draft My Place: Manly public exhibition closed on 3 December following an eight-week engagement with stakeholders interested in the future of Manly centre. A thorough community engagement plan was implemented to drive visibility of the place plan and encourage the public and relevant stakeholders to provide feedback.

There was genuine excitement and keen interest in the prospect of Manly centre getting a makeover and that the community were being asked to contribute their ideas. The concepts and strategies outlined in the Place Plan were generally well received by all stakeholders. Community members engaged positively and constructively with Council staff at our pop-up information stands throughout Manly and we had more than 800 official written contributions either via survey responses, written submission and questions posted to our live webinar.

Council's social media content around the project saw a particularly high level of engagement across social media platforms for October. Across all known and reported social media channels we reached more than 133,000 people and saw high engagement activity with over 62,000 likes, comments, shares. Our joint post with the Manly Observer reached over 65,000 people garnering over 7,000 comments, likes, shares and clicks to the YourSay project page.

Digital engagement tools such as polls on Instagram drove engagement reach which saw over 900 people participate. 505 online surveys were submitted via the project YourSay page, while

149 responses were received for the survey on the Nighttime Economy. Our consultants, Ethos Urban, facilitated a 90 minute live online webinar co-presented with Council staff and achieving participation with 45 stakeholders. 126 written submissions received via Council email or post. Four pop-up information stalls were well attended affording opportunity to get community sentiment from stakeholders with limited connection to social media or online communication platforms.

The project team are now reviewing the feedback submitted across the various platforms in conjunction with the recently passed NSW Government Vibrancy reforms.

### **Frenchs Forest Town Centre Contribution Plan**

On 19 December, Council resolved to adopt the Frenchs Forest Town Centre Contributions Plan 2023. This Plan came into force on 20 December and replaces the Frenchs Forest Town Centre Contributions Plan 2022 (2022 Plan). This now allows Council to levy residential contributions rates in accordance with the Plan, which are above the \$20,000/dwelling cap.

The 2022 Plan was the subject of a review by the Independent Pricing and Regulatory Tribunal (IPART).

### **Mona Vale Place Plan**

Draft Request for Quotation to engage an independent traffic consultant to undertake a detailed Traffic and Parking Report has been prepared and distributed to internal stakeholders for review and comment. Internal comments have been received, collated, and considered with a range of changes to the final Request for Quotation being applied.

## OPERATIONAL PROJECTS

Key:  Complete  Progressing  Behind schedule



### **Develop a Place Plan for Mona Vale - Executive Manager Strategic & Place Planning**

The Traffic and Parking Study brief is being updated to reflect housing density changes promoted by the State Government that may in turn influence traffic demand through increased population outside of Council's current plans.



### **Prepare Northern Beaches Local Environmental Plan, Development Control Plan and associated studies - Executive Manager Strategic & Place Planning**

Council had been awaiting important advice from Department of Planning required to finalise key elements of the Planning Proposal, including the Conservation Zones Review methodology and residential uses in the R2 zone. This advice was received in the December quarter. Conservation Zones mapping is being updated to reflect advice received. A Councillor workshop was held on key LEP issues on 28 October and December 2023, with advice to internal stakeholders also issued in early December 2023. It is anticipated that a report presenting the draft LEP will be tabled in the first half of 2024.



### **Complete Brookvale Structure Planning and Rezoning - to revitalise Brookvale town centre - Executive Manager Strategic & Place Planning**

The Brookvale Structure Plan was endorsed by Council at the Council meeting held on 28 November 2023.



### **Develop a Place Plan for Manly - Executive Manager Strategic & Place Planning**

Exhibition undertaken from 9 October 2023 for six weeks, including various engagement and promotional activities completed.

## FINANCIALS - Strategic Land Use Planning

### Income and Expenditure Statement 01 July 2023 to 31 December 2023

	Year to date			Annual		
	YTD	YTD	YTD	Annual	Approved	Current
	Actual	Forecast	Variance	Budget	Forecast	Forecast
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Income from Operations</b>						
User Charges and Fees	435	603	(168)	1,206	1,206	1,206
Investment Fees and Revenues	-	-	-	-	-	-
Other Revenues	2	-	2	-	-	-
Grants and Contributions - Operating Purposes	328	334	(6)	341	341	341
Other Income	-	-	-	-	-	-
Gains on disposal of Assets	-	-	-	-	-	-
<b>Total Income from Operations</b>	<b>765</b>	<b>937</b>	<b>(173)</b>	<b>1,547</b>	<b>1,547</b>	<b>1,547</b>
<b>Expenses from Operations</b>						
Employee Benefits and Oncosts	(2,535)	(2,613)	78	(5,066)	(5,141)	(5,164)
Borrowing Costs	-	-	-	-	-	-
Materials and Services	(163)	(432)	269	(704)	(847)	(847)
Depreciation and Amortisation	(28)	(28)	-	(55)	(55)	(55)
Other Expenses	(546)	(546)	0	(728)	(728)	(728)
Internal Charges	(117)	(117)	-	(233)	(233)	(233)
Overhead Allocation	(225)	(225)	-	(450)	(450)	(452)
<b>Total Expenses from Operations</b>	<b>(3,613)</b>	<b>(3,960)</b>	<b>348</b>	<b>(7,237)</b>	<b>(7,455)</b>	<b>(7,479)</b>
<b>Surplus / (Deficit) from Operations</b>	<b>(2,848)</b>	<b>(3,023)</b>	<b>175</b>	<b>(5,689)</b>	<b>(5,908)</b>	<b>(5,932)</b>
<b>Income from Capital Grants and Contributions</b>						
Grants and Contributions - Capital Purposes	-	-	-	-	-	-
<b>Surplus / (Deficit) from Operations including Capital Grants and Contributions</b>	<b>(2,848)</b>	<b>(3,023)</b>	<b>175</b>	<b>(5,689)</b>	<b>(5,908)</b>	<b>(5,932)</b>
<b>Rates and Annual Charges</b>						
Rates and Annual Charges	2,864	2,864	-	5,281	5,281	5,281



## **Budget commentary- year to date actuals and annual forecast**

### **Year to Date Actuals**

The Total (Deficit) from Operations of (\$2.8)m is lower than forecast by \$0.2m at the end of the quarter.

Total Income from Operations of \$0.8m is lower than forecast by (\$0.2)m.

User Charges and Fees are lower by (\$0.2)m as a result of a lower level of planning activity.

Total Expenses from Operations of (\$3.6)m are lower than forecast by \$0.3m.

Employee Benefits and Oncosts are lower by \$0.1m as a result of vacant positions within the Service.

Materials and Services are lower by \$0.3m as a result of timing differences associated with land use planning services.

### **Annual Forecast**

For the full financial year, the Total (Deficit) from Operations is forecast to increase to (\$5.9)m principally due to additional costs associated with the 'Additional Award Payment' prescribed in the Local Government (State) Award 2023.

# Development Assessment

## HIGHLIGHTS

This quarter 332 Development Applications and 135 Modifications of Consent were lodged for assessment. A total of 486 applications were determined and 17 Pre-Lodgement meetings were held.

In December, Council went live with integration between Council's core systems and the NSW Planning Portal for the DA Online service. The project implementation was a success, and as a result Council's internal administration processes have been made more efficient through a significant reduction in manual data entry at the time of application lodgement, formal acceptance, and determination stages.

Council also held the annual development application customer experience workshop with invitations going to all our frequent customers. The purpose of this workshop was to obtain feedback on the service, and to share information regarding upcoming legislative changes as well as planned service improvements. This workshop was well attended, and useful feedback was received that will assist to shape the service moving forward.

Performance measures – Development Assessment	Target	December quarter
Average determination time of 90% of Development applications, modifications and reviews (days)	≤ 75	71
Outstanding applications, modifications and reviews older than 100 days (since application received)	≤ 20%	28%*

**Results Key:** ■ Achieved ■ Approaching - within 5% of target ■ Behind - more than 5% off target

### Notes on results:

\* Resourcing challenges have impacted on this KPI over the quarter. Reducing the number of long outstanding applications remains a focus as these are applications that are more contentious and complex.

## FINANCIALS - Development Assessment

### Income and Expenditure Statement 01 July 2023 to 31 December 2023

	Year to date			Annual		
	YTD	YTD	YTD	Annual	Approved	Current
	Actual	Forecast	Variance	Budget	Forecast	Forecast
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Income from Operations</b>						
User Charges and Fees	2,076	1,843	232	3,688	3,688	3,688
Investment Fees and Revenues	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-
Grants and Contributions - Operating Purposes	-	-	-	-	-	-
Other Income	-	-	-	-	-	-
Gains on disposal of Assets	-	-	-	-	-	-
<b>Total Income from Operations</b>	<b>2,076</b>	<b>1,843</b>	<b>232</b>	<b>3,688</b>	<b>3,688</b>	<b>3,688</b>
<b>Expenses from Operations</b>						
Employee Benefits and Oncosts	(2,833)	(2,879)	46	(5,757)	(5,757)	(5,793)
Borrowing Costs	-	-	-	-	-	-
Materials and Services	(368)	(390)	22	(764)	(714)	(714)
Depreciation and Amortisation	(43)	(43)	-	(87)	(87)	(87)
Other Expenses	-	-	-	-	-	-
Internal Charges	(96)	(96)	-	(191)	(191)	(191)
Overhead Allocation	(340)	(340)	-	(681)	(681)	(681)
<b>Total Expenses from Operations</b>	<b>(3,680)</b>	<b>(3,748)</b>	<b>68</b>	<b>(7,480)</b>	<b>(7,430)</b>	<b>(7,466)</b>
<b>Surplus / (Deficit) from Operations</b>	<b>(1,605)</b>	<b>(1,904)</b>	<b>300</b>	<b>(3,791)</b>	<b>(3,741)</b>	<b>(3,777)</b>
<b>Income from Capital Grants and Contributions</b>						
Grants and Contributions - Capital Purposes	-	-	-	-	-	-
<b>Surplus / (Deficit) from Operations including Capital Grants and Contributions</b>	<b>(1,605)</b>	<b>(1,904)</b>	<b>300</b>	<b>(3,791)</b>	<b>(3,741)</b>	<b>(3,777)</b>
<b>Rates and Annual Charges</b>						
Rates and Annual Charges	1,874	1,874	-	3,711	3,711	3,711

## **Budget commentary- year to date actuals and annual forecast**

### **Year to Date Actuals**

The Total (Deficit) from Operations of (\$1.6m) is lower than forecast by \$0.3m at the end of the quarter.

Total Income from Operations of \$2.1m is higher than forecast by \$0.2m.

User Charges and Fees are higher by \$0.2m as a result of the value of development being greater than forecast.

Total Expenses from Operations of (\$3.7m) are lower than forecast by \$0.1m.

### **Annual Forecast**

For the full financial year, the Total (Deficit) from Operations is forecast to increase by \$0.033 to (\$3.8m) principally due to additional costs associated with the 'Additional Award Payment' prescribed in the Local Government (State) Award 2023.

# Environmental Compliance

## HIGHLIGHTS

Environmental Health Officers (EHOs) are progressing with their food inspection program for 2023/24 which assesses compliance with the Food Act and Food Standards Code. To date 350 inspections have been undertaken. These inspections are necessary to ensure the likelihood of food contamination, bad hygiene and food borne illnesses is eliminated or reduced and that there is no imminent risk to public and/or environmental health.

Environmental Health worked with the NSW Government on National Asbestos Awareness Week (NAAW) 20 – 26 November 2023 to inform the community, especially DIYers, renovators and tradespeople, to 'be asbestos ready' before beginning a renovation project. Information was provided on Council's website and was included in our weekly digital newsletter.

The Council's Rangers commenced proactive high visibility dog patrols on beaches which will continue into January 2024. The Rangers Team have started 'going green' by introducing two electric vehicles to its vehicle pool. The Council's Parking officers continued to undertake proactive school zone patrols.

Environmental Compliance - Performance measures	Target	December quarter
All mandatory food inspections completed	100%	91%*
Respond to public safety and environmental concerns within 24 hours for urgent/high risk requests and within 10 days for non-critical requests	100%	92%**
Follow up of outstanding enforcement actions at 60 days and 90 days	100%	85%***
Respond to companion animal concerns within 24 hours for urgent/high risk requests	100%	100%
- Workload measures		
No. of proactive companion animal patrols	-	24
No. of companion animal investigations	-	555
No. of swimming pool barrier inspections	-	96
No. of responses to liquor application referrals from Liquor and Gaming NSW	-	18

**Results Key:** ■ Achieved ■ Approaching - within 5% of target ■ Behind - more than 5% off target

### Notes on results:

\* This is an annual target, reported quarterly - on track to meet KPI for the 2023/24 period. Staff on annual leave during December reduces the inspection rate for the quarter.

\*\* Matters of high public and/environmental risk are being prioritised, representing a satisfactory level of compliance.

\*\*\* regular follow-ups ensure outstanding enforcement action is progressed in a timely manner. A review of the compliance service has occurred and service levels and expectations are being reviewed as part of that review.

## FINANCIALS - Environmental Compliance

### Income and Expenditure Statement 01 July 2023 to 31 December 2023

	Year to date			Annual		
	YTD	YTD	YTD	Annual	Approved	Current
	Actual	Forecast	Variance	Budget	Forecast	Forecast
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Income from Operations</b>						
User Charges and Fees	1,283	1,234	50	2,468	2,468	2,498
Investment Fees and Revenues	-	-	-	-	-	-
Other Revenues	3,049	3,192	(143)	8,735	6,485	6,485
Grants and Contributions - Operating Purposes	(3)	-	(3)	-	-	(3)
Other Income	-	-	-	-	-	-
Gains on disposal of Assets	-	-	-	-	-	-
<b>Total Income from Operations</b>	<b>4,330</b>	<b>4,426</b>	<b>(96)</b>	<b>11,203</b>	<b>8,953</b>	<b>8,981</b>
<b>Expenses from Operations</b>						
Employee Benefits and Oncosts	(4,906)	(5,358)	452	(10,716)	(10,716)	(10,516)
Borrowing Costs	-	-	-	-	-	-
Materials and Services	(751)	(842)	92	(2,023)	(1,653)	(1,718)
Depreciation and Amortisation	(85)	(85)	-	(169)	(169)	(169)
Other Expenses	(10)	(0)	(10)	(2)	(2)	(2)
Internal Charges	(382)	(382)	-	(762)	(762)	(762)
Overhead Allocation	(565)	(565)	-	(1,130)	(1,130)	(1,129)
<b>Total Expenses from Operations</b>	<b>(6,698)</b>	<b>(7,232)</b>	<b>533</b>	<b>(14,803)</b>	<b>(14,432)</b>	<b>(14,297)</b>
<b>Surplus / (Deficit) from Operations</b>	<b>(2,368)</b>	<b>(2,806)</b>	<b>437</b>	<b>(3,600)</b>	<b>(5,479)</b>	<b>(5,316)</b>
<b>Income from Capital Grants and Contributions</b>						
Grants and Contributions - Capital Purposes	-	-	-	-	-	-
<b>Surplus / (Deficit) from Operations including Capital Grants and Contributions</b>	<b>(2,368)</b>	<b>(2,806)</b>	<b>437</b>	<b>(3,600)</b>	<b>(5,479)</b>	<b>(5,316)</b>
<b>Rates and Annual Charges</b>						
Rates and Annual Charges	1,813	1,813	-	3,600	3,600	3,600

## **Budget commentary- year to date actuals and annual forecast**

### **Year to Date Actuals**

The Total (Deficit) from Operations of (\$2.4)m is lower than forecast by \$0.4m at the end of the quarter.

Total Income from Operations of \$4.3m is lower than forecast by (\$0.1)m.

Other Revenues are lower by (\$0.1)m as a result of lower Parking, Fire Safety and Environmental Health Fines revenue.

Total Expenses from Operations of (\$6.7)m are lower than forecast by \$0.5m.

Employee Benefits and Oncosts are lower by \$0.5m as a result of high vacancies in Environmental Health, Regulatory Support, Building Control and Animal Management.

Materials and Services are lower by \$0.1m as a result of lower processing fees.

### **Annual Forecast**

For the full financial year, the Total (Deficit) from Operations is forecast to decrease by \$0.2m to (\$5.3)m principally due to a reduction in salaries in Environmental Health and Regulatory Support due to vacancies and increased in Building Control Fees.



# Parks and Recreation

## HIGHLIGHTS

### Beach Safety

The summer season is well and truly underway with favourable beach conditions for most of the past quarter.

On 1 December 2023 a Beach Safety program was launched. Several Beach Safety videos were produced and displayed on Council's website, social media platforms and on Channel 9 news.

In the past quarter, lifeguards have recorded over 4 million visitors and completed 350 rescues, 118,210 preventative actions and 1,637 first aid actions.

### Business Operations and Open Space Bookings

Council has been working hard on adding more venues to our online booking system. Our community can now view availability and book our sportsgrounds and filming locations online.

This quarter we have processed the hundreds of bookings for our schools, they are now ready for all their excursions, PE lessons and school sport for 2024. We also finalised the 2023 winter sports season, which ran smoothly and was not overly impacted by poor weather as it had been in previous years.

There continues to be plenty to enjoy this summer with Council processing hundreds of bookings for activities on our outdoor spaces, including Christmas markets and carols, New Year's fireworks, circuses and carnivals, vintage car shows, surf lifesaving carnivals, holiday programs and various sporting competitions such as surfing, women's cricket and the NSW Gridiron Grand Finals at Brookvale Park.

### Open Space and Recreation Planning

In response to a range of Council resolutions and recreation planning matters, draft Plans of Management have been completed for Mona Vale Beach (southern end), Seaforth Oval, North Narrabeen Reserve and for Lot 2, 316 Hudson Parade Clareville.

Community engagement was completed with key venue managers and sports groups for Council's Indoor Sport and Recreation Needs Study. This Study will inform the preparation of an Indoor Sport and Recreation Strategy.

The Manly Warringah War Memorial State Park Advisory Committee met in December 2023 during which a range of strategic matters and operational and capital projects were considered.

In this quarter Council approved:

- The dual name Guganagina Kookaburra Lookout for the lookout area on the corner of Upper Beach Street and West Street in Balgowlah.
- Naming the viewing deck on Curl Curl Lagoon, at John Fisher Park, the Ray Cox Viewing Deck.
- The establishment of an online Northern Beaches Sporting Honour Roll to recognise residents selected to represent Australian in sport.
- The proposal for a community garden at Annam Road Reserve in Bayview.

### Park Assets - Planning Design and Delivery

Work on implementing the Freshwater Masterplan continues, with new pathways and landscaping constructed in the southern area of Freshwater Reserve, improving connectivity and amenity.

Landscaping improvements to the Forestville Commercial Centre have been completed, improving the amenity of the area and refurbishing the war memorial.

Bush Regeneration works have commenced at Brickpit Reserve, Frenchs Forest, with further improvement of the reserve's recreational opportunities and amenity expected in 2024.

Griffith Park playground refurbishment has been completed in December.

Work on the Manly Dam mountain bike track is continuing. Council is liaising with stakeholders to fine tune track alignments to improve rider safety and experience and minimise environmental impacts. Construction has begun on the 19<sup>th</sup> hole section of the track.

Construction of the new park at Lynn Czinner Reserve in Warriewood has commenced. This reserve is expected to be open to the public in 2024. This includes a new 30 metre single span bridge across Fern Creek that was completed this quarter.

Landscaping upgrades at Warriewood Beach have commenced and are expected to be completed in early 2024. These works will improve amenity around the Surf Life Saving Club building.

Dual use posts have been installed at the outdoor courts at the Forestville War Memorial Playing Fields and at Lionel Watts Reserve, Frenchs Forest.

Safety works to the sandstone cliff face at Marine Parade, Manly have been undertaken. These works include removal of loose rocks and installation of rock anchors.

Renewal of the access road between Gourlay Avenue and Forty Baskets Beach in Balgowlah have been completed. These works have improved the drainage and safety of this section of the Manly Scenic Walkway and provided better protection for the natural environment by preventing erosion and sediment entering the waterway.

The renewals of Allington Reserve playground, Elanora Heights and Windrush playground, Belrose have been completed.

## **Park Operations**

To improve swimming conditions across our beach rockpools Freshwater Rockpool was repainted and large sections of concrete were repaired around North Narrabeen rockpool. Several thousand tonnes of sand were removed from Palm Beach, Bilgola, North Narrabeen and Whale beach pools to keep them available and safe for swimming

Repairs to turf surfaces were undertaken at high profile reserves to improve conditions for the upcoming peak summer period, including Manly Beachfront, Lagoon Park, and East Esplanade.

To improve playing surfaces of sportsfields over 2,250 tonne of material was applied to ovals including Aquatic Reserve Field 1, Weldon Oval, LM Graham Reserve, Manly Oval, Lionel Watts, Forestville War Memorial Playing Fields, Harbord, John Fisher Park Ovals 3, 4 and 5, Millers Reserve, Keirle Park, Careel bay 1 and 2, Newport Oval, Hews Reserve, James Morgan, North Narrabeen Reserve AFL oval and fields 2, 3 and 4, and Pittwater Rugby Park Field 1.

Returfing of approximately 800m<sup>2</sup> was undertaken at selected sport field goal mouths including 100m<sup>2</sup> at North Narrabeen Reserve field 2. The fifth green at Avalon Golf Course was rebuilt to continue recent improvements to the course for golfers.

A variety of infrastructure works were delivered to improve facilities for the community. The water features along The Corso at Manly were reinstated following significant stormwater repair works. Fencing around Cromer Park Fields 1 and 2 were repaired. The supernova playground equipment in Dunbar Park was replaced and 30 tonne of sand soft fall was added to the playground at Woorarra Reserve.

The boardwalk and ramp at East Esplanade were rebuilt, pedestrian bridge at Honey Eater Grove replaced and the trail adjacent to the Curl Curl Lagoon entrance channel upgraded. We also delivered extensive asphalt repairs to the Burnt Bridge Cycle way and installed new fencing at Des Creagh Reserve, Avalon.

Repairs to dog off-leash areas were undertaken including topdressing with over 100 tonnes of material at Rowland Reserve and Deep Creek Reserve.

Gardens were improved with over 400m<sup>3</sup> of mulch installed across the Northern Beaches, and 1,500 shrubs and 60 trees planted. A new garden was constructed at Rolfe Street, Manly. The swale along Wakehurst Parkway was cleaned out with local residents claiming it is the best it is looked in many years.

We have taken steps to reduce pesticide use with a steam weeding program initiated in Commercial Centres across the Northern Beaches.

### Tree Services

1,296 requests were received from the community regarding trees on public land; 14 requests were the result of storm events. Responses were provided for these requests.

133 private tree applications were received and processed (some applications were for multiple trees). In response 39 trees were approved for removal, eight trees approved for pruning, seven applications refused, and 98 applications recommended for a tree replacement.

151 private property advice requests were received and processed, and 63 alleged illegal tree activity investigations carried out.

323 trees were planted across the Northern Beaches as part of our ongoing public open space tree planting program.

Parks and Recreation - Performance measures	Target	December quarter
Rockpools cleaned weekly during summer season and every two weeks outside of summer – subject to tidal conditions	95%	100%
Sportsfields mowed weekly in summer playing season and monthly in winter – subject to weather conditions	95%	100%
- Workload measures		
Number of preventative actions by professional lifeguards on patrolled beaches <sup>†</sup>	-	118,210

**Results Key:** ■ Achieved ■ Approaching - within 5% of target ■ Behind - more than 5% off target

#### Notes on results:

<sup>†</sup> Preventative actions are highly seasonal and reflect the number of beach visitors.

### OPERATIONAL PROJECTS

**Key:** ✔ Complete ✔ Progressing ! Behind schedule

#### ✔ Finalise the Tree Canopy Plan - Executive Manager Parks & Recreation

The Tree Canopy plan was adopted by Council on 26 September 2023.

#### ✔ Develop the Indoor Sport and Recreation Strategy and action plan - Executive Manager Parks & Recreation

Stage 1 engagement with stakeholder sports and venue managers was completed and a draft engagement report was prepared by the project consultant and presented to Council for review.



### **Install lighting and irrigation at Freshwater High School sportsfield - Executive Manager Parks & Recreation**

Community engagement results on the proposed lighting at Freshwater High are being reviewed. Council will incorporate the feedback into the Statement of Environmental Effects. The project is behind schedule due to a delay in obtaining owners consent from the Department of Education to lodge the Development Application.

## **CAPITAL PROJECTS**

**Key:**  Complete  Progressing  Behind schedule  Not proceeding

### **Sportsgrounds improvements**



#### **Sports Club Capital Assistance Program - Executive Manager Parks & Recreation**

The Mona Vale Golf Club have commenced their project to rebuild a teaching and practice chipping green and bunker at the Mona Vale Golf Course.



#### **Warringah Recreation Centre, North Manly upgrades - Executive Manager Capital Projects**

Design development and investigations for the new recreation centre are ongoing.

The Sydney North Planning Panel have requested further information on the Golf Club DA and deferred their decision. This will delay Council works.



#### **Aquatic Reserve, Frenchs Forest sportsfield lighting - Executive Manager Parks & Recreation**

Council has commenced design work for the proposed lighting at Aquatic Reserve. A quotation request has been released for preparation of a review of environmental factors.



#### **Seaforth Bike Park - Executive Manager Parks & Recreation**

The site survey has been completed which will inform the design of the bike park. The Plan of Management for Seaforth Oval to permit the Bike Park is in progress.



#### **New basketball facilities - Executive Manager Parks & Recreation**

Installation of the dual use hardcourt posts for Melwood Oval, Forestville and Lionel Watts Reserve, Frenchs Forest is underway. Design for the new halfcourts at Killarney Heights Oval and Winnererremy Bay, Bayview is also underway.



#### **Sportsfield renewal program - Executive Manager Parks & Recreation**

The Abbott Road softball lighting renewal works have been slightly delayed due to supply

chain issues. The Aquatic Reserve field level design has been determined and will form part of a quotation package for the market next year. Work on the baseball nets at John Fisher Park have not been completed in spring as planned and are now planned for autumn 2024.

---

### Reserves and Parks improvements



#### **Warriewood Valley - public space and recreation - Executive Manager Parks & Recreation**

The planning phase is underway for the upgrade of the sporting fields at Boondah Reserve, Warriewood to provide more capacity for the incoming population. A draft field layout has been prepared for stakeholder consultation.



#### **Frenchs Forest Precinct park upgrades - Executive Manager Parks & Recreation**

Bush Regeneration works have commenced at Brick Pit Reserve and will continue into 2024. The tender for construction of Brick Pit Reserve has been advertised.



#### **Ivanhoe Park Masterplan Implementation - Executive Manager Parks & Recreation**

The Sydney Road fencing renewal has been completed.



#### **Lynne Czinner Park, Warriewood new park - Executive Manager Parks & Recreation**

Construction has commenced at Lynne Czinner Park.



#### **Beverly Job Reserve, Narrabeen youth space - Executive Manager Parks & Recreation**

Development of the design is progressing.



#### **Manly Dam Memorial shelter and accessibility works - Executive Manager Parks & Recreation**

The design has been completed and work is underway to issue the project to the market.



#### **Reserves renewal program - Executive Manager Parks & Recreation**

The pedestrian bridge has been installed at Tyagarah Reserve, Cromer, with the bridge expected to be open for use shortly. A concept for the Dee Why Park creek crossing has been prepared for review by an external consultant.

---

### Foreshore and Building improvements



#### **Freshwater Beach masterplan implementation - Executive Manager Parks & Recreation**

The southern landscaping and path works are in progress. Work will cease over the summer holiday period and recommence in February 2024.



#### **Manly Life Saving Club - Executive Manager Property**

In consultation with the community and stakeholders, this project will develop a design for the refurbishment/replacement of Manly Life Saving Club and associated community facilities.

Schematic design options for location and potential size of building(s) have occurred and consultation with the Community Working Group & Club members has been completed, with concept designs now being finalised. Community consultation on the concept designs has been undertaken and the report on findings is in preparation.



#### **Clontarf masterplan implementation - Executive Manager Parks & Recreation**

Procurement is in progress for a lead consultant to prepare the detailed design to deliver the last stage of the Clontarf Beach Masterplan.



#### **Little Manly Beach masterplan implementation - Executive Manager Parks & Recreation**

The demolition of 40 Stuart Street, Manly is expected to be undertaken in 2024 pending the finalisation of an Aboriginal Heritage Assessment. Unfortunately this is behind schedule. A landscaping concept plan has been finalised for the embellishment of the reserve post demolition.



#### **Warriewood Beach foreshore upgrades - Executive Manager Parks & Recreation**

Construction works have been delayed due to the failure of a specialised piling rig. The remaining works have subsequently been postponed ensuring the site is safe for pedestrians over the summer peak season.



#### **Foreshores renewal program - Executive Manager Parks & Recreation**

The additional slope stabilisation works at Marine Parade have been completed. Design documentation preparation is on schedule for the Long Reef bridge and boardwalk renewal.



#### **Rockpool renewal program - Executive Manager Parks & Recreation**

Detailed design is progressing on the renewal of Mona Vale Rockpool.



#### **Dinghy Storage - Executive Manager Parks & Recreation**

Project is scheduled to start in January 2024.



#### **Tidal pools refurbishment - Executive Manager Transport & Civil Infrastructure**

Project is scheduled to start in May 2024.



#### **Surf Life Saving Club minor renewal works - Executive Manager Property**

This works program delivers minor works and planning for Surf Lifesaving Clubs including Warriewood SLSC (building upgrades), North Narrabeen SLSC DA documentation (renewal works), South Narrabeen SLSC (storeroom; completed), Freshwater SLSC extension DA lodged and under assessment, North Steyne SLSC upgrades community engagement, Newport SLSC extensions DA and South Curl Curl SLSC storeroom (DA approved).



#### **Clontarf tidal pool refurbishment - Executive Manager Transport & Civil Infrastructure**

The works were completed in June 2023.



#### **South Collaroy foreshore renewal - Executive Manager Environment & Climate Change**

Project is scheduled to start in March 2024.



#### **Bayview seawall and path - Executive Manager Parks & Recreation**

A contract has been awarded for the construction works. Works are expected to commence in quarter 3.

### **Town centre and village upgrades**



#### **Commercial centre upgrade program - Executive Manager Parks and Recreation**

The upgraded area at Forestville commercial centre was opened early December, with some minor tidying works still to be completed.



#### **Triangle Park North - Dee Why Town Centre - Executive Manager Capital Projects**

Works commenced September and is expected to finish early 2024.



#### **Commercial centre renewal - Executive Manager Parks & Recreation**

Project is scheduled to start in March 2024.

### **Recreational trails**



#### **McKillop Park, Freshwater boardwalk - Executive Manager Parks & Recreation**

The design is complete for the McKillop Park Boardwalk project, however there is insufficient funding available to construct the boardwalk. Discussions have been held with the funding provider, with Council to submit an alternative project in the area to undertake with the funding. A final determination on whether the project proceeds will be made at the February 2024 Council meeting.



#### **Manly Dam Boardwalk - Executive Manager Parks & Recreation**

Funding for this project has been confirmed. Construction contracts were executed in December, with work scheduled to commence in early 2024. Expected completion in the second half of the 2024 calendar year. The project is behind schedule due to the time taken to confirm additional funding.



#### **Manly Dam mountain bike trail upgrade - Executive Manager Parks & Recreation**

Trail works continue on the 19th hole route. Environmental assessment of the Manning Street realignment is at determination phase.



#### **Recreational trails renewal program - Executive Manager Parks & Recreation**

Planning for the renewal of the bridge at Fisher Bay, Clontarf - part of the Manly to Spit Walk,

continues with geotechnical investigations completed. Minor works at North Harbour Reserve have been completed.

---

### Playground improvements



#### **Griffith Park playground upgrade - Executive Manager Parks & Recreation**

Construction has been completed, with the playground now open to the public.



#### **Trafalgar Park, Newport playground upgrade - Executive Manager Parks & Recreation**

A Request for Quotation has been issued for the playground.



#### **Dee Why Beach (Michaela Howie) Playground Upgrade - Executive Manager Parks & Recreation**

The upgrade of Michaela Howie Playground, Dee Why is currently in procurement phase. Construction is expected to commence after the adjacent gross pollutant trap renewal works have been completed. As a result, it is likely that the project will not be able to be delivered until the second half of 2024.



#### **Fielding Reserve, Collaroy new playground - Executive Manager Parks & Recreation**

Work has commenced on the playground.



#### **Playground renewal program - Executive Manager Parks & Recreation**

The Playground Renewal program is progressing well. The renewal at Griffith Park, Collaroy has been completed. A contract has been awarded for the delivery of Weeroona Reserve, Fairlight with construction expected to commence shortly. Procurement is underway for Trafalgar Park, Newport.



## FINANCIALS - Parks and Recreation

### Income and Expenditure Statement 01 July 2023 to 31 December 2023

	Year to date			Annual		
	YTD	YTD	YTD	Annual	Approved	Current
	Actual	Forecast	Variance	Budget	Forecast	Forecast
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Income from Operations</b>						
User Charges and Fees	1,563	1,303	260	2,465	2,465	2,465
Investment Fees and Revenues	-	-	-	-	-	-
Other Revenues	228	280	(53)	560	560	560
Grants and Contributions - Operating Purposes	147	795	(649)	662	2,345	2,564
Other Income	7	-	7	3	3	3
Gains on disposal of Assets	-	-	-	-	-	-
<b>Total Income from Operations</b>	<b>1,944</b>	<b>2,378</b>	<b>(434)</b>	<b>3,690</b>	<b>5,374</b>	<b>5,593</b>
<b>Expenses from Operations</b>						
Employee Benefits and Oncosts	(6,887)	(6,897)	10	(14,241)	(14,241)	(14,358)
Borrowing Costs	-	-	-	-	-	-
Materials and Services	(7,963)	(7,784)	(179)	(15,260)	(16,003)	(16,203)
Depreciation and Amortisation	(3,531)	(3,531)	-	(7,387)	(7,387)	(7,387)
Other Expenses	(189)	(207)	18	(256)	(256)	(256)
Internal Charges	(830)	(826)	(4)	(1,649)	(1,649)	(1,649)
Overhead Allocation	(1,999)	(1,999)	-	(3,999)	(3,999)	(4,002)
<b>Total Expenses from Operations</b>	<b>(21,398)</b>	<b>(21,243)</b>	<b>(156)</b>	<b>(42,792)</b>	<b>(43,536)</b>	<b>(43,855)</b>
<b>Surplus / (Deficit) from Operations</b>	<b>(19,454)</b>	<b>(18,864)</b>	<b>(590)</b>	<b>(39,102)</b>	<b>(38,162)</b>	<b>(38,262)</b>
<b>Income from Capital Grants and Contributions</b>						
Grants and Contributions - Capital Purposes	1,089	2,388	(1,299)	12,674	11,521	7,804
<b>Surplus / (Deficit) from Operations including Capital Grants and Contributions</b>	<b>(18,365)</b>	<b>(16,476)</b>	<b>(1,889)</b>	<b>(26,428)</b>	<b>(26,642)</b>	<b>(30,458)</b>
<b>Rates and Annual Charges</b>						
Rates and Annual Charges	19,351	19,351	-	38,936	38,936	38,936

## **Budget commentary- year to date actuals and annual forecast**

### **Year to Date Actuals**

The Total (Deficit) from Operations of (\$19.5)m is higher than forecast by (\$0.6)m at the end of the quarter.

Total Income from Operations of \$1.9m is lower than forecast by (\$0.4)m.

User Charges and Fees are higher by \$0.3m as a result of the early payment of sporting facilities fees.

Other Revenues are lower by (\$0.1)m as a due to the timing of Licence Income.

Grants and Contributions for Operating Purposes are lower by (\$0.6)m primarily due to the delay in receiving disaster claims funding and the timing of work on the the B-Line grant funded trees program.

Total Expenses from Operations of (\$21.4)m are lower than forecast.

Materials and Services are higher by (\$0.2)m as a result higher mowing and vegetation maintenance costs.

Grants and Contributions for Capital Purposes are lower by (\$1.3)m primarily due to the timing of Manly Dam boardwalk, Bayview Seawall and Path, South Collaroy foreshore renewal and Warriewood Beach foreshore upgrades projects.

### **Annual Forecast**

For the full financial year, the Total (Deficit) from Operations is forecast to increase by (\$0.1)m to (\$38.3)m primarily due to additional costs associated with the 'Additional Award Payment' prescribed in the Local Government (State) Award 2023.

# ECONOMIC

## Economic Development, Events and Engagement

### HIGHLIGHTS

#### Northern Beaches Economic Development Strategy

Council adopted its first Economic Development Strategy '*Business on the Beaches*' on 22 August 2023. A key action of the Strategy is the establishment of a Northern Beaches Business & Industry Stakeholder Committee to monitor delivery of the five-year action plan. An Expression of Interest was released on 9 October 2023 inviting applications from persons wishing to participate on the Stakeholder Committee with 24 submissions received. Successful applicants were notified prior to Christmas with first meeting scheduled for February 2024

#### 2023/2024 Placemaking Grants

Placemaking grants were awarded for the first time with six applications received, with one grant awarded. Council is working to develop additional awareness and support for the 2024/25 Placemaking grants.

#### 2023 Small Business Month

Council was successful in obtaining a grant for Small Business Month which was held in October. A 'recruitment and retention' seminar was held at Berry Reserve Community Centre on 11 October 2023 featuring key industry experts to support local businesses to 'Grow a strong team for growth'. 25 businesses attended this event which was very well received by attendees.

#### Activating local places

Council continued to support the activation of local spaces through a variety of initiatives across the Northern Beaches. Over the last quarter, key activations have included:

- Halloween Trail with 172 businesses participating across nine suburbs, an increase from five last year and 372 families entered
- Celebrate Diwali at Dee Why Meriton Square
- Christmas decorations installed across the local government area
- Dunbar Park tree decoration program
- Christmas Window Competition commenced.
- Christmas music across the local government area
- Christmas in Manly with roving characters, music and surfing Santa.

Performance measures – Economic Development, Events, Engagement	Target	December quarter
High level projects with a Community Engagement Plan and Report (level 1-3 projects)	100%	100%
Decisions on all Council project engagements are communicated to the community within 30 days	100%	100%
Average no. website visits/month	330,000	388,397

**Results Key:** ■ Achieved ■ Approaching - within 5% of target ■ Behind - more than 5% off target

## OPERATIONAL PROJECTS

**Key:**  Complete  Progressing  Behind schedule



### **Develop an annual Placemaking Activation Grants Program -**


2023/24 Placemaking grants round completed. Of the six applicants - one awarded, one passed to another grant stream, one withdrew, three ineligible.



### **Continue rollout of Community Engagement Training Program - Executive Manager Community Engagement & Communications**

Work has commenced on the development of a tailored training plan. An opportunity to work with a team that involves a high degree of community consultation has been identified.

## CAPITAL PROJECTS

**Key:**  Complete  Progressing  Behind schedule

### **Town and Village Centre Activations**



#### **Dee Why Town Centre – construction phase 1 - Executive Manager Capital Projects**

Construction Phase 1 was completed 03 July 2023.



#### **Avalon Place Plan implementation - Executive Manager Parks & Recreation**

Concept design work for both Dunbar Park and a new bike park adjacent to the netball courts is in progress. A Streetscape Upgrade Implementation Plan will be developed in consultation with the community following the outcome of the Streets for Shared Spaces trial being reported to Council.

## FINANCIALS - Economic Development, Events and Engagement

### Income and Expenditure Statement 01 July 2023 to 31 December 2023

	Year to date			Annual		
	YTD	YTD	YTD	Annual	Approved	Current
	Actual	Forecast	Variance	Budget	Forecast	Forecast
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Income from Operations</b>						
User Charges and Fees	45	17	28	121	127	127
Investment Fees and Revenues	-	-	-	-	-	-
Other Revenues	275	233	43	626	723	723
Grants and Contributions - Operating Purposes	10	-	10	-	-	10
Other Income	-	-	-	-	-	-
Gains on disposal of Assets	-	-	-	-	-	-
<b>Total Income from Operations</b>	<b>330</b>	<b>249</b>	<b>81</b>	<b>747</b>	<b>850</b>	<b>860</b>
<b>Expenses from Operations</b>						
Employee Benefits and Oncosts	(3,451)	(3,395)	(56)	(6,758)	(6,835)	(6,875)
Borrowing Costs	-	-	-	-	-	-
Materials and Services	(1,367)	(1,479)	112	(3,404)	(3,476)	(3,486)
Depreciation and Amortisation	(36)	(36)	-	(73)	(73)	(73)
Other Expenses	(111)	(115)	4	(462)	(537)	(521)
Internal Charges	(117)	(95)	(22)	(207)	(210)	(210)
Overhead Allocation	(568)	(568)	-	(1,137)	(1,137)	(1,134)
<b>Total Expenses from Operations</b>	<b>(5,651)</b>	<b>(5,689)</b>	<b>38</b>	<b>(12,040)</b>	<b>(12,268)</b>	<b>(12,299)</b>
<b>Surplus / (Deficit) from Operations</b>	<b>(5,321)</b>	<b>(5,440)</b>	<b>119</b>	<b>(11,293)</b>	<b>(11,418)</b>	<b>(11,439)</b>
<b>Income from Capital Grants and Contributions</b>						
Grants and Contributions - Capital Purposes	-	-	-	-	-	-
<b>Surplus / (Deficit) from Operations including Capital Grants and Contributions</b>	<b>(5,321)</b>	<b>(5,440)</b>	<b>119</b>	<b>(11,293)</b>	<b>(11,418)</b>	<b>(11,439)</b>
<b>Rates and Annual Charges</b>						
Rates and Annual Charges	5,384	5,384	-	11,293	11,293	11,293

## **Budget commentary- year to date actuals and annual forecast**

### **Year to Date Actuals**

The Total (Deficit) from Operations of (\$5.3)m is lower than forecast by \$0.1m at the end of the quarter.

Total Income from Operations of \$0.3m is higher than forecast by \$0.1m.

Other Revenues are higher due to Increased marketing income.

Total Expenses from Operations of (\$5.7)m are lower than forecast.

Employee Benefits and Oncosts are higher by (\$0.1)m as a result of increased casual staff utilisation at Council events and Community Engagement activities.

Materials and Services are lower by \$0.1m as a result of lower utilisation of Agency Personnel and timing differences associated with Place Management and Tourism.

### **Annual Forecast**

For the full financial year, the Total (Deficit) from Operations is forecast to increase by \$21,286 to (\$11.4)m principally due to additional costs associated with the 'Additional Award Payment' prescribed in the Local Government (State) Award 2023.

# Transport Traffic and Active Travel

## HIGHLIGHTS

### Restoring our tidal pools and wharves

Council manages six operational tidal swimming enclosures across the Northern Beaches, giving a diverse range of recreational opportunities. Our tidal pool program is aimed at ensuring these facilities are maintained in good condition for everyone to use.

On 1 December the NSW Fisheries Department and Sea Life Sydney released 101 baby seahorses onto the newly built net at Clontarf Tidal Pool. The new expanded tidal pool has provided an extra 200 m<sup>2</sup> of net for habitat to the seahorses.

Council also manages 38 operational wharves on Pittwater and Sydney Harbour. These wharves are used by some residents to get to their homes on Scotland Island and the Western Foreshores of Pittwater. Additionally, the wharves are used by many recreational boating users. Our wharf program is aimed at ensuring these facilities are maintained in good condition for everyone to use. Council undertakes ongoing monitoring of the condition of structural elements of wharves. We work with our maintenance team and marine contractors to ensure all wharves are serviceable. Council recently renewed the supporting metal threaded rod system that supports the steps at 5 of the wharves on Pittwater.

Recently Council has commissioned specialist consultants to undertake construction designs and environmental documentation for upgrade works at Mackerel Beach wharf and Currawong wharf. In addition geotechnical works have been commissioned at two other wharves, Bayview wharf and Taylors Point wharf, in anticipation of upgrade designs to be prepared for future works, when construction funding becomes available.

### Stormwater

The majority of civil works are complete (awaiting final asphaltting) for stormwater upgrades at Edgecliff Boulevard Seaforth. Pit upgrades and new dish drains capture more water from the road and divert excess water away from the cul-de-sac to improve drainage and reduce impacts on private properties in larger storms.

### Making travel on our roads safer

Council's road resurfacing program has commenced with 55 sections of streets in this year's program. Our list includes regional roads, partly funded by Transport for New South Wales (TfNSW), as well as local roads funded by the Federal Government's 'Roads to Recovery' program and Local Road & Community Infrastructure Program.

13 sections of road were resurfaced this quarter, spanning 2.63 km of the road network.

As part of Regional and Local Roads Repair Program, Council received approx. \$9 million in funding to repair roads damaged in 2022 storms. Over 140 locations were targeted for works with over 60,000 m<sup>2</sup> of road pavement repaired under this program in 2023.

Other major works completed in the December quarter include traffic calming and safety improvement works in:

- Lismore Road and Fisher Road and Dee Why – roundabouts and traffic calming works
- Parkes Road in Wheeler Heights – roundabouts and traffic calming works
- Darley Street, Mona vale – raised pedestrian crossing

Council has been advised that it has been successful in obtaining Road Safety and/or Blackspot Program funding from TfNSW to address road safety issues at several locations. Council is working towards completion of the following changes in 2023/24 or 2024/25:

- Frenchs Forest South (Fitzpatrick Ave) – Local Area Traffic Management
- Ryan Place (west of Beacon Hill Road) Precinct - Local Area Traffic Management
- Alfred Road and Carawa Road, Cromer – Raised intersection treatments and pedestrian crossings
- Plateau Road and Anzac Avenue – raised intersection treatments and pedestrian crossings
- Whale Beach Road, Palm Beach – local area traffic management
- Ocean Street Narrabeen – Traffic Calming
- Kitchener Street North Balgowlah – Traffic Calming
- Anzac Avenue Collaroy Plateau – Traffic Calming
- Alfred Street Narrabeena – Traffic Calming
- Crescent Road Newport – Safety improvements
- Cabbage Tree Road Bayview – Safety improvements

### **Road safety improvements**

- A 6 m high retaining wall at Florida Road Palm Beach was renewed and the road has been returned to normal operation. Some additional stormwater works will occur at this location after the summer peak.
- A distressed retaining wall has been renewed at 4 Lindley Avenue North Narrabeen protecting 55 houses in a cul-de-sac from being impacted by a possible road closure if the road failed at the location.
- Council crews extended the sandstone rock wall at 1507 Pittwater Road, North Narrabeen to give protection to the footpath and road in event of further landslips at this location. Further stormwater diversion works are planned at top of embankment.
- Failing drainage channel damaged in storms in 2022 was repaired with a shotcrete solution at the back of 141 Woorarra Avenue North Narrabeen. This will assist with improving drainage of the road and preventing localised flooding at this location.
- An unstable road shoulder adjacent to a natural channel was reinforced with a sandstone log retaining wall to support the shoulder outside 8 Chiltern Road, Ingleside. Similar works undertaken at No.1 Cicada Glen, Ingleside.
- Council replaces cracked and damaged footpath slabs in order to keep the existing footpath network in serviceable condition. This work allows the existing aging footpath networks to remain very useful to all in the community who walk and those who get around on wheelchairs and mobility devices.

### **Kerb ramps**

In conjunction with the resurfacing programs Council undertakes renewal of adjacent damaged kerb and gutter and some aging footpath. This helps to keep existing footpaths and related kerb and gutter in a serviceable condition.

Improvement works are completed at 17 sites across the LGA to improve kerb ramps, with six more sites planned for upgrades through to April 2024. The Kerb Ramp Program is particularly helpful for the elderly, those who rely on walking frames, wheelchairs and prams. One element of



the kerb ramp program includes a low cost / high benefit program at 14 existing kerb ramps to remove the existing lip edge. This makes the kerb ramps more manageable, particularly for those in electric wheelchairs. Other parts of Council also implement improvements at kerb ramps when the subject works coincide with problem kerb ramps.

### **Bus stop work**

Bus stops improvement works are completed at 4 sites across the LGA with works including boarding slabs with tactiles and new seats for waiting bus patrons. Five further sites are to be upgraded in early 2024. The bus stop works are very helpful to those of us who rely on buses.

The new boarding slabs provide a stable surface, in place of the grass, for wheelchair users and others. The seats are very valuable for the frail and elderly, who sometimes find it difficult to stand for long periods. The new tactiles assist those with vision difficulties. Bus stop improvements assist in facilitating better accessibility for bus patrons and help them get around easily in our community.

Bus stop renewal works at 16 Ocean Road, Palm Beach were undertaken by Council crews. Works included replacement slab, new seat and tactile ground surface indicators for DDA compliance.

### **Road safety matters**

- E-bike Safety – This has been a major concern on the Northern Beaches with a rapid increase in the use of e-bikes, especially among younger riders. We have been working on an awareness and education campaign to improve safety behaviour among young riders, using a behavioural economics approach to strengthen our messaging.
- School road safety – we engaged with 21 of the approximate 80 schools in our LGA during the December quarter. For each of these schools, with collaboration between the schools and the Transport Team, we addressed both infrastructure and behavioural issues, including providing educational resources for the schools. We are also focusing on four schools with an intensive Road Safety Review.
- Drink / Driving – Through participating in the Northern Beaches Liquor Accord Meetings we have opportunities to understand what and where the concerns are, and we have and will be working with venues and police.

A total of 2,500 “Plan-B” bottle bags were delivered to 15 liquor shops around Northern Beaches as a way to remind people if they are going out and drink, to consider “Plan B” and don’t drive.

- Periodically we organise education programs to Council staff, since many live on the Northern Beaches and all are travelling here for work. During October and November 2023, we completed three Drink Drive Goggle Simulation activities for staff at the Vuko Place, Boondah and Balgowlah Depots to promote awareness of the effects of drink driving through a simulation activity. Seventy staff attended. The activity was well received, and feedback was very positive.

In Bike Week, we encouraged staff to ride to work. We were also able to provide ‘try an e-bike’ at Cromer and Boondah depots, which proved a very popular activity.

- Motorcycle Safety – we continued with ‘Crash Cards’ distribution to local motorcycle groups. They are a tool to assist safety of riders. We also met with members of two groups and engaged in discussions about motorcycle safety and MotoCAP safety gear. The Motorcycle Safety quiz that assisted during the discussions, can also be accessed via Road Safety website.

- Pedestrian Safety – Road Safety team regularly participates in Stepping On program presenting on pedestrian safety. 18 people participated in two education sessions which aimed to raise awareness on issues that can assist pedestrians and increase awareness of road safety.
- Community awareness – The team has held educational pop-up stalls at local markets and the last one was at the Harbord PS Spring Fair. This was an opportunity to engage one-on-one with community members on any questions they have in relation to road safety. Road safety team also engaged with community members in Freshwater during the community consultation around Curl Curl-Freshwater Connectivity and Streetscape Upgrade.
- Crash Cars – A display of crashed cars to raise awareness of the effect of speeding on vehicle damage during a crash and improve motoring culture on the Northern Beaches. This display was presented at Manly Beachfront on 25 November attracting participation from approximately 400 community members with conversations about road safety. The Road Safety team prepared a flyer educating the community on 30 km/hr speed zones in high pedestrian activity areas.
- Little Blue Dinosaurs Foundations signs have been placed around Northern Beaches reminding drivers to watch for kids and to “Slow Down – kids around” during the holidays time. These signs are placed near places such as beaches where children will be crossing roads.

### **Parking services and technology**

The rollout of parking sensors across disability parking spots has now been completed with customers now able to see real-time availability of spaces on the Park’nPay app.

### **Caring for our public places**

Council’s Public Place Officer (PPO) team has been meeting with business owners and shopkeepers and continues to provide ongoing assistance and answer enquiries to maintain strong lines of communication with Council. The team liaises with Council’s Place Coordinators to provide a direct contact for issues that are raised by our business owners and shopkeepers.

With the summer months now upon us and the holiday season in full swing, the Team has been busy conducting regular inspections of beaches, parks, reserves and public places ensuring our beautiful area is ready for residents and visitors to enjoy.

As well as inspecting our footpaths, fixing trip points and reporting potholes on our roads, the PPOs have been assisting with the movement of VMS boards to various locations, reporting graffiti damage to local utilities and ensuring shopping trolleys are returned, improving our response hazards for our community.

### **Parking Operations**

Council operates five paid parking stations and 36 pay and display reserve car parks. During the December quarter there were 321,000 visits to the Manly parking stations and 24,974 visits to the PCYC parking station in Dee Why.

The Hop Skip Jump buses provided a daily service with nearly 56,000 commuters travelling between October and December 2023. This bus service links Seaforth, Balgowlah Heights, Clontarf, Manly Vale, Fairlight, Manly and Fairy Bower.

The Community Transport team has been working to introduce tap payment terminals on the four buses that operate for the Hop Skip Jump service to offer customers an additional way to donate. These terminals are anticipated to be installed within the next month.

## Expanding our active travel network

The Curl Curl to Freshwater Connectivity and Streetscape Upgrade project was on public exhibition from Monday 6 November through to Sunday 10 December. The team received strong engagement from the community with phone calls, face to face meetings and block meetings over four events during the engagement period with over 600 online submissions and over 140 emailed submissions received. We are now embarking on the process to review the detailed comments and will be appointing an independent consultant to prepare the Community and Stakeholder Engagement Report which will be reported to Council next year.

A Council initiative to install secure bike storage at Dee Why beach has been on public consultation with a review of submissions currently underway. We anticipate construction will begin in the new year after the summer peak.

The shared user bridge project adjacent to Pittwater Road Queenscliff is progressing through the initial design and investigation process. Traffic analysis, geotechnical assessment and detailed survey have been undertaken along with consultation with Bicycle NSW and an investigation of an alternative suggestion.

Our new footpath program continues with nine footpath projects completed to connect our community and offer walking as a viable means of active travel. An additional package of footpath projects for Mona Vale have been designed and are currently in the procurement phase.

The Pipeline Active Transport Corridor is progressing with key stakeholder engagement ongoing.

## Electric Vehicle Charging

The rollout of Electric Vehicle Charging infrastructure across the Northern Beaches is ongoing with four new Intellihub sites live and a fifth nearly complete. Two sites (Palm Beach and Mona Vale) have been rejected by Ausgrid so we will present alternative sites at Allambie and Terry Hills to the Local Traffic Committee in the new year to make the most of available grant funding. We will continue to investigate opportunities to expand charging infrastructure at Palm Beach and Mona Vale.

Performance measures – Transport, Traffic and Active Travel	Target	December quarter
No. community road safety events/ sessions held	6	20

**Results Key:**  Achieved  Approaching - within 5% of target  Behind - more than 5% off target

## OPERATIONAL PROJECTS

**Key:**  Complete  Progressing  Behind schedule



**Implement the Regional and Local Roads Repair Program - Executive Manager Transport & Civil Infrastructure**

Program nearing completion.



**Undertake a review of the community transport service - Executive Manager Transport & Civil Infrastructure**

Tap payment donation terminals have been received and options for installation is currently being explored. Grant application has been submitted for funding towards the replacement of one bus. Community Transport is seeking assistance from the Project and Strategy team to undertake a full business case, as detailed in item 5 of the Council resolution 146/23.



### **Develop a Parking Plan to support the Transport Strategy - Executive Manager Transport & Civil Infrastructure**

Parking Plan has been drafted and awaiting internal review. Progress is dependent on resourcing which has been focused on other projects.



### **Plan and deliver parking technology and infrastructure across the area - Executive Manager Transport & Civil Infrastructure**

Manly parking sensors have been installed with some signage and line marking to be completed. Disability parking sensor rollout completed.



### **Create an Active Transport Corridor between Beacon Hill and Davidson - Executive Manager Transport & Civil Infrastructure**

We are actively working with key stakeholders to progress this project. Currently Community engagement activities are paused.

## **CAPITAL PROJECTS**

**Key:**  Complete  Progressing  Behind schedule

### **Active Travel – cycleways and footpaths**



#### **New footpaths - Executive Manager Transport & Civil Infrastructure**

Program on track.



#### **Bike Plan implementation - new works - Executive Manager Transport & Civil Infrastructure**

Addiscombe Road complete.



#### **Connecting Communities - footpaths program - Executive Manager Capital Projects**

Further round of consultation to be completed.



#### **Connecting Communities - cycleways program - Executive Manager Capital Projects**

This project is behind schedule with a further round of consultation still to be completed.



#### **Church Point Masterplan boardwalk extension - Executive Manager Transport & Civil Infrastructure**

Completed 30 June 2023.



#### **Fern Creek bridge and shared paths - Executive Manager Parks & Recreation**

The construction of the pedestrian bridge at Fern Creek is now complete. The bridge will be opened to the public at the conclusion of the adjacent Lynn Czinner Park construction project, which is expected to be completed in the first half of the 2024 calendar year.



#### **Shared path from Bline Stop to Boondah Road Warriewood - Executive Manager Capital Projects**

This project will be completed to align with the completion of the Warriewood Community Centre project.



#### **Queenscliff headland access ramp - Executive Manager Transport & Civil Infrastructure**

Consultant engaged and detailed design now in progress. Comments sent back to consultant on draft design.



#### **Dee Why Beach secure bike storage - Executive Manager Transport & Civil Infrastructure**

Project on track.



#### **Pedestrian and cyclist bridge Pittwater Road Queenscliff - Executive Manager Transport & Civil Infrastructure**

Project on track.



#### **Footpath renewal works - Executive Manager Transport & Civil Infrastructure**

Program on track.

### **Road and related infrastructure upgrades**



#### **New traffic facilities - Executive Manager Transport & Civil Infrastructure**

Two projects completed - raised pedestrian crossings on Darley Road, Mona Vale and Old Pittwater Road, Brookvale. Design work and approvals being progressed for other projects.



#### **Scotland Island roads and drainage improvements - Executive Manager Transport & Civil Infrastructure**

Scoping of program on track.



#### **Warriewood Valley - Traffic and Transport Infrastructure - Executive Manager Transport & Civil Infrastructure**

Some elements of the program are behind schedule. A redesign of the Jubilee/Warriewood

Road roundabout is required as land acquisition is not proceeding. The review of the design of upgrades to Boondah Road is currently underway. The rest of the program is on track.



**Church Point - new infrastructure - Executive Manager Transport & Civil Infrastructure**

Project is scheduled to start in February.



**Kerb and gutter new works - Executive Manager Transport & Civil Infrastructure**

Program on track.



**Traffic facility delivery - accelerated - Executive Manager Transport & Civil Infrastructure**

Concept design complete and consultation period closed. Currently reviewing feedback prior to reporting to traffic committee.



**Safer Schools Infrastructure - Executive Manager Transport & Civil Infrastructure**

The design concept for the Freshwater cycleway to go back to community for further consultation before consideration by Council, which is expected to be in February 2024.



**Bus stop renewal - Executive Manager Transport & Civil Infrastructure**

Program on track.



**Kerb and gutter renewal works - Executive Manager Transport & Civil Infrastructure**

Program ahead of schedule.



**Retaining wall renewal works - Executive Manager Transport & Civil Infrastructure**

Program on track.



**Road Resheeting program - Executive Manager Transport & Civil Infrastructure**

Program ahead of schedule.



**Bridge renewal works - Executive Manager Transport & Civil Infrastructure**

Program on schedule.

**Wharf upgrades**



**Church Point commuter wharf expansion - Executive Manager Transport & Civil Infrastructure**

Project is scheduled to start in January.



**Wharves works program - Executive Manager Transport & Civil Infrastructure**

Wharf upgrade/construction geo-tech investigations have been awarded to a consultant and works are planned to commence early 2024. Other projects in program are ongoing.

---

### Car parks and parking stations



#### Smart Parking infrastructure project - Executive Manager Transport & Civil Infrastructure

Smart Sensors are installed, and most signage and line marking are completed.



#### Accessible Parking Infrastructure - Executive Manager Transport & Civil Infrastructure

Installation of sensors in all Disability parking spaces across the Northern Beaches has now been completed.



#### Car park renewal works - Executive Manager Transport & Civil Infrastructure

Program on track.



#### Multi storey car parks renewal works - Executive Manager Property

This program allows for fire safety upgrades, lift works and air handling replacements at Council's car parks.

---

### Plant and Fleet



#### Major plant renewal - Executive Manager Transport & Civil Infrastructure

Equipment has been ordered however delivery is not expected this financial year due to manufacturing lead times.



#### Light fleet renewal - Executive Manager Transport & Civil Infrastructure

2023/24 program for vehicle replacement is on track.

## FINANCIALS - Transport Traffic and Active Travel

### Income and Expenditure Statement 01 July 2023 to 31 December 2023

	Year to date			Annual		
	YTD	YTD	YTD	Annual	Approved	Current
	Actual	Forecast	Variance	Budget	Forecast	Forecast
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Income from Operations</b>						
User Charges and Fees	9,767	8,869	899	18,418	18,418	18,445
Investment Fees and Revenues	-	-	-	-	-	-
Other Revenues	758	580	178	991	991	968
Grants and Contributions - Operating Purposes	4,333	4,475	(142)	12,661	12,661	10,700
Other Income	5	5	-	10	10	10
Gains on disposal of Assets	897	736	161	395	395	395
<b>Total Income from Operations</b>	<b>15,761</b>	<b>14,665</b>	<b>1,096</b>	<b>32,475</b>	<b>32,475</b>	<b>30,518</b>
<b>Expenses from Operations</b>						
Employee Benefits and Oncosts	(6,346)	(6,832)	486	(13,664)	(13,664)	(13,368)
Borrowing Costs	-	-	-	-	-	-
Materials and Services	(12,015)	(12,221)	205	(23,836)	(24,780)	(23,137)
Depreciation and Amortisation	(6,873)	(6,873)	-	(16,786)	(16,786)	(16,786)
Other Expenses	(0)	-	(0)	-	-	-
Internal Charges	4,421	4,422	(1)	8,632	8,749	8,774
Overhead Allocation	(1,906)	(1,906)	-	(3,813)	(3,813)	(3,815)
<b>Total Expenses from Operations</b>	<b>(22,720)</b>	<b>(23,410)</b>	<b>690</b>	<b>(49,466)</b>	<b>(50,294)</b>	<b>(48,331)</b>
<b>Surplus / (Deficit) from Operations</b>	<b>(6,959)</b>	<b>(8,745)</b>	<b>1,786</b>	<b>(16,992)</b>	<b>(17,819)</b>	<b>(17,813)</b>
<b>Income from Capital Grants and Contributions</b>						
Grants and Contributions - Capital Purposes	4,910	4,612	298	11,400	19,328	12,436
<b>Surplus / (Deficit) from Operations including Capital Grants and Contributions</b>	<b>(2,049)</b>	<b>(4,133)</b>	<b>2,084</b>	<b>(5,591)</b>	<b>1,509</b>	<b>(5,377)</b>
<b>Rates and Annual Charges</b>						
Rates and Annual Charges	10,322	10,322	-	16,822	16,822	16,822



## **Budget commentary- year to date actuals and annual forecast**

### **Year to Date Actuals**

The Total (Deficit) from Operations of (\$7.0)m is lower than forecast by \$1.7m at the end of the quarter.

Total Income from Operations of \$15.8m is higher than forecast by \$1.1m.

User Charges and Fees are higher by \$0.9m as a result of timing differences associated with the receipt of Parking, Road Restoration and Road Permit revenues.

Other Revenues are higher by \$0.2m as a result of the timing of receipts from Advertising on Council Structures.

Grants and Contributions for Operating Purposes are lower by (\$0.1)m as a result of the timing of Storm Damage and Road Network funding.

Gains on Disposal of Assets are higher by \$0.2m as a result of higher-than-expected proceeds from the sale of vehicles.

Total Expenses from Operations of (\$22.7)m are lower than forecast by \$0.7m.

Employee Benefits and Oncosts are lower by \$0.5m as due to vacant positions within the service.

Materials and Services are lower by \$0.2m primarily due to slightly delayed expenditure on grant funded projects.

Grants and Contributions for Capital Purposes are higher by \$0.3m as a result of the timing of the receipt of Roads to Recovery and Road Resheeting funding.

### **Annual Forecast**

For the full financial year, the Total (Deficit) from Operations is forecast to remain at (\$17.8)m. \$2 million in grant funding and associated contracts is proposed to be rolled over to 2024/25 for the Active Transport Pipeline Corridor project.

# Property and Facilities

## HIGHLIGHTS

### Sydney Lakeside Holiday Park

Several cabins have been given a make-over and features in the splash play area have been replaced, in time for the busy summer season. The upgraded facilities will improve the visitor experience at the site.

### North Avalon Surfriders Association storage

Work will be completed on the storage space for the North Avalon Surfriders Association before the end of December. The new area has been designed to blend in with the existing building and will allow the club operations to be organised much more efficiently.

### Little Manly Point Amenities

The tender for the planned Little Manly Point Public Amenities was reported to the October Council meeting and building contractors have been appointed and are due to commence works in the first quarter of 2024. The building has been designed to reflect the history of the site and will provide a much-anticipated facility to meet the needs of families using the nearby playground and other park users.

### Freshwater Beach Amenities

A grant application has been lodged for funds towards the costs of providing a new facility in line with the area masterplan.

### Rowland Reserve Public Amenities

Work has commenced on the upgrade to the public amenities in Rowland Reserve. Much of the existing building is being retained, with re-configuration of the existing building resulting in an increase of the capacity along with the addition of new accessible facilities.

### Aquatic Centres

The facilities both held Open Days this quarter to highlight what services and programs are offered to the community, attracting 1,500 visitors to the two centres. School Swimming Carnival Season also commenced.

Manly Andrew Boy Charlton partnered with Austswim and Alliance to run a successful Adult Learn to Swim Program.

Performance measures – Property and Facilities	Target	December quarter
Availability of Council buildings for use by the community (not currently programmed for maintenance)	100%	99.8%*
Total visitation to swim centres (Manly and Warringah Aquatic Centres)	231,800	248,930

**Results Key:** ■ Achieved ■ Approaching - within 5% of target ■ Behind - more than 5% off target

### Notes on results:

\* Due to a fire in 2021 the Sailing clubhouse in Jamieson Park is unavailable

## OPERATIONAL PROJECTS

**Key:**  Complete  Progressing  Behind schedule



### **Focused improvement of Surf Life Saving Club facilities - Executive Manager Property**

Funds in 2023/24 are targeted towards improvements at Warriewood, South Narrabeen (completed), North Narrabeen and South Curl Curl (grant application lodged by club).

Planning for works at North Steyne is also in progress with community engagement having been undertaken.

An application for a DA to undertake works at Newport is in the system.

An application has been lodged by the club, with assistance from Council, for planned upgrades at Freshwater.

A separate project is underway for works at Manly Life Saving Club.



### **Implement priority accessibility improvements to property assets - Executive Manager Property**

Council's focus is on improving accessibility to our facilities, with projects including proposed new accessible amenities at Rowland Reserve, Little Manly Point, and Brick Pit (Frenchs Forest). Avalon Bowling Club has a new accessible amenity completed with a lift due to be installed in 2024. There are also improvements planned for Palm Beach Pavilion toilets.



### **Continue to improve the provision and cleanliness of public amenities - Executive Manager Property**

The upgraded amenities at Shelly Beach are due to open early 2024 with additional capacity. The initial phase of the refurbishment works to Rowland Reserve amenities is underway with completion due early 2024. As per previous years, additional day cleaning teams have been scheduled to operate throughout the summer months to maintain a focus on the standard of presentation and cleaning of public amenities.

## CAPITAL PROJECTS

**Key:**  Complete  Progressing  Behind schedule

### **Emergency buildings program**



### **Terrey Hills Emergency Services Headquarters - Executive Manager Property**

This project will deliver new facilities at the Emergency Services HQ building off Mona Vale Road. It is in the early stages of planning.

## Emergency buildings program



### Emergency Buildings Works Program - Executive Manager Property

This program delivers renewal works on Council owned building assets occupied by emergency services organisations. This financial year the program will deliver improvements to facilities at Duffy's Forest Rural Fire Brigade, Scotland Island Rural Fire Brigade (completed) and Manly SES, Balgowlah.

---

## Cemetery Works



### Manly Cemetery Columbarium new works - Executive Manager Property

This project, which delivers new columbarium walls for the Manly cemetery has been successfully completed.



### Mona Vale Cemetery Works Program - Executive Manager Property

This program provides for renewal works at Mona Vale Cemetery.

A concept design has been prepared for a proposed new courtyard shelter at the cemetery office and amenities building. The proposal will provide shelter for visitors to the cemetery and improve access to existing toilet facilities. Grant funding is being sought for the project works through the NSW Government under the Crown Reserves Improvement Fund.

---

## Civic building and compliance works



### Operational buildings works program - Executive Manager Property

This program provides funds for a mix of building repairs and replacement of minor equipment and plant with an emphasis this year on air conditioning renewals and a roof membrane upgrade at Dee Why Civic Centre.



### Sport buildings works program - Executive Manager Property

This works program includes for improvements to a number of sports amenities buildings. This year, the projects include the major refurbishment and minor extension to the Frank Gray Sports Amenities, construction of female friendly facilities at Pittwater Rugby Park, design of the sports amenities at Boondah Reserve fields 2, 3 and 4 and refurbishment of the amenities at Collaroy Tennis Club. Substantial external funding has been received for the Frank Gray and Pittwater Park projects.



### Beach Buildings Works Program - Executive Manager Property

This program includes for minor renewal works to beach buildings.

Projects this year include the construction of storerooms at South Curl Curl SLSC and adjacent to the Avalon Beach North Public Amenities.

The South Curl Curl SLSC has lodged a grant application with the Surf Club Facility Program. The Avalon Beach North Storage Facility has been completed.



### Disability access compliance works (DDA) - Executive Manager Property

### **Civic building and compliance works**

This program aims to provide accessibility improvements to Council's buildings and include works at Avalon Bowling Club and North Narrabeen Community and Tennis Centre.

Construction documentation is underway for the lift installation at Avalon Bowling Club and the request for quotations will be advertised in early 2024.

The handrails addition to the retractable seating system at North Narrabeen Community and Tennis Centre has been completed.



---

#### **Building Code of Australia compliance works (BCA) – Executive Manager Property**

This works program is to improve council building compliance in accordance with the latest version of the National Construction Code (BCA).

The works this year will include the upgrade of the main switchboard at the Dee Why Library with design works progressing, handrails installation at the North Narrabeen Community Centre, and various building's roof access systems upgrades (currently under way).

Works to replace the outdated gas suppression systems at Civic Centre and Town Hall have been completed.



---

#### **Sydney Lakeside Holiday Park, North Narrabeen renewal works - Executive Manager Property**

This program covers the renewal of building assets within Sydney Lakeside Holiday Park, North Narrabeen. To date the program has delivered flooring, painting and replacement of outdoor air conditioning units to a number of the holiday cabins.

Renewal of the Splash Park fixtures and play surface will be carried out in 2024.



---

#### **Pittwater Golf Driving Range, Warriewood renewal works - Executive Manager Property**

Improvement works are proposed for the driving range and putt putt assets.

This year's focus will be on upgrading the car park surfacing.

### **Public Amenities improvements**



---

#### **West Esplanade, Manly accessible amenity - Executive Manager Property**

This project will complete the design works for an improved accessible amenity at West Esplanade, Manly.



---

#### **Little Manly Point Amenity - Executive Manager Property**

The tender for the planned Little Manly Point Public Amenities was reported to the October Council meeting and building contractors have been appointed and are due to commence works in the first quarter of 2024. The building has been designed to reflect the history of the site and will provide a much-anticipated facility to meet the needs of families using the nearby playground and other park users.



### **Freshwater Beach amenities - Executive Manager Property**

This project is to develop plans for a new Public Amenities building in the park near the surf club at Freshwater Beach, with construction planned for 2024/25 financial year.



### **Public Amenities works program - Executive Manager Property**

This budget delivers a renewal program of Council's public amenities. Shelly Beach amenities and Rowland Reserve Bayview amenities have renovations in 2023/24 (including accessible toilets being added), with designs commencing for other future years projects.

---

## **Aquatic Centre improvements**



### **Warringah Aquatic Centre renewal works - Executive Manager Property**

This project covers the air conditioning replacement and pool plant renewal works along with minor improvements.



### **Manly Aquatic Centre renewal works - Executive Manager Property**

This project is for replacement of pool plant and minor upgrades. So far, the sound system in the gym has been replaced along with various items of pool plant and a safe walkway for the 50m pool plantroom.

---

## FINANCIALS - Property and Facilities

### Income and Expenditure Statement 01 July 2023 to 31 December 2023

	Year to date			Annual		
	YTD	YTD	YTD	Annual	Approved	Current
	Actual	Forecast	Variance	Budget	Forecast	Forecast
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Income from Operations</b>						
User Charges and Fees	11,620	10,714	906	20,700	21,015	21,889
Investment Fees and Revenues	-	-	-	-	-	-
Other Revenues	2,728	2,252	476	4,196	4,396	4,643
Grants and Contributions - Operating Purposes	-	-	-	-	-	-
Other Income	4,909	4,853	56	9,560	9,561	9,574
Gains on disposal of Assets	-	-	-	-	-	-
<b>Total Income from Operations</b>	<b>19,257</b>	<b>17,818</b>	<b>1,439</b>	<b>34,456</b>	<b>34,972</b>	<b>36,106</b>
<b>Expenses from Operations</b>						
Employee Benefits and Oncosts	(6,553)	(6,584)	30	(13,174)	(13,174)	(13,147)
Borrowing Costs	-	-	-	-	-	-
Materials and Services	(11,891)	(11,774)	(117)	(23,077)	(23,188)	(24,053)
Depreciation and Amortisation	(4,179)	(4,179)	-	(8,578)	(8,578)	(8,578)
Other Expenses	(84)	(123)	39	(246)	(246)	(246)
Internal Charges	(172)	(181)	9	(353)	(353)	(353)
Overhead Allocation	(2,470)	(2,470)	-	(4,941)	(4,941)	(4,944)
<b>Total Expenses from Operations</b>	<b>(25,348)</b>	<b>(25,310)</b>	<b>(38)</b>	<b>(50,370)</b>	<b>(50,480)</b>	<b>(51,321)</b>
<b>Surplus / (Deficit) from Operations</b>	<b>(6,091)</b>	<b>(7,492)</b>	<b>1,400</b>	<b>(15,913)</b>	<b>(15,508)</b>	<b>(15,215)</b>
<b>Income from Capital Grants and Contributions</b>						
Grants and Contributions - Capital Purposes	208	0	208	139	339	201
<b>Surplus / (Deficit) from Operations including Capital Grants and Contributions</b>	<b>(5,883)</b>	<b>(7,491)</b>	<b>1,608</b>	<b>(15,774)</b>	<b>(15,169)</b>	<b>(15,014)</b>
<b>Rates and Annual Charges</b>						
Rates and Annual Charges	7,951	7,951	-	16,044	16,044	16,044

## **Budget commentary- year to date actuals and annual forecast**

### **Year to Date Actuals**

The Total (Deficit) from Operations of (\$6.1)m is lower than forecast by \$1.4m at the end of the quarter.

Total Income from Operations of \$19.3m is higher than forecast by \$1.4m.

User Charges and Fees are higher by \$0.9m as a result of additional Swimming Pool, Caravan Park and Golf Course fee income.

Other Revenues are higher by \$0.5m as a result of additional Property Agreement and Consents and Fee receipts, Food and Merchandise sales and Caravan Park revenues.

Other Income is higher by \$0.1m as a result of increased Lease income.

Total Expenses from Operations of (\$25.3)m are slightly lower than forecast.

Materials and Services are higher by (\$0.1)m as a result of increased Cleaning and reactive Building Maintenance expenses offsetting timing differences associated with the payment of charges relating to Council's Golf Course and Driving Range, Goods purchased for resale, Materials and Other Infrastructure.

Grants and Contributions for Capital Purposes are higher by \$0.2m as a result of the timing of receipts for the Sport Buildings Works and Beach Buildings Works Programs.

### **Annual Forecast**

For the full financial year, the Total (Deficit) from Operations is forecast to decrease by \$0.3m to (\$15.2)m principally due to increased Caravan Park and Property Agreement revenue offsetting additional Cleaning, Building Maintenance, Management Fee, Utility and Materials expenditure.



# CIVIC

## Customer Service

### HIGHLIGHTS

The December quarter met all KPIs with the exception of telephone calls answered within 30 seconds due to higher than planned leave. We are also starting to see a shift in Customer behaviour not only back to in-person visits but also moving away from phones to digital channels with the number of email enquiries matching counter visits. Due to the enhancements being made to the Help Portal, online now receives the biggest proportion of Customer Requests overtaking calls for the first time.

Customer Service - Performance measures	Target	December quarter
Calls answered within 30 seconds	80%	69%*
Customer requests conducted online	30%	44%
- Workload measures		
No. calls to Customer Service 1300 434 434	-	31,576
No. enquiries received at the counter and by mail, email and online requests	-	23,259

**Results Key:** ■ Achieved ■ Approaching - within 5% of target ■ Behind - more than 5% off target

**Notes on results:**

\* Service level dropped due to resource vacancies and high levels of leave.

### OPERATIONAL PROJECTS

**Key:** ✔ Complete 🔄 Progressing ! Behind schedule



**Improve and review the customer portal to enhance accessibility - Executive Manager Customer Experience**

Phase 2 of the Help Portal enhancements will go live early 2024 - this stage will make it easier for customers to find and lodge customer requests.



**Develop a new Customer Experience Strategy - Executive Manager Customer Experience**

A restructure of the Customer Service department and implementing changes in the team has delayed the first draft which will be a priority in this quarter.



**Develop and implement a consistent feedback approach across all customer contact channels - Executive Manager Customer Experience**

Two projects have been initiated with Business Units to implement Voice of Customer surveys for their teams.

---

## FINANCIALS - Customer Service

### Income and Expenditure Statement 01 July 2023 to 31 December 2023

	Year to date			Annual		
	YTD	YTD	YTD	Annual	Approved	Current
	Actual	Forecast	Variance	Budget	Forecast	Forecast
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Income from Operations</b>						
User Charges and Fees	0	-	0	-	-	-
Investment Fees and Revenues	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-
Grants and Contributions - Operating Purposes	-	-	-	-	-	-
Other Income	-	-	-	-	-	-
Gains on disposal of Assets	-	-	-	-	-	-
<b>Total Income from Operations</b>	<b>0</b>	<b>-</b>	<b>0</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Expenses from Operations</b>						
Employee Benefits and Oncosts	(2,053)	(2,115)	62	(4,229)	(4,229)	(4,260)
Borrowing Costs	-	-	-	-	-	-
Materials and Services	(105)	(121)	16	(217)	(217)	(217)
Depreciation and Amortisation	(34)	(34)	-	(69)	(69)	(69)
Other Expenses	-	-	-	-	-	-
Internal Charges	391	391	-	783	783	783
Overhead Allocation	(305)	(305)	-	(611)	(611)	(610)
<b>Total Expenses from Operations</b>	<b>(2,106)</b>	<b>(2,184)</b>	<b>78</b>	<b>(4,343)</b>	<b>(4,343)</b>	<b>(4,373)</b>
<b>Surplus / (Deficit) from Operations</b>	<b>(2,106)</b>	<b>(2,184)</b>	<b>78</b>	<b>(4,343)</b>	<b>(4,343)</b>	<b>(4,373)</b>
<b>Income from Capital Grants and Contributions</b>						
Grants and Contributions - Capital Purposes	-	-	-	-	-	-
<b>Surplus / (Deficit) from Operations including Capital Grants and Contributions</b>	<b>(2,106)</b>	<b>(2,184)</b>	<b>78</b>	<b>(4,343)</b>	<b>(4,343)</b>	<b>(4,373)</b>
<b>Rates and Annual Charges</b>						
Rates and Annual Charges	2,177	2,177	-	4,343	4,343	4,343

## **Budget commentary- year to date actuals and annual forecast**

### **Year to Date Actuals**

The Total (Deficit) from Operations of (\$2.1)m is lower than forecast by \$0.1m at the end of the quarter.

Total Expenses from Operations of (\$2.1)m are lower than forecast by \$0.1m.

Employee Benefits and Oncosts are lower by \$0.1m as a result of vacant positions within the Service.

### **Annual Forecast**

For the full financial year, the Total (Deficit) from Operations is forecast to increase to (\$4.4)m principally due to additional costs associated with the 'Additional Award Payment' prescribed in the Local Government (State) Award 2023.

# Governance and assurance services

## HIGHLIGHTS

Over the reporting period three ordinary Council meetings were held (24 October, 28 November and 19 December). A meeting of the Audit, Risk and Improvement Committee was held on 12 December 2023.

Internal audit – presented 5 internal audit reports to the December ARIC.

Complaint Resolution – Completion of the review of the Conduct review Panel.

Performance measures – Governance and Assurance	Target	December quarter
Council meeting minutes finalised and published within three working days of meetings	100%	100%
Enterprise risk registers reviewed and current	100%	100
Internal audits undertaken in line with Strategic Internal Audit Plan	100%	100%

**Results Key:** ■ Achieved ■ Approaching - within 5% of target ■ Behind - more than 5% off target

## FINANCIALS - Governance and Assurance Services

### Income and Expenditure Statement

01 July 2023 to 31 December 2023

	Year to date			Annual		
	YTD	YTD	YTD	Annual	Approved	Current
	Actual	Forecast	Variance	Budget	Forecast	Forecast
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Income from Operations</b>						
User Charges and Fees	-	-	-	-	-	-
Investment Fees and Revenues	-	-	-	-	-	-
Other Revenues	111	-	111	-	-	-
Grants and Contributions - Operating Purposes	-	-	-	-	-	-
Other Income	-	-	-	-	-	-
Gains on disposal of Assets	-	-	-	-	-	-
<b>Total Income from Operations</b>	<b>111</b>	<b>-</b>	<b>111</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Expenses from Operations</b>						
Employee Benefits and Oncosts	(1,692)	(1,859)	167	(3,718)	(3,718)	(3,687)
Borrowing Costs	-	-	-	-	-	-
Materials and Services	(3,506)	(3,734)	228	(7,274)	(7,220)	(7,220)
Depreciation and Amortisation	(14)	(14)	-	(28)	(28)	(28)
Other Expenses	(0)	-	(0)	-	-	-
Internal Charges	(32)	(30)	(2)	30	(18)	(18)
Overhead Allocation	(534)	(534)	-	(1,069)	(1,069)	(1,064)
<b>Total Expenses from Operations</b>	<b>(5,778)</b>	<b>(6,172)</b>	<b>393</b>	<b>(12,059)</b>	<b>(12,052)</b>	<b>(12,016)</b>
<b>Surplus / (Deficit) from Operations</b>	<b>(5,667)</b>	<b>(6,172)</b>	<b>504</b>	<b>(12,059)</b>	<b>(12,052)</b>	<b>(12,016)</b>
<b>Income from Capital Grants and Contributions</b>						
Grants and Contributions - Capital Purposes	-	-	-	-	-	-
<b>Surplus / (Deficit) from Operations including Capital Grants and Contributions</b>	<b>(5,667)</b>	<b>(6,172)</b>	<b>504</b>	<b>(12,059)</b>	<b>(12,052)</b>	<b>(12,016)</b>
<b>Rates and Annual Charges</b>						
Rates and Annual Charges	6,153	6,153	-	12,059	12,059	12,059

## **Budget commentary- year to date actuals and annual forecast**

### **Year to Date Actuals**

The Total (Deficit) from Operations of (\$5.7)m is lower than forecast by \$0.5m at the end of the quarter.

Total Income from Operations of \$0.1m is higher than forecast by \$0.1m.

Other Revenues are higher by \$0.1m as a result of legal costs recovered from third parties.

Total Expenses from Operations of (\$5.8)m are lower than forecast by \$0.4m.

Employee Benefits and Oncosts are lower by \$0.2m as a result of vacant positions and staff leave taken within Legal Services and Governance.

Materials and Services are lower by \$0.2m as a result of timing differences associated with the payment of Legal expenses, Insurance claims and Software Costs.

### **Annual Forecast**

For the full financial year, the Total (Deficit) from Operations is forecast to decrease to (\$12.0)m principally due to additional costs associated with the 'Additional Award Payment' prescribed in the Local Government (State) Award 2023 offset by lower Employee costs in Legal Services.

# Corporate Support Services

## HIGHLIGHTS

### IGNITE Program

The Inspiring Great New Ideas Towards Excellence (IGNITE) Program continues to be implemented across the organisation to encourage ongoing continuous improvement across Council's services. In addition to the ongoing education programs, the Performance Team have recently launched a new program to support organisational change management. A new Change Management Framework has been developed to embed enhanced change management practices in a structured and systematic way. The roll out of a comprehensive training program on this new framework is now underway and includes training programs for Sponsors, People Leaders, and Project Managers.

Council has also continued to implement its Service Review program to ensure all Council's services are efficient and effective and delivering the best outcomes for our community now and into the future. Council has now completed reviews for Facilities Management and Road Maintenance and is finalising Open Space Maintenance and Environmental Compliance which includes the functions of Rangers, Building Control and Environmental Health. These reviews will be concluded in early 2024.

### Strategic Planning Framework

Phase One of the Strategic Planning Framework is complete. The Strategic Planning Map and Strategic Planning Guidelines were endorsed by CET in October. The Framework provides a more consistent and coordinated approach for the planning, development, implementation and review of strategic documents across the business.

A Project Brief for Phase Two of the Framework has been completed. Phase Two of the project will include a strategies and plans register, the creation of a ProMapp and a plan for prioritising the review of Council's existing strategic documents.

### IDT

Managed the Enterprise Resource Planning (ERP) Council approval to proceed into Council negotiation with the vendors based on an agreed budget and scope.

Managed the contract negotiation team through to contract signature for the Enterprise Resource Planning (ERP) corporate solution:

- Technology One Limited - ERP Platform Licences and ERP Project Implementation
- KPMG Australia Technology Solutions Pty Ltd in respect of ERP Platform Project Implementation

Council continues to expand its digital offerings by increasing the number of online transactional services for our customers including introducing:

- An online application for Out of Work Hours permits.
- Community Centre regular hirer digital form for customer approval
- An Open Space Markets 2024 Expression Of Interest (EOI) Form to capture customer requirements to map to utilisation.



- A Fitness Program Form that captures the customer fitness programs for the trainers easily for the Manly Aquatic Centre.
- A Locker Hire Application form for the Manly Aquatic Centre Customer.
- An online membership suspension form that allows customers to suspend membership across both of the Aquatic Centres in a seamless manner.
- Introduced the first Warringah Aquatic Centre digital form to allow customers to apply for membership online.

A range of other improvements were also introduced including:

- Manly Art Gallery and Museum customer online feedback form to be able to collect feedback from visitors to inform business and curation decisions.
- New Public Wi-Fi implemented for the Lakeside Caravan Park, Ted Blackwood Community Centre, Narrabeen Tennis Courts, Avalon Golf, Beacon Hill Community Centre, Terry Hills Community Library.
- Implementation of SD-WAN and Starlink to 11 locations including - Brookvale Preschool, Harbord Childcare, North Curl Curl Creative Space, Newport Community Centre, Warringah Aquatic Centre, Avalon Library, Harbord Literary Institute, Manly Art Gallery, Mona Vale Library, Glen St Theatre and Library and Forestville Library improving the resiliency of these sites.
- NSW Planning portal integration for Development Assessment (DA's), Modifications (MODs) and DA Review was introduced to improve efficiency in business process, reducing complexity and double handling of data.

### **Effective IDT tools for staff**

We continue to provide new and improved ways of working for Council staff to support better experience for our customers including:

- Introduced meeting room technology with improved user interface and collaboration within three meeting rooms
- Introduced a Data Breach Policy, updated the existing Privacy Management Plan and created a Data Breach Notification Register to comply with the requirements of the Mandatory Notification of Data Breach Scheme which came into effect on 28 November 2023
- Introduced Exclaimer platform to manage Council's email signatures in a secure controlled manner
- Improved the Disclosure App to reflect the rewards programs as gifts component in line with Policy
- Introduced a PowerBI dashboard for Manly Aquatic Centre staff to review customer interactions and trends
- The creation of a new referral event to the Development Assessment (DA) in the Building Inspection Certificates process to allow the DA team to track the number of referrals received and time taken

- Improved the request for access to Council systems if travelling overseas with a new easier to use service request whilst ensuring associated security controls are in place to ensure overseas access to Council systems is legitimate.

## Securing grants

Council was successful in securing \$276,438 from the NSW Government to undertake a range of high priority projects and a further \$10,000 from the National Australia Day Council. The funding is for:

- \$150,000 from the NSW Office of Sport for the upgrade of the sports amenities block at Boondah Reserve
- \$48,849 from the NSW Department of Planning and Environment for Curl Curl Beach Dunes Restoration and Weed Control
- \$43,208 from the NSW Department of Planning and Environment for Freshwater Beach Dunes Restoration and Weed Control
- \$34,381 from the NSW Department of Planning and Environment for Narrabeen Beach Dunes Restoration and Weed Control
- \$10,000 from the National Australia Day Council to deliver Australia Day celebrations in 2024.

Corporate Support - Performance measures	Target	December quarter
Correspondence replied to within 10 working days	90%	90%
Operational projects on schedule	80%	82%
Capital projects on schedule	80%	85%
Quarterly, annual and statutory reports submitted to Council on time	100%	100%
- Workload measures		
No. service review actions implemented	-	0*

**Results Key:** ■ Achieved ■ Approaching - within 5% of target ■ Behind - more than 5% off target

\*0 Actions were completed this quarter. There remain 13 actions yet to be completed from the 2021/22 Service Review Management Actions. There are 23 additional actions scheduled to be completed over the next 12 months from the Property Maintenance Service Review.

## OPERATIONAL PROJECTS

**Key:** ✔ Complete ✔ Progressing ! Behind schedule



**Undertake a service review of the Community Engagement service - Executive Manager Community Engagement & Communications**

Project is scheduled to start in June.



---

**Review and report on the Community Strategic Plan - Executive Manager Strategy & Performance**

A project plan is in place for the State of the Region Report, which will cover the progress against the Community Strategic Plan from 2020 to 2024. This will be reported to Council in late 2024.



---

**Undertake a service review of the Public and Environmental Health service - Executive Manager Environmental Compliance**

The service review is well advanced with the draft report being prepared for circulation and internal review.



---

**Review the Long-Term Financial Plan and options to maintain financial sustainability, such as a special rate variation - Executive Manager Financial Planning & Systems**

The annual revision of the Long-term Financial Plan has commenced including briefing Councillors and a revision of the Asset Management Plan. Monitoring of Council's long term financial sustainability is ongoing, with recent forecasting updated in preparation for the December Quarterly Review.



---

**Build and develop future organisational workforce capabilities - Executive Manager Human Resources**

The Workforce Management Strategy (WMS) remains the focus for Human Resources and work continues to deliver the initiatives within the strategy to develop future workforce capabilities.

The four focus areas are:

- Leadership Talent
- Digital Transformation
- Wellbeing and Safety
- Diversity, equity, inclusion and belonging (DEIB)

The roll out of the capability framework across the organisation is the current priority and is targeted for completion by the end of June 2024.



---

**Undertake a service review of road maintenance - Executive Manager Transport & Civil Infrastructure**

Project on track and the final report is being prepared for Chief Executive Team review.



---

**Undertake a service review on the maintenance of open space - Executive Manager Parks & Recreation**

The Planning, Development, Maintenance and Management of Open Space Service Review was started in December 2023. The project is in the final stages of definition and scoping, and the measurement of key data sets will begin shortly.

---



**Undertake a service review of the Rangers service - Executive Manager Environmental Compliance**

The service review is well advanced with the draft report being prepared for circulation and internal review.



**Undertake a service review of the Building Control service - Executive Manager Environmental Compliance**

The service review is well advanced with the draft report being prepared for circulation and internal review.



**Undertake a service review of Marketing and Communications - Executive Manager Community Engagement & Communications**

The project has completed the analysis phase and identified solution options, along with improvement opportunities. The project steering group has endorsed moving to the improvement phase and a new project brief will be submitted to the Budget panel for review.



**Undertake a service review of Customer Services - Executive Manager Customer Experience**

Project is scheduled to start in June.



**Deliver an Enterprise Resource Management System - Chief Information Officer**

ERP Contracts for TechnologyOne and KPMG have been signed by Northern Beaches Council CEO.

**CAPITAL PROJECTS**

**Key:** Complete Progressing Behind schedule

**IT improvements**



**IT Infrastructure - new works - Chief Information Officer**

Continue with planning and implementation activities in line with requirements.



**IT Software – new works - Chief Information Officer**

Upgrade to Version 4 went live 8 December 2023. Project is completed.



**IT Infrastructure - replacements - Chief Information Officer**

### IT improvements

Continue with planning activities associated with Phase B of switches replacement. Continue with the deployment of WIFI access points and other end of life hardware.



#### **Computers, laptops, and mobile devices - replacements - Chief Information Officer**

Continue with deployment as required.

---

## FINANCIALS - Corporate Support Services

### Income and Expenditure Statement 01 July 2023 to 31 December 2023

	Year to date			Annual		
	YTD	YTD	YTD	Annual	Approved	Current
	Actual	Forecast	Variance	Budget	Forecast	Forecast
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Income from Operations</b>						
User Charges and Fees	252	237	15	453	453	453
Investment Fees and Revenues	6,791	6,866	(75)	8,966	11,874	11,874
Other Revenues	558	563	(5)	721	1,078	1,029
Grants and Contributions - Operating Purposes	112	112	0	6,238	3,472	3,472
Other Income	19	-	19	-	-	-
Gains on disposal of Assets	-	-	-	-	-	-
<b>Total Income from Operations</b>	<b>7,733</b>	<b>7,779</b>	<b>(46)</b>	<b>16,377</b>	<b>16,877</b>	<b>16,828</b>
<b>Expenses from Operations</b>						
Employee Benefits and Oncosts	(13,019)	(13,775)	756	(26,885)	(27,662)	(27,675)
Borrowing Costs	(351)	(365)	14	(724)	(724)	(724)
Materials and Services	(7,759)	(8,606)	847	(23,026)	(20,683)	(20,507)
Depreciation and Amortisation	(455)	(258)	(198)	(629)	(629)	(629)
Other Expenses	-	(1)	1	(9)	(9)	(9)
Internal Charges	352	348	4	699	699	699
Overhead Allocation	12,841	12,841	-	25,692	25,692	25,692
<b>Total Expenses from Operations</b>	<b>(8,391)</b>	<b>(9,815)</b>	<b>1,424</b>	<b>(24,883)</b>	<b>(23,317)</b>	<b>(23,154)</b>
<b>Surplus / (Deficit) from Operations</b>	<b>(658)</b>	<b>(2,037)</b>	<b>1,378</b>	<b>(8,506)</b>	<b>(6,440)</b>	<b>(6,326)</b>
<b>Income from Capital Grants and Contributions</b>						
Grants and Contributions - Capital Purposes	7,294	4,802	2,492	6,342	7,493	9,120
<b>Surplus / (Deficit) from Operations including Capital Grants and Contributions</b>	<b>6,636</b>	<b>2,766</b>	<b>3,870</b>	<b>(2,164)</b>	<b>1,053</b>	<b>2,794</b>
<b>Rates and Annual Charges</b>						
Rates and Annual Charges	98,040	97,927	114	10,114	10,114	10,114

## **Budget commentary- year to date actuals and annual forecast**

### **Year to Date Actuals**

The Total (Deficit) from Operations of (\$0.7)m is higher than forecast by (\$1.4)m at the end of the quarter.

Total Income from Operations of \$7.7m is lower than forecast.

Investment Fees and Revenues are lower by (\$0.1)m as a result of higher cash outflows during the 2nd quarter.

Total Expenses from Operations of (\$8.4)m are higher than forecast by (\$1.4)m.

Employee Benefits and Oncosts are lower by \$0.8m as a result of vacant positions held within the Service.

Materials and Services are lower by \$0.8m as a result of timing differences associated with the payment of recruitment, training and associated Human Resource costs, telephone and data charges offset by additional Agency Personnel costs.

Depreciation and Amortisation is higher by \$0.2m as a result of timing differences in the capitalisation of new assets.

Grants and Contributions for Capital Purposes are higher by \$2.5m as a result of increased development contributions received.

Rates and Annual Charges are higher by \$0.1m as a result of additional Residential rate income and lower mandatory rebate expenditure.

### **Annual Forecast**

For the full financial year, the Total (Deficit) from Operations is forecast to decrease by \$0.1m to (\$6.3)m principally due to changes to revenue to align with the updated landfill remediation model, adjustments to reflect additional costs associated with the 'Additional Award Payment' prescribed in the Local Government (State) Award 2023 and reallocating resources for the ERP project from contracts to employee expenses.