

Fitness Trainer Permit Application 2024/2025



If you need help lodging your form, contact us				Office use only	
Email	openspacebookings@northernbeaches.nsw.gov.au			Form ID	4002
Phone	1300 434 434			TRIM Ref.	C001041
Customer Service Centres	Manly Town Hall, 1 Belgrave Street, Manly NSW 2095	Dee Why Civic Centre, 725 Pittwater Road, Dee Why NSW 2099	Mona Vale 1 Park Street, Mona Vale NSW 2103	Last updated	June 2024
				Business unit	Parks and Open Space
				Application no.	

Privacy Protection Notice	
Purpose of collection	For Council to provide services to the community
Intended recipients	Northern Beaches Council staff
Supply	If you choose not to supply your personal information, it may result in Council being unable to provide the services you seek
Access/correction	Please contact Customer Service on 1300 434 434 to access or correct your personal information

Lodgement options	
In person	Visit the Customer Service Centre (listed above) to apply with supporting documentation
Via post	Send the completed application form and cheque payment to: Northern Beaches Council, PO Box 82, Manly NSW 1655. Please allow extra time for this option.
Via email	Send the completed application form with supporting documentation to council@northernbeaches.nsw.gov.au
Payment options	
Payment	Following application/permit approval, an invoice for payment will be issued with the various payment options available.
Please note, all credit / debit card payments attract a 0.5% surcharge.	

All fitness trainers must use this form to apply for a permit to operate on Northern Beaches Council public open space.
Please note restrictions do apply to some locations.

Part 1: Applicant details

Title	Mr <input type="radio"/> Mrs <input type="radio"/> Ms <input type="radio"/> Other: <input type="text"/>		
First name		Last name (no initials)	
Business name			
Address			Postcode
Phone		Mobile	
Email			
Website address			

Part 2: Required documentation

Evidence of the following must be attached to this application

Public Liability Insurance (\$20 million minimum coverage) attached	Yes <input type="radio"/>	No <input type="radio"/>
Fitness trainer's accreditation attached	Yes <input type="radio"/>	No <input type="radio"/>
First Aid Certificate attached	Yes <input type="radio"/>	No <input type="radio"/>

Part 3: Fee categories

Permits are issued on an annual basis. Currently the fees are related to the group size requested. Please note fees are currently divided by the area. To view the adopted fees and charges please visit Council website at northernbeachescouncil.nsw.gov.au			
Premier Sites: North Steyne, South Steyne and Queenscliff			
Group size	1-2 Persons <input type="radio"/>	3-8 Persons <input type="radio"/>	9-18 Persons <input type="radio"/>
All other areas			
Group size	1-2 Persons <input type="radio"/>	3-8 Persons <input type="radio"/>	9-18 Persons <input type="radio"/>

Part 4: Preferred locations

Where possible, please provide a number of preferred locations. If a requested nominated area is not available, the applicant will be added to the waitlist which operates on a first-come first-served basis. Council will inform the applicant when the space becomes available.			
Location 1			
Location			
Day(s)		Time (from - to)	to
		Time (from - to)	to
Fitness activity			
Equipment to be used			
Location 2			
Location			
Day(s)		Time (from - to)	to
		Time (from - to)	to
Fitness activity			
Equipment to be used			
Location 3			
Location			
Day(s)		Time (from - to)	to
		Time (from - to)	to
Fitness activity			
Equipment to be used			

Part 5: Approvals process, Terms & Conditions

<ul style="list-style-type: none"> • Applications will be assessed as soon as possible after receiving the fully completed application form • Complete the application form attaching copies of the required documentation (Section 2). • If your application is approved an invoice will be raised and forwarded to you for payment. As part of this approval will be acceptance and adherence to the terms and conditions which will be provided with the permit. • Council accepts no liability or responsibility for personal injury and or property damage arising from the use of Council's reserves, beaches or rockpools.

Part 6: Agreement & signatures

In signing this form I acknowledge that I have read and accepted the terms and conditions as listed above			
Name		Date	
Signature			